

Alaska State Legislature

Legislative Affairs Agency

Administrative Services, Procurement & Supply Section
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MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer

DATE: August 8, 2022

SUBJ: Discovery Preschool Contract Assignment and Consent

The Legislative Affairs Agency has a contract with Rosemary Williams dba Discovery Preschool for the operation of a childcare center in the Capitol Complex (RFP 639). Discovery Preschool was recently purchased by Kristen Dutson, necessitating a Contract Assignment and Consent to transfer the existing contract to the new owner.

Legislative procurement procedures require that a contract approved by Legislative Council must also be considered and approved for Contract Assignment and Consent by a majority of the members of Legislative Council.

As such, LAA requests that Legislative Council approve the Contract Assignment and Consent from former owner Rosemary Williams to new owner Kristen Dutson for the duration of the Contract and any optional renewal periods. If approved, all obligations under the original contract will be transferred to Kristen Dutson.

If the Contract Assignment and Consent is not approved by Legislative Council, a new RFP for childcare services will have to be issued. Such a requirement may result in the temporary suspension of childcare services, which would create a hardship for parents currently using these services.

I'm happy to answer any questions about the Contract Assignment and Consent.

MOTION: I MOVE THAT LEGISLATIVE COUNCIL APPROVE ASSIGNMENT OF THE CONTRACT FOR THE OPERATION OF A CHILDCARE CENTER IN THE CAPITOL COMPLEX FROM ROSEMARY WILLIAMS TO KRISTEN DUTSON FOR THE DURATION OF THE CONTRACT AND ANY OPTIONAL RENEWAL PERIODS.