

Alaska State Legislature

Legislative Affairs Agency

Administrative Services, Procurement & Supply Section
120 4th Street, State Capitol Room 3, Juneau, AK 99801-1182
Phone (907) 465-6705 ~ Fax (907) 465-2918



MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer
Legislative Affairs Agency

DATE: October 13, 2021

SUBJ: RFP 648 Sitka office

On September 21, 2021, RFP 648 was issued to obtain office space for the Sitka district offices and the Legislative Information office.

RFP 648 closed on October 11, 2021. The Legislative Affairs Agency would like to make a recommendation for a contract award to Legislative Council based upon the proposals that were received. Sec. 195 (Disclosure of Proposals) of the Legislative Procurement Procedures requires that the contents of the proposals be held confidential until the notice of intent to award is issued. In compliance with Sec. 195 of the Legislative Procurement Procedures, the contents of the proposals received will need to be discussed in Executive Session when presented to the Council. I will provide you with more information pertaining to the RFP and the proposals received during the Executive Session.