



FY 2022 Budget Proposal

Alaska Department of Administration

Commissioner Kelly C. Tshibaka

Administrative Services Director Leslie Isaacs

February 23, 2021 | Senate Finance Subcommittee

DOA Mission and Organization

Mission: To provide consistent and efficient support services to state agencies so that they may better serve Alaskans

Vision: To champion improvement in the State's performance and results

Services to State Agencies

Office of
Admin Hearings

Administrative
Services

Finance

Personnel and
Labor Relations

Shared Services of
Alaska

Office of
Information Technology

Risk Management

Services to Alaskans

Retirement and
Benefits

Office of
Public Advocacy

Public Defender
Agency

Violent Crimes
Compensation Board

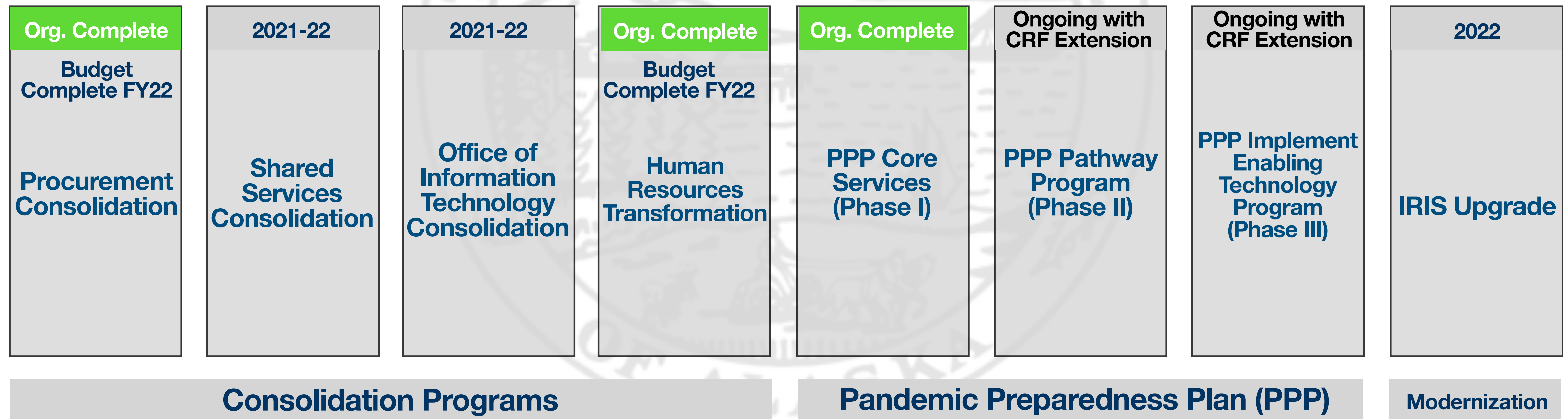
Alaska Public
Offices Commission

Public Communications
Services

Motor Vehicles

Consolidation and Modernization

Technology || Organization || Practices



CARES Act Funding

Governor’s Request: Develop a plan to ensure worker safety and maintain continuity of government operations

DOA’s Approach: Created the Pandemic Preparedness Plan (PPP) which consists of QA Phase, Phase 1, Phase 2 and Phase 3 in 2020

Approved PPP Allocation \$58,180,000

PPP Expenditures \$52,842,529

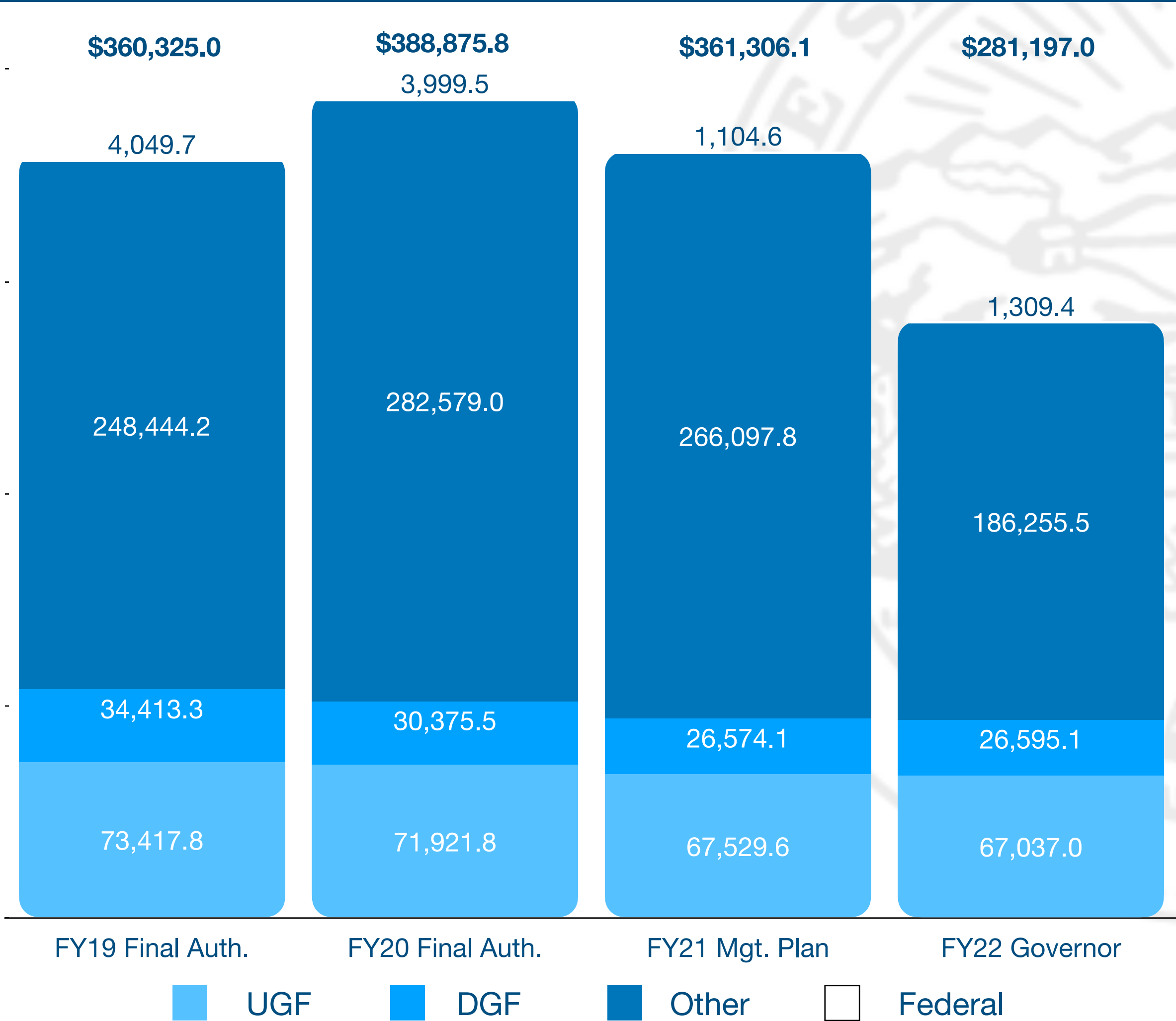
Under Budget \$5,337,471

DOA PPP Goals	DOA’s PPP Objectives
Pandemic Preparedness Plan Phase 1	Core Services Evaluation: Determine what services & processes can be digitized
Pandemic Preparedness Plan Phase 2	Revise Performance System to Support Telework Infrastructure
	AspireAlaska: Digital Performance Management & Learning Management System
Pandemic Preparedness Plan Phase 3	Enabling Technology: Connectivity, Collaboration, Security & Productivity in Telework Environment
	Service Management System: AlaskaNow—Automate 160+ Manual Processes
	Automate Onboarding, Recruitment, and Timesheets
Pandemic Preparedness Plan Quality Assurance (QA) Phase	QA - Phase 1 - Project Management and Portfolio Oversight
	QA - Phase 2 - Project Management and Portfolio Oversight
	QA - Phase 3 - Project Management and Portfolio Oversight

FY19-22 Budget Comparison

Data Conveyed in Thousands

Total: -\$80.1M (-22%) and +28 positions (+2%) from FY21 to FY22
UGF: -\$492.6k (-1%), DGF: +\$21.0k (0%), Other: -\$79.8M (-30%), Federal: +\$204.8k (+19% from FY21 to FY22)



FY22 Governor Proposed: Significant Changes

- Reclassify full-time Accounting Technicians to part-time in SSoA Accounting
- Reduce budget and PCNs in OAH and APOC
- Reduce insurance coverage to align with claims
- Migrate to Microsoft G5 through cost savings
- DMV Office transitions to public-private partnerships
- Organizational structure changes
 - Leases and Lease Administration to DOT
 - Facilities and Facilities Administration to DOT
 - Non-Public Building Fund Facilities to DOT
- Continue planning, onboarding, and investments to support consolidation efforts
 - AO 304 (Procurement)
 - AO 305 (Human Resources)
 - AO 284 (OIT)

FY22 Budget: Funding Sources

DOA Operating Formula (in thousands)

	UGF	DGF	GF Subtotal	Other	Federal	Total	PFT
Formula							
Non-Formula	67,037.0	26,595.1	93,632.1	186,255.5	1,309.4	281,197.0	1,206
*Duplicated				-130,736.7			
Non-Duplicated Total	67,037.0	26,595.1	93,632.1	55,518.8	1,309.4	281,197.0	1,206

DOA Budget: 24% UGF, 9% DGF, 66% Other Funds, <1% Federal
46% Duplicated Fund Sources

Type	Funding Source	FY22 GOV
UGF	1004: General Fund	64,489.7
UGF	1037: General Fund/Mental Health	2,547.3
DGF	1005: General Fund/Program Receipts	26,509.1
DGF	1268: Mental Health Trust Reserve	86.0
FED	1002: Federal Receipts	768.1
FED	1033: Surplus Property	541.3

Type	Funding Source	FY22 GOV
OTHER	1007: Interagency Receipts (Duplicated)	73,473.4
	1017: Benefit System Receipts	42,128.7
	1023: FICA Account	132.2
	1029: P/E Retire	9,158.6
	1034: Teacher Retirement System	3,529.0
	1042: Judicial Retirement System	120.0
	1045: Nat'l Guard/Naval Retirement System	272.8
	1061: Capital Improvement Project Receipts	492.2
	1081: Information Services Fund (Duplicated)	56,771.1
	1092: Mental Health Trust Authority	177.5

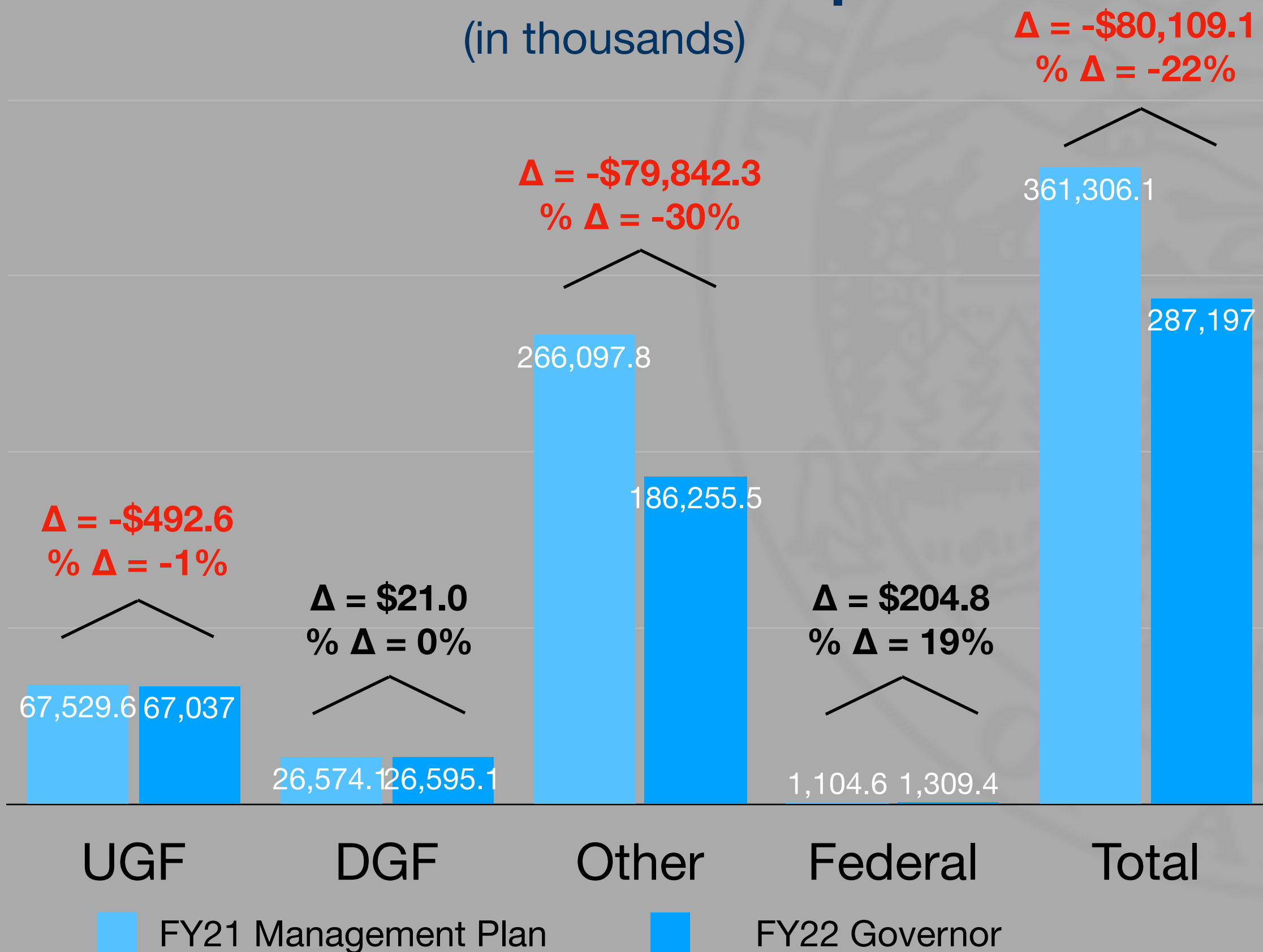
Department Summary

Total: -\$80.1M (-22%), and +28 Positions (+2%) from FY21 to FY22

UGF: -\$492.6k (-1%) | DGF: +\$21k (+<1%) | Other: -\$79.8M (-30%) | Federal +\$204.8k (+19%) from FY21 to FY22

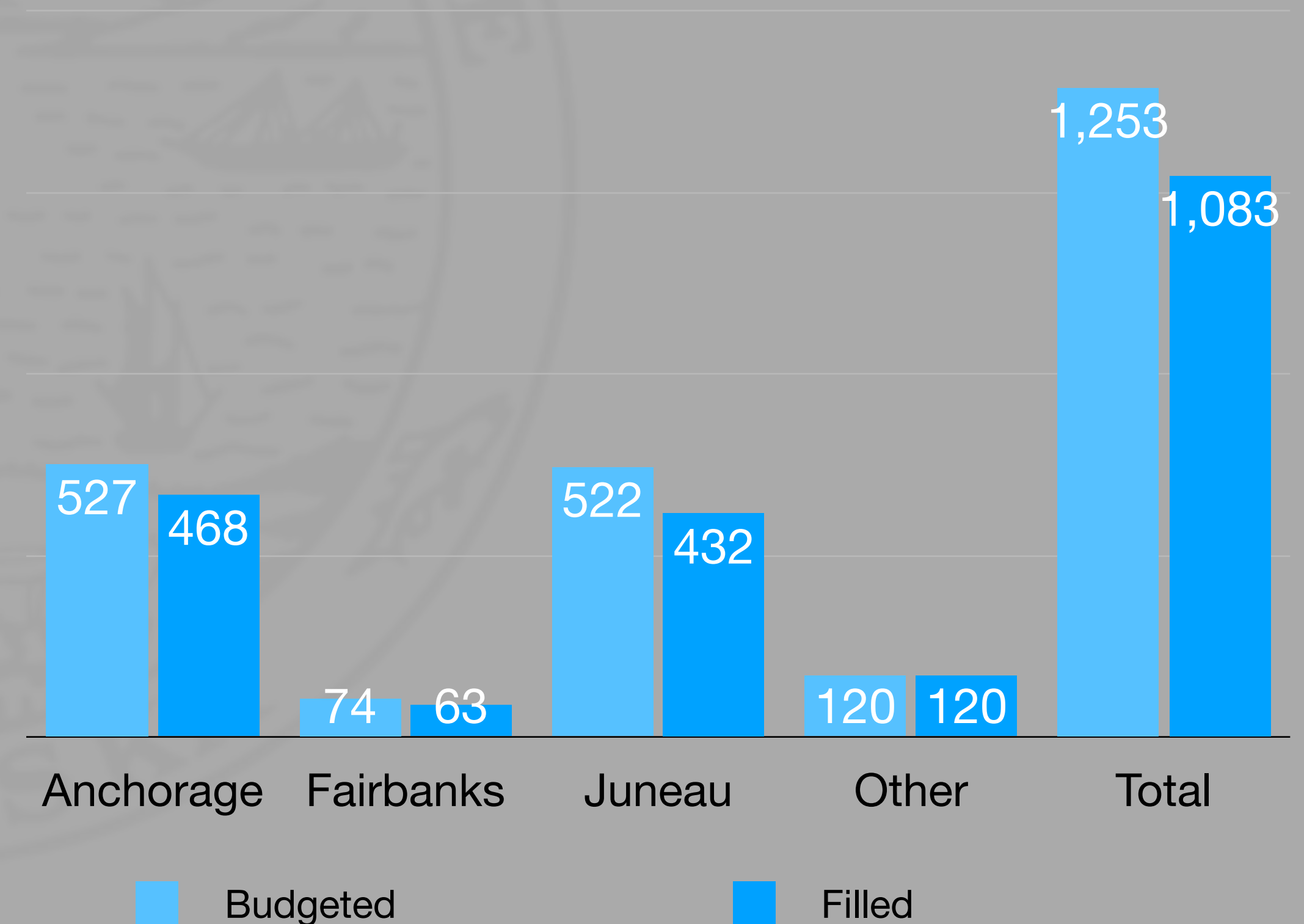
DOA Fund Source Comparison

(in thousands)



Position Count and Employees

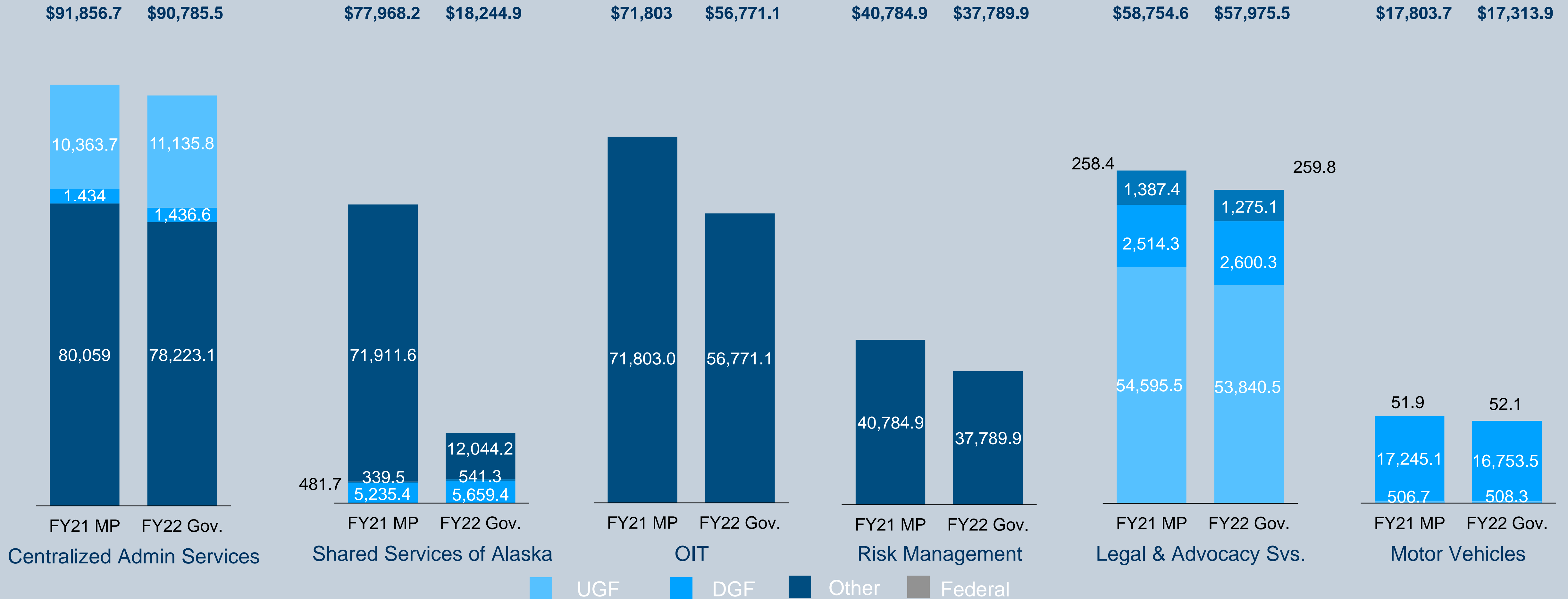
(As of 12/15/2020)



Appropriation/RDU Summary



DOA Appropriations/Results Delivery Units (in Thousands)

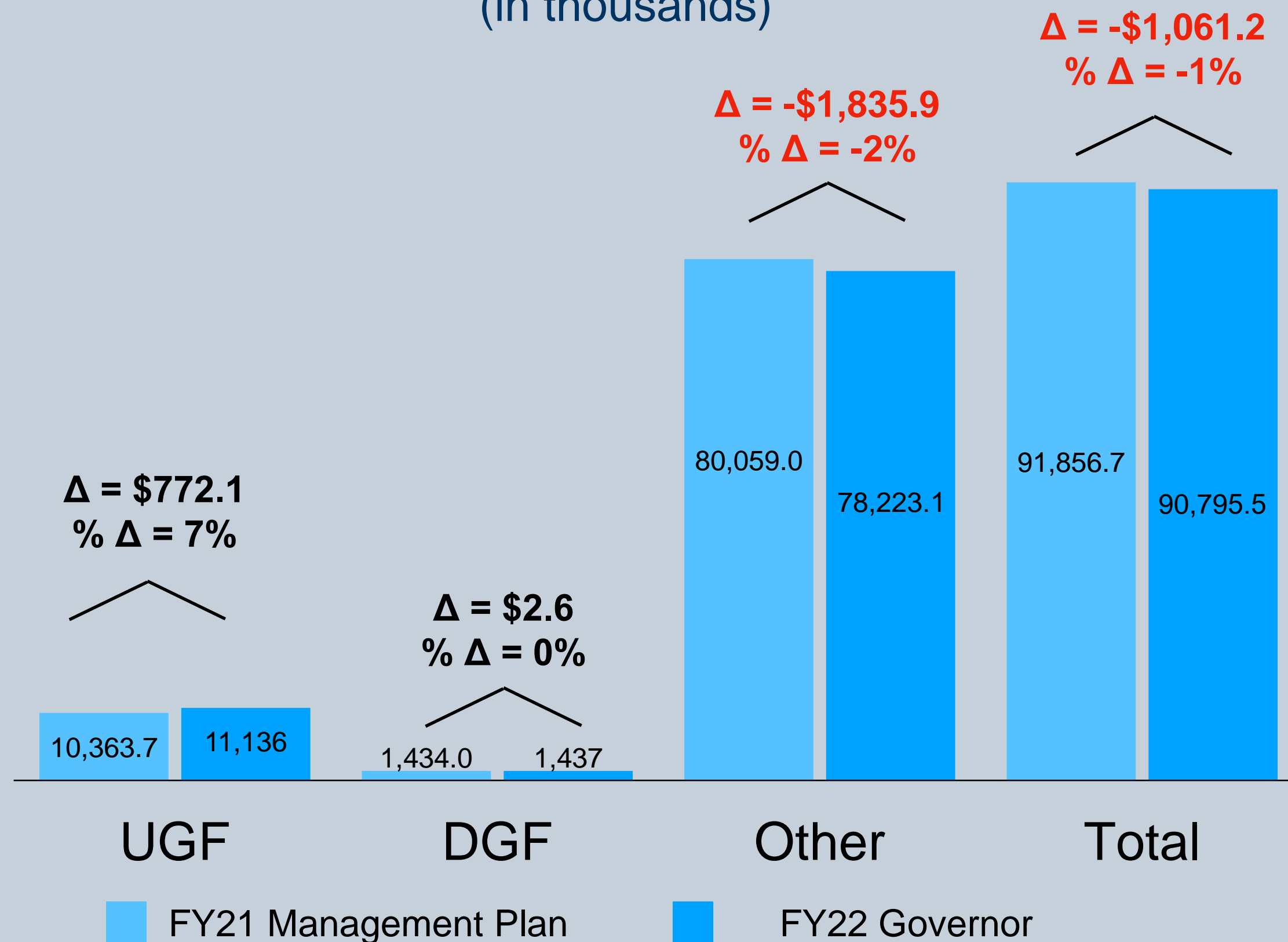


Centralized Admin Services

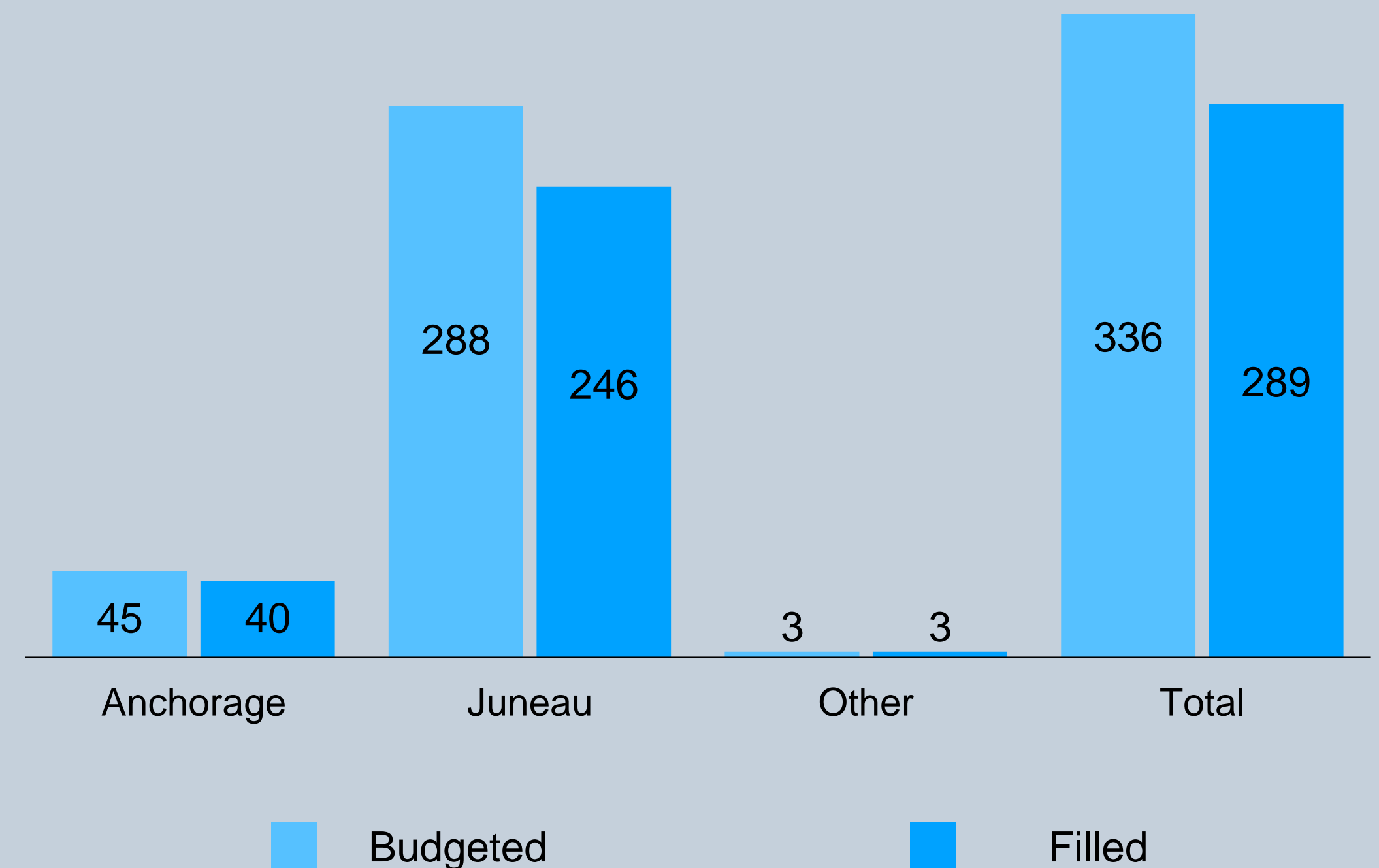


- -\$1,061.2 (-1%) and -1 positions (0%) from FY21 to FY22
- Delete vacant position

Centralized Admin: Fund Source Comparison (in thousands)



Position Count and Employees (As of 12/15/2020)



Shared Services of Alaska

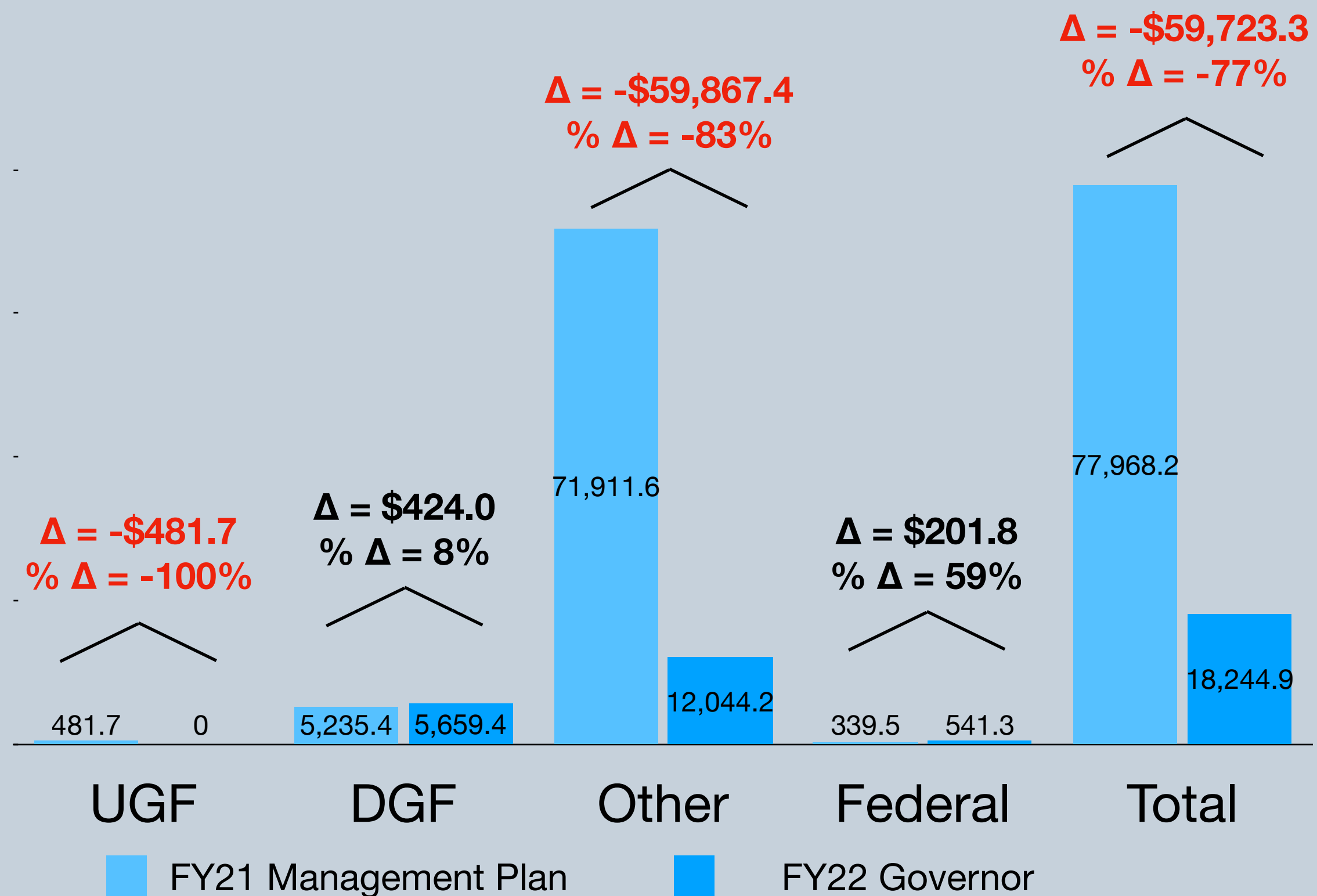


10

- -\$59,723.3 (-77%) and +22 positions (+19%) from FY21 to FY22
- Reduce authority to align with anticipated revenue, expenditures, and procurement consolidation

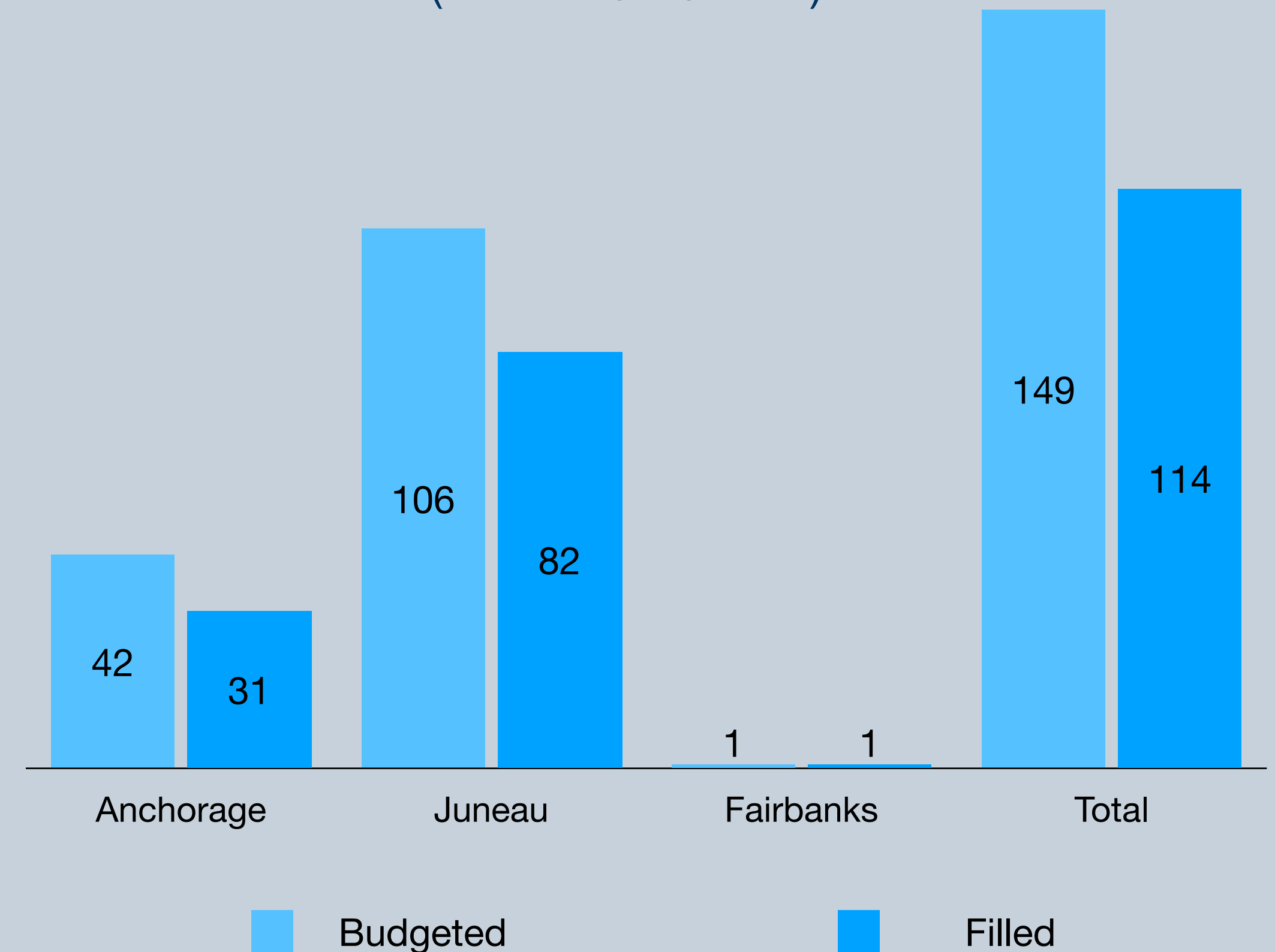
SSoA: Fund Source Comparison

(in thousands)



Position Count and Employees

(As of 12/15/2020)



Office of Information Tech.



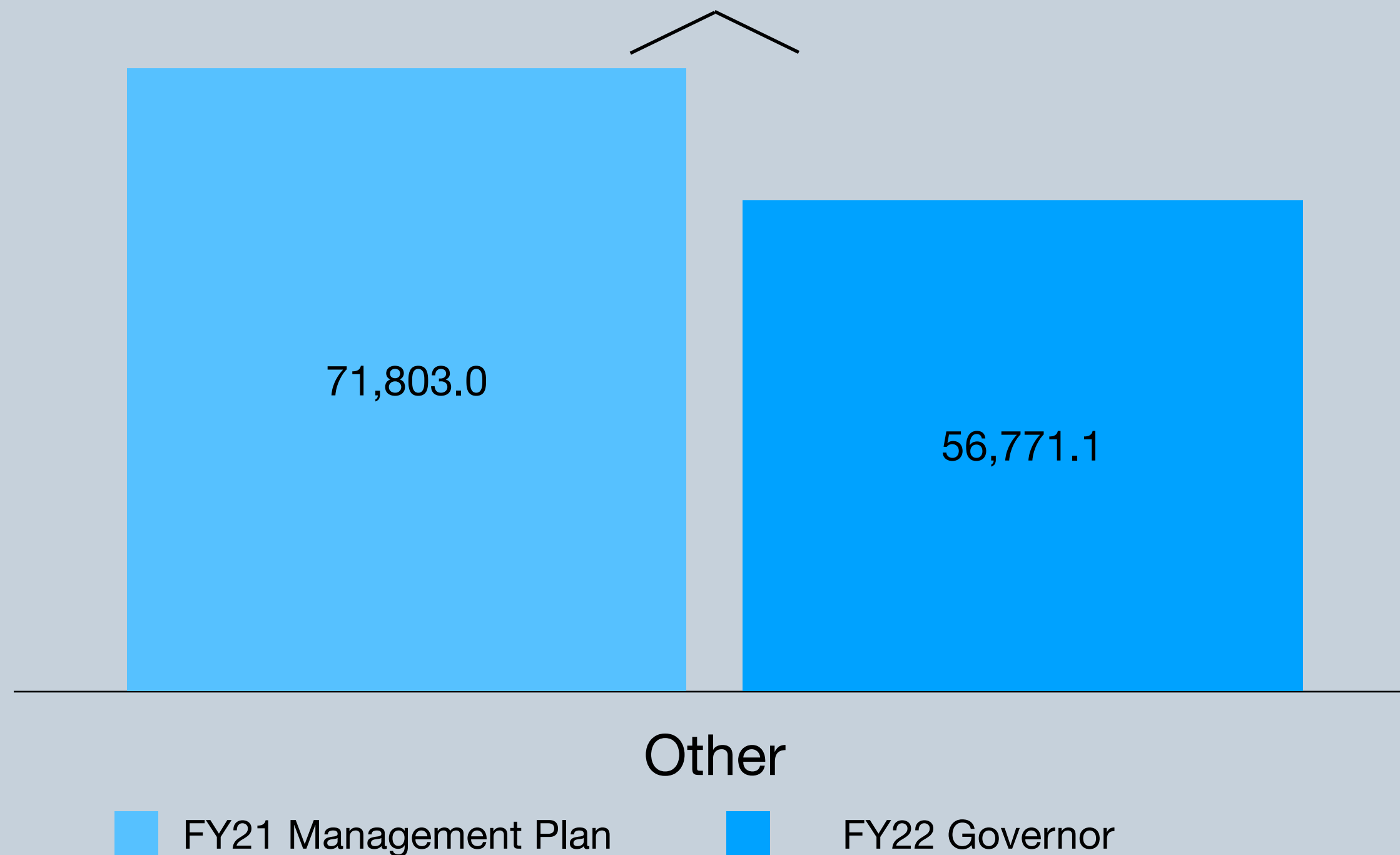
11

- -\$15,031.9 (-21%) and +0 positions (+0%) from FY21 to FY22
- Reduce authority due to realized cost savings in multiple areas

OIT: Fund Source Comparison

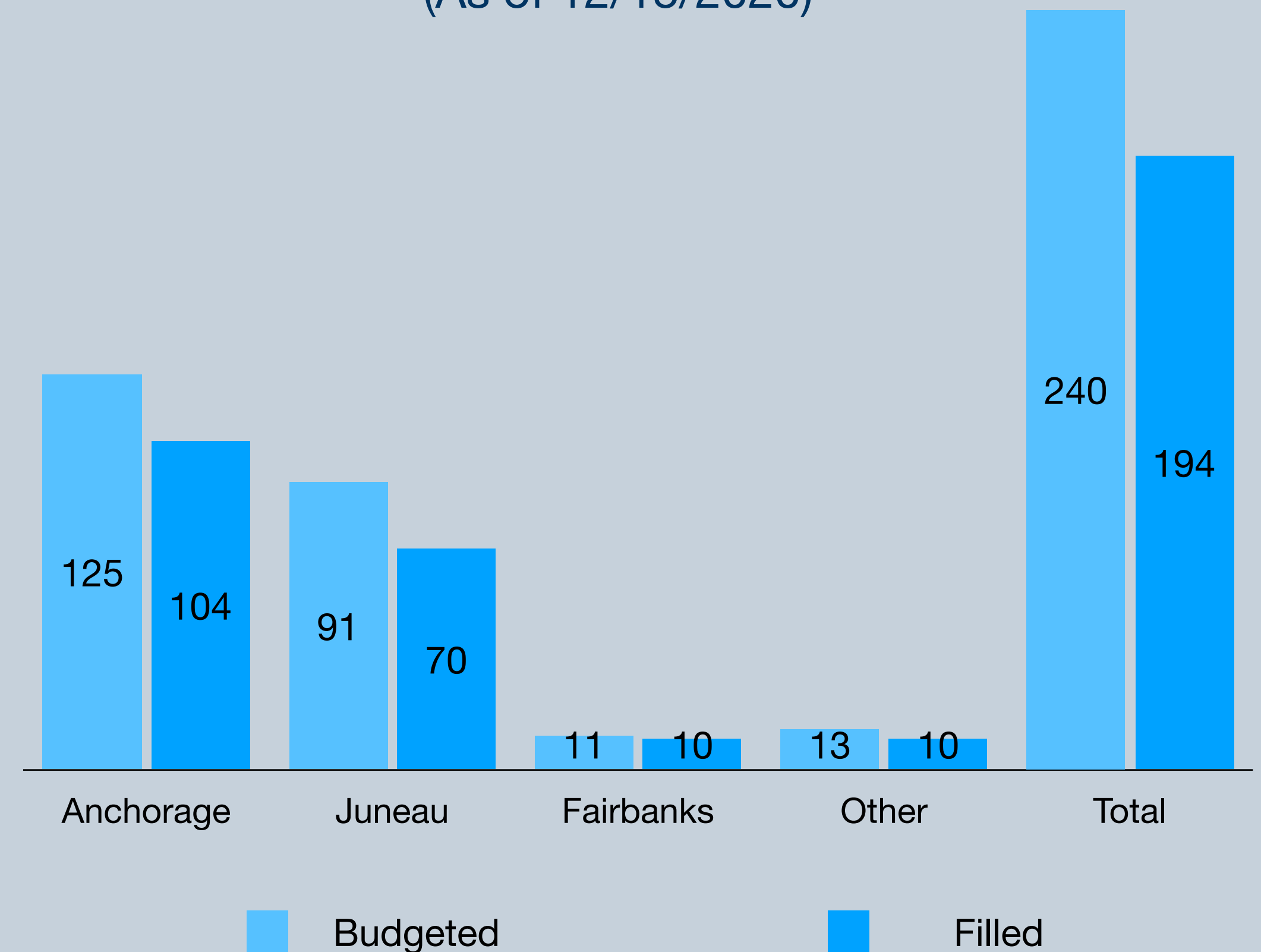
(in thousands)

$\Delta = -\$15,031.9$
 $\% \Delta = -21\%$



Position Count and Employees

(As of 12/15/2020)



Risk Management

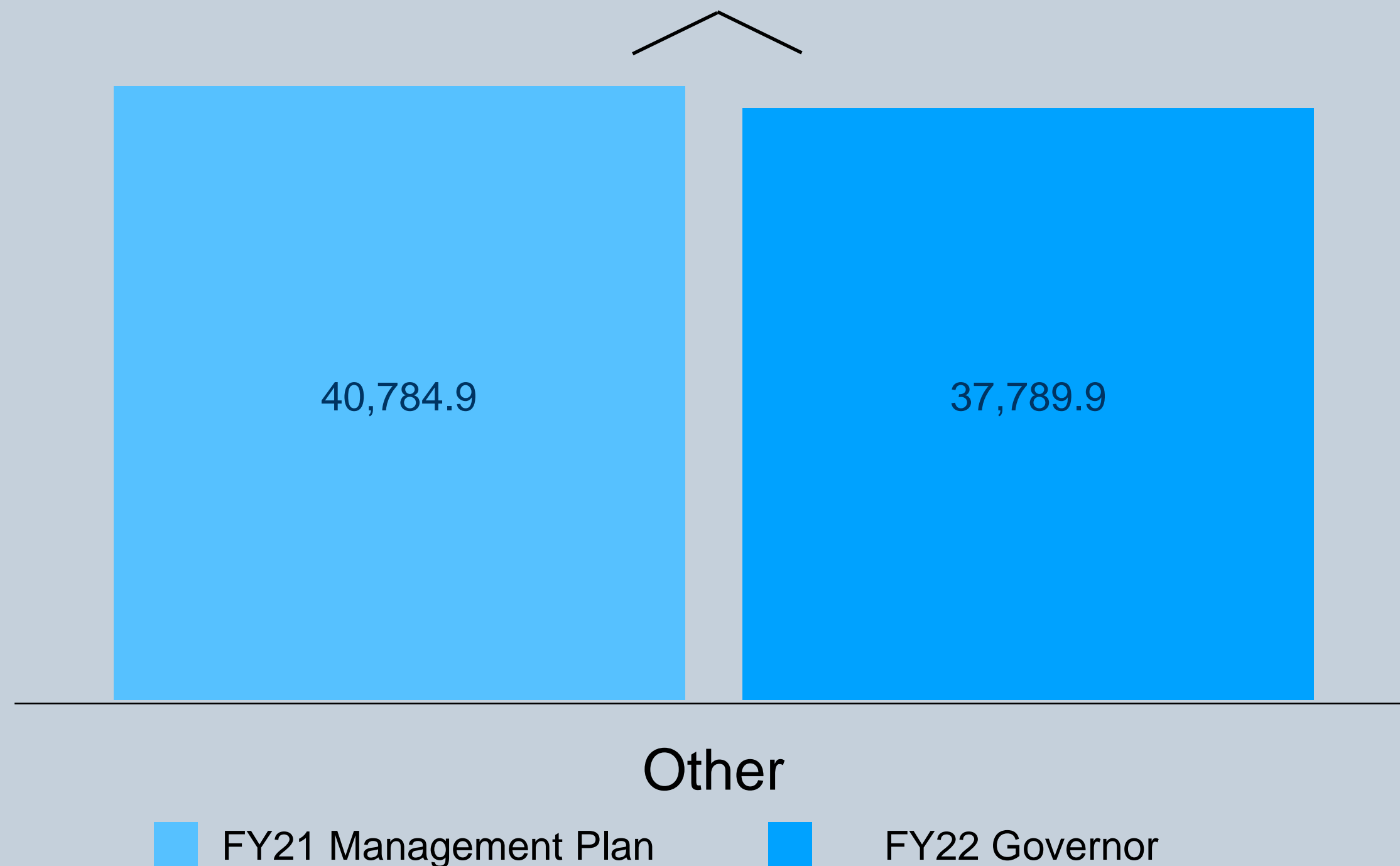


- -\$2,995.0 (-7%) and +2 positions (+25%) from FY21 to FY22
- Reduce authority by utilizing self-insurance coverage to align with claims

Risk Management: Fund Source Comparison

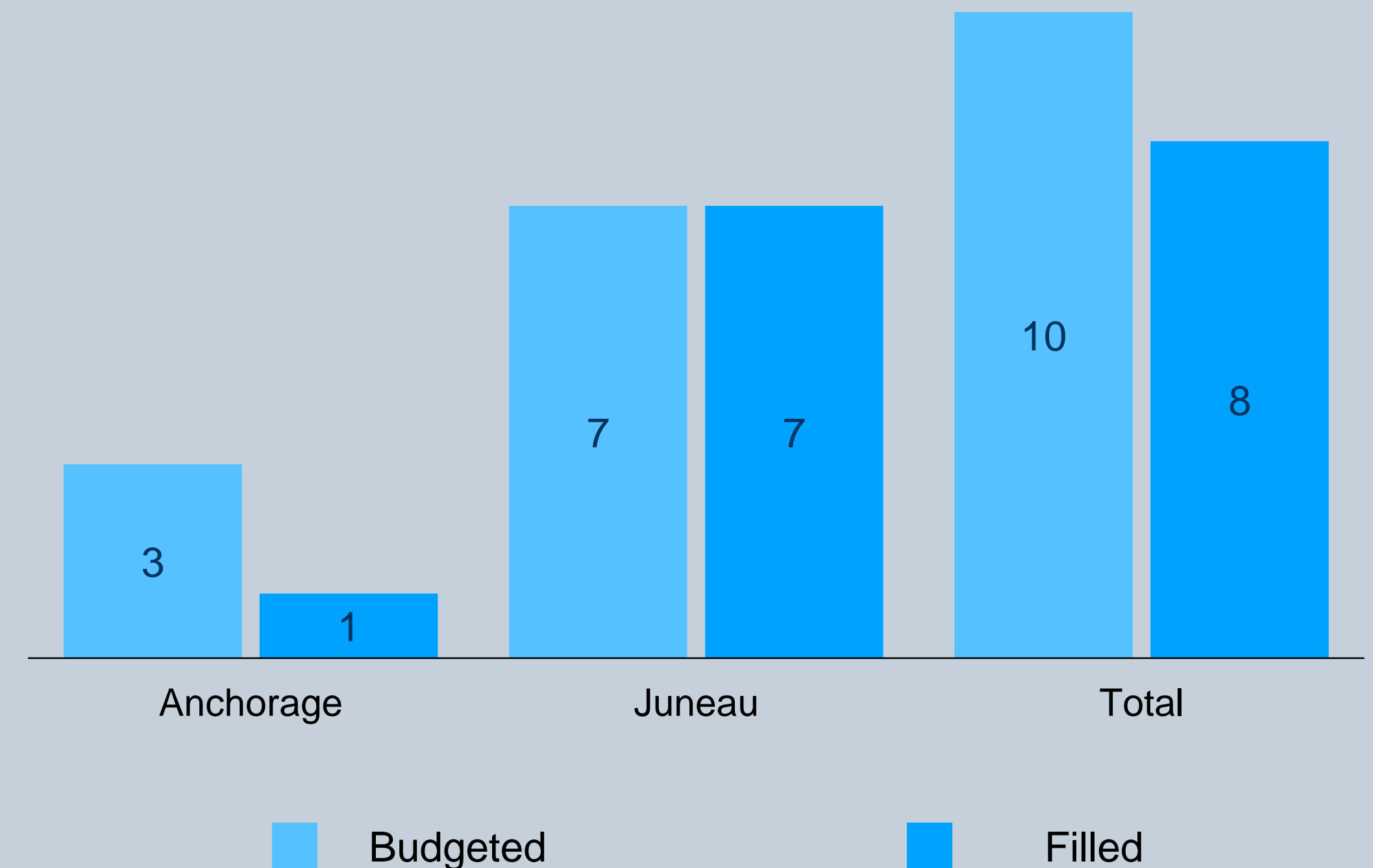
(in thousands)

$\Delta = -\$2,995$
 $\% \Delta = -7\%$



Position Count and Employees

(As of 12/15/2020)

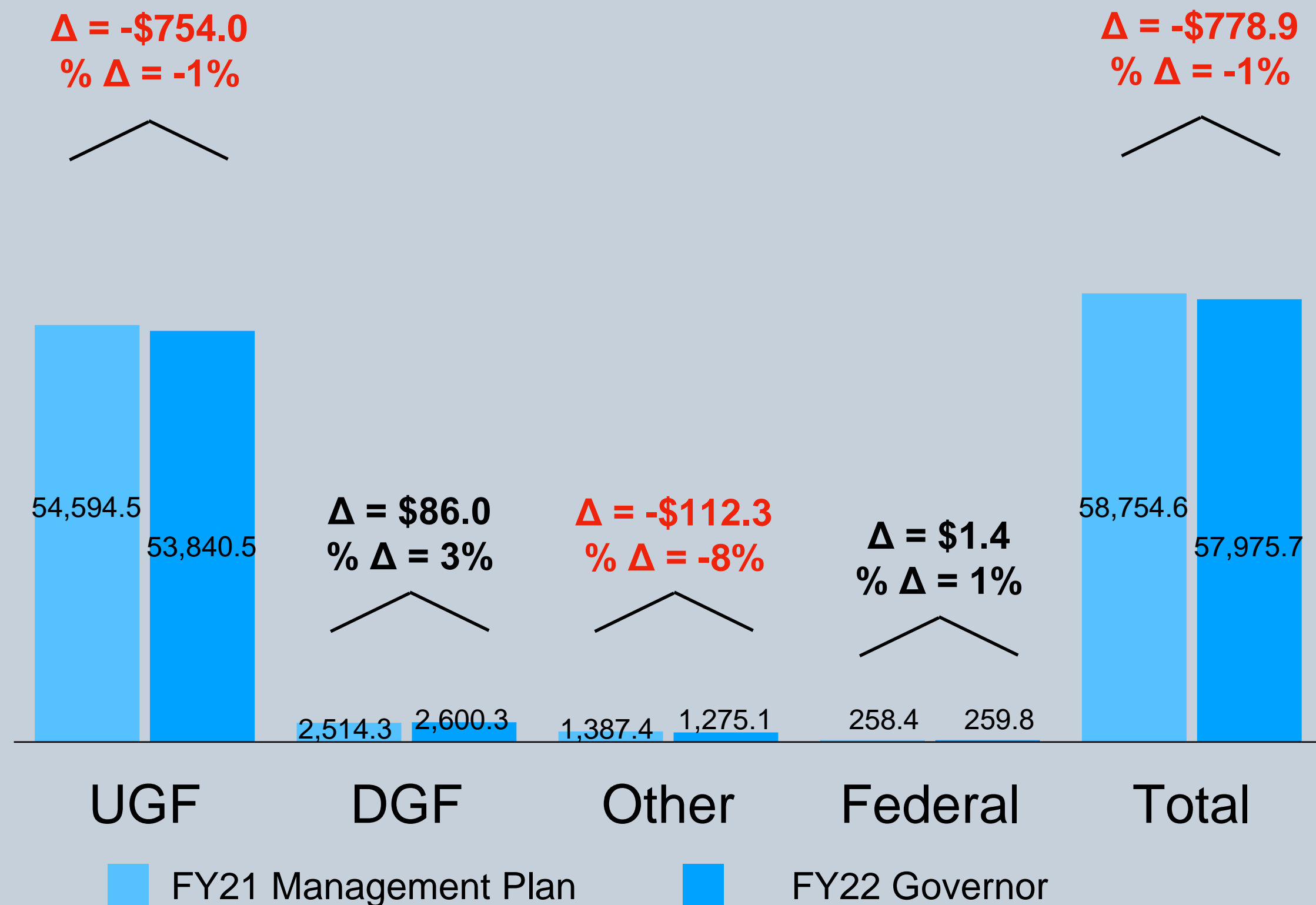


Legal and Advocacy Services

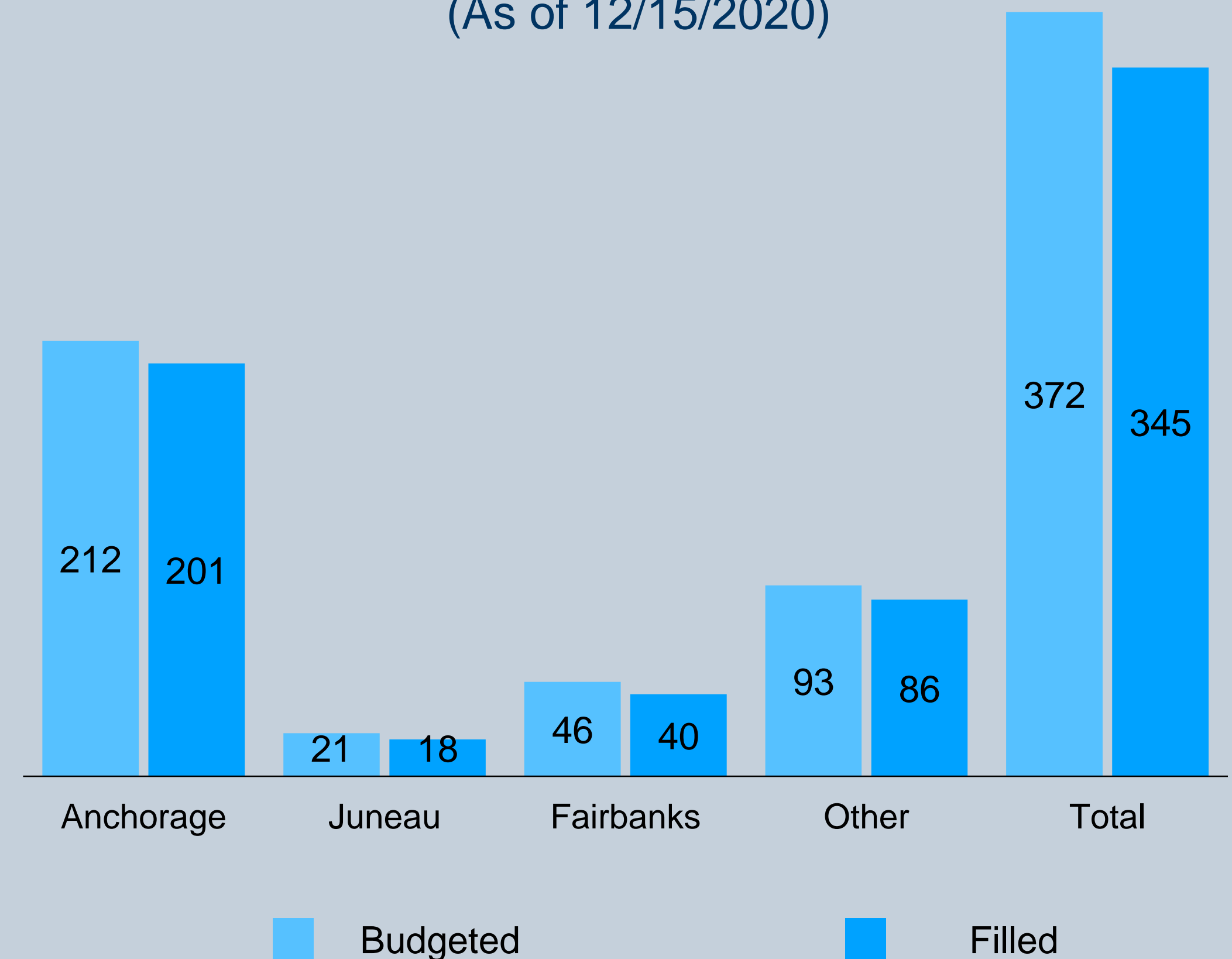


- -\$778.9 (-1%) and +9 positions (+3%) from FY21 to FY22
- Add positions and authority to support rural defense and existing units

Legal & Advocacy: Fund Source Comparison (in thousands)



Position Count and Employees (As of 12/15/2020)



Division of Motor Vehicles

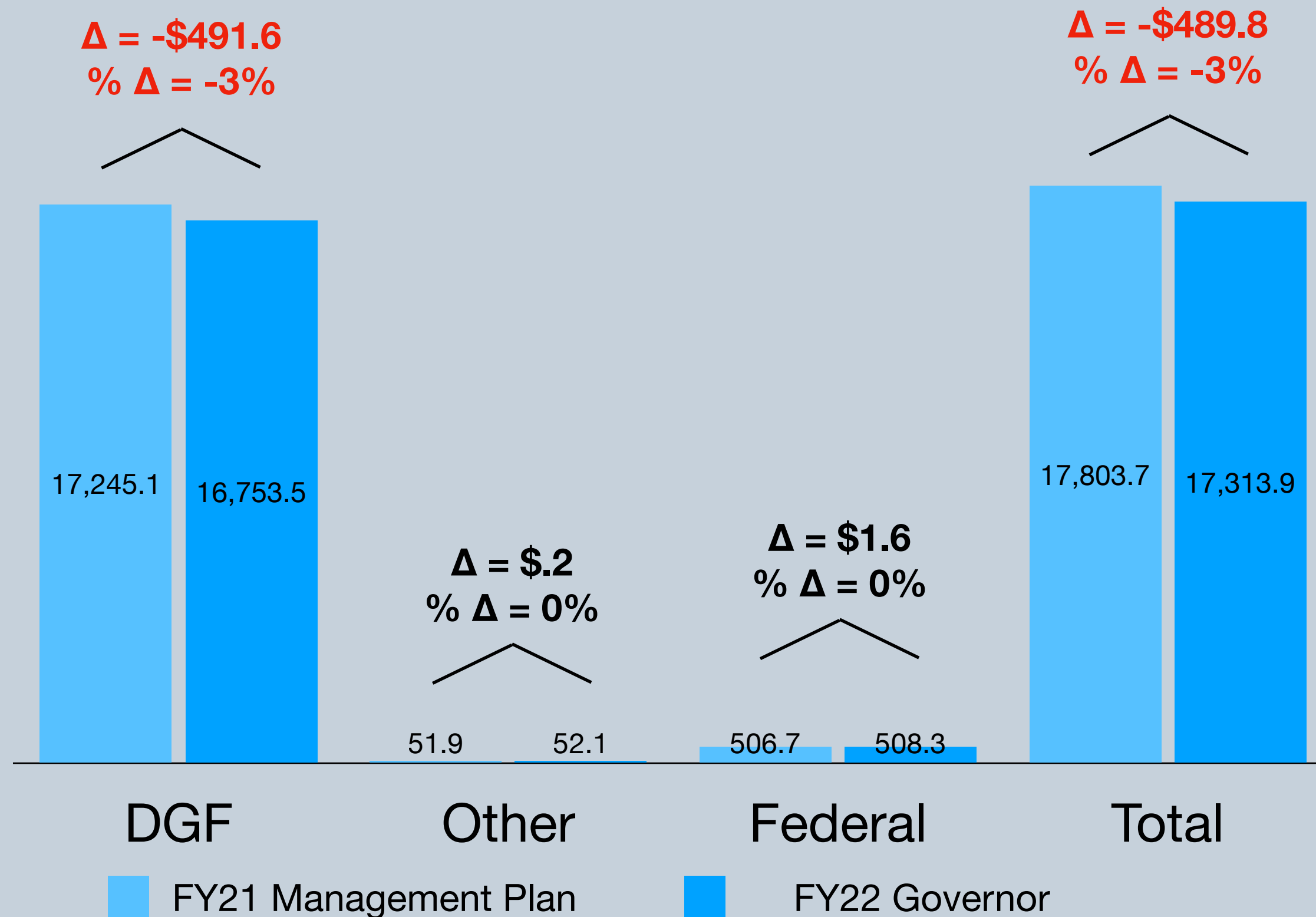


14

- -\$489.8 (-3%) from FY21 to FY22
- Propose transitioning six offices to public-private partnerships, delete vacant positions

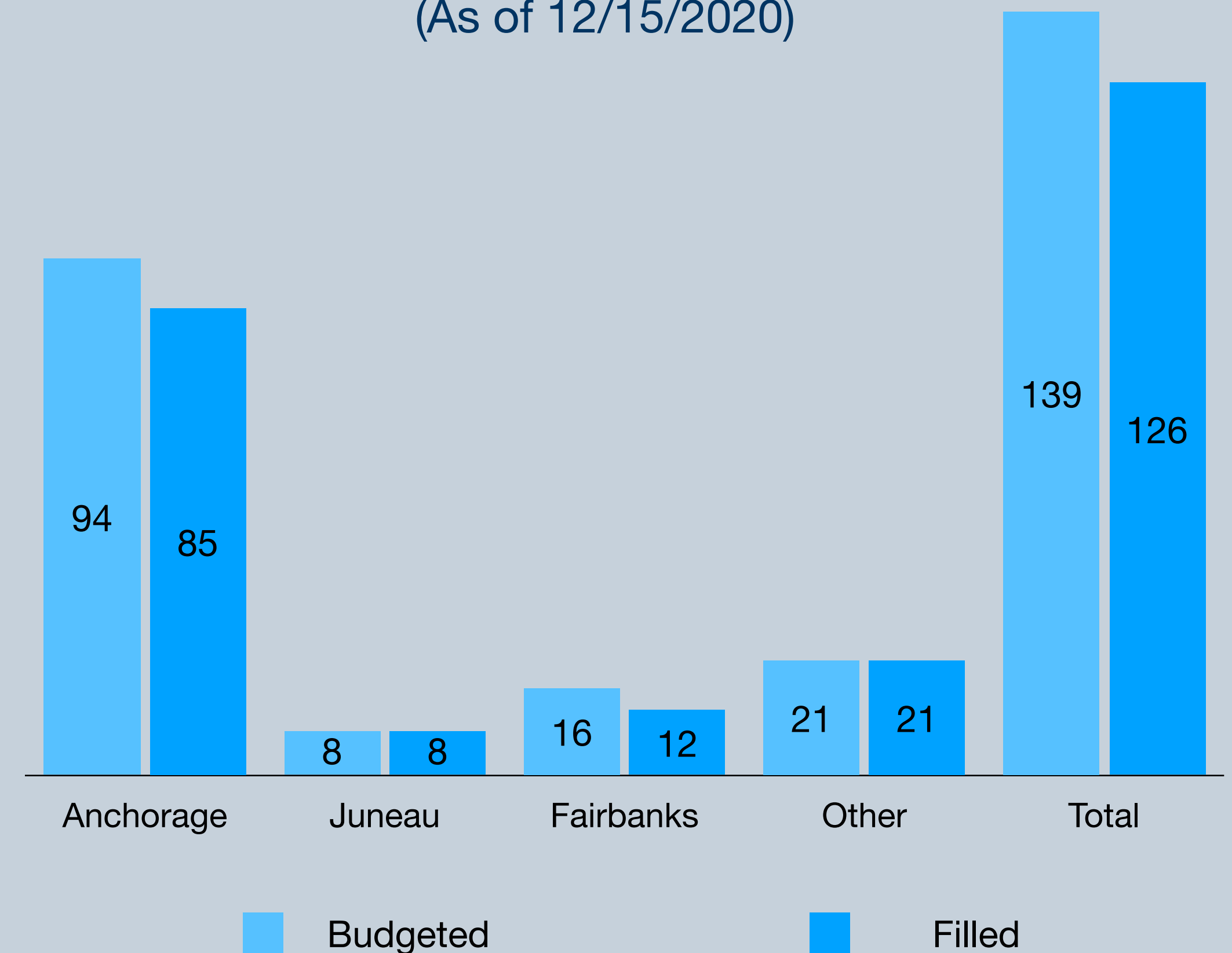
DMV: Fund Source Comparison

(in thousands)



Position Count and Employees

(As of 12/15/2020)





Division of Motor Vehicles

Transitions to Public-Private Partnerships

DOA is proposing to transition six DMV locations into public-private partnerships. Once finalized, this effort will:

- Improve service to Alaskans in rural areas
- Create local jobs that hire locally
- Share cost burdens with the private sector

Revenues will not decrease and no jobs will be lost; only vacant PCNs will be eliminated under this transition plan.

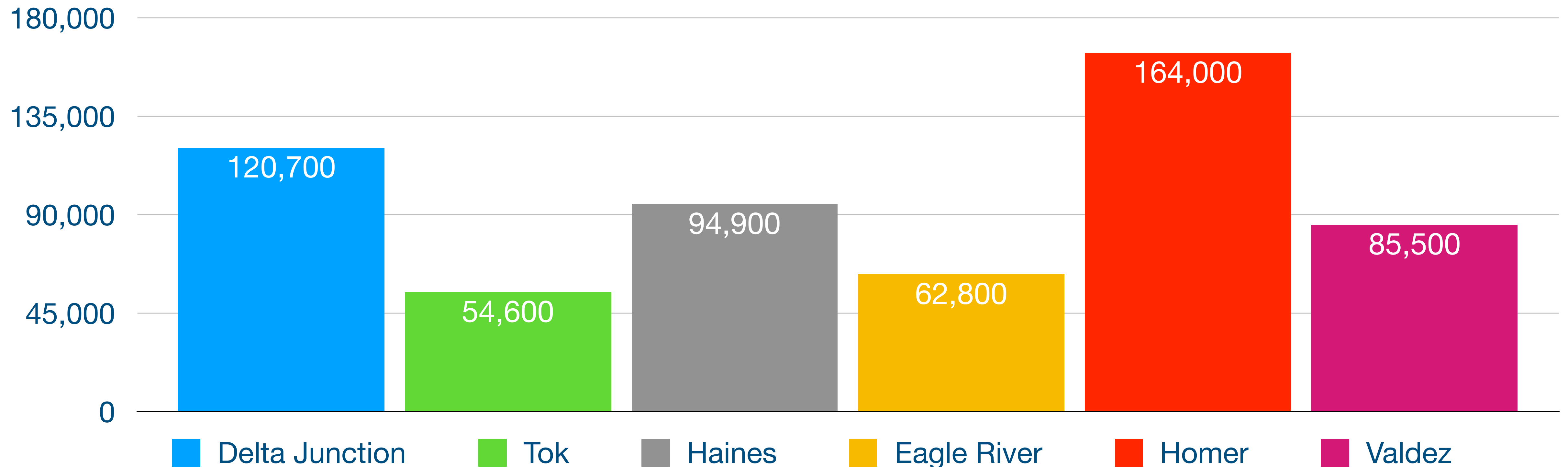
Status of Transitions

Valdez - In Discussions w/Business Partner
Homer - In Discussions w/Business Partner
Delta Junction - Business Partner Operating

Eagle River - In Discussions w/Business Partner
Haines - Recruiting Business Partner
Tok - Business Partner Selected

Division of Motor Vehicles

Transition Plan | Estimated Cost Savings to the State



Total Estimated Cost Savings, FY22: \$582,500

Changes from FY21 Adj. Base to FY22 Gov

Operating Budget: DOA's 24 components (allocations)



- **5 components transferred out of agency:** Leases, Lease Administration, Facilities, Facilities Administration, and Non-Public Building Fund
- **10 components with no changes from FY21 Adjusted Base to FY22 Gov.:**
 - **Centralized Admin. Services:** DOA Leases, Office of the Commissioner, Administrative Services, E-Travel, Labor Relations, Centralized Human Resources, Health Plans Administration, Labor Agreements Miscellaneous Items
 - Administration State Facilities Rent
 - Satellite Infrastructure

Capital Proposals & Recent Administrative Orders



Capital Projects

- None

Recent Administrative Orders

- **Administrative Order No. 284:** Reorganizing Telecommunication and IT Services within the Executive Branch
- **Administrative Order No. 304:** Establish Statewide Procurement Consolidation
- **Administrative Order No. 305:** Establish Statewide Human Resources Consolidation
- **Administrative Order No. 314:** Establish an Executive Branch Process of Data Analytics

**DOA is championing improvement in the
State's performance and results.**

Commitment to Transparency



The Department of Administration is committed to full transparency in the public process, and our team of Alaskans is dedicated to ensuring that Alaskans have a complete understanding of government operations.

**Documents on the Pandemic Plan and other
DOA initiatives can be found at:
doa.alaska.gov**

For additional information, please contact Kelly Hanke at Kelly.hanke@alaska.gov.