

Alaska State Legislature

Legislative Affairs Agency

Administrative Services, Procurement & Supply Section
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MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer

DATE: August 10, 2021

SUBJ: RFP 646 Anchorage Legislative Office Building Janitorial Services

RFP 646 for janitorial services at the Anchorage Legislative Office Building was issued on July 16 and closed on August 6, 2021. The Agency will make an award recommendation to Legislative Council based on the Proposal Evaluation Committee's (PEC) scoring, as well as the cost of each proposal.

In compliance with Legislative Procurement Procedures Sec. 195 (Disclosure of Proposals), which requires that proposal details be held confidential until the Notice of Intent to Award is issued, Council members must go into executive session before receiving additional RFP information and copies of the bid abstract. I will be presenting this item and am available for questions or concerns prior to and during the Legislative Council meeting.