

Alaska State Legislature

Legislative Affairs Agency

Office of Information Technology

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MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: Tim Banaszak ^{TB}
Information Technology Manager

DATE: May 5, 2021

SUBJECT: FY2022 \$175,000 Microsoft Enterprise Software Renewal Agreement

In 2018, Legislative Council approved the first installment of the State of Alaska's three-year contract with extension provisions with Software House International (SHI). This contract provides Microsoft products, including Windows 10, Windows server operating systems, and the Office software suite (Word, Excel, Outlook, PowerPoint, Skype for Business, OneNote, Publisher, and Teams).

This agreement also provides licensing to operate critical infrastructure and systems, including Windows 10 PC/OS, Windows Server, SQL databases including BASIS, network storage (N drives), SharePoint, and web servers, including www.akleg.gov and the Intranet. Part of the contract includes secure email, archiving, and protected OneDrive file sharing, software licensing, and collaboration for mobile devices. Further, the agreement provides video and audio conferencing tools using Microsoft Teams. Finally, it safeguards applications, operating systems, and databases by providing the most current security updates and software versioning.

This renewal, which begins July 1, 2021, provides the benefits of reduced-volume pricing, enhanced technical support, regular software upgrades, and training for technical and non-technical staff. The IT Subcommittee has reviewed the renewal and recommends Legislative Council approve this request.

The Legislature's portion of the agreement for FY2022 is estimated to be \$175,000, which is budgeted under the Administrative Services allocation and requires Legislative Council's approval. If this request were not approved, the Legislature would no longer have access to email, Microsoft Office software and leave critical infrastructure systems exposed to internet malware.

MOTION:

I move that Legislative Council authorize the IT Subcommittee recommendation for the Microsoft FY22 licensing payment to SHI not to exceed \$175,000.