

Select Committee on Legislative Ethics Committee Packet Index

Tuesday, April 13, 2021 at 9:00 a.m.

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Alaska State Legislature

Select Committee on Legislative Ethics

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Ethics Committee Meeting

April 13, 2021 – 9:00 a.m.
Telephonic Only

(Meeting will be teleconferenced

Anchorage Only: 563-9085

Juneau Only: 586-9085

Outside Anchorage or Juneau: 1-844-586-9085)

FULL COMMITTEE: Open Session (+) indicates background material in packet.

1. CALL THE MEETING TO ORDER
2. APPROVAL OF AGENDA (+)
3. APPROVAL OF MINUTES (+)
 - a. September 22, 2020 Full Committee
 - b. September 22, 2020 Senate Subcommittee
4. PUBLIC COMMENT
5. ELECTION OF COMMITTEE CHAIRS FOR 2021-2022 (+)
 - a. Article 3 Ethics Committee Election Procedure
6. CHAIR/STAFF REPORT (+)
 - a. Management Log Review
 - b. Public Member Committee Appointment Update
 - i. Resume for Skip Cook
 - ii. Resume for Gerald McBeath
 - c. Ethics Disclosures
 - i. Total Disclosures by Type in 2020
 - ii. Yearly Comparison of Total Disclosures 2017-2020
 - iii. Total Disclosures by Type to March 31, 2021
 - d. Update: Collection of Unpaid Fines
 - e. New internship program: Seattle University School of Law
 - f. Publications

- i. 2020 Public Decisions Booklet – AS 24.60.150(a)(3)
- ii. 2021 Standards of Conduct Handbook

- 1. Revision 2/12/2021

- 7. 2021 ETHICS TRAINING

- 8. BUDGET (+)

- a. FY21 Budget Summary
- b. FY22 Budget Request Detail

- 9. CONTRACT REPORT

- a. Outside Counsel
- b. Investigator

- 10. OTHER BUSINESS

- 11. ADJOURN

Draft minutes are not the official record of committee proceedings and are for informational purposes only (ROP Sec 7(d)).

**ALASKA STATE LEGISLATURE
SELECT COMMITTEE ON LEGISLATIVE ETHICS
SEPTEMBER 22, 2020
10:00 AM**

FULL COMMITTEE

DRAFT

[10:02:51 AM](#)

1. CALL THE MEETING TO ORDER

Lee Holmes called the meeting to order at 10:02 a.m. on September 22, 2020, and asked Jerry Anderson to conduct roll call.

Roll call

Senator John Coghill (telephonic)
Senator Tom Begich (telephonic)
Representative DeLena Johnson (telephonic)
Representative Louise Stutes (telephonic)
Conner Thomas (telephonic)
Lee Holmes (telephonic)
Joyce Anderson
Deb Fancher (telephonic)

Skip Cook - absent

Quorum present.

Others

Senator Elvi Gray-Jackson (telephonic)
Senator David Wilson (telephonic)
Jerry Anderson
Jacqui Yeagle
Skiff Lobaugh (telephonic)

[10:05:00 AM](#)

2. APPROVAL OF THE AGENDA

Draft minutes are not the official record of committee proceedings and are for informational purposes only (ROP Sec 7(d)).

Lee Holmes entertained a motion to approve the agenda.

Motion made by Senator Tom Begich

There were no objections.

The agenda was approved.

3. APPROVAL OF MINUTES

Lee Holmes entertained a motion to accept the January 21, 2020 Full Committee meeting minutes.

Motion made by Representative Louise Stutes

There were no objections.

The minutes were approved.

Lee Holmes entertained a motion to accept the May 27, 2020 Senate Subcommittee meeting minutes.

Motion made by Senator Tom Begich

There were no objections.

The minutes were approved.

[10:06:32 AM](#)

4. PUBLIC COMMENT

No public comment.

[10:07:12 AM](#)

5. CHAIR/STAFF REPORT

a. Planning for 2021 training

Lee Holmes asked Jerry Anderson if Skiff Lobaugh was planning to call in to the meeting for discussion on the agenda item.

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Jerry Anderson replied that as of the day prior to the meeting, it was his understanding that Skiff Lobaugh planned to attend for discussion of the agenda item.

Skiff Lobaugh announced that he was present and available to answer questions.

Lee Holmes thanked Skiff Lobaugh for announcing his presence.

Lee Holmes asked Jerry Anderson to open a discussion about the 2021 ethics training.

Jerry Anderson thanked Lee Holmes and directed the committee's attention to the meeting packet and the email from Stacey Householder of the National Conference of State Legislatures (NCSL). He said that Stacey Householder had assisted with ethics training in 2020 and that he had been in contact with her about potential training in 2021.

Jerry Anderson noted that because all legislators and legislative employees will need training in 2021, there will be a larger number of training sessions, including possibly a new legislator training in December 2020, which would have a different format from the other trainings.

Jerry Anderson commented that under committee consideration is the components of the training. Committee members were provided for reference the links to NCSL's 2020 training, which included two segments: one being the sexual harassment and others forms of discrimination training and the other training related to civility.

Jerry Anderson asked for committee input about the components of the training, the time to devote to each component, and the training format - virtual or in person. He assured the committee that NCSL can accommodate both training format types.

Lee Holmes asked committee members if there were comments.

Representative Louise Stutes said that she heard from other legislators that the sexual harassment training was too long.

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Lee Holmes thanked Representative Louise Stutes and asked for other comments or discussion.

Joyce Anderson asked Jerry Anderson to remind the committee how long the sexual harassment training that Representative Louise Stutes referred to had been.

Jerry Anderson replied that in 2020, it was less than 1½ hours long and in 2019, it was three hours long.

Representative Louise Stutes made it clear she was referring to the 2019 training.

Jerry Anderson thanked Representative Louise Stutes for her clarification.

Lee Holmes asked Jerry Anderson how much time would be devoted to each of the topics in the 2021 training.

Jerry Anderson said that feedback he had gotten was that 1½ hours of sexual harassment training was still too long and that is one of the reasons he is asking for committee input. He emphasized that the more time devoted to sexual harassment training, the less time available for ethics training given the direction that the entire training should not last longer than three hours.

[10:14:41 AM](#)

Representative Louise Stutes remarked that it seemed there was more participation in the portion of the training delivered by Jerry Anderson and questions were left unanswered. She recommends allocating more time to ethics training.

Jerry Anderson agreed it was unfortunate that he did not have time to fully address the questions.

Lee Holmes asked if three hours is too short to cover both subjects adequately.

Jerry Anderson said three hours is a practical good maximum amount of time for training - at least for returning employees, but he granted that perhaps new employees may benefit from a longer training. He said NCSL is willing to

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accommodate whatever allocation of time the committee directs.

Joyce Anderson asked if Skiff Lobaugh had gotten any feedback about the length of training and the topics covered.

Skiff Lobaugh reported he had heard a lot of feedback about both the length of training and the topics covered. There are individuals who due to their workload want minimal training time. He elaborated that NCSL seemed to do a good job in covering topics pertinent to the legislative branch both on EEOC/sexual harassment and the ethics side but acknowledged the need for local knowledge in the area of ethics. He also reported he had not heard any negative comments about the NCSL training so he thinks the time allotted to the training was just right.

Joyce Anderson expressed to the Chair Lee Holmes that she wanted to pitch a discussion topic.

Lee Holmes directed to Joyce Anderson to continue.

Joyce Anderson stated she thinks statute requires more detailed ethics training than does the sexual harassment training. She questioned if ethics training should be delivered first while the attendees were fresh.

Lee Holmes expressed his opinion that the sexual harassment training be delivered first because it is more easily time-constrained and leave the ethics training free to run long if needed. He entertained other opinions.

Senator John Coghill said that he preferred the sexual harassment training first because many attendees need only a refresher where ethics training can leave attendees with lingering questions to ponder. He suggested leaving two hours for ethics training if possible. He echoed Skiff Lobaugh in stating that he thinks NCSL did a great job in delivering their training.

Joyce Anderson agreed with Senator John Coghill's comments.

Lee Holmes thanked Joyce Anderson and asked for other comments.

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Lee Holmes summarized what he understood about the training: the training will total three hours, one hour for sexual harassment training to be followed with two hours of ethics training. He asked Jerry Anderson if that was also his understanding.

Jerry Anderson replied that it was his understanding.

Lee Holmes asked if a motion was needed.

Jerry Anderson replied that he did not believe a motion was necessary because the training is still in the planning stages and historically the committee has left it to the administrator to handle the training arrangement details. He said that Skiff Lobaugh has always been helpful in setting up the sexual harassment portion of the training and making sure that the training is relevant and meets local requirements.

Representative DeLena Johnson commented that in her opinion the effectiveness of the sexual harassment training is more important than length of time devoted to it. She encouraged a more effective training that is relevant to the legislature.

Deb Fancher recommended good teaching practice would include developing an evaluation to use in planning future trainings.

Lee Holmes thanked Deb Fancher for her comment. He asked Jerry Anderson if he could work with Skiff Lobaugh to put together a training evaluation.

Jerry Anderson replied that he could.

Lee Holmes entertained further comments. There were no further comments.

b. State benefit and loan program review

Lee Holmes directed attention to a review of state benefit and loan programs requiring disclosure. He asked Jerry Anderson to provide background information to the committee.

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Jerry Anderson explained the review is one of the committee's statutory duties, under AS.24.60.050(b):

(b) The committee shall review state benefit programs and state loans and annually publish a list of programs and loans, designating which ones do not meet the standards of (a) of this section.

Jerry Anderson elaborated that the committee's directive is to review and annually publish a list of the state benefit and loan programs that do not meet the standards in AS.24.60.050(a) and therefore require an ethics disclosure by legislators or legislative employees who participate in any of the programs.

Jerry Anderson added that staff annually send letters to all departments asking that they review the current list in Appendix C of the Standards of Conduct Handbook to make sure it accurately identifies the programs that do not meet the standards. Jerry Anderson said that the proposed 2021 list, titled Appendix C in the packet, is a compilation of those programs as reported by the departments.

Jerry Anderson reported that only one program change had been reported: a deletion of the Alaska Capstone Avionics Revolving Fund by the Department of Commerce, Community, and Economic Development. He noted that a copy of the completed review form with the deletion was included in the packet.

Jerry Anderson asked the committee to review and adopt the list as Appendix C of the handbook, which will be handed out at training and available online.

Jerry Anderson asked the committee if there were questions.

Lee Holmes entertained questions. Hearing none, he entertained a motion to adopt the proposed list for the 2021 Standards of Conduct Handbook.

Deb Fancher moved.

Lee Holmes asked if there were objections. There were no objections. The motion was approved.

6. OTHER BUSINESS

Draft minutes are not the official record of committee proceedings and are for informational purposes only (ROP Sec 7(d)).

Lee Holmes moved to other business. He stated that the next committee meeting is set for the week of January 18. He asked Jerry Anderson his opinion about whether the meeting would be earlier or later in that week.

Jerry Anderson said the meeting format is still unknown. He said that are only some committee activities can be handled telephonically. He added that committee members also need training in 2021.

Joyce Anderson said that in planning a meeting date, there is also a need to check statute about legislative appointments to the committee and to consider the timing of those appointments.

Lee Holmes asked for comments.

Senator Tom Begich said he had been going to bring up the same point. Does the committee have to meet at a certain time? Who attends the first meeting? The current legislative members or the new members?

Jerry Anderson responded that changes are expected in legislative membership and the new members will attend the first meeting. He added that the terms of three of the public members also expire. All have agreed to continue on the committee, subject to nomination by the chief justice of the Alaska Supreme Court.

Senator Tom Begich asked again if the committee was required to meet within a certain number of days of the start of session on January 19, and if so, what is that number of days. If not, he recommends waiting until the following week.

Jerry Anderson replied that the committee is not required to meet that week but it has traditionally done so.

Senator Tom Begich recommended meeting on January 25 or 26 for two reasons: committee legislative membership would be identified and because there is a possibility that some legislative members may be at the presidential inauguration during the week of January 18. He recommended a motion establishing the week of January 25 for the newly reconstituted committee.

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Lee Holmes thanked Senator Tom Begich. He said that the decision about a meeting date would be delayed. He asked everyone to keep the week of January 25 in mind while calendaring their personal lives.

Lee Holmes asked Jerry Anderson if there was anything more to discuss.

Jerry Anderson thanked Senator Tom Begich for his input.

Lee Holmes asked for other comments and/or other business.

Hearing none, Lee Holmes entertained a motion to adjourn.

Joyce Anderson moved.

There were no objections.

Lee Holmes adjourned the meeting at 10:42 a.m.

ADJOURN:

[10:42:11 AM](#)

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**ALASKA STATE LEGISLATURE
SELECT COMMITTEE ON LEGISLATIVE ETHICS**

SEPTEMBER 22, 2020

11:00 AM

Senate Subcommittee Meeting

DRAFT

[10:59:32 AM](#)

1. CALL THE MEETING TO ORDER:

Joyce Anderson called the meeting to order on September 22, 2020, at 11:06 a.m., and asked Jerry Anderson to take roll.

Jerry Anderson conducted roll call.

Roll call

Senator John Coghill (telephonic)

Senator Tom Begich (telephonic)

Conner Thomas (telephonic)

Joyce Anderson

Deb Fancher (telephonic)

Skip Cook (telephonic)

Lee Holmes (telephonic)

Quorum present.

Others present

Jerry Anderson, Administrator

Jacqui Yeagle, Administrative Assistant

[11:00:02 AM](#)

2. APPROVAL OF THE AGENDA

Joyce Anderson entertained a motion to approve the agenda.

Lee Holmes moved.

Joyce Anderson asked if there were objections. There were no objections.

The agenda was approved.

11:07:22 AM

3. PUBLIC COMMENT

Joyce Anderson opened public comment. Hearing none, she closed public comment.

4. Motion to go into EXECUTIVE SESSION to discuss matters which by law must remain confidential under AS 24.60.160, Uniform Rule 22(b) regarding executive sessions, and Rules of Procedure Section 5: Executive Sessions and discussion of matters, the immediate knowledge of would adversely affect the finances of a governmental unit, and discussion of subjects that tend to prejudice the reputation and character of a person.

Joyce Anderson read from the Rules of Procedure Section 5 Executive Sessions:

Attendance at executive sessions will be limited to members of the committee, ... and essential Ethics personnel as determined by the committee. ... In cases of discussion, investigation, data gathering, interviews, deliberations or decision making on complaints prior to probable cause determination, neither the subject of the complaint, nor any other legislator not on the appropriate subcommittee, shall be allowed in the executive session.

Joyce Anderson then entertained a motion to go into executive session to discuss matters which by law must remain confidential under AS 24.60.160, Uniform Rule 22(b) regarding executive sessions, and Rules of Procedure Section 5 Executive Sessions.

Senator Tom Begich so moved.

Joyce Anderson asked for objections. There were no objections.

11:09:18 AM

5. EXECUTIVE SESSION

6. PUBLIC SESSION

Joyce Anderson called the public segment of the meeting back to order at 11:54 a.m.

7. OTHER BUSINESS

Joyce Anderson asked if there were other business. There was no other business.

8. ADJOURN

Joyce Anderson entertained a motion to adjourn.

Senator Tom Begich moved.

There were no objections.

Joyce Anderson adjourned the meeting at 11:56 a.m.

[11:56:41 AM](#)

Article 3. Legislative Ethics Committee; Opinions; Complaints.

Sec. 24.60.130. Select committee on legislative ethics.

(a) There is established as a permanent interim committee within the legislative branch of state government the Select Committee on Legislative Ethics.

(b) The committee consists of nine members, in two subcommittees, as follows:

(1) the senate subcommittee, which consists of two members of the senate, one of whom shall be a member of the minority organizational caucus, if any, appointed by the president of the senate with the concurrence by roll call vote of two-thirds of the full membership of the senate, and includes the five public members appointed under (3) of this subsection;

(2) the house subcommittee, which consists of two members of the house, one of whom shall be a member of the minority organizational caucus, if any, appointed by the speaker of the house with the concurrence by roll call vote of two-thirds of the full membership of the house, and includes the five public members appointed under (3) of this subsection; and

(3) five public members who are selected by the Chief Justice of the Alaska Supreme Court and who are ratified by two-thirds of the full membership of the senate and two-thirds of the full membership of the house.

(c) No more than one public member may be a former legislator and no more than two public members of the committee may be members of the same political party.

(d) The members of each subcommittee shall elect a chair and a vice-chair, who serve a term of two years. Neither a chair nor a vice-chair may be a member of the legislature. An officer may not hold the same office for more than two consecutive terms. The vice-chair shall act as chair in the absence of the chair. The chair selected by the senate subcommittee shall chair the full committee beginning the first day of the regular session in odd-numbered years and the chair selected by the house subcommittee shall chair the full committee beginning the first day of the regular session in even-numbered years.

(e) Except as provided in this subsection, a vacancy on the committee shall be filled under (b) of this section. An individual who is appointed to fill a vacancy that occurs during the last 10 days of the first regular session of a legislature or during the interim between regular sessions of that legislature serves without concurrence or ratification through the 10th day of the second regular session of the legislature. An individual who is appointed to fill a vacancy that occurs during the last 10 days of the second regular session of a legislature or during the interim after the second regular session serves without concurrence or ratification through the convening of the first regular session of the next legislature.

(f) The committee may contract for professional services and may employ staff as it considers necessary. A committee employee, including a person who provides personal services under a contract with the committee, may not be a legislator, an elected or appointed official of a state or local governmental entity, an officer of a political party, a candidate for public office, or a registered lobbyist. The legislative council shall provide office space, equipment, and additional staff support for the committee. The committee shall submit a budget for each fiscal year to the finance committees of the legislature and shall annually submit an estimated budget to the governor for information purposes in preparation

of the state operating budget. Public members of the committee serve without compensation for their services, but are entitled to per diem and travel expenses authorized for boards and commissions under [AS 39.20.180](#).

(g) Each legislative member serves for the duration of the legislature during which the member is appointed. Each public member serves for a term that commences on the date the member is ratified and ends on the first day of the third regular session that follows the ratification. A public member whose term has expired continues in office until a successor has been appointed and ratified or until the 30th calendar day of the first legislative session that follows the successor's appointment, whichever is earlier. A member of the committee may be removed from membership on the committee for failure to carry out the person's duties as a member of the committee. A legislator may be removed with the concurrence by roll call vote of two-thirds of the full membership of the house of the legislature to which the member belongs. A public member may be removed with the concurrence by roll call vote of two-thirds of the full membership of each house of the legislature.

(h) A member is disqualified from participating as a member in any proceeding before the committee involving a complaint against the member or an employee whose work is supervised by the member or an advisory opinion requested by the member. If a regular legislative member of the committee is disqualified under this subsection from participating in a proceeding involving a complaint, the member's alternate shall be designated under [AS 24.60.131](#).

(i) A quorum of the committee consists of a majority of the members and must include at least two legislative members and three public members. A quorum of a subcommittee established under this section consists of a majority of the members of the subcommittee and must include at least one legislative member and three public members. A vote of a majority of the members appointed to the committee or a subcommittee is required for official action.

(j) Except to the extent that a provision would prevent the committee from complying with the confidentiality provisions of this chapter, the committee is subject to [AS 44.62.310](#) 44.62.319 (Open Meetings Act) and to the procurement provisions adopted by the legislative council under [AS 36.30.020](#). In this subsection, "committee" includes a subcommittee.

(k) A member or an employee or contractor of the committee may obtain access to closed committee files containing information that is made confidential by law only if the committee determines that the person has a need to obtain access to the closed files that relates to the official duties of the committee and the person seeking access.

(l) The committee or a subcommittee shall meet at the call of the chair or a majority of the members. The committee or a subcommittee may meet by teleconference.

STAFF REPORT
SELECT COMMITTEE ON LEGISLATIVE ETHICS

Jan 1, 2020 through Mar 31, 2021

Staff provides informal advice, under AS 24.60.158. Those requesting advice are told the advice, while given in good faith, is not binding on the committee unless the advice has been issued through the formal advisory opinion process. Requesters are told they may seek formal, binding advice by submitting a written request. The committee is asked to review the advice given and notify staff if any member has questions or disagrees with the advice. This report includes advice the committee may not have reviewed in the past; it does not represent all inquiries.

BOARDS & COMMISSIONS - AS 24.60.030(f)

Does service in an informal global organization that tracks environmental concerns with no fixed address and that is online only require a board and commission disclosure?

Yes. In this case the legislative staffer reviewed documents and papers for publication online and therefore served in a managerial or supervisory role. These are two of the powers requiring disclosure enumerated in the advisory opinion AO 13-02. Therefore disclosure is required.

CAMPAIGN RELATED - AS 24.60.030 & AS 24.60.031

May a legislator add on an event involving a political woman's group meeting to the travel schedule for previously planned Town Hall meetings for the legislator while traveling on state funds?

No. Partisan or political activity or events should not be part of state funded travel notwithstanding the order of which was scheduled first or the primary purpose of the trip.

May I as a legislative staffer take a message from my legislator's campaign staff for the legislator?

No. This does not have a legislative purpose. The campaign should contact the legislator directly and not depend on the staffer to deliver campaign related messages.

May I as a legislator do campaign website messaging with no solicitation or fundraising message content during a time when the legislature is in recess but still in session?

Yes, if not using state resources for the campaign website messaging or content development.

May a legislator engage in fundraising for a political campaign if the house of the legislature in which the legislator is a member has Adjourned Sine Die and the other house of the legislature is still in session?

No. The fundraising restrictions of AS 24.60.031 apply "on a day when either house of the legislature is in regular or special session."

Are there restrictions during the "political campaign period" on legislative staff and legislators?

Yes. The political campaign period is defined at AS 24.60.030(c). It restricts using state funds except office allowance account funds to print or distribute a "political mass mailing." A mass mailing is considered political if from or about a legislative employee or legislator or another person who is a candidate for election to the legislature or another federal, state or local office or to the board of an electric or telephone cooperative.

May a legislator set a committee meeting within 30 days of an election under the Legislative Ethics Act?

Yes. There is no restriction under the Legislative Ethics Act AS 24.60 for setting a committee meeting date at any time during the election cycle. Note that the restrictions on using state resources for a partisan, political or campaign purpose always apply under AS 24.60.030(a)(2) and (5).

CLOSE ECONOMIC ASSOCIATION (CEA) - AS 24.60.070

Do any of the related family members who live together have to file a close economic disclosure if they all work as legislative employees but do not supervise one another?

No. Legislative employees who are not in a supervisory relationship do not have to file a close economic association disclosure under AS 24.60.070.

Do I as a legislative staffer have to file a close economic disclosure if I rent from a landlord who has a son who is a page for the legislature?

No. Legislative employees who are not in a supervisory relationship do not have to file a close economic association under AS 24.60.070. Here the rental agreement is also not with a legislative employee but with close relative of a legislative employee, which would also not require a close economic disclosure.

Do I need to file a close economic association disclosure with the ethics office for campaign work I do for a legislator on nongovernment time?

Yes, if the work is valued at \$250 or more. The legislator should also file a close economic disclosure for this transaction if valued at \$250 or more.

Does a legislator have to file any ethics disclosure with the committee if the legislator contracts for services unrelated to legislative work from another legislator?

Yes, if valued at \$250 or more in a calendar year. A close economic disclosure would be required from both legislators under AS 24.60.070.

May a legislator place a disclaimer on a official state Facebook page saying the page was paid for the legislator's campaign as a defense in the unlikely event that someone other than the legislator or staff posts a campaign or partisan message on the page in apparent violation of AS 24.60.030(a)(2) or (5)?

This disclaimer or notice would not be recommended since it only tends to add to the appearance of impropriety and raises serious questions of why an official state legislator page would be paid for by an election campaign. This disclaimer or notice may also raise questions under AS 15.13, administered by APOC, and it is recommended that APOC should be consulted before the decision to post is made.

Does the Legislative Ethics Act contain a provision restricting voting on legislation that a caucus may make binding on caucus members?

No. The Legislative Ethics Act under AS 24.60.030(e)(1) contains provisions relating to legislative, administrative and political action but this section does not reference caucus activity and binding votes on caucus members.

May a legislator invite a relative who is not a legislative employee into a previously scheduled legislative office meeting with a University official for an added discussion and audience on a topic of interest to the relative unrelated to the originally scheduled meeting purpose?

No. This has the very strong appearance of impropriety at a minimum. This giving of official access to a relative using state resources including the state office would be providing a private benefit to a person, the relative, in violation of AS 24.60.030(a)(2).

May a legislator's office make arrangements with a nonprofit to provide food for a Lunch and Learn?

Yes. This should not involve making a pitch for the non-profit which would be providing an impermissible private benefit under AS 24.60.030(a)(2) in exchange for providing the food for the Lunch and Learn. The list of rules for a Lunch and Learn is found at https://intranet.akleg.gov/misc/docs/leg_forms/Lunch-and-Learn-Rules-Checklist-with-Form-02-11-2020.pdf. It includes a provision that Lunch and Learn flyers "must not contain the name of the caterer or business providing the meal."

May a legislator ask a legislative staffer to make a reservation for a political convention on government time?

No. This would be a violation of AS 24.60.030(a)(2) and (5) using resources for a private benefit and for a political or partisan purpose.

May a legislator ask a legislative staffer to attend a board meeting in their place, which has no legislative purpose?

No. This is a use of state resources for the private benefit of the company or association and the legislator in violation of AS 24.60.030(a)(2).

Do I as a legislator need to document the time spent on legislative tasks during the interim when performing legislative duties and work for my private company at different hours on the same day?

No. You are not required to document with the ethics office leave from your private employer when you are performing legislative tasks on a regular workday. The Legislative Ethics Act AS 24.60.010 acknowledges that Alaska has a part-time citizen legislature. A part-time citizen legislature implies that legislators are expected and permitted to earn outside income. You may wish to document for your personal records your leave from your private employer for legislature duties to avoid even the appearance of impropriety if a specific question is ever raised regarding your personal situation. You are not required to provide those personal records or documentation to the ethics office. You may also wish to do more than the law requires by stating on the record your private company employment at an appropriate time if your employment intersects with the topic of the legislative work in a public setting, even if a potential conflict does not rise to the standards or in the specific situations under AS 24.60.030(e) and (g).

Our interim legislative office is located in the a commercial location. A nonprofit charitable organization will likely be the entity that will be handling the applications for CARES ACT money in our community. Other public facilities in our community are closed due to the pandemic. The public schools will not be opening, but that space will not be available. That largely leaves the commercial location as the only location in our community that can be open on a major transportation route that can process applications for CARES ACT money. The nonprofit is hoping to set up a table outside the legislative office with a copy machine to process applications. They need to run an extension cord for power to the copy machine. May the legislator allow the charitable organization to run a power cord from their copy machine to our outlet, assuming the commercial location allows them to set up a table to do this?

Yes. This is a limited use exception type of nominal expenditure for your office which is allowed under AS 24.60.030(a)(2)(A) unless the charitable organization decides to devote it to full time constant use for the COVID applications. The actual fair market value amount for the use may also be reimbursed as an alternative under the statute.

May a legislator send a newsletter out to constituents naming a specific business as an alternative for a business that is closing within that district?

No. Such a recommendation, however helpful to constituents, would be providing a private benefit to the specifically named business in violation of AS 24.60.030(a)(2).

EMPLOYMENT - AS 24.60.030, AS 24.60.085, AS 24.60.090

Do I as a legislator have to file a disclosure on employment opportunity in a new company where I am part owner?

Yes, if you exercise administrative, supervisory, investigatory or advisory powers for the company. A board membership for the organization must be filed under AS 24.60.030(f) if you exercise one or more of these powers as part of the company management.

May a legislative employee work on nongovernment time as a ski instructor and receive tips at the end of the season in addition to wages? Are these tips considered gifts under AS 24.60.080?

Yes. A legislative employee may work outside the legislative position during nongovernment time. The employee may receive tips as part of this employment. These tips are not considered a gift under the gift statute but rather as a form of compensation for work performed as long as it is reasonable and within the fair market value for the amount of instruction provided.

May two spouses work in the same legislative office if neither supervises the other?

Yes. The nepotism statute AS 24.60.090 specifically states an individual who is related to a legislative employee may not be employed in a position over which the employee has supervisory authority. In this case neither spouse has supervisory authority over the other person.

GIFTS - AS 24.60.075, AS 24.60.080

May a legislator distribute to all legislators a bag of goodies that were originally to be distributed at a canceled political convention?

Yes, as long as the value of the bag of goodies is less than \$250 along with cumulative value of other gift(s) from that person in a calendar year and the bag contains no political or partisan messages or articles. The cumulative value of gift(s) under \$250 in a calendar year from a person who is not a registered lobbyist can be accepted under AS 24.60.080. This does not fit the "welcome to Juneau" exception under AS 24.60.080(c)(7).

May my legislator make a gift to me of extra items he owns? If the value of the items exceeds \$250 may I "buy down" the gift by giving him money for the amount that would make the gift under \$250? May I receive one item as a gift and purchase another if both the gift and purchase fair market value under \$250?

Yes, as to giving a gift to you as long as the cumulative gift(s) to you from your legislator in a calendar year are less than \$250. If the value of the gift exceeds \$250 you may not "buy down" the gift to under \$250 by giving him money for the excess. If the value of the two items each have a fair market value of less than \$250 and the cumulative value of this gift and the other gift(s) you have received in the calendar year from the legislator is less than \$250 then you may receive one as a gift and pay fair market value for the other in essentially two separate transactions.

My legislator recently participated in a charity fundraiser for a nonprofit and had his \$200 entrance fee paid by a private company. I don't believe it was paid for by a registered lobbyist, just the company itself. Is there a reporting requirement or is there other information that would be pertinent to determining if a disclosure is required?

This question very much depends on whether the gift was from a registered lobbyist. This event is not a sanctioned charitable event as shown on the Intranet legislative website. If a registered lobbyist paid for it OR gave the ticket to the legislator then it is an illegal gift from the registered lobbyist. If the gift is from the company, and not a registered lobbyist, it is okay and no disclosure is required as long as the legislator has not received other gifts from the company cumulatively totaling \$250 or more in the calendar year including counting this \$200 gift.

The Welcome to Juneau gift bag contained a \$25 gift card from a local entity for food and nonalcoholic beverage at that establishment. Do I have to return it? Do I have to report it?

No. You do not need to return it. This is unlike the food and nonalcoholic beverage for immediate consumption valued at \$15 or less provided by a lobbyist. The Welcome to Juneau gift bag is covered by AS 24.60.080(c)(7). You do not need to report this gift to the ethics office.

GOVERNMENT RESOURCES - AS 24.60.030

May a legislator send signed congratulation certificates to retiring teachers in the Borough that the legislator represents?

Yes. The ethics committee has recognized that certain communications and mailed documents such as congratulation letters and letters of reference, as examples, although they may not have a legislative purpose are okay and a recognized part of legislative discretionary activities. See formal Advisory Opinion AO 08-05 from the ethics committee.

LEGISLATIVE COMMUNICATIONS - AS 24.60.030

May a legislative newsletter link to a private blog on coronavirus? May a legislative newsletter link to a private company for coronavirus information? May a legislative newsletter link to the Museum, which is a 501(c)(3), for learning opportunities during the shelter in place restrictions? May a legislative newsletter link to other government resources?

No, a staffer may not link to a private blog using state resources as this could amount to providing a private benefit to the person owning that blog. No, a staffer may not link to a private company as this would also be providing a private benefit to that company using state resources. Yes, a staffer may link to a museum, which is a 501(c)(3), for learning opportunities as this is information about a public entity and online resource. Yes, a staffer may link to other government resources as a listing for informational purposes.

May a legislator put in a regular newsletter to all constituents a copy of the absentee ballot form from the state?

Yes. In this case it is intended to be part of a multi-page newsletter. This is being sent as part of the coronavirus (covid 19) concern that voters may have with in person voting. It will contain no political messaging but rather instructions only for completing and mailing.

May a staffer post on a legislator's Facebook page about how to apply for an absentee ballot (online or mail) and the deadlines to do so?

Yes. This information, as long as it contains no additional campaign, partisan or political message, is not a Legislative Ethics Act AS 24.60 concern. Given the current state of COVID 19 this is a topic of general interest and inquiry for constituents.

May a legislator send an electronic newsletter past the 60 day restriction in AS 24.60.030(c) using office allowance account funds, staff and other state resources to prepare the newsletter regarding CARES Act - covid 19 related changes?

Yes. This is similar to other "emergency" type newsletters such as road closure, earthquake or newly passed legislation or new regulations of timely importance.

May a legislator send a newsletter out to all constituents with a copy of the state form to request an absentee ballot and a discussion of the process in light of Covid 19, using state resources and the office allowance account?

Yes. As long as the newsletter contains no partisan or campaigning message content this newsletter with the form accompanying the newsletter raises no Legislative Ethics Act AS 24.60 concern. The expenditure of office allowance account funds is generally limited to "reasonably related to serving in office" and is administered by Accounting.

May a legislator who is not a candidate for an election send a newsletter to constituents about a Town Hall with the Legislator within 30 days of an election?

Yes. The newsletter should not be about any person who is a candidate for election under AS 24.60.030(c) and as always not contain any partisan, political or campaign messages under AS 24.60.030(a)(2) and (5).

May a legislator send a newsletter during the 30 days prior to a primary in which the legislator is a candidate using office allowance account funds as necessary?

Yes. The ethics committee has informally used the 30 days before the election as a period where newsletters are discouraged and legislators are encouraged to avoid even the appearance of impropriety by not using the newsletter as a perceived campaign piece. Items of an emergency nature or breaking items of community interest such as an unexpected road closure are allowed. We are currently in a pandemic situation and communication about a number of issues related to this situation appear both reasonable and justified as newsletter topics when valuable information becomes available.

May a legislator send birthday cards to constituents as part of a normal legislative practice during the "campaign period" under AS 24.60.030(c)(1)?

Yes. Birthday cards for a limited number of constituents as part of a normal legislative practice during the year do not fall under the definition of a "political mass mailing" as defined in AS 24.60.030(c)(2) and which are restricted during a campaign period.

May a legislative office pay for printing and distribution of a newsletter using office allowance account funds on a date sometime between after the primary [on August 18, 2020] and 30 days before the general election?

Yes. AS 24.60.030(c) provides that the office allowance account may be used for such purposes but not other "state funds."

May a legislator who was a candidate defeated in the primary election send out newsletters after the primary election and before the general election given the restrictions under AS 24.60.030(c)?

Yes. A former candidate is not able to influence that race through a newsletter as contemplated under AS 24.60.030(c) after the defeat of that candidate. All other restrictions apply to a newsletter sent during this time period under this anticipated action.

LOBBYIST RELATED - (Also referred to APOC if appropriate)

May a legislator set up a committee hearing testimony appearance for the specific benefit of clients of a lobbyist at the request of that lobbyist?

No. This would be using state resources to provide a private benefit for a person in violation of AS 24.60.030(a)(2). This is different from testimony from an expert testifying concerning legislation that has a legislative purpose of obtaining information and that is not set up for the primary purpose of benefiting a specific person or persons.

May I, as a legislative employee, accept an arrangement of shared housing from and with a lobbyist for a period of time?

No, this would be considered a gift from a lobbyist. This is restricted by AS 24.60.080(a)(2). None of the exceptions to accepting a gift from a lobbyist in that statute apply to this situation

TRAVEL/HOSPITALITY - AS 24.60.080(c)(4)

May a legislative staffer travel on state funds and include in addition to the state business attending a fundraiser for a non-political and nonpartisan not for profit organization on nongovernment hours? May a legislative staffer also attend an local assembly meeting while on traveling on state funds?

Yes and Yes. Both of these activities, which are nonpartisan and nonpolitical in nature are okay under the Legislative Ethics Act in conjunction with state travel business. The staffer may attend the fundraiser on nongovernment time. The staffer may attend the assembly meeting on government time only if it has a legislative purpose. While traveling on other state business during government time, a staffer may also attend an assembly meeting on nongovernment time without any restriction on the purpose for attending.

DENNIS E. "SKIP" COOK

EDUCATION & CREDENTIALS

Admitted to practice law in the State of Alaska since 1970.
J.D., Willamette University College of Law, Salem, OR; 1967-70.
M.A., Political Science, Northwestern University, Evanston, IL; 1962-63.
B.S., Massachusetts Institute of Technology; 1958-1962
Diploma, Fairbanks High School, Fairbanks, AK; 1954-58.

PROFESSIONAL MEMBERSHIPS

Tanana Valley Bar Association (Officer positions: Secretary and Vice-President)
Alaska Bar Association
American Bar Association

EMPLOYMENT CHRONOLOGY

Partner/Shareholder, Cook Schuhmann & Groseclose, Inc., Fairbanks, AK; 1972-2013
Movie Distribution Representative, Alaskan Adventures, Inc., 1969-70.
Registered Securities Representative, Horton, Geib & O'Rourke, Inc., Salem, OR; 1968-69.
Clerk, Oregon State Police, Salem, OR; 1967-68.
General Manager, Alaska 67 Centennial Exposition, Fairbanks, AK; 1965-67.
Acting Director, Alaska Local Affairs Agency, State of Alaska, Juneau, AK; 1963-65.
Election Supervisor, Alaska Division of Elections, Fairbanks, AK; 1963

AWARDS & ACHIEVEMENTS

Fairbanks Distinguished Citizen Award; 2003.
Vigil Honor, Order of the Arrow, Boy Scouts of America; 2003.
Outstanding Service Award, Alaska Pro Bono Program; 1998.
Silver Beaver Award, Midnight Sun Council, Boy Scouts of America; 1997.
Blue Ribbon Volunteer Service Award: Tanana Valley State Fair Association; 1989.
Rotarian of the Year, Fairbanks Rotary Club; 1985.
Distinguished Service Award, Jaycees of Fairbanks; 1967.
Valedictorian, Fairbanks High School; 1958.
Explorer Scout Exchange to Greece, Boy Scouts of America; 1957.
Citizens Now Conference, BSA, Willamette University, delegate; 1956.
Eagle Scout, Boy Scouts of America; 1953.

CIVIC & COMMUNITY ACTIVITIES

Blood Donor, 1958-present.
Select Committee on Legislative Ethics, State of Alaska; 1998-present.
MIT Educational Council; 1971-2013.
The Church of Jesus Christ of Latter-day Saints, numerous positions ongoing
Boy Scouts of America, various Midnight Sun Council positions
Rotary Club of Fairbanks & Rotary District 5010, president & District Governor; 1977-present.
Tanana Valley State Fair Association. Board Member, 1970-1984; President 1974-1984.

JERRY MCBEATH
Abbreviated CURRICULUM VITAE (1/27/21)

Education

- B.A. University of Chicago, 1963 (Social Sciences)
M.A. University of Chicago, 1964 (International Relations)
Inter-University Center for Chinese Language Studies (1967-68, Taiwan)
Ph.D. University of California, Berkeley, 1970 (Political Science)

Employment History

- 2016-19, Project Director for federal (NIFA, SBIR) grants
2014-present Professor of Political Science Emeritus, UAF; Visiting Professor, University of International Business & Economics, Beijing Normal University, Beijing Science & Technology U., of China
1982--2014 Professor of Political Science, University of Alaska Fairbanks
2004, Visiting Professor, China Foreign Affairs University, Beijing (Fulbright professor; on sabbatical)
11/1991-1/1993, Interim Dean, College of Liberal Arts; 1990-92, Faculty Development Director.
1985-86, Visiting Scholar, Government Studies, Brookings Institution (DC);
Congressional Aide, Office of Senator Frank H. Murkowski (R, Alaska); Staff
Director, Task Force on International Trade Policy, Republican Conference, U.S. Senate
1977-82 Associate Professor, Political Science, University of Alaska Fairbanks
1970-77 Visiting Assistant Professor, Rutgers College (Political Science), 70-72; Assistant Professor, John Jay College, City University of New York (72-74, 74-75); Fulbright-Hays Lecturer, Republic of China, 1974-75
1976-77, Assistant Prof., UAF

Selected Awards/Grants

- Contracts with Alaska Dept. of Law, 2016, 2018 for expert opinion on campaign finance legislation and history of the Alaska primary election system
Distinguished service award, American Association for Chinese Studies, October, 2012
UAF excellence in teaching awards: 2007, 2005, 2004, 1997, 1987, 1981, 1978
2003 Dennis Demmert Appreciation & Recognition Award (for efforts to make UAF the first choice for Alaska Native & rural students)
Research grants from competitive university grant programs, state government agencies, federal departments and private foundations (career total, \$2.5 million)
Resolution of Commendation, Greater Fairbanks Chamber of Commerce, for Nine Years' Service on the Board of Education, 1995 (similar award from School Board)
Winner of 1995 Award of Merit, sponsored by the American Association for State and Local History, for *Alaska Politics and Government*
Fairbanks North Star Borough School District "Friends of Counseling" award, 1994
Emil Usibelli Distinguished Public Service Award, 1993

(Listed in *Who's Who in the West*, *Who's Who in America*, *Who's Who in the World*, *Who's Who in American Education*, and *Who's Who among America's Teachers*)

Publications/Media Outreach

Books/Monographs. Sixteen books on topics including Alaska state/local government, federalism; U.S. politics, education; domestic/foreign policies of China and Taiwan; domestic and international environmental issues/politics. The most recent book is *Big Oil in the United States: Industry Influence on Institutions, Policy, and Politics* (Praeger, 2016).

Articles, other. Some 60 to 70 refereed articles in professional journals and book chapters on U.S. national/state/local government, regulation of oil/gas, fisheries (and other endangered species), political institutions and climate change, East Asia-U.S. (especially Arctic) relationships), biodiversity in U.S. and China. Also, hundreds of reports and book reviews.

Media Interviews: Hundreds, including state (e.g., *Anchorage Daily News*), regional (e.g., *Los Angeles Times*), national (e.g., *New York Times*), and international (e.g., *Economist*) newspapers and magazines; and radio/TV programs.

Selected Service—University, Professional, Community

North Slope Science Initiative, technical committee (established by Congress, managed by the Bureau of Land Management, Department of the Interior), 2014-18

Subject Editor, *Environmental Development* (an Elsevier journal), 2011-present

Member, Alaska Advisory Committee to the US Commission on Civil Rights, 2010-April 2021

Member, Board of Directors, American Association for Chinese Studies, 2000-17 (president, 2007-09).

Chief negotiator for United Academics (faculty union), 2011-13 collective bargaining agreement, 2010-11

Interim Dean, UAF College of Liberal Arts, November, 1991 through January 3, 1993

Director, UAF Office of Faculty Development, January 1990 through January 1992.

Chair, UAF Political Science Department, 1980-85, 1997-2002, 2006-08, 2012-14

Member, Fairbanks North Star Borough, Planning Commission, 2011-15, chair, 2014-15; Planning Commission representative to Fairbanks Metropolitan Area Transportation System (FMATS)

Member (elected), Fairbanks North Star Borough Board of Education, 1986-89; second term, 1989-92; third term, 1992-95; president of the School Board, 1989-90, 1993-94; Treasurer, 1991-93.

Research in Progress

1) Research/writing/revising a manuscript on ‘Energy Resources in the United States: Examining the Facts’ for ABC-CLIO, for publication in mid-2021

2) (with two collaborators) Research comparing endangered species policies of China and the U.S. in the Xi Jinping and Obama/Trump administrations (2010-20)

3) Planning for comparative study of how large countries (Russia, Canada, China, U.S., perhaps India) handle issues and concerns about biodiversity conservation.

Service in Progress

(Professional) Member of editorial boards for journals

(Alaska) pending confirmation of the Alaska Legislature, alternate, Select Committee on Legislative Ethics

(Community) Member of University Community Presbyterian Church, (elder in training, 2020-21)

Disclosures Filed: 2020

| TYPE OF DISCLOSURE | SENATE | HOUSE | JOINT | TOTALS |
|--|-----------|------------|-----------|------------|
| Membership on a Board of Directors | | | | |
| Legislator | 41 | 40 | 0 | 81 |
| Legislative Staff | 52 | 63 | 47 | 162 |
| Total | 93 | 103 | 47 | 243 |
| | | | | |
| State Benefit & Loan Programs | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 6 | 0 | 6 |
| Total | 0 | 6 | 0 | 6 |
| | | | | |
| Representation for Compensation | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| State Contracts, Leases & Grants > \$5,000 | | | | |
| Legislator | 19 | 1 | 0 | 20 |
| Legislative Staff | 1 | 0 | 2 | 3 |
| Total | 20 | 1 | 2 | 23 |
| | | | | |
| Close Economic Association | | | | |
| Legislator | 11 | 19 | 0 | 30 |
| Legislative Staff | 17 | 10 | 5 | 32 |
| Total | 28 | 29 | 5 | 62 |
| | | | | |
| Close Economic Association - Lobbyist | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 2 | 1 | 1 | 4 |
| Total | 2 | 1 | 1 | 4 |
| | | | | |
| Gifts of Travel and/or Hospitality | | | | |
| Legislator | 10 | 11 | 0 | 21 |
| Legislative Staff | 1 | 2 | 0 | 3 |
| Total | 11 | 13 | 0 | 24 |
| | | | | |
| | | | | |
| | | | | |

| | | | | |
|---|------------|------------|-----------|------------|
| Gifts of Travel and/or Hospitality - Family Member | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| Legal Services | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| | | | | |
| Sanctioned Charity Event | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| Sanctioned Charity Event - Family | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| | | | | |
| Total number of disclosure filed by legislators | 81 | 71 | 0 | 152 |
| Total number of disclosure filed by legislative staff | 73 | 82 | 55 | 210 |
| | | | | |
| GRAND TOTALS | 154 | 153 | 55 | 362 |

Disclosures Filed: 2017-2020

| TYPE OF DISCLOSURE | 2017 | 2018 | 2019 | 2020 |
|--|------|------|------|------|
| Membership on a Board of Directors | | | | |
| Legislator | 100 | 100 | 79 | 81 |
| Legislative Staff | 152 | 163 | 174 | 162 |
| Total | 252 | 263 | 253 | 243 |
| | | | | |
| State Benefit & Loan Programs | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 8 | 6 | 6 | 6 |
| Total | 8 | 6 | 6 | 6 |
| | | | | |
| Representation for Compensation | | | | |
| Legislator | 0 | 0 | 1 | 0 |
| Legislative Staff | 1 | 1 | 0 | 0 |
| Total | 1 | 1 | 1 | 0 |
| | | | | |
| State Contracts, Leases & Grants > \$5,000 | | | | |
| Legislator | 7 | 6 | 13 | 20 |
| Legislative Staff | 4 | 7 | 4 | 3 |
| Total | 11 | 13 | 17 | 23 |
| | | | | |
| Close Economic Association | | | | |
| Legislator | 48 | 42 | 32 | 30 |
| Legislative Staff | 37 | 40 | 40 | 32 |
| Total | 85 | 82 | 72 | 62 |
| | | | | |
| Close Economic Association - Lobbyist | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 5 | 3 | 4 | 4 |
| Total | 5 | 3 | 4 | 4 |
| | | | | |
| Gifts of Travel and/or Hospitality | | | | |
| Legislator | 104 | 86 | 99 | 21 |
| Legislative Staff | 46 | 27 | 37 | 3 |
| Total | 150 | 113 | 136 | 24 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| | | | | |
|---|------------|------------|------------|------------|
| Gifts of Travel and/or Hospitality - Family Member | | | | |
| Legislator | 4 | 1 | 2 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 4 | 1 | 2 | 0 |
| | | | | |
| Legal Services | | | | |
| Legislator | 0 | 1 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 1 | 0 | 0 |
| | | | | |
| Sanctioned Charity Event | | | | |
| Legislator | 16 | 16 | 16 | 0 |
| Legislative Staff | 1 | 3 | 2 | 0 |
| Total | 17 | 19 | 18 | 0 |
| | | | | |
| Sanctioned Charity Event - Family Member | | | | |
| Legislator | 3 | 1 | 2 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 3 | 1 | 2 | 0 |
| | | | | |
| Total number of disclosure filed by legislators | 282 | 282 | 244 | 152 |
| Total number of disclosure filed by legislative staff | 207 | 254 | 267 | 210 |
| | | | | |
| GRAND TOTALS | 536 | 502 | 511 | 362 |

Disclosures Filed by type January - March 2021

| TYPE OF DISCLOSURE | SENATE | HOUSE | JOINT | TOTALS |
|--|-----------|------------|-----------|------------|
| Membership on a Board of Directors | | | | |
| Legislator | 41 | 37 | 0 | 78 |
| Legislative Staff | 37 | 71 | 36 | 144 |
| Total | 78 | 108 | 36 | 222 |
| | | | | |
| State Benefit & Loan Programs | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 3 | 7 | 2 | 12 |
| Total | 3 | 7 | 2 | 12 |
| | | | | |
| Representation for Compensation | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| State Contracts, Leases & Grants > \$5,000 | | | | |
| Legislator | 1 | 2 | 0 | 3 |
| Legislative Staff | 1 | 2 | 0 | 3 |
| Total | 2 | 4 | 0 | 6 |
| | | | | |
| Close Economic Association | | | | |
| Legislator | 13 | 13 | 0 | 26 |
| Legislative Staff | 5 | 12 | 2 | 19 |
| Total | 18 | 25 | 2 | 45 |
| | | | | |
| Close Economic Association - Lobbyist | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 1 | 0 | 1 |
| Total | 0 | 1 | 0 | 1 |
| | | | | |
| Gifts of Travel and/or Hospitality | | | | |
| Legislator | 0 | 1 | 0 | 1 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 1 | 0 | 1 |
| | | | | |
| | | | | |
| | | | | |

| | | | | |
|---|------------|------------|-----------|------------|
| Gifts of Travel and/or Hospitality - Family Member | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| Legal Services | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| | | | | |
| Sanctioned Charity Event | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| Sanctioned Charity Event - Family | | | | |
| Legislator | 0 | 0 | 0 | 0 |
| Legislative Staff | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |
| | | | | |
| | | | | |
| Total number of disclosures filed by legislators | 55 | 53 | 0 | 108 |
| Total number of disclosures filed by legislative staff | 46 | 93 | 40 | 179 |
| | | | | |
| GRAND TOTALS | 101 | 146 | 40 | 287 |

SITE INFORMATION

Name of Agency: Office of Senator Bill Wielechowski - Alaska State Legislature
Mailing Address: Alaska State Capitol
Street Address: 120 4th Street, Juneau AK 99801
Website: akleg.gov
Extern Supervisor's Name & Title: Senator Bill Wielechowski

Contact Information (applications will be forwarded to this person unless otherwise indicated)

Name: Sonja Kawasaki
Title: Chief of Staff
Email: sonja.kawasaki@akleg.gov
Phone: 907-269-0120
Fax: [Click here to enter text.](#)
Cover letters should be addressed to: Senator Bill Wielechowski

Externship Description

Description of Agency and the work extern will be doing:

Alaska State Legislature – Legislative Office
Senator Bill Wielechowski
Legislative Session 2020 Legal Extern
Proposed Work Description:

- Research into and drafting of proposals for legislation at Senator Wielechowski's request
- Drafting legal memos on issues of law at the senator's request
- Assessing and analyzing other legislators' pending bills and resolutions to advise the senator of potential legal and policy concerns
- Research into and drafting of amendments for legislation pending in committee and for consideration on the Senate Floor
- Attending discussion meetings, committee hearings, and floor sessions to assist the senator and aid with assigned work tasks
- Examining and providing legal support for senate district issues and constituent concerns

Subject Area: General Legislative Policy & Law

Application Process

Accepting Fall semester? ☐ Accepting Spring semester? ☒ Accepting Summer semester? ☐
Fall deadline (if any): Spring deadline (if any): Summer deadline (if any):

Applications should be sent: Electronically ☒ Regular Mail ☐

Applicants should submit the following:

Resume ☒ Cover Letter ☒ Transcript ☒ Writing Sample ☒ List of References ☒

Additional Information

Course Pre-requisites - Please list any courses the externs should have completed- if any:

If your Agency requires additional information, please describe:

Agency sponsoring the internship must provide to the legislative office:

- Purpose of the internship program
- Length of the program (January 11, 2021 – April 30, 2021)
- An evaluation provided upon completion; i.e., report, paper, or presentation that describes the experience, what the intern learned and/or recommendations for change

Externship Hours

Fall & Spring Hours

| Credits | Minimum weekly hours |
|-----------------------|----------------------|
| Part-time: 2 credits | 5 |
| Part-time: 3 credits | 7.5 |
| Part-time: 4 credits | 10 |
| Part-time: 5 credits | 12.5 |
| Part-time: 6 credits | 15 |
| Part-time: 7 credits | 17.5 |
| Part-time: 8 credits | 20 |
| Part-time: 9 credits | 22.5 |
| Part-time: 10 credits | 25 |
| Part-time: 11 credits | 27.5 |
| Full-time: 12 credits | 30 |
| Full-time: 13 credits | 32.5 |
| Full-time: 14 credits | 35 |
| Full-time: 15 credits | 37.5 |

If you have a minimum number of hours, please indicate below. Some of our students are evening students who are very motivated but may have less time. We appreciate your consideration of these applicants!

Summer Hours

| Credits | Minimum weekly hours |
|----------------------|----------------------|
| Part-time: 2 credits | 9 |
| Part-time: 3 credits | 14 |
| Part-time: 4 credits | 19 |
| Part-time: 5 credits | 24 |
| Part-time: 6 credits | 29 |
| Full-time: 7 credits | 34 |
| Full-time: 8 credits | 37.5 |

If you have a minimum number of hours, please indicate below. Some of our students are evening students who are very motivated but may have less time. We appreciate your consideration of these applicants!

Summary

| Object Type Code | Object Type Name | Expend Current Budget | Budgetary Expenditures | Available Expenditure Budget |
|------------------|-------------------|-----------------------|------------------------|------------------------------|
| 1000 | Personal Services | 195,900.00 | 137,723.86 | 58,176.14 |
| 2000 | Travel | 25,000.00 | - | 25,000.00 |
| 3000 | Services | 30,800.00 | 752.77 | 30,047.23 |
| 4000 | Commodities | 1,800.00 | 99.99 | 1,700.01 |
| | Sum: | 253,500.00 | 138,576.62 | 114,923.38 |

1000

| Object Name (Ex) | Encumb | Budgetary Expenditu |
|--|--------|---------------------|
| 1011 - Regular Compensation | 0.00 | 82,116.24 |
| 1021 - Allowances to Employees | 0.00 | 400.00 |
| 1023 - Leave Taken | 0.00 | 6,458.34 |
| 1028 - Alaska Supplemental Benefit | 0.00 | 5,441.84 |
| 1029 - Public Employee's Retirement System Defined Ber | 0.00 | 4,560.54 |
| 1030 - Public Employee's Retirement System Defined Cor | 0.00 | 3,601.19 |
| 1034 - Public Employee's Retirement System Defined Cor | 0.00 | 1,476.96 |
| 1035 - Public Employee's Retiremnt Sys Defined Cont Re | 0.00 | 863.22 |
| 1037 - Public Employee's Retiremnt Sys Defined Benefit U | 0.00 | 8,984.46 |
| 1039 - Unemployment Insurance | 0.00 | 121.67 |
| 1040 - Group Health Insurance | 0.00 | 18,660.00 |
| 1041 - Basic Life and Travel | 0.00 | 34.30 |
| 1042 - Worker's Compensation Insurance | 0.00 | 754.63 |
| 1047 - Leave Cash In Employer Charge | 0.00 | 1,829.03 |
| 1048 - Terminal Leave Employer Charge | 0.00 | 1,239.95 |
| 1053 - Medicare Tax | 0.00 | 1,181.49 |
| | 0.00 | 137,723.86 |

2000

3000

| Object Name (Ex) | Encumb | Budgetary Expenditu |
|--------------------|--------|---------------------|
| 3002 - Memberships | 0.00 | 445.00 |
| 3045 - Postage | 0.00 | 287.77 |
| 3050 - Disposal | 0.00 | 20.00 |
| | 0.00 | 752.77 |

4000

| Object Name (Ex) | Encumb | Budgetary Expenditu |
|---------------------|--------|---------------------|
| 4022 - Other Safety | 0.00 | 99.99 |
| | 0.00 | 99.99 |

5000