



THE STATE
of **ALASKA**
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Department of Education &
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Wednesday, March 3, 2021

House Finance Subcommittee on the Department of Education and Early Development

Follow-up on Committee Member Comments

Prepared by DEED Staff

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1. **Provide a detailed break-out of federal coronavirus relief funding received under the CARES Act, CRRSA Act and FFCRA on slide 6 of the presentation.**

Enclosed is an updated slide 6.

2. **Provide an updated pie graph on slide 8 of the presentation to include the monetary numbers.**

Enclosed is an updated slide 8.

3. **Provide a chart that shows UGF allocation to the various departments and where the UGF resources are being appropriated.**

Legislative Finance Division provided a graph on page 3 of the Department of Education & Early Development Subcommittee Binder referred to as the 'Swoop Graph' and outlines the UGF allocations to each agency for FY2021 and FY2022. It is also enclosed for easy reference.

4. **Provide more information on the 102 positions reduced from the department's budget over the last ten years.**

Enclosed is a historical summary of the deleted positions identifying the following:

- deleted or transferred out of the department;
- filled or vacant; and,
- title, location, and division the position was budgeted in.

5. **Please look into the classroom administrative numbers and money associated with each district.**

DEED does not collect data on the number of administrators and support staff working in a classroom; however, the department does have the number of administrators and support staff at the district and school levels. Enclosed is a document that contains both the administrators and support staff counts by district and school for the 2019-2020 school year.

In addition, enclosed is a breakdown of the certificated and non-certificated salaries from the instructional functions within a school district's operating fund for FY2020 (2019-2020 school

year). In accordance with the Uniform Chart of Accounts and Account Code Descriptions, 2018 Edition (https://education.alaska.gov/publications/chart_of_accounts.pdf), required under 4 AAC 06.120, the following functions are considered “instructional” and the definitions provided come directly from the Chart of Accounts.

- Function 100 - INSTRUCTION - Instruction includes the educational activities directly involving the interaction between teachers and students. Instruction may be provided in the school classroom, in another location such as a home or hospital, or in other learning situations such as student curricular field trips. It may also be provided through some other approved medium such as televisions, radio, computer, multimedia, telephone, or correspondence. Technology that is used by students in the classroom or that has a student instruction focus should be coded here. Included here are the certificated classroom teachers or other certificated personnel who are performing as classroom teacher and classroom aides or classroom assistants who directly assist in the instructional process. Examples of the types of expenditures to include are salaries, employee benefits, teaching supplies, textbooks, equipment and equipment repair directly used in the teaching process, and travel between schools or other locations for instructional purposes. Inservice teacher training, conferences and workshops that are for the benefit of teachers for staff development are not included here but in Support Services - Instruction, function 350. **(Required)**
- Function 200 - SPECIAL EDUCATION INSTRUCTION - Special education instruction includes the educational activities directly involving the interaction between teachers and special education students in the classroom or other facility. Included here are the costs of instruction for the student who deviates from the average or normal child in mental, physical or social characteristics to such an extent that he or she requires a modification of school practices or special education services in order to develop to his or her maximum potential. Included here are the certificated special education teachers or other certificated personnel who are performing as the special education teacher and classroom aides or classroom assistants who directly assist in the special education instructional process. Examples of the types of expenditures to include are salaries, employee benefits, instructional supplies, textbooks, equipment and equipment repair directly used in the teaching process, and travel between schools and other locations for special education instructional purposes. Included are specific inservice teacher training, conferences or workshops for the special education teacher's staff development. General instructional inservice attended by special education teachers is **not** included here but in Support Services - Instruction, function 350. **(Required)**
- Function 220 - SPECIAL EDUCATION SUPPORT SERVICES - STUDENTS - Special education support services - students includes educational activities designed to assess and improve the well being of special education students. Special education students are those who deviate from the average or normal child in mental, physical or social characteristics to such an extent that he or she requires a modification of school practices or special education services in order to develop to his or her maximum potential. Included here is the special education director/coordinator/manager. Also included are the costs of such activities as special education guidance, health services, social work, psychological services, speech pathology services, audiology services, and physical therapy services provided to students as the result of an Individualized Education Program (IEP). Examples of the types of expenditures to include are salaries, employee benefits, instructional support supplies and equipment, equipment repair directly used in special education support services, and travel when assisting students through special education support services-students activities. **(Required)**

- Function 300 - SUPPORT SERVICES - STUDENTS - Support services - students includes activities designed to assess and improve the well being and health of students and to supplement the instruction process. Included here are guidance services, health services, attendance and social work services and boarding home costs. Examples of the types of expenditures to include are salaries, employee benefits, professional and technical services for specialists involved in support services - students, supplies and equipment and equipment repair directly used in support services - students, and travel when assisting students through support services-students activities. **(Required)**
- Function 350 - SUPPORT SERVICES - INSTRUCTION - Support services - instruction includes those activities that assist instructional staff with the content and process of providing learning experiences for students. Included are improvement of instructional services (curriculum development and techniques of instruction), library services, and inservice training. Included here are the costs of nonteaching director/coordinator/managers who are specifically trained and directly assigned to instructional programs and librarians and library aides. Also included here are general teacher inservice expenditures whether provided for by the director/coordinator/manager of curriculum, by outside professional consultants or through conference attendance. Examples of the types of expenditures to include are salaries, employee benefits, supplies, inservice and curriculum development materials, travel, and conference fees. See function 360, Instructional-Related Technology, for all E-Rate eligible expenditures. **(Required)**
- Function 400 - SCHOOL ADMINISTRATION - School administration includes the activities of overall management, direction and leadership of a school. This includes general supervision of the school, evaluation of school staff members, assignment of duties to staff members, and coordination of school instructional activities. Included here are certificated school administration staff including principals and head teachers while not in the classroom teaching. Also included here are other corresponding expenditures related to principals, and head teachers. Examples of the types of expenditures to include are certificated salaries, employee benefits, supplies, communication expenditures, travel, dues and fees. General office expense such as copy machines for school administration is recorded in School Administration Support Services, function 450. **(Required)**

In addition, per the Chart of Accounts the following is the definitions for certificated and non-certificated salaries.

- Object 310 - CERTIFICATED SALARIES - Expenditures to employees who are in positions of a permanent nature or hired temporarily that are required to hold a teaching certificate as a condition of their employment, including personnel substituting for those in permanent positions. For all certificated positions, salary is required to be coded to Instruction, function 100 for any portion of time the employee is a classroom teacher. **(Required)**
- Object 320 - NON-CERTIFICATED SALARIES - Expenditures to employees who are in positions of a permanent nature or hired temporarily that are not required to hold a teaching certificate as a condition of their employment, including personnel substituting for those in permanent positions. This does **not** include contractual agreements for services or volunteers. **(Required)**