

Curriculum Vitae



Rebecca N. Carrillo

PROFILE

More than 25 years of experience as the state lead for Alaska's Supplemental Food Program, Women, Infants, and Children (WIC), which provides services to low-income participants with nutritional health risks. Demonstrated history of working in public health with an emphasis on nutrition, disease prevention, nutrition education, accessibility to nutritious foods, immunizations, civil rights and disability accommodation, grants and budget management, program planning, personnel and human resources management, coalition-building and collaboration with focus on excellence and cross-cultural relations.

WORK EXPERIENCE

Philippines Honorary Consul for Alaska

08/17/2020 to Present

Appointed Philippine Honorary Consul for Alaska on August 17, 2020 by Teodoro Locsin, Secretary of Foreign Affairs, Republic of the Philippines. In this role, I am responsible for establishing, sustaining, and encouraging economic, trade, cultural, and educational exchanges between the Philippines and Alaska; assisting Filipino-American citizens with consular needs relating to passports, dual citizenship, visas, travel documents, report of birth, and other related services; and promoting tourism and diplomatic relations between the Philippines and Alaska.

Program Coordinator I/II; Assistant WIC Director

06/01/05 to 12/11/16

Family Nutrition Programs
Women, Infants, and Children Program
Alaska Department of Health and Social Services.

- 17 years of experience managing federal WIC programs serving 27,000 Alaskan participants monthly.
- Responsible for federal and state compliance and evaluation of annual budget of \$25 million.
- Directed the development of the annual federal grant application; directed and reviewed \$4.6 million in grants to health corporations, private, and 16 non-profit agencies (WIC grantees/local agencies).
- Secured community partnerships that led to the establishment of four local WIC agencies in Kenai Peninsula, Valdez/Cordova, Aleutian Pribiloff Islands, and Kodiak.
- Managed grant funding from USDA to construct a new office building for the Kodiak Area Native Association's WIC Program completed in 2016.
- Administered and managed the WIC vendor program's \$14 million budget, over 170 grocery stores statewide, and issued vouchers to 27,000 participants.
- Administered the Western States Contracting Alliance (WSCA), a consortium of 21 states procuring infant formulas at a reduced cost, which earned Alaska \$3 million in annual rebates. Responsible for data collection/technology infrastructure alignment with benefits issuance and payment, monitoring of rebates received, and submission of reports to the United States Department of Agriculture (USDA).
- Implemented USDA Civil Rights requirements ensuring equal access to services and employment, opportunities for grievance and fair hearing processes, complaint resolution, and provided related trainings to staff at the State and Local Agency levels. Audited WIC grantees' compliance in these areas, including the Americans with Disabilities Act (ADA). Monitored the collection of racial/ethnic data in the development of initiatives and training opportunities.
- Implemented the Center for Disease Control's Childhood (CDC) Immunization requirements for infants and children as well as the provisions of the Occupational Safety and Health Administration (OSHA) relating to the safety of hemoglobin/hematocrit testing and control of blood-borne pathogens.
- Coordinated the Emergency Preparedness Response Initiative of the Section of Family Nutrition Services.
- Collaborated with a multi-disciplinary team to reduce the prevalence of nutrition-related and preventable diseases such as anemia, obesity, diabetes, and low birth weight. Increased initiation of breastfeeding rate.

- Monitored implementation and evaluation of program objectives by 16 local agency statewide grantees.

Health Program Manager II

10/16/1997 to 05/30/2005

Family Nutrition Programs

Women, Infants, and Children Program

Note: Performed the same duties and responsibilities outlined above while in the Health Program Manager II Position.

- Administered and managed the WIC vendor program that had a \$14 million budget, over 170 vendors (grocery stores) statewide, and 27,000 participants redeeming at least two vouchers each per month.
- Mail Out Program – Negotiated and implemented the first mail out program out of Juneau with Mark and Pack Grocery Store. This program was and is unique to Alaska, serving program participants in remote rural villages where there is no store access for WIC.
- Collaborated with agencies such as private, non-profit, state, municipality, Alaska Native agencies, and local entities in delivering a comprehensive health and nutrition services that are culturally-sensitive, interactive, and results-driven.
- Expanded the WIC Farmers' Market Nutrition Program for the purchase of fruits and vegetables.
- Final authority and fully accounted for decisions on vendor eligibility, vendor agreement, reauthorization, sanctions for abuse (both participant and vendor), suspension, and disqualification.
- Developed a Civil Rights Module that was presented at the February 1995 WIC State Meeting. The module became a tool for local agency training and also resolved repeated audit findings by the USDA.

Health Program Associate/WIC Vendor Manager

04/01/1993 to 10/15/1997

(Promoted to Health Program Manager effective 10/16/1998)

Women, Infants, and Children Program

- Negotiated and implemented the first mail out program out of Juneau with Mark and Pack Grocery Store. This program was and is unique to Alaska, serving program participants in remote rural villages without access to WIC stores.
- Re-wrote the Mail-Out Vendor Food Package Manual, the mail order foods and pricing system that local agencies use, in alignment with the new WIC database system.
- Facilitated training and beta-testing, vendor management, and food package issuance components of the new WIC database system.
- Managed the transition of primary formula contract provider in 1996, which resulted in improved tracking of infant formula rebates and issuance of non-contract formula.
- Coordinated the addition of canned Alaska salmon into the national WIC food packages sponsored by the Honorable Senator, Ted Stevens, and in collaboration with the USDA headquarters in Washington, D.C.
- Developed the annual State WIC Policy and Procedure Manual for submission to the USDA.
- Directed the development, review/evaluation of the annual WIC Request for Proposals (RFPs).
- Served as Liaison with the Legislative Audit and the USDA.

Alaska Airlines

04/10/95 to Present (Part-Time, Night Shift)

Security Screening Agent/Customer Service Agent
Juneau, AK

- Perform security screening of passengers, sell tickets, and perform boarding and gate duties. Perform computer and paperwork tasks and confirm cabin security prior to boarding. Evaluate and prepare flights by arranging seat assignments and flight load. Coordinate special needs and upgrade.

Nutrition Education Assistant**11/01/1986 to 03/30/1993**

Supplemental Food Program for Women, Infants, and Children (WIC)
Alaska Department of Health and Social Services

Note: Transition period between Clerk III to Nutrition Education Assistant 05/13/1987 to 11/01/1986.

- Coordinated the WIC mail-out system for participants without access to a WIC clinic. Issued monthly WIC vouchers and nutrition education materials to 450-500 participants per month.
- Prepared individual nutrition education plan, tailored to a participant's nutrition risk(s). Also considered are participant's needs during pregnancy, lactation, childhood nutrition and development.
- Developed and delivered information on program objectives, participant responsibilities, and procedures for redeeming WIC vouchers. Evaluated participant progress in meeting nutrition education objectives.
- Assisted in management of local agency grants, reviewed grant applications, assisted in preparation of grant awards, and grant monitoring.
- Coordinated with an authorized vendor in Anchorage regarding the provision of food packages for participants living in villages without access to a grocery store.

Promotion to Clerk III**09/01/1983 to 05/13/1987**

Supplemental Food Program for Women, Infants, and Children

Note: Progressed from Clerk III to Nutrition Education Assistant with increasing responsibilities reflected above. Duties for the two positions were similar.

- Assisted in development of information on program objectives, participant rights and responsibilities, and proper procedures for redeeming WIC vouchers. Determined the food package appropriate for the participant's nutritional risk(s). Assisted in the development of audio-visual materials, reviewed WIC applications, issued WIC vouchers using the correct food packages, and development of related reports. Provided technical assistance to referral agencies in the development of nutrition

Clerk II**06/20/1983 to 09/13/1983**

Family Nutrition Programs

Supplemental Food Program for Women, Infants, and Children (WIC)

- Answered telephone calls, greeted visitors, opened incoming mail, typed, and filed correspondence. Reviewed WIC program applications for accuracy. Assisted in contacting participants regarding missing application information and recorded information received in applicant file. Maintained and organized filing system and inventoried nutrition education materials stock; ordered and re-stocked office supplies.

Nurse Aide**11/1981 to 6/15/1983**

St. Ann's Nursing Home, Juneau

- Assisted residents with activities of daily living such as dressing, hygiene, meals, passive and active exercises, and social activities.
- Assigned to participate and later, lead orientation of newly-hired Nurse's Aides. This involved the developing instruction guidelines outlining duties with emphasis on a caring and respectful approach.
- Conducted mini-classes to demonstrate correct techniques in performing basic nursing care procedures such as taking vital signs, changing bed linens, bathing, performing exercises, and assisted with meals.
- Coordinated social activities for residents, engaging family members and volunteers.

Staff Nurse**12/18/1980 to 7/31/1981**

Manila Doctors Hospital

Manila, Philippines

- Supervised medication nurse, midwife, nurse aides, and orderlies in a 25-bed Medical-Surgical Ward; coordinated patient care services using patient care plan that included nursing assessment tools and appropriate nursing interventions.

- Conducted nursing rounds, transcribed, and implemented physician's orders for nursing care, pharmacologic, laboratory, x-ray, scanning, rehabilitation, and other examination or treatment modalities.
- Reported progress or concerns regarding observations of patient's health status to attending physician. Made accurate written report on patient chart about these changes and any referrals.
- Coordinated with the Dietary Department on nutrition care plan for patients with specific dietary needs.
- Developed a teaching care plan for patients with long-term care needs, engaging family members to assist with rehabilitation at discharge.
- Coordinated with other health care professionals, social service agencies, and community resources in the implementation of the nursing care plan.
- Evaluated effectiveness of the nursing care plan, made assessments of results and future needs.
- Coordinated with other Wards (Pediatric, Obstetric-Gynecology, and Orthopedic) in conducting in-service education for staff members.

Clinic Nurse/Secretary

05/05/1980 to 12/17/1981

Dr. Amadeo Lustre, Gastroenterologist

Cardinal Santos Memorial Hospital, Green Hills – Philippines

Clinic Nurse/Secretary

05/05/1980 to 12/17/1981

Dr. Crisostomo Arcilla, General Practitioner

Manila Doctors Hospital, Manila – Philippines

Clinic Nurse/Secretary

06/15/1980 to 12/17/1980

Dr. Potenciano Baccay, Nephrologist

University of the East Ramon Magsaysay Memorial Medical Center-Philippines

Clinic Nurse/Secretary

09/1980 to 12/17/1980

Dr. Nicolas Zubiri, Cardiologist

Cardinal Santos Memorial Hospital, Manila – Philippines

- Made patient appointments, answered telephone calls, and wrote correspondence.
- Assisted physician with physical examination, obtained specimen from patients for routine laboratory examination, and gave prescribed inoculations.
- Made appointments for patient referrals.
- Maintained neat and orderly files.
- Placed orders for office supplies, prepared purchase orders and invoices.
- Took minutes during meetings and conferences.

AWARDS

- Legislative recognition for Outstanding Service: Alaska State Legislature, 2016
- Recognized by City & Borough of Juneau's Mayor, Randall Koelsch for contributions to public health in Alaska and the Philippines, 2016
- US Department of Agriculture, Western Region for Leadership and Distinguished Service, 2015
- Alaska Airlines Above & Beyond Award for Outstanding Customer Service, 2014
- Leadership Award- National Association of WIC Directors, 1999

VOLUNTEER

- Typhoon Frank Fund-Raising Campaign, June 28, 2008, Juneau
- Annual Paratong Elementary School Feeding Event, LA Union-Philippines, 2012-Present
- Castanos Family Fund-Raising in Coordination with the Filipino Community, Inc., Juneau, September, 2018

STATE CAPITOL
P.O. Box 110001
Juneau, AK 99811-0001
907-465-3500
fax: 907-465-3532



Governor Sean Parnell
STATE OF ALASKA

550 West Seventh Avenue, Suite 1700
Anchorage, AK 99501
907-269-7450
fax 907-269-7461
www.Gov.Alaska.Gov
Governor@Alaska.Gov

July 22, 2013

Ms. Rebecca Carrillo
Program Coordinator II
Department of Health and Social Services
130 Seward Street, Room 508
Juneau, AK 99801

Dear Ms. Carrillo,

Thank you for over 30 years of faithful service to the State of Alaska. You have been instrumental in shaping Alaska and positively impacting the people who live here. I appreciate your years of dedication and service.

Many changes have taken place since you first became a State employee, and your example of loyalty and hard work contributed to building an effective and responsive workplace for all Alaskans.

Thank you for your time, effort, and professionalism.

Best regards,

A handwritten signature in cursive script that reads "Sean Parnell".
Sean Parnell
Governor



**United States
Department of
Agriculture**

November 13, 2015

Food and
Nutrition
Service

Western Region

90 Seventh St.
Suite 10-100
San Francisco, CA
94103

Ms. Rebecca Carrillo
Assistant Director, Family Nutrition Programs
Alaska Department of Health and Social Services
PO Box 110612
130 Seward Street, Suite 508
Juneau, AK 99801

Dear Ms. Carrillo:

On behalf of the Food and Nutrition Service, I am writing to thank you for your leadership and distinguished service as the Alaska Assistant Program Director for the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC). I commend you for your commitment and dedication to ending hunger and promoting nutrition for low-income families in Alaska.

During your 32 years of service you have worked tirelessly to ensure that WIC services are available to all Alaskans, even those living in remote and outer lying areas. Notably, your leadership has led to the development and implementation of a Mail-Out Vendor program. This program has allowed the delivery of WIC food packages to participants who would otherwise not be able access them.

Thank you again for your support of the Alaska WIC Program. I wish you much health and happiness in the future.

Sincerely,

A handwritten signature in dark ink, reading "Jesus Mendoza, Jr.", is positioned above the typed name.

Jesus Mendoza, Jr.
Regional Administrator
Food and Nutrition Service
Western Regional Office



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of
Health and Social Services**

DIVISION OF PUBLIC ASSISTANCE
Director's Office

P.O. Box 110640
Juneau, Alaska 99811-0640
Main: 907.465.3347
Fax: 907.465.5154

December 7, 2015

Rebecca Carrillo
Division of Public Assistance
Juneau, AK 99811-0640

Dear Becky:

Thank you for thirty-two years of service to the State of Alaska. The Division of Public Assistance (DPA) will miss your many skills and extensive knowledge of the WIC (Women, Infants and Children) Program.

You have served Alaska's WIC Program for over three decades, starting your career as a clerk and capping your tenure as the Assistant WIC Program Manager. You have diligently served the state and Alaskan families in this capacity and you were instrumental in championing many successfully program initiatives including USDA's approval to include canned salmon to the WIC approved food list. You have contributed many excellent leadership and management decisions during your career, and many of those decisions were made at critical times of federal funding reductions. In recent years you have led efforts to improve the fiscal and administrative structures at the state program office. The WIC program staff, including state and local division and agency staff, will miss you for your excellent historical knowledge, and your compassion and desire to support low-income women, infants, and children in their desire to achieve healthy lives through better nutrition and breastfeeding.

You have demonstrated enthusiasm for your work and dedication to the mission of the Division of Public Assistance to promote self-sufficiency and provide basic living expenses to Alaskans in need.

On behalf of Alaska's citizens and those who have had the privilege of working with you, thank you for making a difference. I wish you a happy and fulfilling retirement.

Sincerely,

A handwritten signature in blue ink that reads "Sean O'Brien".

Sean O'Brien
Director

THE ALASKA LEGISLATURE



*** HONORING ***

*** REBECCA CARRILLO ***

The Twenty-ninth Alaska State Legislature honors Rebecca Carrillo for over 32 years of work with the Special Supplemental Nutritional Program for Women, Children, and Infants, and for her devotion to providing proper nutrition for low income families.

Rebecca received an associate's degree in the arts with an emphasis on economics before attending a five year nursing program at St. Paul College – a rigorous private girl's school in the Philippines. Her class began with 150 students, and was down to 37 by the time graduation ensued. Graduating in the top five percent, she was immediately recruited by Manila Doctor's Hospital in the Philippines as a staff nurse in the medical/surgical ward. Soon afterwards, she passed the nurses board exam with flying colors and was promptly awarded the Outstanding Community Health Nurse Student of the Year. Her valiant service at the hospital ensured her a promotion to head nurse a few months later.

Following her service at the Manila Hospital, she moved to Juneau in August of 1981 to join her husband, Blas Carrillo. Rebecca is very independent, and immediately set out to find a place where she could assist others. After working as a nurse's aide at St. Anne's for a short time, she was brought on with the Department of Health and Social Services, Division of Public Health Nursing's Woman, Infant, and Children (WIC) Program. She started her career as a clerk and moved her way up the ranks to Assistant Program Manager by the time she retired. WIC is an income based, nutritional risk, need based program; its goal is to work with other agencies to improve quality of life in struggling families.

Some of her greatest accomplishments with WIC were adding canned salmon to the approved foods list, helping to implement the Mail-Out Vendor program, and increasing the number of grantees. Rebecca's work with Senator Stevens was crucial in the tenuous process of adding a food item to the WIC list. Salmon became a national WIC standard, but was most important in Alaska because it helped provide better protein to Alaskans and brought revenue to the economy. The Mail-Out Vendor program allows small Alaskan communities with no grocery store to have access to approved WIC foods and currently serves many families with minimal costs. The last important work Rebecca did during her time with WIC was finding strong grantors to fund their programs. She received various awards from the USDA and division of public health for her outstanding performance.

Rebecca possesses extensive knowledge and skills in her field – perhaps her greatest strength is dealing with difficult situations, particularly in public relations. Throughout federal funding reductions she made exemplary management decisions and led attempts to improve fiscal and administrative structures at the state program office. Rebecca traveled extensively throughout her career, especially during the first 20-25 years, to many Alaskan communities monitoring grantees and providing technical assistance. Her involvement in supporting healthy food choices for women, infants, and children will be missed.

Now officially retired, Rebecca plans to spend her time continuing to help people and do good works in her community. The Twenty-ninth Alaska State Legislature appreciates her service and is honored to recognize her generous contributions to humanity.




MIKE CHENAULT
SPEAKER OF THE HOUSE


KEVIN MEYER
PRESIDENT OF THE SENATE


REP. CATHY MUSIL
PRIME SPONSOR


SEN. DENNIS EGAN
PRIME SPONSOR

Date: February 8, 2016

Cosponsors: Representatives Kito, Chenaault, Clanton, Colver, Dunnmond, Edgmon, Foster, Gara, Gattis, Gruenberg, Guttenberg, Hawker, Heron, Hughes, Johnson, Josephson, Kawasaki, Keller, Kress-Tomkins, LeDoux, Lynn, Millett, Nageak, Neuman, Olson, Ortiz, Pruitt, Saddler, Seaton, Stutes, Talerico, Tarr, Thompson, Tilton, Tuck, Vazquez, Wilson, Wool, Senators Meyer, Hiron, Coghill, Costello, Dunleavy, Ellis, Gardner, Giessel, Hoffman, Huggins, Kelly, MacKinnon, McGuire, Mieriche, Olson, Stedman, Stevens, Stoltz, Wielechowski



CITY/BOROUGH OF JUNEAU
ALASKA'S CAPITAL CITY

OFFICE OF THE MAYOR

May 12, 2016

Rebecca Carrillo

Dear Ms. Carrillo:

I am writing to convey my heartfelt appreciation for your many contributions to public health in Alaska and the Philippines.

From your service as a nurse in the Philippines early in your career through your 32-year tenure with the Women, Infants and Children (WIC) program, your commitment to the betterment of humanity has shone brightly. You can take pride in your accomplishments, knowing that you have contributed significantly to your community. Thank you for your service.

I wish you much happiness in your retirement.

Sincerely,

Kendell D. Koelsch
Mayor

*Rebecca,
Again, congratulations on
your career and thank you for
your service to our community. I
hope our paths continue to cross.
Regards to your great family.*

Kyle N. Foster

An accomplished self-starter; speak proficient Mandarin Chinese and founded and sold two successful businesses. A passion for quality leadership and efficiency has been developed through international management and business ownership.

EDUCATION

- **Master of Business Administration**, W. Texas A&M University
- **Bachelor of Arts in International Business**, Seattle Pacific University
- **Southwest University**, Beibei, China, Autumn 2008
- **New Bridge Chinese Language Academy**, 2011
- **3.71 Graduate GPA**, Cum Laude

PROFESSIONAL EXPERIENCE

Executive Director, Aleutia, Sand Point, AK

2018-Present

- Increased salmon revenues by 200% in first six months of employment
- Train administrators, production, and accountant employees
- Maintain and grow relationships with key customers and suppliers

Commercial Real Estate Investor and Vending Business Owner, Las Cruces, NM

2015-2018

- Purchased and flipped a twelve unit apartment complex
- Increased commercial complex profits by more than ten percent
- Paid off all startup costs by the tenth month of vending operation and sold business for a profit
- Trained employees on vending management, operations, and business expansion
- Secured a location on one out of every six cold calls

Qingdao China Manager, S.E. Asia Business Office, Trident Seafoods, Seattle, WA

2013-2015

- Coordinated imports and exports of over thirty million pounds of product annually
- Managed fifteen employees in the Qingdao, China operations center
- Designed international food safety, labeling, supply chain, and sanitation systems

Production Supervisor, Trident Seafoods, Akutan, AK

2012-2013

- Supervised 300+ employees while producing over one million pounds of seafood daily
- Worked at over one hundred plant positions becoming proficient in crucial system processes
- Designed and held leadership and critical skills classes for middle management

Commercial Fisherman, F/V Turning Point, Sand Point, AK

2002-2010

- Assisted in operations of a fifty foot fishing vessel
- Made critical decisions under stress while working together to efficiently complete tasks
- Problem solved and challenged to think outside the box

General Information

Board/Commission and seat you are seeking:
Human Rights, None

Additional Boards/Commissions of interest:
None

State Boards/Commissions on which you have served:
None

First Name
Evelyn

Middle Name
Rebulanan

Last Name
Falzerano

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Conflict of Interest

Full disclosure of personal financial data under AS 39.50.010 is required for certain boards and commissions. Are you willing to provide this information if required for the board or commission which you are applying?
Yes

Service in a public office is a public trust. The Ethics Act (AS 39.52.110) prohibits substantial and material conflicts of interest. Is it possible that you or any member of your family will benefit financially by decisions to be made by the board or commission for which you are applying? If you answer 'yes' to this question you MUST explain the potential financial benefit.
No

Please explain the potential financial benefit

Employment History

Employment work history including paid, unpaid, or voluntary.

State of Alaska - Accounting Clerk

Costco/ CDC Food Demo

Primerica Financial Services Rep

Education, Training, Experience & Qualifications

List both formal and informal education and training experiences:

Agent with primerica Financial Services

List any professional licenses, certifications, or registrations and dates obtained that may be used as qualifying criteria:

Bachelor of Science in Business Administration - Accounting

List any community service, municipal government, and state positions held, and any awards received.

Mabuhay lions Club- member

Filipino Community of Anchorage Alaska - member

State Employee worked with Dept of Public Assistance/ Child Care Program Office

Conviction Record

Have you ever been convicted of a misdemeanor within the past five years or a felony within the past ten years?

No

Conviction Circumstances

Certification of Accuracy & Completeness

By submitting this online application, I swear the information I have entered on this form is true to the best of my knowledge. I understand that if I deliberately conceal or enter false information on the form my application may be rejected, I may be removed from the list of eligible candidates, or I may be removed from the position. I agree that the Office of the Governor may contact present or former employees or other persons who know me to obtain an additional information about my skills and abilities. I understand that the information on this application is public information and may be released through a legal request for such information.

Type "I certify"

"I certify"

Resume Addendum:

Pls see attached later