



ALASKA STATE LEGISLATURE LEGISLATIVE COUNCIL

CHAIR:

Sen. Gary Stevens

VICE CHAIR:

Rep. Louise Stutes

SENATE MEMBERS:

President Cathy Giessel
Sen. Bert Stedman
Sen. Natasha von Imhof
Sen. John Coghill
Sen. Lyman Hoffman
Sen. Tom Begich

HOUSE MEMBERS:

Speaker Bryce Edgmon
Rep. Neal Foster
Rep. Jennifer Johnston
Rep. Chuck Kopp
Rep. Steve Thompson
Rep. DeLena Johnson

COMMITTEE CONTACT:

Session/Interim:
State Capitol, Room 429
Juneau, AK 99801-1182
(907) 465-4925

Committee Aide:

Katrina Matheny
(907) 465-4713

AGENDA

Date: February 12, 2020

Time: 5:00 pm

Location: Senate Finance Room 532

- I. Call to Order
- II. Approval of Minutes
 - a. December 18, 2019
- III. Ratification of Charity Events
 - a. 2020 Girl Scouts of Alaska Annual Auction
 - b. 28th Fahrenkamp-Kelly Classic Charity Putting Tournament
 - c. 57th Annual Legislative Skits
 - d. 5th Annual Juneau's Got Talent
 - e. Juneau Co-op Preschool Winter Feast
 - f. Juneau Animal Rescue 7th Annual Silent Auction
 - g. 2020 Kenai River Sportfishing Association Events
- IV. Committee Business
 - a. FY19 Legislature Audit
 - b. FY21 Legislature Budget
- V. Contract Approvals
 - a. Ketchikan Office Space Lease Renewal
- VI. Adjourn

**ALASKA STATE LEGISLATURE
LEGISLATIVE COUNCIL
DECEMBER 18, 2019
11:00 AM**

MEMBERS PRESENT

Senator Gary Stevens, Chair
Representative Louise Stutes, Vice Chair
Senator John Coghill
Senator Mia Costello
Senator Cathy Giessel
Senator Lyman Hoffman
Senator Bert Stedman
Senator Natasha von Imhof
Representative Bryce Edgmon
Representative Neal Foster
Representative DeLena Johnson
Representative Jennifer Johnston
Representative Chuck Kopp

MEMBERS ABSENT

Representative Steve Thompson

OTHER MEMBERS PRESENT

Senators Begich, Bishop, Kiehl

AGENDA

APPROVAL OF MINUTES
RATIFICATION OF CHARITY EVENTS
COMMITTEE BUSINESS
CONTRACT APPROVALS

SPEAKER REGISTER

Jessica Geary, Executive Director, Legislative Affairs
Agency (LAA)
Wayne Jensen, Juneau Community Foundation
Bill Legere, President and General Manager, KTOO
Megan Wallace, Director of Legal Services, LAA
JC Kestel, Procurement Officer, LAA

11:02:28 AM

I. CALL TO ORDER

CHAIR STEVENS called the Legislative Council meeting to order at 11:00am in the Anchorage Legislative Information Office (LIO) Large Conference Room. Present at the call were: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens, von Imhof; Representatives Edgmon, Foster, Johnson, Johnston, Kopp, Stutes.

Representative Thompson was absent.

13 members present.

II. APPROVAL OF MINUTES

A. September 19, 2019

11:04:30 AM

VICE-CHAIR STUTES moved and asked unanimous consent that Legislative Council approve the minutes dated September 19, 2019, as presented.

CHAIR STEVENS asked if there were corrections or additions to those minutes. Seeing none, the minutes are approved.

III. RATIFICATION OF CHARITY EVENTS

A. Boys & Girls Club of the Kenai Peninsula 32nd Annual Auction & Gala

11:04:56 AM

VICE-CHAIR STUTES moved and asked unanimous consent that Legislative Council ratify the Chair's sanctioning of the following charitable event per AS 24.60.080 (a)(2)(B), the Boys & Girls Club of the Kenai Peninsula 32nd Annual Auction & Gala.

CHAIR STEVENS objected for purpose of discussion. He has sanctioned this event and verified that it is a 501(c)(3) organization. He asked if there was any discussion. Seeing none, he removed his objection and stated that the event has been ratified.

IV. COMMITTEE BUSINESS

A. Sale of ALOB Satellite Lot and KTOO Proposal

CHAIR STEVENS requested that Speaker Edgmon please make this motion as there has been a last-minute change.

11:05:50 AM

SPEAKER EDGMON moved that Legislative Council approve the listing of Lot 4A Fouts Subdivision, the sale of which will be executed by LAA through the DNR public auction, or similar, process with a starting bid of the appraised value of \$485,000. He further moved that Legislative Council approve using the sale proceeds for the KTOO Camera proposal, not to exceed, \$448,500, to be included in Legislative Council's FY21 capital budget request.

CHAIR STEVENS objected for purpose of discussion and asked Ms. Geary to provide a brief explanation.

JESSICA GEARY, Executive Director, Legislative Affairs Agency (LAA), explained that the lot sale was previously brought before this committee and it was agreed that LAA would determine the appraised value and offer it through a sale process that would go to the highest bidder.

The KTOO camera proposal to upgrade the Legislature's cameras in the Capitol and improve Gavel to Gavel access has been considered for several years. KTOO came to LAA with the attached proposal to share resources and update the Legislature's cameras, which need to be updated soon regardless. The Juneau Community Foundation offered to partially fund this project, so the State portion would be \$448,500—just lower than the appraised price of Lot 4A. We suggest including language in the FY21 capital budget request to utilize the proceeds from the lot sale to pay for the State's portion of the camera project. She said this process is certainly doable and is happy to answer any questions. Wayne Jensen with the Juneau Community Foundation and Bill Legere with KTOO are also on the line.

CHAIR STEVENS further explained that when this Anchorage building was purchased, it included an additional lot. Initially, it was understood that due to the size of this building, the City required the additional parking lot; in fact, there is no such requirement. The Legislature does not need that lot, so this is a two part opportunity—to sell the lot and fund the camera operation

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in Juneau, since the existing equipment must be replaced within the next two to three years anyway. He asked Wayne Jensen to explain the Juneau Community Foundation's involvement.

WAYNE JENSEN, representing the Juneau Community Foundation said this is a project they have been developing with LAA over the last several years to collaborate between Gavel Alaska and akleg.tv to avoid duplication of effort and improve the quality and accessibility of Gavel Alaska throughout the state. This is an opportunity to take advantage of that collaboration between Gavel Alaska and akleg.tv, as well as between the Juneau Community Foundation and the Legislature to improve and continue upgrading Gavel Alaska. Much of this is replacing equipment that needs replacement anyway and is an opportunity to preserve Gavel Alaska and replace outdated equipment with newer technology and improve the product available throughout Alaska.

CHAIR STEVENS said he appreciated all that the Juneau Community Foundation has done over the years to help the Legislature with various issues. He asked if there were questions for Mr. Jensen.

REPRESENTATIVE JOHNSTON asked about the cost breakdown, specifically that the KTOO total is \$547,500, the LAA total is \$448,500, but for the core infrastructure there is a subtraction of almost \$300,000. She asked for an explanation.

MS. GEARY responded that the core infrastructure is what goes into the walls to control the cameras, the robotic cameras are the actual cameras, and the control station is what is physically located at KTOO. We wanted the Legislature's portion to only be equipment that we own within our building.

REPRESENTATIVE JOHNSTON followed up to confirm if the request was for \$448,500.

MS. GEARY replied yes, the State funded portion is \$448,500, which is split between \$56,500 for core infrastructure and \$392,000 for robotic cameras.

REPRESENTATIVE JOHNSTON said thank you, that explains it.

CHAIR STEVENS asked Mr. Legere to explain advantages and improvements. He said he understood there would no longer

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be cameras with camera people between legislators and the public and asked if that was accurate.

BILL LEGERE, President and General Manager at KTOO, responded yes, those comments are correct. This would allow KTOO to eliminate the disruption of our staff moving cameras in and out of meeting rooms and on the House and Senate floor. We would have more flexibility without the logistical problem of moving between rooms, sometimes getting physically stuck in a room and unable to leave. There would also be better coverage with multiple cameras in each room. Currently when watching Gavel to Gavel, in House Finance the view is of the backs of half of committee members' heads and in the Chambers, there are people seated behind pillars who cannot be seen. By having multiple cameras in each room, we would have much better video coverage and increase the number of meetings we could cover logistically because we would not have the problem of moving between rooms.

CHAIR STEVENS asked if this would improve viewer participation so those watching will have a better opportunity to see what is happening.

MR. LEGERE replied, yes, exactly. It would be more similar to the experience of actually being in the room, which is important for viewers around the state. This new technology would allow us to incorporate PowerPoint presentations directly into the video, so the viewer can see it more clearly. Currently, PowerPoints are difficult to read since we simply point the camera at the screen. So overall, the experience of citizens watching Gavel to Gavel would improve greatly.

CHAIR STEVENS asked if this would result in the loss or just relocation of KTOO jobs.

MR. LEGERE replied that most staff would come to the KTOO building to control the equipment remotely, and they would likely keep one staff in the Capitol for events in rooms without cameras (i.e. Speakers Chambers, Governor's floor, etc.). One important benefit for KTOO is this would eliminate significant overtime with six staff working in the Capitol and a great deal of wait time surrounding meetings.

SENATOR COGHILL asked if the cameras currently in committee rooms will stay or be replaced, specifically

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those owned by the Legislature that operate akleg.tv and face committee members and testifiers.

MS. GEARY replied that those cameras will be upgraded and akleg.tv and KTOO will share the same camera.

SPEAKER EDGMON noted that it seems viewership in his district is increasing and asked Mr. Legere if he had an estimate of viewership numbers.

MR. LEGERE replied that he does not have ratings for over the air television service since the Nielsen Company, which conducts ratings in Alaska, does not rate the channel that we are on, but he does have statistics for online viewers and that number has been growing substantially year after year. During Special Session this summer, there were so many viewers that bandwidth was momentarily exceeded. More and more people are accessing Gavel online and over the air.

SPEAKER EDGMON asked with the additional features associated with this request, will more hearings televised at once have an impact since there is just one feed to the public?

MR. LEGERE replied they will still have the single channel of television coverage but will be able to cover more events and get them onto that channel, either live or on a tape delay basis, without the problem of going room to room. He expects this would increase the number of meetings carried in a broadcast day and improve the online stream quality.

SPEAKER EDGMON noted that in Dillingham, sometimes the picture is grainy and numbers are hard to decipher, so this new technology potentially will help.

MR. LEGERE said yes, definitely, the cameras will be high definition which will dramatically improve what is seen online and on the television.

REPRESENTATIVE KOPP commented that it is good to see a community foundation driving this partnership making it possible for KTOO, through Gavel Alaska, to improve what they have been doing. This is a significant investment in the community and KTOO to provide a better statewide service, which they have been doing for decades. The Juneau Community Foundation contribution is \$547,500 and the State contribution is \$448,500. He asked with the

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Legislature owning the camera system and network in the building, could another news entity (i.e. KTUU, KTVA, Fox, etc.) ask to pay a fee to use the State's network and infrastructure. This is something we should have a fair discussion on. It certainly improves floor space and helps to have fewer cameras physically in the room. I appreciate the decades of service of KTOO and Gavel Alaska, so this is nothing against them. They have earned this improvement by the fact that they are the only people who dedicated so much resource to this. It is not to slight them at all, I am just trying to think into the future.

CHAIR STEVENS asked Mr. Legere to address this issue and if he shared video content with other outside stations.

MR. LEGERE replied yes, absolutely, we make all of Gavel Alaska's content free to any broadcaster in Alaska, radio or television. In fact, Anchorage television stations often use our video when they do not have a reporter and camera crew in Juneau. Moreover, this system would allow, if the Anchorage stations wanted to get direct feeds from the meeting rooms, we could figure that piece out--those are called, "pool feeds" where there is only one camera in a room, but all the broadcasters share it. We could certainly make that available to our commercial broadcast partners. We work closely with the Anchorage television news stations to share resources, video, and help each other.

CHAIR STEVENS asked if there were further comments. Seeing none, he requested a roll call vote.

11:25:01 AM

A roll call vote was taken.

YEAS: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens, von Imhof; Representatives Edgmon, Foster, Johnson, Johnston, Kopp, Stutes.

NAYS: None

The motion passed 13-0.

**B. Legislative Council Moving & Travel Policy Change -
Staff Session Lodging Stipend**

11:26:07 AM

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VICE-CHAIR STUTES moved that Legislative Council adopt the proposed changes to the Legislative Council Moving & Travel Policy and establish a session housing stipend for eligible staff members, not to exceed thirty dollars per day.

CHAIR STEVENS objected for purpose of discussion and asked Ms. Geary to please explain this item.

JESSICA GEARY, Executive Director, Legislative Affairs Agency, explained that she was contacted by Senator Giessel's Office at the beginning of this last session because staff had begun filing their taxes for the previous year and were dismayed to learn they were no longer able to deduct their housing costs on their personal tax returns.

Since staff do not receive per diem for the time they are in Juneau, there was the appetite to come up with a way that staff could receive not necessarily a per diem or anything of that nature, but basically help them with their housing cost. We contacted our accounting firm, Elgee Rehfeld, and asked them to look into the taxable consequences for staff receiving a housing stipend.

We presented this issue at the August Legislative Council meeting and Senator von Imhof asked us to research how other states and branches of government address this. We contacted the National Conference of State Legislatures and was informed there is no other state like Alaska in this regard, so no way to truly compare. In other branches of government, staff receive a thirty dollars per day stipend for long term housing. We reviewed different options (daily versus monthly rates) and determined it was most efficient administratively to do a daily rate. My recommendation is thirty dollars per day, which is in line with what other State travelers receive. I am happy to answer any questions.

CHAIR STEVENS recognized Senator Giessel and offered her the opportunity to comment.

SENATE PRESIDENT GIESSEL said our staff are critical to the function of the Legislature and it is a significant cost for them to move to Juneau from their homes, as it is a challenge for us as well. For them to lose that tax deduction ability through the federal law change has a significant impact. I want to ensure we are attentive to this so we can retain the institutional knowledge that we

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have, and some wonderful staff, and make it affordable for them to actually come and work for the Legislature. That was the motivation for this. Ms. Geary has taken the concept and vastly improved it, so I absolutely support her recommendation.

SENATOR HOFFMAN said he supports this concept, but has staff in Juneau and over the years sessions have been held in Anchorage. What happens to Juneau staff when a session, special or otherwise, is held in Anchorage? Under the language as I read it, they would not have the same privilege.

MS. GEARY responded that currently this problem only exists with regular sessions which are the ones only held in Juneau, for special sessions which we have held outside the Capital, staff do receive per diem if they travel outside of their home. It is not an issue for Juneau based staff who would travel to Anchorage as they would already be eligible to receive per diem.

SENATOR COGHILL asked is this in addition to staff's taxable income?

MS. GEARY replied, yes, that is my understanding.

SENATE PRESIDENT GIESSEL asked if Ms. Geary could speak to the Legislative Council Moving and Travel Policy before us, specifically page two of the policy, third paragraph, in red text it refers to, "Legislative staff members based in the Capital..." and goes on to discuss the stipend. Is this referring to staff who have relocated to the Capital during the regular session, or staff who live in the Capital?

MS. GEARY replied it is staff who relocate to the Capital, which is why it is based on whether they are eligible for staff relocation. I understand the need for clarification, but the way it is interpreted is staff who travel to the Capital during a regular legislative session are not entitled to a daily per diem allowance, and we just added that they may receive a lodging stipend.

SENATE PRESIDENT GIESSEL asked if the wording could be amended so it is blatantly clear. As Ms. Geary just articulated, "legislative staff members who travel...", I would add "who travel and relocate to the Capital during a regular legislative session are not entitled to...".

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CHAIR STEVENS asked Ms. Geary if there was difficulty in changing that. Does that make it clearer in the interpretation?

MS. GEARY replied she did not see an issue with that, however, would like to ensure it does not affect any other policy language. I think it could be a technical and conforming change since we know the intent if this motion passes. Ms. Geary asked Megan Wallace if she agreed.

CHAIR STEVENS asked Megan Wallace to please come forward and clarify.

MEGAN WALLACE, Director of Legal Services, Legislative Affairs Agency, said it is her opinion that if we amended the motion before the Committee just slightly to give the Agency technical and conforming powers to edit the language in the travel policy to conform to the intent of this committee and the motion you adopt for the thirty dollars per day lodging stipend, my office can work with Ms. Geary to ensure the language is consistent throughout and also conforms with your intent.

CHAIR STEVENS asked Senator Giessel if she was comfortable with that.

SENATE PRESIDENT GIESSEL responded, yes, that sounds great.

CHAIR STEVENS asked Senator Giessel for a motion to amend.

SENATE PRESIDENT GIESSEL moved to amend the motion to read, "I move that Legislative Council adopt the proposed changes to the Legislative Council Moving & Travel Policy further the staff be empowered to make technical and conforming changes to provide clarity."

CHAIR STEVENS asked if there was objection to the amendment. Seeing none the motion has been amended. Are there further comments?

REPRESENTATIVE KOPP this certainly can viewed as a staff-friendly amendment to offset their costs, which I fully support on that basis alone, but as far as the Legislative institution, that \$900 per month is often the difference between getting a good employee to come with

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you to Juneau to help offset housing, which is significant. I am very excited to support this because I think it is long overdue to help our employees. It will help us attract and retain a higher degree of employee who would come if they had housing support. I also think it sends a good message to the Juneau economic community as they will benefit from this too having more people be able to afford more and better housing. Hopefully, we will not see the rates go up, but this is a good thing for our Capital city and I hope they recognize that as such.

SENATOR COGHILL said the tax policy that is driving this, he has struggled with. Staff ranges and pay is pretty good, but he does understand the tax ramifications. The Legislature moved some years ago to include the travel policy in getting staff to and from the Capital, which was a significant move as well. We have worked hard at trying to ensure it is staff friendly for people coming and going. His concern is that this is getting to the place where it might be a little too high. Because of the tax issue, he said he will support this, but the moving in and out of Juneau is tough and could push the economy to increase rates, which is something to watch. Staff are paid fairly well and what value we get from them outside of session is very, very good, so this move is costly. He said he was willing to have staff bear the cost until this tax question came up, so that caused him some consternation. He continued that this is probably a reasonable compromise and will support it, but thinks we have accommodated staff pretty significantly today.

REPRESENTATIVE JOHNSTON said former Senator Chris Birch started talking about this when he was a Representative in the minority. While it pains her to increase anything, she does agree with this. She thought Senator Birch felt the issue was more exaggerated for minority staff members; even when he was in the majority, he felt it was important to all staff. She thinks this is important to lower level staff.

SENATOR HOFFMAN said to get an understanding of the fiscal note, if there were one, there are approximately 110 staff times thirty days per month, times thirty dollars, which would be approximately \$100,000 per month. He asked if this was correct.

MS. GEARY replied that her estimated figures were 120 staff who relocate, the maximum seen to date, in 121 days

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of session, at thirty dollars per day would total \$435,600, and cost per staff would be \$3,630.

REPRESENTATIVE STUTES respectfully asked to be excused from the meeting and if she had an opportunity to vote on this issue, would vote yes.

CHAIR STEVENS asked if there were further comments. Seeing none, he requested a roll call vote.

11:42:52 AM

A roll call vote was taken.

YEAS: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens, von Imhof; Representatives Edgmon, Foster, Johnson, Johnston, Kopp.

NAYS: None

The motion passed 12-0.

11:43:46 AM

CHAIR STEVENS called a brief at ease.

11:44:13 AM

CHAIR STEVENS returned from at ease.

V. CONTRACT APPROVALS

A. Terry Miller Building Windows & Siding Change Order #5

11:44:19 AM

SPEAKER EDGMON moved that Legislative Council approve Change Order #5 with F&W Construction Company, Inc. in the amount not to exceed \$46,855.29 for the addition of self-leveling grout and wood grounds to the sills at the Terry Miller Legislative Office Building.

CHAIR STEVENS objected for purpose of discussion and asked Ms. Geary to please explain this item.

JESSICA GEARY, Executive Director, Legislative Affairs Agency, explained that while she certainly did not want to bring another Change Order before this committee, this is a result of the recently approved hazardous material work. Once the hazardous materials were removed from the window openings, the condition of the old concrete was

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pocketed and not suitable to attach a window to, as the photos in your packet indicate.

This Change Order is to approve extra hours and materials for the contractor to add wood grounds and self-leveling grout in all sills in order to attach the windows. The Change Order amount is currently \$46,855.29, different than what was provided in your packet. Our Construction Administrator with Jensen Yorba Wall, Dan Fabrello, who is on the line, and I met with the contractor to review their hours and reduced them significantly which brought the cost from \$78,000 initially requested to \$46,000. There is also a \$1,900 credit for conduit work that was not required. I am happy to answer any questions.

CHAIR STEVENS asked if there were any questions. He noted that no one likes Change Orders, but once you are into a project of this sort, things are going to happen. Seeing no comments, he removed his objection and requested a roll call vote.

11:46:57 AM

A roll call vote was taken.

YEAS: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens, von Imhof; Representatives Edgmon, Foster, Johnson, Johnston, Kopp.

NAYS: None

The motion passed 12-0.

B. Barrow Office Space Sublease Renewal

11:47:52 AM

SPEAKER EDGMON moved that that Legislative Council approve renewal No. 1 of the sublease for Barrow Office Space in the amount of \$35,423.88.

CHAIR STEVENS asked JC Kestel to please explain this item.

JC KESTEL, Procurement Officer, Legislative Affairs Agency, said the original sublease agreement between LAA and Arctic Slope Telephone Association Cooperative, Inc. for office space in Barrow, or Utqiavik, was for a three-year term that began January 1, 2017, and terminates December 31, 2019. There are three sublease

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renewal options available under the original sublease agreement, each for a one-year period. We have not exercised any of the renewal options yet.

The original sublease term expires on December 31, 2019. The Legislative Affairs Agency would like approval to proceed with Renewal No. 1 for the period January 1, 2020, through December 31, 2020. If Legislative Council approves Renewal No. 1, this will leave two more renewals of the sublease available. This sublease exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

CHAIR STEVENS asked if there were any questions. Seeing none, he removed his objection and requested a roll call vote.

11:49:39 AM

A roll call vote was taken.

YEAS: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens, von Imhof; Representatives Edgmon, Foster, Johnson, Johnston, Kopp.

NAYS: None

The motion passed 12-0.

C. Lexis Nexis Contract Renewal

11:50:27 AM

SPEAKER EDMON moved that Legislative Council approve the two-year renewal of the contract with Lexis Nexis for the publication of our statutes for extension of the contract to December 31, 2022.

CHAIR STEVENS objected for purposes of discussion and asked Megan Wallace to please explain this item.

MEGAN WALLACE, Director of Legal Services, Legislative Affairs Agency, said she was here today on behalf of the Revisor of Statutes, Jean Mischel, whose memo in your packet explains the status of contracts with Lexis Nexis (Mathew Bender).

As most of you know, Lexis Nexis publishes the Alaska Statutes and has for a number of years. When they converted to a new software there were some issues in the

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publication of our statutes in 2017 and 2018. Since then, Ms. Mischel and her Assistant Revisors, Hilary Martin and Katherine Kurtz, have done an excellent job working with the publisher, so we are back on track and hope to have our statutes produced in a more timely and efficient manner.

Given the relationship and familiarity with Lexis Nexis and our statutes and publication process, we strongly recommend the Council's support of continuing with Lexis Nexis as our publisher.

One issue to make you aware of, there is currently a case pending before the United States Supreme Court where the State of Georgia had their copyright of their annotations in their statute nullified by the eleventh circuit court. An organization called Public Resource Organization, Inc. has sought to make the annotations compiled by the publisher public information not subject to the copyright.

This is an issue for many states. While states publish their statutes in different manners, several states are like Alaska and use Lexis Nexis or Westlaw (another large statute publisher). The outcome of this case and the ability of states to copyright, not the laws that Legislatures make, but the annotations that the publishers produce, may have an impact on our contract moving forward.

Our revisors, other states, and our publisher are all watching this issue closely and hopeful that the Supreme Court will reverse the eleventh circuit decision. The State has signed on an amicus brief in support of states maintaining their copyright of the annotation that the publishers produce, for example the Alaska Legislature holds the copyright for our annotations that are published by Lexis Nexis. We await the outcome of that decision.

CHAIR STEVENS asked if there were any questions. Seeing none, he removed his objection and requested a roll call vote.

11:54:16 AM

A roll call vote was taken.

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YEAS: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens, von Imhof; Representatives Edgmon, Foster, Johnson, Johnston, Kopp.

NAYS: None

The motion passed 12-0.

VI. ADJOURN

CHAIR STEVENS said if there is nothing further to come before the Council, we are adjourned.

11:54:54 AM



Event Sanctioned
[Signature]
1/23/20

Senator Gary Stevens
State Capitol Room 429
Juneau, AK 99801

Girl Scouts of Alaska
3911 Turnagain Boulevard East
Anchorage, Alaska 99517
907-248-2250
800-478-7448
Fax: 907-243-4819
girlscoutsalaska.org

Southeast Field Office
316 West 11th Street
Juneau, Alaska 99801
907-209-3098

January 6, 2020

Dear Senator Stevens:

Girl Scouts of Alaska is hosting our annual auction fundraiser on Saturday, February 22, 2020 at the Juneau Arts and Culture Center. This is to request that the Girl Scouts of Alaska Auction be sanctioned by the Alaska State Legislative Council.

For the record, Girl Scouts of Alaska is a 501(c)(3) non-profit. Our Tax Identification number is 92-6000179. The council's main office is located at 3911 Turnagain Blvd. East, Anchorage, Alaska 99517. We have an office in Juneau at 316 West 11th Street.

Please join us for a fun evening. Thank you in advance for your positive action on this request.

Best,

A handwritten signature in black ink that reads "Leslie Ridle".

Leslie Ridle
Chief Executive Officer
Girl Scouts of Alaska



January 22, 2020

Senator Gary Stevens
Legislative Council Chair
Alaska State Legislature
State Capitol
Juneau, AK 99801

Event Sanctioned
[Signature] 1/24/20

Dear Senator Stevens,

This letter serves as a request to Legislative Council for sanctioning of the 28th Fahrenkamp-Kelly Classic Charity Putting Tournament. As you likely know, the event honors former legislators Bettye Fahrenkamp and Tim Kelly. We are looking forward to the auction, reception and putting tournament to be held March 12-14, 2020. This event has become a great fundraising tradition and we encourage Legislative Council members and yourself to join us in the event.

All proceeds are donated to the Armed Services YMCA of Alaska and the Bartlett Regional Hospital Foundation. Both of these charities are 501(c) 3 organizations. The Armed Services YMCA of Alaska's federal tax identification number is 92-0016680 and the Bartlett Foundation's number is 92-0147705.

Thank you for your consideration and please do not hesitate to contact me should you have any questions or need additional information.

Sincerely,

Maria E. Uchytel
Executive Director
Bartlett Regional Hospital Foundation

Sarah Riffer
Executive Director
Armed Services YMCA of Alaska

Event sanctioned
1/24/20
January 24, 2020




The Alaska Legislative Skits Inc. is a 501(c)(3) non-profit organization that was established in 1987. The organization's purpose is to raise funds for the support of the Alaska State Bar Association and the Alaska Judicial Center. The organization is currently seeking to raise funds for the support of the Alaska State Bar Association and the Alaska Judicial Center.

The Alaska Legislative Skits Inc. is a 501(c)(3) non-profit organization that was established in 1987. The organization's purpose is to raise funds for the support of the Alaska State Bar Association and the Alaska Judicial Center. The organization is currently seeking to raise funds for the support of the Alaska State Bar Association and the Alaska Judicial Center.

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Thank you for your consideration.


Timothy Lemkin, Chair
Alaska Legislative Skits

Tel: 907-347-8467
E-Mail: alaskskits@yahoo.com



Juneau Co-op (Community) Preschool
400 W. 11th Street, Juneau, AK 99801
586-2656

Event Sanctioned
JF
1/29/20

February 28, 2020

To Whom It May Concern,

The Juneau Co-op Preschool (JCP) is a 501c3 non-profit organization (Tax ID 92-0151602) and has been a part of the Juneau community for more than 30 years. In order to keep our tuition reasonable, fundraising is a large part of what we have to do as an organization.

We are hosting a big fundraising event THIS FRIDAY, January 31, 2020 ~ Winter Feast! This event brings together some of the best chefs in town for a truly wonderful night of food and community building.

We would love to be able to promote this event to folks at the capital.

If you have any questions or would like additional information, please contact me at prez@juneaupreschool.org

Thank you,

Corey Murphy
Co-President
Juneau Co-op Preschool Board



WINTER FEAST

A COLLABORATION DINNER WITH OTHER LIONEL LUDLIP AND FRIENDS
BENEFITING JUNEAU COOPERATIVE PRESCHOOL

JAN. 31ST
6:00 PM
JUNEAU
YACHT CLUB

SILENT AUCTION
FUN & GAMES
BEER & WINE FOR PURCHASE

\$80.00 tickets available eventbrite.com
or call/text 907.244.0515

WITH SUPPORT FROM





WINTER FEAST

COCKTAIL HOUR

Beef Cheek Saffron Croquettes with smoked onion relish
Lionel Ludlipa - Red Spruce

Pezole Verde
Amara Enclon - Jorgenson House

Celery Root Espuma with pickled pumpkin & charred sweet onions in balsamic
Lionel Ludlipa - Red Spruce

DINNER

Root Vegetable Salad with fresh herbs & red wine vinaigrette
Ains Villanueva - Gunzo

Collard Greens with honey & pancetta
Jacob Pickard - Imperial Grill

Winter Sorbet
Marc Wheeler - Coppa

Citrus Salmon with honey chili glaze & walnut herb crumble
Christine Southall - Shoreline Wild Salmon

Fire Spice Pork Belly, long beans, roasted acorn squash & shared fennel salad with 11-malice
Lionel Ludlipa - Red Spruce

Chicken Cassoulet with beef heart sausage, braised white beans & winter herbs
Lionel Ludlipa - Red Spruce



Event Sanctioned
JF
1/29/20

8420 Airport Blvd. Ste. 202
Juneau, Alaska 99801
ph: 907.463.5327
juneaudance@gci.net

January 29, 2020

Senator Gary Stevens, Chair
Legislative Council
State Capitol, Room 403
Juneau, AK 99801

RE: Request for Charity Event Approval

Dear Senator Stevens:

Juneau Dance Theatre is hosting its fifth annual "Juneau's Got Talent", a friendly competition that celebrates local talent for the purposes of raising funds to support the organization.

Pursuant to AS 24.60.080(a)(2)(B), Juneau Dance Theatre requests charity event approval of the Legislative Council for this event. "Juneau's Got Talent" will be held at the Juneau Arts and Culture Center (JACC), Saturday, February 1, from 7-9pm. It promises to be an entertaining and fun night for all, featuring the diverse talents of local performance artists and public personalities. Proceeds from the event (ticket sales, monetary votes for performers, silent auction, and no-host bar), will be used to offset our increasing operating costs, which is critically important in allowing us to keep tuition at an affordable rate, so dance, and the arts, can be accessible to all families in Juneau.

Juneau Dance Theatre is a tax exempt organization under Internal Revenue Code Section 501(c)3, and a non-profit corporation in the State of Alaska. We were established in 1975, and serve approximately 125 students during the school year, and another 350 children during Fine Arts Camp and other summer programming.

For more details about "Juneau's Got Talent", and for electronic distribution, our event poster is attached. You may contact me with questions at the number above, or at blujan@juneaudance.org. Thank you for your consideration.

Warm regards,

Bridget M. Lujan

Bridget Lujan, Executive Director
Juneau Dance Theatre

Juneau's Got Talent 2020

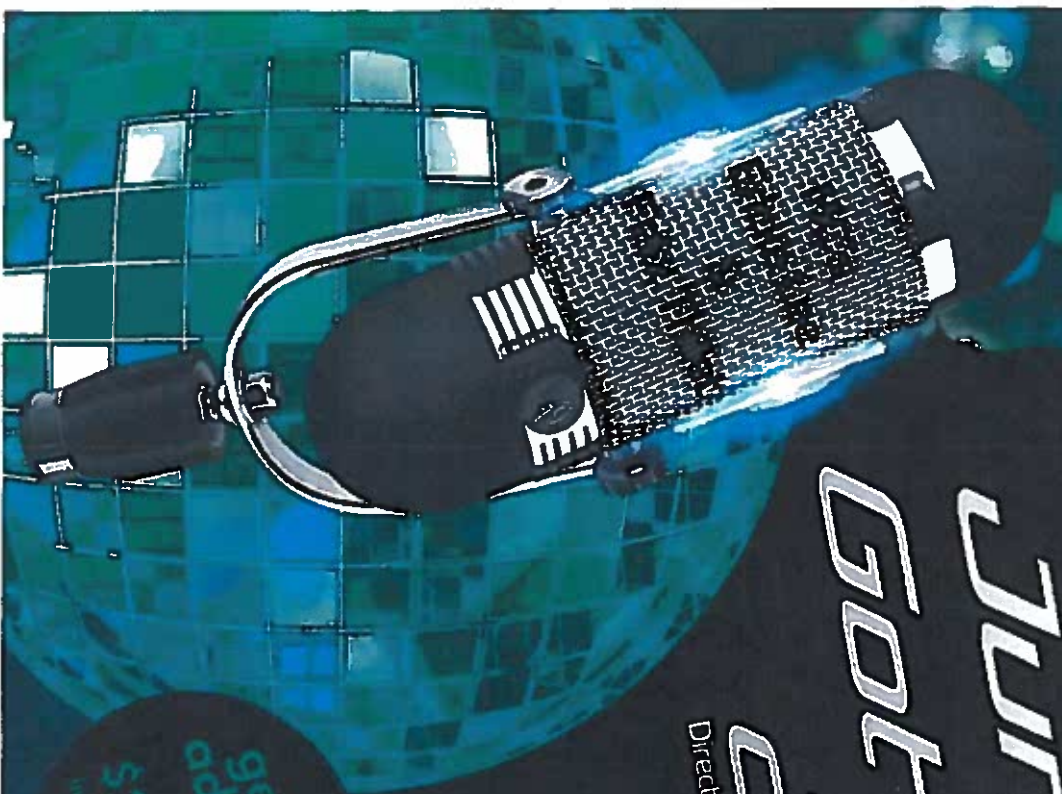
Directed by Allison Holtkamp & Hail Duran

SATURDAY
FEBRUARY 1, 2020
7pm @ the JACC

**Tickets at juneaudance.org,
JACC, Hearthside Books,
& the door**

general
admission
\$25 in advance
\$30 @ the door

Proceeds support Juneau Dance Theatre programs and community outreach.





Event Sanctioned
H 2/3/20

Samantha Blankenship
Executive Director
Juneau Animal Rescue
7705 Glacier Highway
Juneau, AK 99801

January 30, 2020

Senator Gary Stevens
Alaska State Capitol
120 4th Street, Room 429
Juneau, AK 99801

Dear Senator Stevens,

Juneau Animal Rescue is hosting our 7th annual beer and wine tasting silent auction fundraiser on Saturday, February 22, 2020, at Centennial Hall. This letter is a request that the event be sanctioned by the Alaska State Legislative Council.

For the record, Juneau Animal Rescue is a 501(c)(3) non-profit. Our Tax Identification number is 92-0057621. Juneau Animal Rescue is located at 7705 Glacier Highway, Juneau, Alaska 99801.

Please join us for a fun evening in support of Juneau's animals.

Thank you,

Samantha Blankenship

Samantha Blankenship
Executive Director
Juneau Animal Rescue

Event Sanctioned
[Signature] 2/5/20

From: Shannon Martin <Shannon@krsa.com>
Date: January 2, 2020 at 2:12:45 PM AKST
To: "Sen. Gary Stevens" <Sen.Gary.Stevens@akleg.gov>
Cc: Ben Mohr <ben@krsa.com>
Subject: KRSA request for Sanctioned Charity Event Approval

Dear Senator Gary Stevens,

Kenai River Sportfishing Association(KRSA) requests sanctioning by the Alaska Legislative Council for the following three events in 2020:

1. Kenai River Junior Classic -August 12, 2020
2. Ted Stevens Kenai River Classic -August 19, 20 & 21, 2020
3. Kenai River Women's Classic -September 10, 11 & 12, 2020

These events are educational opportunities to promote the sustainability of the Kenai River as a world class fishery and why it is important to care about this resource. Proceeds of these events go to KRSA, 501 (c) 3 charitable non-profit organization (Federal Tax Number EIN: 92-0142688).

KRSA then uses these funds for fishery and habitat conservation, research and education programs. KRSA also uses these funds to support educational programs through many community partnerships, including those with JBER, the Boy Scouts, the Girl Scouts, Caring for the Kenai, CPH Safe Kids program and other such groups.

Please contact me at your earliest convenience if there is any other information needed regarding these events.

Thank you for your time and consideration of this request.

Sincerely,

Shannon Martin

Office & Events Manager
Kenai River Sportfishing Association
35093 Kenai Spur Highway
Soldotna, AK 99669
907.262.8588 office
907.250.6600 mobile
www.krsa.com

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

**Letter to the Members of the Legislative Council
and the Legislative Budget and Audit Committee**

For the Year Ended June 30, 2019

January 21, 2020



Elgee Rehfeld Alaska's CPA Firm

Partners

George Elgee, CPA
Robert Rehfeld, CPA
Karen Tarver, CPA
Sarah Griffith, CPA
Mark Mesdag, CPA

January 21, 2020

The Members of the Legislative Council
and the Legislative Budget and Audit Committee
of the Alaska State Legislature

We have audited the Schedule of Appropriations, Expenditures and Encumbrances, and the Schedule of Revenues (the schedules) of the Alaska State Legislature (the Legislature) as of and for the year ended June 30, 2019, and have issued our report thereon dated January 21, 2020. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Audit

As communicated in our engagement letter dated May 14, 2019, our responsibility, as described by professional standards, is to form and express an opinion about whether the schedules that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the schedules does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the schedules are free of material misstatement. An audit of schedules includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Legislature solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Legislature is included in Note 1 to the schedules. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2019. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the schedules prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the schedules and because of the possibility that future events affecting them may differ markedly from management's current judgments. We evaluated the key factors and assumptions used to develop estimates and determined that it is reasonable in relation to the schedules as a whole.

Schedule Disclosures

The schedule disclosures are neutral, consistent, and clear.

Significant Difficulties Encountered During the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate, and communicate to the appropriate level of management:

- All known and likely misstatements identified during the audit, other than those that we believe are trivial.
- All material, corrected misstatements that were brought to the attention of management as a result of our audit procedures.
- The effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

No such misstatements were identified.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Legislature's schedules or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters, other than consultation for tax issues related to the office allowance account.

Other Significant Findings or Issues

In the normal course of our professional association with the Legislature, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Legislature's auditors.

This report is intended solely for the information and use of the Members of the Legislative Council and the Legislative Budget and Audit Committee and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Elgee Rehfeld

Alaska State Legislature

Legislative Affairs Agency

Office of the Executive Director

Terry Miller Legislative Office Building, Room 217

Mailing Address: State Capitol, Rm. 3 Juneau, Alaska 99801-1182 Phone (907) 465-3800



January 10, 2020

Elgee Rehfeld, LLC
9309 Glacier Highway, Suite B-200
Juneau, AK 99801

This representation letter is provided in connection with your audit of the Schedule of Appropriations, Expenditures, and Encumbrances and the Schedule of Revenues of the Alaska State Legislature (Legislature), a department within the State of Alaska General Fund, for the period ended June 30, 2019 for the purpose of expressing an opinion as to whether the schedules present fairly, in all material respects, the appropriations, expenditures and encumbrances and revenues of the Legislature in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of January 10, 2020:

Schedules

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 14, 2019, for the preparations and fair presentation of the schedules referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedules that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the schedules and related notes.
- We have a process to track the status of audit findings and recommendations.

- We have identified and communicated to you all previous audits, attestations engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the schedules and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- With respect to the preparation of financial statements, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, including monitoring ongoing activities.

Information Provided

- We provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the schedules referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the schedules.
- We have disclosed to you the results of our assessment of the risk that the schedules may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the schedules.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's schedules communicated by employees, former employees, vendors, regulators, or others.
- We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- Legislature has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

- We have disclosed to you all guarantees, whether written or oral, under which Legislature is contingently liable.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.
- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on schedule amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the schedules, or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62
 - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
- We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
- The Legislature has complied with all aspects of contractual agreements that would have a material effect on the schedules in the event of noncompliance.
- We have followed all applicable laws and regulations in adopting, approving, and amending budgets.

Sincerely,



Jessica Geary
Executive Director

ALASKA STATE LEGISLATURE

LEGISLATIVE BUDGET AND AUDIT COMMITTEE

Division of Legislative Audit



P.O. Box 113300
Juneau, AK 99811-3300
(907) 465-3830
FAX (907) 465-2347
legaudit@akleg.gov

January 21, 2020

Elgee Rehfeld, LLC
9309 Glacier Highway, Suite B-200
Juneau, AK 99801

This representation letter is provided in connection with your audit of the Schedule of Appropriations, Expenditures, and Encumbrances and the Schedule of Revenues of the Alaska State Legislature (Legislature), a department within the State of Alaska General Fund, for the period ended June 30, 2019, specifically the section of the schedules for the Division of Legislative Audit and two transactions for the Legislative Budget and Audit Committee as shown in the attachment to this letter, for the purpose of expressing an opinion as to whether the schedules present fairly, in all material respects, the appropriations, expenditures and encumbrances and revenues of the Legislature in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves as of January 21, 2020:

Schedules

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated May 14, 2019, for the preparations and fair presentation of the schedules referred to above in accordance with U.S. GAAP.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the schedules that are free from material misstatement, whether due to fraud or error.
- We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- We acknowledge our responsibility for compliance with the laws, regulations, and provisions of contracts and grant agreements.
- We have reviewed, approved, and taken responsibility for the schedules and related notes.
- We have a process to track the status of audit findings and recommendations.

- We have identified and communicated to you all previous audits, attestations engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
- All events subsequent to the date of the schedules and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
- With respect to the preparation of financial statements, we have performed the following:
 - Made all management decisions and performed all management functions;
 - Assigned a competent individual to oversee the services;
 - Evaluated the adequacy of the services performed;
 - Evaluated and accepted responsibility for the result of the service performed; and
 - Established and maintained internal controls, including monitoring ongoing activities

Information Provided

- We provided you with:
 - Access to all information, of which we are aware that is relevant to the preparation and fair presentation of the schedules referred to above, such as records, documentation, meeting minutes, and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
- All transactions have been recorded in the accounting records and are reflected in the schedules.
- We have disclosed to you the results of our assessment of the risk that the schedules may be materially misstated as a result of fraud.
- We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - Management;
 - Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the schedules.
- We have no knowledge of any allegations of fraud, or suspected fraud, affecting the entity's schedules communicated by employees, former employees, vendors, regulators, or others.
- We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware.
- There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in accounting, internal control, or financial reporting practices.
- Legislature has no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.
- We have disclosed to you all guarantees, whether written or oral, under which Legislature is contingently liable.
- We have disclosed to you all significant estimates and material concentrations known to management that are required to be disclosed in accordance with GASB Statement No. 62 (GASB-62), *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*. Significant estimates are estimates at the balance sheet date that could change

materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets or geographic areas for which events could occur that would significantly disrupt normal finances within the next year.

- We have identified and disclosed to you the laws, regulations, and provisions of contracts and grant agreements that could have a direct and material effect on schedule amounts, including legal and contractual provisions for reporting specific activities in separate funds.
- There are no:
 - Violations or possible violations of laws or regulations, or provisions of contracts or grant agreements whose effects should be considered for disclosure in the schedules, or as a basis for recording a loss contingency, including applicable budget laws and regulations.
 - Unasserted claims or assessments that our lawyer has advised are probable of assertion and must be disclosed in accordance with GASB-62
 - Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by GASB-62.
- We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
- The Legislature has complied with all aspects of contractual agreements that would have a material effect on the schedules in the event of noncompliance.
- We have followed all applicable laws and regulations in adopting, approving, and amending budgets.



Kris Curtis
Legislative Auditor

Enclosure

Legislative Budget and Audit Committee FY 19 Expenses									
Contract Payments Under the Fiscal Responsibility of the Division of Legislative Audit									
PI Fiscal Year	PI Budget Fiscal Year	Record Date	Document Number	Line Description	ARU	PI Account Code	Object Name	PI Vendor Legal Name	Budgetary Expenses
2019	2019	3/27/2019	GAX-30-190153486-1	February payment	302010000	3005	Management/Consulting	GAFFNEY CLINE & ASSOCIATES INC	4,925.00
2019	2019	6/26/2019	GAX-30-190205919-1	Services billed Jan - May 2019	302010000	3005	Management/Consulting	IN3ENERGY LLC	3,850.00

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

**Schedule of Appropriations, Expenditures and Encumbrances
and Schedule of Revenues**

For the Year Ended June 30, 2019

Together With Independent Auditor's Report



Elgee Rehfeld Alaska's CPA Firm

Partners

George Elgee, CPA
Robert Rehfeld, CPA
Karen Tarver, CPA
Sarah Griffith, CPA
Mark Mesdag, CPA

INDEPENDENT AUDITOR'S REPORT

To the Members of the Legislative Council
and the Legislative Budget and Audit Committee
of the Alaska State Legislature

Report on the Schedules

We have audited the accompanying Schedule of Appropriations, Expenditures and Encumbrances, and the Schedule of Revenues of the Alaska State Legislature (the Legislature) as of and for the year ended June 30, 2019, and the related notes to the schedules.

Management's Responsibility for the Schedules

The Legislature's management is responsible for the preparation and fair presentation of these schedules referred to above in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of these schedules that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these schedules based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the schedules are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the schedules. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the schedules, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the schedules in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the schedules.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the schedules referred to above present fairly, in all material respects, the appropriations, expenditures, encumbrances and revenues of the Legislature, as of June 30, 2019, in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the schedules of the Legislature are intended to present the appropriations, expenditures and encumbrances, and the revenues of only that portion of the State of Alaska General Fund that is attributable to the transactions of the Legislature. They do not purport to, and do not, present fairly the appropriations, expenditures and encumbrances, and the revenues of the State of Alaska General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement basic governmental financial statements or recommend for schedules of a department or agency. Such missing information, although not a part of the presented schedules, is recommended by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the schedules in an appropriate operational, economic, or historical context. Our opinion on the schedules is not affected by this missing information.

Elgee Rehfeld

January 21, 2020

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)
Schedule of Appropriations, Expenditures and Encumbrances
For the year ended June 30, 2019

	Appropriations	Expenditures	Encumbrances	Unencumbered Balance	
				Continuing	Lapsed
Operating:					
Legislative Budget and Audit Committee:					
Legislative Audit:					
Personal Services	\$ 4,924,770	\$ 4,674,770	\$ -	\$ -	\$ 250,000
Travel	102,793	102,043	-	-	750
Services	565,557	564,557	-	-	1,000
Commodities	28,120	28,051	-	-	69
Capital Outlay	30,850	30,850	-	-	-
Total Legislative Audit	5,652,090	5,400,271	-	-	251,819
Legislative Finance:					
Personal Services	5,781,689	5,781,689	-	-	-
Travel	63,077	63,077	-	-	-
Services	92,088	89,785	-	-	2,303
Commodities	20,508	20,508	-	-	-
Total Legislative Finance	5,957,362	5,955,059	-	-	2,303
Committee Expenses:					
Personal Services	231,771	231,771	-	-	-
Travel	32,644	32,644	-	-	-
Services	318,162	317,262	-	-	900
Commodities	237	237	-	-	-
Total Committee Expenses	582,814	581,914	-	-	900
Total Legislative Budget and Audit Committee	12,192,266	11,937,244	-	-	255,022
Legislative Council:					
Legislators' Salaries and Allowances:					
Personal Services	4,991,018	4,991,018	-	-	-
Travel	650,159	650,159	-	-	-
Services	301,684	301,434	-	-	250
Commodities	108,354	108,354	-	-	-
Total Legislators' Salaries and Allowances	6,051,215	6,050,965	-	-	250
Administrative Services:					
Personal Services	6,738,191	6,738,191	-	-	-
Travel	97,634	97,634	-	-	-
Services	2,320,802	2,320,409	-	-	393
Commodities	436,241	418,809	-	-	17,432
Capital Outlay	60,856	60,856	-	-	-
Total Administrative Services	9,653,724	9,635,899	-	-	17,825
Council and Subcommittees:					
Personal Services	190,093	190,093	-	-	-
Travel	23,954	23,954	-	-	-
Services	4,396	4,196	-	-	200
Commodities	32,900	32,900	-	-	-
Capital Outlay	26,426	26,426	-	-	-
Total Council and Subcommittees	277,769	277,569	-	-	200
Legal and Research Services:					
Personal Services	4,166,863	4,166,863	-	-	-
Travel	17,521	17,521	-	-	-
Services	41,059	40,559	-	-	500
Commodities	73,076	73,076	-	-	-
Total Legal and Research Services	4,298,519	4,298,019	-	-	500
Select Committee on Legislative Ethics:					
Personal Services	192,783	192,783	-	-	-
Travel	23,784	23,784	-	-	-
Services	24,441	24,191	-	-	250
Commodities	2,953	2,953	-	-	-
Total Select Committee on Legislative Ethics	243,961	243,711	-	-	250
Office of Victims' Rights:					
Personal Services	925,205	925,205	-	-	-
Travel	1,428	1,428	-	-	-
Services	20,308	18,658	-	-	1,650
Commodities	929	929	-	-	-
Total Office of Victims' Rights	947,870	946,220	-	-	1,650
Office of the Ombudsman:					
Personal Services	1,077,499	1,077,499	-	-	-
Travel	27,384	27,384	-	-	-
Services	45,611	45,111	-	-	500
Commodities	12,304	12,304	-	-	-
Capital Outlay	6,823	6,823	-	-	-
Total Office of the Ombudsman	1,169,621	1,169,121	-	-	500

(continued)

See accompanying notes to schedules.

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)
Schedule of Appropriations, Expenditures and Encumbrances
For the year ended June 30, 2019

	Appropriations	Expenditures	Encumbrances	Unencumbered Balance	
				Continuing	Lapsed
Legislative State Facilities Rent - Services	1,566,638	1,566,138	-	-	500
Total Legislative State Facilities Rent	1,566,638	1,566,138	-	-	500
Total Legislative Council	24,209,317	24,187,642	-	-	21,675
Information & Teleconference - Information & Teleconference:					
Personal Services	2,793,208	2,793,208	-	-	-
Travel	7,404	7,404	-	-	-
Services	151,888	151,388	-	-	500
Commodities	97,611	85,420	12,191	-	-
Total Information & Teleconference	3,050,111	3,037,420	12,191	-	500
Legislative Operating Budget:					
Legislative Operating Budget:					
Personal Services	7,947,275	7,947,275	-	-	-
Travel	113,513	113,513	-	-	-
Services	119,739	119,239	-	-	500
Commodities	20,153	20,153	-	-	-
Total Legislative Operating Budget	8,200,680	8,200,180	-	-	500
Session Expenses:					
Personal Services	8,400,775	8,400,775	-	-	-
Travel	214,777	214,777	-	-	-
Services	565,256	552,419	-	-	12,837
Commodities	261,497	261,497	-	-	-
Capital Outlay	5,454	5,454	-	-	-
Total Session Expenses	9,447,759	9,434,922	-	-	12,837
Special Session Contingency:					
Personal Services	440,983	440,983	-	-	-
Travel	245,006	245,006	-	-	-
Services	758	508	-	-	250
Commodities	8,580	8,580	-	-	-
Total Special Session Contingency	695,327	695,077	-	-	250
Total Legislative Operating Budget	18,343,766	18,330,179	-	-	13,587
House 90 Day Session Per Diem - House 90 Day Session Per Diem:					
Personal Services	-	-	-	-	-
Travel	1,031,632	1,031,632	-	-	-
Services	-	-	-	-	-
Commodities	-	-	-	-	-
Total House 90 Day Session Per Diem	1,031,632	1,031,632	-	-	-
House 30 Day Extended Session Per Diem - House 30 Day Extended Session Per Diem:					
Personal Services	-	-	-	-	-
Travel	351,830	351,830	-	-	-
Services	-	-	-	-	-
Commodities	-	-	-	-	-
Total House 30 Day Extended Session Per Diem	351,830	351,830	-	-	-
Senate 90 Day Session Per Diem - Senate 90 Day Session Per Diem:					
Personal Services	-	-	-	-	-
Travel	514,910	514,910	-	-	-
Services	-	-	-	-	-
Commodities	-	-	-	-	-
Total Senate 90 Day Session Per Diem	514,910	514,910	-	-	-
Senate 30 Day Extended Session Per Diem - Senate 30 Day Extended Session Per Diem:					
Personal Services	-	-	-	-	-
Travel	175,160	175,160	-	-	-
Services	-	-	-	-	-
Commodities	-	-	-	-	-
Total Senate 30 Day Extended Session Per Diem	175,160	175,160	-	-	-
Total Operating	59,868,992	59,566,017	12,191	-	290,784
Capital Improvements	19,592,217	8,380,127	5,281,684	5,930,406	-
Total	\$ 79,461,209	67,946,144	\$ 5,293,875	\$ 5,930,406	\$ 290,784
Current year expenditures against prior year encumbrances		13,629			
Total		\$ 67,959,773			

See accompanying notes to schedules.

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

Schedule of Revenues

For the year ended June 30, 2019

	Appropriated Revenues	Actual Revenues
Unrestricted Revenues:		
Prior Year Recovery	\$ -	\$ 15,363
Miscellaneous	-	117,644
Total Unrestricted Revenues	-	133,007
Restricted Revenues:		
Federal Compliance Audit	1,000,000	750,000
West Benson Building Rent	244,700	244,651
Lounge	70,000	105,162
Print Shop	45,000	27,568
Teleconferences	5,000	5,552
Statute Handling Charges	32,600	26,572
Subscriptions	4,000	2,910
Press Message Center	2,400	3,025
Total Restricted Revenues	1,403,700	1,165,440
Total Revenues	\$ 1,403,700	\$ 1,298,447

See accompanying notes to schedules.

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

Notes to Schedules

For the Year Ended June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Alaska State Legislature (the Legislature) consists of legislative committees and the Legislative Affairs Agency (the Agency), the Legislative Finance Division, the Legislative Audit Division, the Office of the Ombudsman, and the Office of Victims' Rights.

The Agency provides legal services and office space as well as general administrative support services to the Legislature. The Agency also provides teleconference sites throughout Alaska along with other information services to the public. The Agency is responsible to the Legislative Council, which is a permanent interim committee of the Legislature. The Legislative Council is comprised of the President of the Senate and six other Senators appointed by the President, and the Speaker of the House of Representatives and six other Representatives appointed by the Speaker.

The Legislative Finance Division is responsible for performance of fiscal analysis and budget review functions. The Legislative Audit Division is responsible for completion of the post-audit function. These divisions report to the Legislative Budget and Audit Committee. This committee is comprised of five members of the Senate and five members of the House.

The Office of the Ombudsman is responsible for the receipt and independent investigation of citizen complaints about the administrative acts of state government. The Ombudsman makes findings and recommendations to rectify governmental actions found to violate standards outlined in AS 24.55.150. The Office of the Ombudsman performs a portion of the legislative responsibility for providing oversight of the other branches of government including their boards, commissions, corporations, and the university system.

The Office of Victims' Rights, established under AS 24.65.010, provides free legal services to victims of crime to help them obtain the rights they are guaranteed under the Alaska Constitution and Statutes with regard to their contacts with police, prosecutors, judges and other criminal justice agencies in the State of Alaska.

The Legislature is accounted for by the State of Alaska as a department within the State of Alaska General Fund (the General Fund). The accompanying Schedule of Appropriations, Expenditures and Encumbrances, and the Schedule of Revenues (Schedules) present only the activity attributable to the Legislature within the General Fund and not the General Fund as a whole.

Measurement Focus and Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the Schedules. The Legislature uses a flow of current financial resources measurement focus and the modified accrual basis of accounting.

Appropriations

The appropriations are authorized by the Legislature from the General Fund. Appropriations lapse at June 30 of each year except for those pertaining to capital improvements which are carried forward to the completion of the project and those which have been specifically extended by the Legislature.

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

Notes to Schedules

Expenditures

Expenditures are recognized in the period in which the liability incurred.

Encumbrances

Encumbrance accounting, under which commitments for the expenditure of funds are recorded in order to reserve appropriated funds, is employed as an extension of formal budgetary integration in the accounting system.

Encumbrances outstanding at year-end do not constitute expenditures or liabilities.

Revenue Recognition

Reimbursements for expenditures are recorded against the corresponding expenditure accounts and all other receipts and interagency charges are recorded in revenue accounts when measurable and available.

NOTE 2 – LEASES

The Legislature leases certain office space under various lease agreements. These leases expire in various years through 2024. These leases generally contain renewal options for periods ranging from one to five years but are cancelable by the Legislature in the event sufficient funds are not appropriated by the Legislature. The office space rental rates are subject to periodic escalation based on changes in the Anchorage Consumer Price Index.

The following is a schedule of future minimum lease payments for office space leases (with recognition of remaining terms in excess of one year) as of June 30, 2019:

	<u>Office</u>
2020	\$ 1,361,762
2021	1,012,582
2022	747,325
2023	471,468
2024	<u>369,403</u>
Total minimum lease	<u>\$ 3,962,540</u>

Rental expenditures related to all leases for office space totaled \$1,550,168 in 2019.

NOTE 3 – RETIREMENT COMMITMENTS

Alaska Public Employees' Tiers I-III Defined Benefit Retirement Plan

Plan Description

The Legislature contributes to the State of Alaska Employees' Retirement System (PERS), which was originally established as an agent multiple employer defined benefit plan. Prior to July 1, 2006, PERS was a defined benefit, agent, multiple-employer public employee retirement plan. The Legislature passed Senate Bill 141, which was signed by the Governor on July 27, 2005. This law converted the PERS to a cost-sharing plan under which the unfunded liability will be shared among all employers. This legislation also established a uniform contribution rate of 22% of participating employees covered payroll.

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

Notes to Schedules

PERS provides pension and post-employment healthcare, death and disability benefits, and cost of living adjustments for eligible State and local government employees. Benefit and contribution provisions are established by State law and may be amended only by the Legislature.

With the exception of contract employees, all legislative employees participate in PERS if they work any portion of the year during the legislative session. All full-time employees, except contract employees, are active members of PERS even if they do not work during the legislative session. Elected officials have the option of not participating in PERS.

Each fiscal year, PERS issues a stand-alone financial report which includes financial statements and required supplementary information. That report may be obtained by writing to the State of Alaska, Department of Administration, Division of Retirement and Benefits, P.O. Box 110203, Juneau, Alaska, 99811-0203 or by calling (907) 465-4460.

Funding Policy

The Legislature's contribution requirements are established and may be amended by legislation. Defined benefit PERS plan members are required by statute to contribute 6.75% (4.96% for pension and 1.79% for healthcare) of their annual covered salary.

AS 39.35.255 established a statutory employer contribution rate of 22%. Out of the 22%, 16.17% funded pension benefits and 5.83% funded other postemployment benefits (OPEB).

AS 39.35.280 required additional State contributions to make up the difference between 22%, and the actuarially determined fiscal year 2019 contribution rate of 27.58%. The Legislature is legally responsible only for the payments of up to 22% of covered payroll. Total contributions for pensions and OPEB were \$2,141,977 and \$772,277 in 2019, respectively.

The Legislature's employees are employees of the State of Alaska. The Legislature's proportionate share of the State's net pension and OPEB liability and related accounts is included with the State of Alaska's proportionate share as disclosed in the State of Alaska Comprehensive Annual Financial Report for Fiscal Year 2019.

Alaska Public Employees' Tier IV Defined Contribution Retirement Plan

The Legislature enacted into law Senate Bill 141 to create the Public Employees' Retirement System (PERS) Tier IV defined contribution retirement plan for all new employees who first became members on or after July 1, 2006, including elected officials. The plan was established and is administered by the State of Alaska to provide pension and other post-employment benefits for eligible state and local government employees. Benefit and contribution provisions are established by State law and may be amended only by the Legislature.

Benefits depend solely on the amount contributed to the plan and investment earnings. Employees are eligible to participate from the date of employment. Contributions made by employees and any investment earnings on the account are vested to the employee immediately. Qualified employees contribute 8% of their annual covered wages.

Annual contributions by the Legislature for the year ended June 30, 2019, were 22% of annual covered payroll. This rate consisted of 5% pension, 0.26% occupational death and disability, 0.94% retiree medical, and 6.20% Health Reimbursement Arrangement, with the rest of the rate funding PERS Tiers I-III defined benefit unfunded liability.

ALASKA STATE LEGISLATURE
(A Department within the State of Alaska General Fund)

Notes to Schedules

The Legislature made PERS Tier IV employer pension, other post-employment benefits and Tiers I-III defined benefit unfunded liability contributions of \$733,227, \$654,433, and \$1,839,712, respectively, for the year ended June 30, 2019. The Legislative PERS Tier IV employees made pension contributions of \$1,428,524 during fiscal year 2019.

NOTE 4 – ON-BEHALF PAYMENTS FOR FRINGE BENEFITS

The State of Alaska provided financial relief to entities participating in PERS by making direct contribution to the PERS plan and reducing annual contribution rates paid by employers. PERS on-behalf amounts were not recognized by the Legislature in the Schedules.

NOTE 5 – CONTINGENCIES

In the normal course of its activities, the Legislature is involved in various claims and litigation. In the opinion of management and the Legislature's legal counsel, ultimate resolution of these matters is not expected to have a material adverse effect on the Legislature.

NOTE 6 – COMMITMENTS

In the normal course of its activities, the Legislature has entered into various contracts, including construction contracts which, with the exception of Capital Appropriations, are not reflected as outstanding encumbrances in the Schedule of Appropriations, Expenditures and Encumbrances as the encumbrance is closed at year end and re-appropriated in the next fiscal year.

State of Alaska

Legislative Affairs Agency

Administrative Services, Procurement & Supply Section
120 4th Street, State Capitol Room 3, Juneau, AK 99801-1182
Phone (907) 465-6705 ~ Fax (907) 465-2918



MEMORANDUM

TO: Senator Gary Stevens, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer
Legislative Affairs Agency

DATE: January 30, 2020

SUBJ: Renewal No. 4 of the Lease for Ketchikan Office Space

The original lease agreement between the Legislative Affairs Agency and Ketchikan Gateway Borough for office space in Ketchikan, Alaska, was for a five-year term that began March 1, 2012 and terminated February 28, 2017. There were five lease renewals available under the original lease agreement, each for a one-year period. We have exercised three of the renewal options.

Renewal No. 3 of the lease expires on February 29, 2020. The Legislative Affairs Agency would like approval to proceed with Renewal No. 4 for the period March 1, 2020, through February 28, 2021.

If Legislative Council approves Renewal No. 4, this will leave one more renewal of the lease available.

This lease renewal exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

Barrow Office Space

Ketchikan Gateway Borough

Renewal No. 4 of Lease

March 1, 2020, through February 28, 2021

\$48,272.32

Additional lease information is attached.

MOTION: I MOVE THAT LEGISLATIVE COUNCIL APPROVE RENEWAL NO. 4 OF THE LEASE FOR KETCHIKAN OFFICE SPACE IN AN AMOUNT OF \$48,272.32.

LEASE AGREEMENT INFORMATION

LESSOR: Ketchikan Gateway Borough
OCCUPANTS: Legislative Information Office, Senator Stedman, Rep. Ortiz
LOCATION: 1900 First Ave, Suite 310, Ketchikan, Alaska
TOTAL SQ. FOOTAGE: 2,565

CURRENT LEASE INFORMATION

MONTHLY RENT: \$4,008.69
PRICE PER SQ. FOOT: \$1.562
LEASE TYPE: Renewal No. 3 of Lease
LEASE TERM: March 1, 2019 – February 29, 2020
TOTAL LEASE AMT.: \$47,926.00

NEW LEASE INFORMATION

MONTHLY RENT: \$4,029.67
PRICE PER SQ. FOOT: \$1.571
LEASE TYPE: Renewal No. 4 of Lease
LEASE TERM: March 1, 2020 – February 28, 2021
TOTAL LEASE AMT.: \$48,272.32

COMMENTS: The monthly increase from \$4,008.69 to \$4,029.67 does not take effect until July 1, 2020. March 1, 2020 – June 30, 2020, the Agency will continue to pay \$4,008.69 monthly.