



# ALASKA STATE LEGISLATURE LEGISLATIVE COUNCIL

**CHAIR:**

Sen. Gary Stevens

**VICE CHAIR:**

Rep. Louise Stutes

**SENATE MEMBERS:**

President Cathy Giessel  
Sen. Bert Stedman  
Sen. Natasha von Imhof  
Sen. Mia Costello  
Sen. John Coghill  
Sen. Lyman Hoffman

**HOUSE MEMBERS:**

Speaker Bryce Edgmon  
Rep. Neal Foster  
Rep. Chuck Kopp  
Rep. Tammie Wilson  
Rep. Steve Thompson  
Rep. DeLena Johnson

**COMMITTEE CONTACT:**

**Session/Interim:**  
State Capitol, Room 429  
Juneau, AK 99801-1182  
(907) 465-4925

**Committee Aide:**

Katrina Matheny  
(907) 465-4713

## *AGENDA*

**Date: May 6, 2019**

**Time: 12:00 pm – 1:00 pm**

**Location: Senate Finance Room 532**

- I. Call to Order
- II. Approval of Minutes
  - a. April 11, 2019
- III. Ratification of Charity Events
  - a. 2<sup>nd</sup> Annual “Flying through Time” Silver Gala
- IV. Committee Business
  - a. Per Diem Budget Transfer
- V. Contract Approvals
  - a. ITB 633 – Terry Miller Building Retaining Wall Cap & Rail
  - b. Bethel Office Space Renewal
  - c. FY20 Microsoft Enterprise Software Renewal
- VI. Adjourn

**ALASKA STATE LEGISLATURE  
LEGISLATIVE COUNCIL**

**APRIL 11, 2019  
4:59 PM**

**MEMBERS PRESENT**

Senator Gary Stevens, Chair  
Representative Louise Stutes, Vice Chair  
Senator John Coghill  
Senator Mia Costello  
Senator Cathy Giessel  
Senator Lyman Hoffman  
Senator Bert Stedman  
Representative Bryce Edgmon  
Representative Neal Foster  
Representative DeLena Johnson  
Representative Chuck Kopp  
Representative Steve Thompson  
Representative Tammie Wilson

**MEMBERS ABSENT**

Senator Natasha von Imhof

**OTHER MEMBERS PRESENT**

**AGENDA**

APPROVAL OF MINUTES  
RATIFICATION OF CHARITY EVENTS  
COMMITTEE BUSINESS  
CONTRACT APPROVALS

**SPEAKER REGISTER**

Jessica Geary, Executive Director, Legislative Affairs Agency  
JC Kestel, Procurement Officer, Legislative Affairs Agency  
Wayne Jensen, President, Jensen Yorba Lott Architects

5:00:25 PM

**I. Call to Order**

CHAIR STEVENS called the Legislative Council meeting to order at 5:00pm in the Senate Finance Committee Room. Present at the call were: Senators Coghill, Costello, Giessel, Hoffman, Stedman, Stevens; Representatives Edgmon, Foster, Johnson, Kopp, Stutes Thompson, Wilson. Senator von Imhof was absent.

13 members present.

**II. Approval of Minutes**

**a. February 25, 2019**

5:01:35 PM

VICE-CHAIR STUTES moved and asked unanimous consent that Legislative Council approve the minutes dated February 25, 2019 as presented.

CHAIR STEVENS asked if there were any corrections or additions? Seeing no objections, the minutes are approved.

**III. Ratification of Charity Events**

- a. 19th Annual Thanksgiving in March**
- b. 56th Annual Legislative Skits**

5:02:12 PM

VICE-CHAIR STUTES moved and asked unanimous consent that Legislative Council ratify the Chair's sanctioning of the following charitable events per AS 24.60.080 (a)(2)(B): the 19th Annual Thanksgiving in March and the 56th Annual Legislative Skits.

CHAIR STEVENS objected for purposes of discussion. He reminded members of this process—my office reviewed these applications, sanctioned these events, and verified they are 501(c)(3) organizations. Is there any discussion?

SENATOR COSTELLO asked is it possible to share with the committee what charities receive the benefits from these fundraisers?

CHAIR STEVENS asked Jessica Geary to please respond.

JESSICA GEARY, Executive Director, Legislative Affairs Agency, said for Thanksgiving in March the proceeds go to the Southeast Alaska Foodbank and for the Legislative Skits the proceeds go to Big Brothers Big Sisters and AWARE.

SENATOR COSTELLO replied thank you.

CHAIR STEVENS asked if there was further discussion. Seeing none, he removed his objection and those events were ratified.

#### **IV. Committee Business**

##### **a. Legislative Council Travel and Per Diem Policy Amendment**

5:04:04 PM

VICE-CHAIR STUTES moved and asked that Legislative Council approve the amendment to the Legislative Council Travel and Per Diem Policy.

CHAIR STEVENS objected for purposes of discussion. There is information on this item in your meeting packet. The Per Diem Office Allowance Subcommittee met on March 28, 2019, and recommends the policy amendment before you. What this amendment does is keep the daily per diem rate capped at \$302 per day for the remainder of the year, so when the rate jumps to \$322 per day—which will occur on April 16—the per diem will not increase. However, if Federal per diem were to go down anytime during the year, so will the per diem. This amendment sets the rate in January of every year for the entire year. He asked if there is any discussion. Seeing none, Chair Stevens removed his objection.

A roll call vote was taken.

YAYS: Senators Coghill, Costello, Giessel, Hoffman, Stedman; Representatives Edgmon, Foster, Johnson, Kopp, Thompson, Wilson, Vice-Chair Stutes, Chair Stevens.

NAYS: None

The motion passed 13-0.

#### **V. Contract Approvals**

##### **a. RFP 625 Terry Miller Legislative Office Building Windows and Exterior Renovation**

**-DRAFT-**

5:06:11 PM

VICE-CHAIR STUTES moved and asked unanimous consent that Legislative Council go into Executive Session under Uniform Rule 22(B)(1), discussion of matters, the immediate knowledge of which would adversely affect the finances of a government unit and 22(B)(3), discussion of a matter that may, by law, be required to be confidential. I ask that the following individuals remain in the room: Jessica Geary; JC Kestel; John Cayce; Megan Wallace; Wayne Jensen; and any legislative staff working for Council members. We also welcome any Legislators who are not on Legislative Council to remain in the room.

CHAIR STEVENS asked if there was objection to the motion. Hearing none, Council will go into Executive Session.

5:07:05 PM

Council went into Executive Session.

5:18:31 PM

Council came out of Executive Session.

5:18:35 PM

VICE-CHAIR STUTES moved that Legislative Council approve the award of RFP 625 to F&W Construction Company for a total contract price of \$1,769,794 out of existing capital funds.

CHAIR STEVENS objected for purposes of discussion. For the public's knowledge, JC Kestel, will you please explain this project?

JC KESTEL, Procurement Officer, Legislative Affairs Agency, replied through the Chair that on February 1, 2019, the Agency issued RFP 625 to solicit proposals for siding and window exterior renovation on the Terry Miller Building.

On March 11, 2019, two proposals had been received—one from Dawson Construction, LLC and one from F&W Construction Company. We had a Proposal Evaluation Committee (PEC) evaluate both proposals. After the evaluation, it was determined that F&W Construction Company was the successful offeror. Their bid price was \$1,769,794.

The PEC recommends award of RFP 625 to F&W Construction Company.

CHAIR STEVENS asked if there was further discussion.

REPRESENTATIVE THOMPSON asked about the timeline, specifically the start and completion dates.

**-DRAFT-**

MR. KESTEL replied that, if approved, the project would start at the beginning of June with an estimated completion by October 31, 2019.

CHAIR STEVENS asked if there is any discussion. Seeing none, he removed his objection.

A roll call vote was taken.

YAYS: Senators Coghill, Costello, Giessel, Hoffman, Stedman; Representatives Edgmon, Foster, Johnson, Kopp, Thompson, Wilson, Vice-Chair Stutes, Chair Stevens.

NAYS: None

The motion passed 13-0.

CHAIR STEVENS noted there is one more issue, which is to appoint a Capitol Art Subcommittee. If anyone is interested in serving on that subcommittee, please let me know. Senator Coghill has been instrumental in finding a project for our consideration and is here to explain.

SENATOR COGHILL said to celebrate and honor Alaska's sixtieth year of Statehood, he is considering a life-size bust of Alaska's first State Governor William Egan.

Senator Coghill began research into appearance and cost, then located a local artist willing and perhaps able to produce the piece. The artist, son of Elizabeth Peratrovich, has sculpted a bust already in the Capitol and provided Senator Coghill a preliminary estimate.

Senator Coghill spoke with Chair Stevens and expressed that, as Rules Chair, he would like to proceed with this project. Senator Stevens suggested he propose the idea to Legislative Council.

He continued that Governor Egan served us well for decades, and while the main road in the Capital is named for him, it seems appropriate to display Alaska's first Governor at the Capitol's front entrance with a plaque honoring him this sixtieth year of Statehood.

Senator Coghill said retired Senator Dennis Egan seemed quite excited about this possible project. He secured photos and

**-DRAFT-**

began further research on bronzing, etc. The general estimate is just less than \$20,000.

Senator Coghill concluded this is something he wants to do and appreciates having Legislative Council part of it.

CHAIR STEVENS thanked Senator Coghill for moving ahead and finding out so much information. He also spoke about this project with Senator Dennis Egan who thinks it is a wonderful thing for his father. Chair Stevens asked architect Wayne Jensen to please come forward and share his thoughts.

WAYNE JENSEN, of Jensen Yorba Lott Architects noted he was one of the co-chairs for the construction of the William Seward statue in the plaza across from the Capitol—which is much larger and more expensive than a bust. It is a great idea and tribute to memorialize in bronze. The bust of Senator Bob Bartlett on the Capitol's second floor was well done and adding another bust would be very appropriate.

CHAIR STEVENS asked if there were questions.

SENATOR COSTELLO thanked Senator Coghill for bringing this forward. She stated it would be appropriate to have text associated with the bust and update the Capitol walking tour for visitors. She asked who would write the explanatory text, would Legislative Council review, and what would that process be?

CHAIR STEVENS responded that the goal is to appoint a committee to look into this; the Council is not making any commitment today. The text would be discussed and brought before Council before anything occurs.

Any member interested in serving on that committee, please let me know. Chair Stevens appointed himself, Senator Coghill, Senator Stedman, Wayne Jensen, Representative Wilson, and Representative Kopp.

This will be interesting to explore and evaluate the possibilities.

## **VI. Adjourn**

CHAIR STEVENS noted if there is nothing further to come before the Committee at this time, we are adjourned.

5:27:05 PM

Event Sanctioned  
JH  
4/8/19

**Chugiak -Eagle River Senior Center**

Presents

*2nd Annual Silver Gala*



*Flying Through Time*

Hosted at the



**ALASKA  
AVIATION MUSEUM**  
4721 Aircraft Drive - Anchorage, AK 99502

*Friday, October 12th, 2019*

*6pm - 10pm*

Early Bird Ticket: \$100  
Ticket Price After August 12: \$125

Please join us, for an evening of dinner,  
dancing, live and silent auctions, raffles and  
fun while supporting  
Senior Programs and Services

**Call 688-2694 for more information.**



# Alaska State Legislature

## Legislative Affairs Agency

Office of the Executive Director

Terry Miller Legislative Office Building, Room 217

Mailing Address: State Capitol, Rm. 3 Juneau, Alaska 99801-1182 Phone (907) 465-3800 Fax (907) 465-3234

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### MEMORANDUM

**TO:** Senator Gary Stevens, Chair  
Legislative Council

**FROM:** Jessica Geary   
Executive Director

**DATE:** May 1, 2019

**SUBJECT:** Legislative Council Travel & Per Diem Policy

As many of you are aware, Legislative Council set per diem using the federal winter rate, currently \$302, with authority under AS 24.10.130. The FY19 budget is based on a session per diem rate of \$275, creating a shortfall of \$27 per day per legislator. Additionally, under the current budget structure session per diem is budgeted in separate appropriations split between House and Senate, and further divided into 90-day and 30-day allocations, which does not allow for easy transfers. Transfers between appropriations require Legislative Council approval under AS 24.20.140(a), "the council may direct the executive director to transfer amounts from one appropriation to another if the transfer is considered necessary to accomplish the work of the council."

In order to pay session per diem, I recommend Legislative Council approve a transfer of \$292,284 from *Legislative Council/Salaries and Allowances* to *Senate Per Diem/30-Day Extended Session* (\$97,260) and *House Per Diem/30-Day Extended Session* (\$195,024). This transfer would cover per diem through day 121, as well as an additional 10 days should the Legislature vote to extend. Any unexpended funds will be transferred back to *Salaries and Allowances*.

I am happy to answer questions from members.

**MOTION:** I move that Legislative Council approve a transfer in the amount of \$292,284 from the *Salaries and Allowances* allocation to *Senate Per Diem/30-Day Extended Session* allocation (\$97,260) and *House Per Diem/30-Day Extended Session* allocation (\$195,024); and that any unexpended funds be transferred back to *Salaries and Allowances*.

# State of Alaska

## Legislative Affairs Agency

Administrative Services, Procurement & Supply Section  
120 4<sup>th</sup> Street, State Capitol Room 3, Juneau, AK 99801-1182  
Phone (907) 465-6705 ~ Fax (907) 465-2918

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### MEMORANDUM

**TO:** Senator Gary Stevens, Chair  
Legislative Council

**FROM:** JC Kestel, Procurement Officer  
Legislative Affairs Agency

**DATE:** May 1, 2019

**SUBJ:** Approval to Award ITB 633 – Terry Miller Building Retaining Wall Cap and Rail Project

On February 26, 2019, the Legislative Affairs Agency issued ITB 633 to solicit bids from general construction contractors to perform the Terry Miller Legislative Office Building retaining wall cap and rail project. The ITB was published on the State's online public notices site and advertised with The Plans Room in Anchorage, Alaska.

ITB 633 closed on March 25, 2019. Four proposals were received and opened from Carver Construction, LLC., Dawson Construction, LLC., Silver Bow Construction Company, and Alaska Commercial Contractors, Inc. The bidder with the lowest total bid price was Carver Construction, LLC, with a total price of \$132,739.00. A bid abstract is attached.

Based on the above information, the Agency recommends the award of ITB 633 to Carver Construction, LLC, in the amount of \$132,739.00.

I would be happy to answer any questions about the ITB process, and John Cayce, Project Director and Capitol Building Manager is available to answer any questions regarding the project.

Attachment

**MOTION:** I move that Legislative Council approve the award of ITB 633 to Carver Construction, LLC. for a total contract price of \$132,739.00 out of existing capital funds.

**LEGISLATIVE AFFAIRS AGENCY  
BID ABSTRACT**

**SUBJECT: ITB 633 Terry Miller Legislative Office Building Retaining Wall Cap and Rail Project**  
**DATE OF OPENING: March 25, 2019**  
**PROCUREMENT MANAGER: JC Kestel**

BIDDER'S NAME AND ADDRESS	TELEPHONE NUMBER	ALASKA BIDDER	ALASKA PRODUCT PREFERENCE	TOTAL BID COST
Carver Construction, LLC PO Box 240475 Douglas, AK 99824	907-364-3215	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	<b>\$132,739.00</b>
Dawson Construction, LLC PO Box 35825 Juneau, AK 99803	360-756-1000	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	<b>\$135,000.00</b>
Silver Bow Construction Co. 5331 Shaune Dr. Juneau, AK 99801	907-780-2205	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	<b>\$193,000.00</b>
Alaska Commercial Contractors, Inc. PO Box 32878 Juneau, AK 99803	907-500-9993	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	<b>\$193,575.00</b>

# State of Alaska

## Legislative Affairs Agency

Administrative Services, Procurement & Supply Section  
120 4<sup>th</sup> Street, State Capitol Room 3, Juneau, AK 99801-1182  
Phone (907) 465-6705 ~ Fax (907) 465-2918



### MEMORANDUM

**TO:** Senator Gary Stevens, Chair  
Legislative Council

**FROM:** JC Kestel, Procurement Officer  
Legislative Affairs Agency

**DATE:** May 1, 2019

**SUBJ:** Renewal No. 2 of Lease for Bethel Office Space

The original lease agreement between the Legislative Affairs Agency and Tunista, Inc for office space in Bethel, Alaska, was for a three-year term that began July 1, 2015, and terminated June 30, 2018. There were three lease renewals available under the original lease agreement, each for a one-year period. We have exercised one of the renewal options.

Renewal No. 1 of the lease expires on June 30, 2019. We would like approval to proceed with Renewal No. 2 for the period July 1, 2019, through June 30, 2020.

If Legislative Council approves Renewal No. 2, this will leave one more renewal of the lease available before we must issue a bid or do a lease extension.

This lease exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

#### **Bethel Office Space**

Tunista, Inc.  
Renewal No. 2 of the Lease  
July 1, 2019, through June 30, 2020  
\$80,450.16

Additional lease information is attached.

**MOTION: I MOVE THAT LEGISLATIVE COUNCIL APPROVE RENEWAL NO. 2 OF THE LEASE FOR BETHEL OFFICE SPACE IN AN AMOUNT OF \$80,450.16.**

**LEASE AGREEMENT INFORMATION**

**LESSOR:** Tunista Properties, Inc.  
**OCCUPANTS:** LIO, Senator Hoffman, Representative Zulkosky  
**LOCATION:** 301 Willow Street, Bethel, Alaska  
**TOTAL SQ. FOOTAGE:** 2,070

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**CURRENT LEASE INFORMATION**

**MONTHLY RENT:** \$6,632.80  
**PRICE PER SQ. FOOT:** \$3.204  
**LEASE TYPE:** Renewal No. 1 of Lease  
**LEASE TERM:** July 1, 2018 – June 30, 2019  
**TOTAL LEASE AMT.:** \$79,593.60

**NEW LEASE INFORMATION**

**MONTHLY RENT:** \$6,704.18  
**PRICE PER SQ. FOOT:** \$3.238  
**LEASE TYPE:** Renewal No. 2 of Lease  
**LEASE TERM:** July 1, 2019 – June 30, 2020  
**TOTAL LEASE AMT.:** \$80,450.16

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**COMMENTS:**

# Alaska State Legislature

## Legislative Affairs Agency

### Office of Information Technology

Terry Miller Legislative Office Building, Suite 110, Juneau, AK 99801

Mailing: State Capitol, Room 3, Juneau, Alaska 99801-2197 Phone: (907) 465-2419

Information Technology Help Desk: (907) 465-4357 or [IT.HelpDesk@AKLeg.Gov](mailto:IT.HelpDesk@AKLeg.Gov)



## MEMORANDUM

**TO:** Senator Gary Stevens, Chair  
Legislative Council

**FROM:** Tim Banaszak  
Information Technology Manager <sup>Z</sup>  
LB

**DATE:** April 30, 2019

**SUBJECT:** FY2020 Microsoft Enterprise Software Renewal Agreement

In 2018, Legislative Council approved the first installment for the State of Alaska's three year contract with Software House International, which provides Microsoft products, including Windows 10, Windows server operating systems, and the Office software suite (Word, Excel, Outlook, PowerPoint, Skype for Business, OneNote, Publisher and Access database). This is the second installment of that agreement, reviewed by the IT Subcommittee who is recommending approval by Legislative Council.

This agreement also provides licensing to operate critical infrastructure and systems including Windows 10 PC/OS, Windows Server, SQL databases including BASIS, network storage (N drives), SharePoint and webservers including [www.akleg.gov](http://www.akleg.gov) and the Intranet. Part of the contract includes secure email storage up to 100GB per mailbox, unlimited archiving and protected OneDrive file sharing, software licensing and collaboration for mobile devices. Finally, it provides software assurance which safeguards the applications, operating systems and databases by providing the most current security updates and software versioning.

This renewal, which begins July 1, 2019, provides the benefits of reduced-volume pricing, enhanced technical support, regular software upgrades and training for technical and non-technical staff.

The Legislature's portion of the agreement for FY2020 is \$144,402.52, which is budgeted under the Administrative Services allocation and requires Legislative Council's approval. If this request were not approved, the Legislature would no longer have access to email, Microsoft Office software and critical infrastructure systems would be exposed to internet exploits.

### MOTION:

I move that the Legislative Council authorize the Microsoft FY20 licensing payment to SHI for \$144,402.52.