

**REQUEST FOR PRE-APPROVAL OF SOLE SOURCE/NONCOMPETITIVE
 BID OR ABOVE \$50,000 PROCUREMENT
 FOR DHS&EM DISASTER GRANTS**

1. Total Estimated Cost	2. Requesting Jurisdiction	3. Grant Program (Disaster / PW)	
4. Single Source Vendor Name, Address, Phone; otherwise list Project Description	5. Date Required	6. Requesting Jurisdiction Address	
	7. Project Manager's Name		Phone
8. Mandatory Pre-Approval Items For Sole Source/Noncompetitive Bid, check one of the following: A. <input type="checkbox"/> Single Source B. <input type="checkbox"/> Inadequate competition C. <input type="checkbox"/> Emergency D. <input type="checkbox"/> Federal noncompetitive authorization (Over \$100,000) For procurement above \$50,000 attach the following: E. <input type="checkbox"/> Copy of Proposed Invitation to Bid or Request for Proposal document F. <input type="checkbox"/> Copy of Proposed Advertisement or Public Notice G. <input type="checkbox"/> Copy of Award Selection Criteria			
9. Other: Provide any additional information which needs to be considered when evaluating approval of this procurement. Explanations of exemptions under A, B, or C must contain findings of fact. Evidence must be included, consisting of material facts, sufficient to independently determine that the findings of fact listed are true and accurate. Factual evidence may consist of written documents, records, supporting data, affidavits, or other information proving that the findings of fact are true and accurate. Itemized listings of findings of fact and material factual evidence should be included or attached. <div style="text-align: right;"><i>(For continuation, continue on back)</i></div>			
10. Jurisdiction Signatory Authority or Authorized Representative Name and Title (typed or printed)		I certify to the best of my knowledge and belief, that all the information on this request, including any attachment, is true and accurate <div style="display: flex; justify-content: space-around;"> <div style="border-top: 1px solid black; width: 150px;"></div> <div style="border-top: 1px solid black; width: 100px;"></div> </div> <p align="center">Signature Date</p>	
DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT			
11. <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved		<input type="checkbox"/> Returned for Further Justification Date (See back)	
12. SAA Point of Contact or Authorized Representative			Date

**REQUEST FOR PRE-APPROVAL OF SOLE SOURCE/NONCOMPETITIVE BID
OR
ABOVE \$50,000 PROCUREMENT- BACK**

9. Explanation (*Continued from front*)