



# Legislative Council Pandemic Code of Conduct Policy DRAFT

## I. Applicability

The Legislative Council Pandemic Code of Conduct Policy applies to all legislators and legislative staff to ensure a safe environment for all members of our legislative community.

## II. Policy

Under this policy, and as a condition of working or being present in the Capitol Complex and all other legislative spaces, legislators and legislative staff must:

- **Provide** your local address and emergency contact information to the Personnel Office and update each as needed.
- Make every effort to **quarantine in place** for 14 days before your intended arrival in Juneau.
- Arrive in Juneau with a negative approved molecular COVID-19 test; or test upon arrival and quarantine pending results.
- Get **tested** as offered by the Legislative Affairs Agency (or contractor).
- **Isolate** in the event of a COVID-19 positive test result as directed by health authorities and cooperate with contact tracing and quarantine efforts.
- **Take responsibility** for your own health, the health of your staff, and the health of others in the community by adhering to guidance from [LAA, City and Borough of Juneau](#) and [State of Alaska](#) health officials, as well as the [U.S. Centers for Disease Control](#).
- Complete a **daily health screening (answer a series of questions and perform temperature check)**.
- Practice physical distancing and good hygiene, including:
  - **remain at least 6 feet from others** whenever possible,
  - **wear a face covering** as required by the Legislative Council COVID-19 Mask Policy,
  - **wash your hands** frequently, apply hand sanitizer throughout the day, and frequently sanitize your immediate areas, and
  - **stay home** if you are sick and **request an evaluation** from the COVID-19 Screening Hotline (586-6000) (or contractor) if you have COVID-19 symptoms.
- Socialize only in small groups and comply with enhanced social event management policies for groups and organizations.
- Avoid all **non-essential trips out of the Capital City**.

## III. Virus Screening and Health Services

A robust virus screening program will be critical to controlling the spread of COVID-19. All legislators and employees will be expected to participate in the testing program. There will be no charge to the employee.

The exact testing frequency has not yet been determined but will be based on testing best practices and details will be shared as soon as they are known. Frequency may change over the course of the session depending on what we learn about viral transmission within the Capitol Complex and City and Borough of Juneau.

## IV. Effective Date

This policy is effective immediately and may be updated or rescinded by the Legislative Council Chair, without the need for additional Legislative Council action, in accordance with guidance from [Legislative Affairs Agency](#), [City and Borough of Juneau](#) and [State of Alaska](#) health officials, as well as the [U.S. Centers for Disease Control](#).

## V. Enforcement

Enforcement as applied to legislative staff will be at the discretion of the supervisor and/or appointing authority. Enforcement as applied to legislators will be left to the members (art. II, secs. 6 and 12, Constitution of the State of Alaska) and legislative leadership.