

Alaska State Legislature

Legislative Affairs Agency



Administrative Services, Procurement & Supply Section
120 4th Street, State Capitol Room 3, Juneau, AK 99801-1182
Phone (907) 465-6705 ~ Fax (907) 465-2918

MEMORANDUM

TO: Senator Gary Stevens, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer
Legislative Affairs Agency

DATE: October 9, 2020

SUBJ: Renewal No. 2 of the Sublease for Utqiagvik Office Space

The original sublease agreement between the Legislative Affairs Agency and Arctic Slope Telephone Association Cooperative, Inc. for office space in Utqiagvik, Alaska, was for a three-year term that began January 1, 2017 and terminates December 31, 2019. There are three sublease renewals available under the original sublease agreement, each for a one-year period. We have exercised one of the renewal options.

Renewal No. 1 of the sublease expires on December 31, 2020. The Legislative Affairs Agency would like approval to proceed with Renewal No. 2 for the period January 1, 2021, through December 31, 2021.

If Legislative Council approves Renewal No. 2, this will leave one more renewal of the sublease available.

The Renewal period exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

Barrow Office Space

Arctic Slope Telephone Association Cooperative, Inc.
Renewal No. 2 of the Sublease
January 1, 2021, through December 31, 2021
\$35,599.80

Additional lease information is attached.

**MOTION: I MOVE THAT LEGISLATIVE COUNCIL APPROVE RENEWAL NO. 2 OF THE
SUBLEASE FOR UTQIAGVIK OFFICE SPACE IN AN AMOUNT OF \$35,599.80.**

LEASE AGREEMENT INFORMATION

LESSOR: Arctic Slope Telephone Association
OCCUPANTS: Utqiagvik LIO
LOCATION: 1078 Kiogak, Utqiagvik, Alaska
TOTAL SQ. FOOTAGE: 544 Square Feet

CURRENT LEASE INFORMATION

MONTHLY RENT: \$2,951.99
PRICE PER SQ. FOOT: \$5.426
LEASE TYPE: Sublease, One-Year Renewal with Two Remaining
LEASE TERM: January 1, 2020 – December 31, 2020
TOTAL LEASE AMT.: \$35,423.88 (excluding CPI-U adjustment effective July 1, 2020)

NEW LEASE INFORMATION

MONTHLY RENT: \$2,966.65
PRICE PER SQ. FOOT: \$5.453
LEASE TYPE: Sublease One-Year Renewal with One Remaining
LEASE TERM: January 1, 2021 – December 31, 2021
TOTAL LEASE AMT.: \$35,599.80 (excluding CPI-U adjustment effective July 1, 2021)

COMMENTS: