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Application

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Application Instructions for 2018 Alaska Permanent Fund Dividend Charitable Contribution Program

Under Alaska Statute 43.23.062

The State of Alaska has enacted legislation which allows Permanent Fund Dividend (PFD) recipients to direct a portion or all of their PFD to qualified educational or charitable organizations, or community foundations. Agencies wishing to be considered for inclusion on the list of qualified organizations for the 2018 PFD must timely submit this application and the required documentation. **Applications, payment and required documentation received or postmarked after March 31, 2017 will be denied.**

The application is not complete until a signature page, payment and non-electronic documents are SUBMITTED BY MAIL. Please follow all eight steps.

Required Documentation:

Your application will be denied if it is not complete or submitted without ALL of the required documentation.

1. A complete application form.
2. IRS 501(c)(3) tax exempt letter of notification.
3. If a financial audit of your organization was required by the federal government for the fiscal year of your Internal Revenue Form 990, you must submit a copy of the audited financial statements complete with the independent auditor's report.
4. If required, IRS Form 990, 990EZ, or 990N (e-postcard) for the most recently completed fiscal year that ended prior to January 1. If the 990 / 990 EZ / 990N has not been completed for that fiscal year, provide the IRS granted extension plus the IRS 990 / 990EZ / 990N for the previous fiscal year.

Required Payment:

Each application must be accompanied by a **\$250 nonrefundable fee** paid by check or money order payable to the State of Alaska. The fee was established in law by the Alaska Legislature.

Application Submission

Your organization's complete application, required documentation, and fee payment must be received or postmarked no later than March 31, 2017. Mail or deliver your application and required documentation to:

Pick. Click. Give.
701 W. 8th Avenue, Suite 230
Anchorage, Alaska 99501

Incomplete applications, applications submitted without the required payment and documentation, or applications received or postmarked after March 31, 2017 will be denied and not be included on the list of qualified organizations for the 2018 PFD.

FAQs:

If you have further questions about eligibility, please click here.

Click here to download the "Online Application Process" Webinar.