

State of Alaska

Legislative Affairs Agency

Administrative Services, Supply Section

State Capitol Room 3 ~ Juneau, AK 99801-1182 ~ Phone (907) 465-3853 ~ Fax (907) 465-2918



MEMORANDUM

TO: Pamela A. Varni, Executive Director
Legislative Affairs Agency

FROM: Tina Strong, Procurement Officer
Legislative Affairs Agency



DATE: March 14, 2017

SUBJ: Renewal No. 2 of Lease for Ombudsman's Anchorage Office Space

The original lease between the Legislative Affairs Agency and JRW Ventures, Windward Town and Country Plaza, Inc. for the Ombudsman's Anchorage office space was for three years beginning May 1, 2013, and terminated April 30, 2016. There were three renewals of lease available under the lease agreement: each for a one year period.

We have exercised Renewal No. 1 that expires on April 30, 2017. The Office of the Ombudsman would like to proceed with Renewal No. 2 for the period May 1, 2017, through April 30, 2018.

If Legislative Council approves Renewal No. 2, this will leave one more renewal of lease available before we have to go out to bid or do a lease extension.

This lease exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

Office of the Ombudsman

JRW Ventures, Windward Town and Country Plaza, Inc.

Renewal No. 2 of Lease

May 1, 2017, through April 30, 2018

\$40,905.64

Additional lease information is attached.

Attachment(s)

LEASE AGREEMENT INFORMATION

LESSOR: JRW Ventures, Windward Town and Country Plaza, Inc.
OCCUPANTS: Office of the Ombudsman
LOCATION: 333 W 4th Avenue, Suites 305 and 307, Anchorage, Alaska
TOTAL SQ. FOOTAGE: 1,943

CURRENT LEASE INFORMATION

PRICE PER SQ. FOOT: \$1.751
LEASE TYPE: Renewal No. 1 of Lease
LEASE TERM: May 1, 2016, through April 30, 2017
TOTAL LEASE AMT.: \$40,840.40

NEW LEASE INFORMATION

PRICE PER SQ. FOOT: \$1.754
LEASE TYPE: Renewal No. 2 of Lease
LEASE TERM: May 1, 2017, through April 30, 2018
TOTAL LEASE AMT.: \$40,905.64

COMMENTS: The Office of the Ombudsman would like to renew their lease for an additional one year period.