



# ALASKA STATE LEGISLATURE LEGISLATIVE COUNCIL

**CHAIR:**

Sen. Gary Stevens

**VICE CHAIR:**

Rep. Bob Herron

**SENATE MEMBERS:**

President Kevin Meyer  
Sen. John Coghill  
Sen. Lyman Hoffman  
Sen. Charlie Huggins  
Sen. Anna MacKinnon  
Sen. Peter Micciche  
Sen. Lesil McGuire – alt

**HOUSE MEMBERS:**

Speaker Mike Chenault  
Rep. Mike Hawker  
Rep. Craig Johnson  
Rep. Sam Kito  
Rep. Charisse Millett  
Rep. Mark Neuman  
Rep. Steve Thompson – alt

**COMMITTEE CONTACT:****Session/Interim:**

State Capitol 429  
Juneau, AK 99801-1182  
(907) 465-4925

**Committee Aide:**

Katrina Matheny  
(907) 465-4713

## *AGENDA*

**Date: June 26, 2015**

**Time: 1:30pm – 3:30pm**

**Location: Anchorage LIO Auditorium**

**Teleconferenced – 844-586-9085**

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - a. May 26, 2015
- IV. Ratification of Charity Events
  - a. Kenai Peninsula Boys-Girls Club Annual Auction Gala
- V. Contract Approvals
  - a. 2015 Annual IT Hardware Refresh
  - b. 2016 Microsoft Enterprise Agreement Renewal
  - c. Wasilla Office Space Renewal
  - d. Anchorage LIO Janitorial Services
  - e. Anchorage LIO Property Taxes
  - f. Anchorage LIO Security Contract
- VI. Other Committee Business – Executive Session
  - a. RFP 611 - Bethel Office Space
- VII. Adjournment

**ALASKA STATE LEGISLATURE  
LEGISLATIVE COUNCIL  
MAY 26, 2015  
4:15 PM**

**MEMBERS PRESENT**

Senator Gary Stevens, Chair  
Representative Bob Herron, Vice Chair  
Senator John Coghill  
Senator Charlie Huggins  
Senator Kevin Meyer  
Senator Peter Micciche  
Representative Mike Chenault  
Representative Craig Johnson  
Representative Sam Kito  
Representative Charisse Millett  
Representative Mark Neuman  
Representative Steve Thompson, alternate

**MEMBERS ABSENT**

Senator Lyman Hoffman  
Senator Anna MacKinnon  
Senator Lesil McGuire, alternate  
Representative Mike Hawker

**OTHER MEMBERS PRESENT**

Representatives Guttenberg, Vazquez, Wilson and Drummond

**AGENDA**

APPROVAL OF AGENDA  
APPROVAL OF MINUTES  
RATIFICATION OF CHARITY EVENTS  
CONTRACT APPROVALS - OVR LEASE RENEWAL  
FY 16 AGENCY BUDGET CUT APPROVAL  
OTHER COMMITTEE BUSINESS

**SPEAKER REGISTER**

Pam Varni, Executive Director, Legislative Affairs Agency

4:15:37 PM

- I. **CHAIR GARY STEVENS** called the Legislative Council meeting to order at 4:15 p.m. in the Anchorage Legislative Information Office Auditorium. Present at the call were Senators Meyer, Coghill, Huggins, Micciche, and Stevens; Representatives Kito, Millett, and Herron. Representatives Chenault, Johnson, Neuman and Thompson, alternate member, joined the meeting after the roll call. Senators Hoffman, MacKinnon, and McGuire, alternate member, and Representative Hawker were absent.

II. **APPROVAL OF AGENDA**

4:16:37 PM

VICE CHAIR HERRON moved that Legislative Council approve the agenda as presented.

The agenda was approved with no objections.

III. **APPROVAL OF MINUTES**

- a. April 2, 2015
- b. April 9, 2015
- c. April 13, 2015

4:16:48 PM

VICE CHAIR HERRON moved that Legislative Council approve the minutes of April 2, April 9, and April 13, 2015, meetings as presented.

CHAIR STEVENS asked members if there were any corrections to or comments about the minutes presented. There were no corrections or comments.

The minutes were approved as presented with no objections.

IV. **RATIFICATION OF CHARITY EVENTS**

- a. Kenai Peninsula Fair 10<sup>th</sup> Annual Celebrity Waiter Event
- b. Hospice & Home Care of Juneau - An Evening of Beer and Wine Tasting
- c. Kenai River Sportfishing Assoc. - Kenai River Jr. Classic, Kenai River Classic, and Kenai River Women's Classic
- d. Outdoor Heritage Foundation of Alaska - Midnight Sun Charity Shoot
- e. Legislative Skits
- f. Alaska Resource Education 23<sup>rd</sup> Annual Coal Classic Golf Tournament

**g. Juneau Friends of the NRA Spring Fundraising Banquet**

4:17:13 PM

VICE CHAIR HERRON moved that Legislative Council ratify the Chair's sanctioning of the following charitable events per AS 24.60.080(a)(2)(b):

Kenai Peninsula Fair 10th Annual Celebrity Waiter Event;  
Hospice & Home Care of Juneau - An Evening of Beer and Wine Tasting;  
Kenai River Sportfishing Assoc. - Kenai River Jr. Classic, Kenai River Classic, and Kenai River Women's Classic;  
Outdoor Heritage Foundation of Alaska - Midnight Sun Charity Shoot;  
Legislative Skits;  
Alaska Resource Education 23rd Annual Coal Classic Golf Tournament; and  
Juneau Friends of the NRA Spring Fundraising Banquet.

CHAIR STEVENS noted that all of the above organizations have 501(c)(3) non-profit status.

The motion passed with no objections.

**V. OVR LEASE APPROVAL**

4:18:36 PM

VICE CHAIR HERRON moved that Legislative Council approve Renewal No. 3 of the Lease Extension with L92 LLC for OVR for \$53,963.64 for July 1, 2015 - June 30, 2016.

CHAIR STEVENS objected for discussion.

PAM VARNI, Executive Director of the Legislative Affairs Agency, said that Renewal Lease No. 2 would expire on June 30, 2015, and what was before Council was Renewal Lease No. 3 for the period of July 1, 2015 - June 30, 2016, for the Office of Victims' Rights. OVR has been in this space since 2002.

SENATOR COGHILL asked if, after this renewal, there was one more lease extension and then the whole contract would have to be renewed.

MS. VARNI confirmed that was her understanding and that then the Agency would go out to bid for a new lease contract.

**-DRAFT-**

REPRESENTATIVE KITO asked for clarification that Renewal No. 3 was indeed the last renewal of the current lease. Some discussion followed about whether there were additional lease renewals available after Renewal No. 3. The Procurement Officer was not available and Ms. Varni said she would get back to the Chair with that information.

A roll call vote was taken.

YEAS: Coghill, Huggins, Micciche, Chenault, Johnson, Kito, Millett, Herron, Stevens

NAYS: None

The motion passed 9-0.

[Senator Meyer was not present for the vote.]

#### **VI. FY 16 AGENCY BUDGET CUT APPROVAL**

4:22:46 PM

VICE CHAIR HERRON moved that Legislative Council approve the presented FY 16 budget cuts prepared by the Executive Director to Administrative Services, Information & Teleconference, and Legal & Research Services.

CHAIR STEVENS objected for discussion.

MS. VARNI described for members the details in her May 19, 2015, memo summarizing the FY 16 budget reductions made to Administrative Services, Information & Technology, and Legal & Research Services in the total amount of \$1,718,700. She said the reduction results in 23 less positions for the Agency in FY 16. Administrative Services component for the last two years has lapsed \$1,680 and \$3,669 in FY 14 and FY 15 respectively. The FY 16 reduction has also resulted in a reduction in dues to legislative organizations, travel, commodities, and equipment.

She said that in past practices, Legislative Council has approved any reductions to the Legislative Information Offices throughout the state. Due to the FY 16 budget reductions, the Agency has proposed two Legislative Information Assistant positions go from 12 months to 6 months - one in the Fairbanks LIO and one in the Mat-Su LIO. Further, the Agency proposes to reduce two Information Officer positions from 12 months to 6 months - one in the Barrow LIO and one in the Kotzebue LIO; in this Senate district, there are currently three year-round LIOs. The

majority of Senate districts have one LIO that is year-round and the other are session-only LIOs. With this proposed reduction, the Senate district for Senator Donny Olson would go from three year-round LIOs to one year-round LIOs and two session-only LIOs.

CHAIR STEVENS said this was a very complex issue and it was very painful to make these reductions. He asked Ms. Varni to provide further detail about the 23 positions eliminated from the Legislative Affairs Agency on the record so that everyone knows that we are talking about real jobs.

MS. VARNI said that one of the positions was a Supply Assistant and was also the Capitol Tour Coordinator as well as nine Capitol Tour Guides were eliminated. She said that she received direction from the Senate Finance Committee to eliminate the tour guide operation. The Agency has conducted more than 14,000 guided tours during the 2014 visitor season and many thousands more that do self-guided tours. She noted that this year and next, due to the exterior remodel of the Capitol, tours are not being allowed to ensure the safety of both the visitors and the construction workers, especially with no tour guides to help with that issue.

Ms. Varni said that out of the 23 positions eliminated, three were vacant: a Machine Operator in the Print Shop and two Custodian positions. She noted that this reflects that the Agency had been utilizing all their positions. She went on to say that three positions were eliminated in Research as well as several positions in Information Services and a Maintenance worker. The FY 16 budget reduction has really impacted the Agency. She said LAA went through some major budget cuts in 1985 when oil prices went down and the Agency hasn't been faced with the elimination of so many positions since then. She said it has been very difficult and the staff in those eliminated positions have been given their layoff notices.

REPRESENTATIVE KITO said he wanted to remind everyone here, understanding the fiscal situation that the State is in, that each one of those 23 positions is an individual, an individual with children and families that are trying to make a living and 23 jobs that will not be available in Juneau, or at least a fair number of them. He said he thought about the dramatic decrease in spending on Research and Legal and their ability to support all 60 Legislators; hoping that we were going to be able to provide the services that we have in the past but also recognizing that

-DRAFT-

this, among other State agency cuts, is going to be a significant impact to his community. Specifically regarding the Capitol tours, he said it was very important to understand that 14,000 tourists come through the Capitol in a normal season; he said he hoped that we would have the ability to somehow provide for tours, to have people understand the importance of the Capitol in Juneau and would welcome working with the Executive Director over the next two years to figure out a way to have guided tours in the Capitol City.

CHAIR STEVENS said he appreciated the Representative's underlying of that issue - these are real people with real jobs, many of them, and when one looks through the list, one would see people that have impacted all Legislators in Research, Legal and the Help Desk. He said they would feel the pinch, although obviously not as these individuals will be, but we understand the impact it will have on the community. He said these are real cuts that end in 23 less positions.

REPRESENTATIVE NEUMAN asked for clarification on the vote - a yes vote is to accept the reductions? Chair Stevens confirmed that a yes vote was to accept the reductions and all of the eliminations listed as well as the reductions to the LIOs listed on the second page.

A roll call vote was taken.

YEAS: Coghill, Huggins, Micciche, Chenault, Johnson, Millett, Neuman, Thompson, Herron, Stevens

NAYS: Kito

The motion passed 10-1.

## **VII. OTHER COMMITTEE BUSINESS**

- a. Lawsuit Update by Doug Gardner**
- b. Anchorage LIO Security**

4:32:40 PM

VICE CHAIR HERRON moved that Legislative Council go into Executive Session under Uniform Rule 22 (b)(3) and (4) for the discussion of a matter that may, by law, be required to be confidential; and for the discussion of a matter the public knowledge of which would adversely affect the security of a governmental unit. He asked that the following individuals remain online: Doug Gardner and Linda Hay; and that the following individuals remain in the room:

**-DRAFT-**

Pam Varni, Katrina Matheny, Steve Daigle and Mike Warenda. Also, any Legislators that are not on Legislative Council may remain in the room.

The motion passed with no objections and Legislative Council went into Executive Session.

5:41:05 PM

Legislative Council came out of Executive Session.

CHAIR STEVENS advised members that the next Legislative Council meeting would be in late June.

There being no further business before the committee, the Legislative Council meeting was adjourned at 5:42 p.m.

NOTE: Due to technical difficulties, there is no audio recording of the meeting after Legislative Council came out of Executive Session.



*File Status Verified -  
Event Sanctioned*  
*HF*  
*6/22/15*



**BOYS & GIRLS CLUBS  
OF THE KENAI PENINSULA**

Programs Office  
705 Frontage Road Suite B  
Kenai, Alaska 99611  
907.283.2682  
907.283.8190 Fax  
www.bgckp.com

Club Locations

Kasilof  
Kenai  
Kenai Teen Center  
Nikiski  
Nikiski Jr. /Sr. High  
Seward  
Soldotna  
Soldotna Teen Center

Board of Directors

Ryan Tunseth, President  
Tim Redder, Vice President  
Mike Navarre  
Kelly Bookey  
Jim Montgomery  
Sen. Peter Micciche  
Camille Sorensen  
Shelli Furlong  
Ron Long  
Rep. Mike Chenault  
Chris Hough

Executive Director  
Heather Schloeman

Cornerstone Contributors

**ConocoPhillips**



**SOLDOTNA**  
City of Soldotna, Alaska

**XTO**  
ENERGY



June 17, 2015

Senator Gary Stevens  
305 Center Ave., Suite 1  
Kodiak, AK 99615

Re: Boys & Girls Clubs of the Kenai Peninsula  
Sanctioning request for fundraising event

Dear Senator Stevens,

Boys & Girls of the Kenai Peninsula requests sanctioning by the Alaska Legislative Council for our Annual Auction Gala to be held in Kenai, Alaska on November 15, 2015.

BGCKP is a 501 c 3 non-profit organization providing after school and summer programming during out of school time for youth ages 5-18 across the Kenai Peninsula. This is our largest fundraiser where monies are raised to support daily operations in our 5 Clubhouses and 3 teen programs located in Kenai, Nikiski, Soldotna, Seward and Kasilof.

Our organization serves approximately 3,700 youth in our academic, enrichment and athletics programs annually with over 400 youth entering our Club doors every day. We also provide meals daily through the State of Alaska Child Nutrition Programs.

Please contact me if there is any other information needed regarding our event.

Thank you for your time and consideration of this request.

Sincerely,

Heather Schloeman  
Executive Director

**Mission Statement**

To enable all young people, especially those who need us most to reach their full potential as productive, caring and responsible citizens.

**GREAT FUTURES START HERE.**

# Alaska State Legislature

## Legislative Affairs Agency

### Information Services


Terry Miller Legislative Office Building, Room 110

Mailing Address: State Capitol, Rm. 3, Juneau, Alaska 99801-1182 Phone (907)465-2419 Fax (907)465-8503



## MEMORANDUM

TO: Senator Gary Stevens, Legislative Council Chair

FROM: Curtis Clothier, Information Services Manager 

DATE: May 21, 2015

SUBJECT: 2015 Hardware Refresh Recommendations

The IT Subcommittee is pleased to present this year's Hardware Refresh Recommendations to Legislative Council. This year, the IT Subcommittee (which includes members of both Rules Offices) met to discuss the equipment needed to replace aging computers and printers, as well as provide legislative offices better equipment to perform their duties.

The equipment upgrade list is based on the age of the equipment, upkeep costs, performance, obsolescence as well as the recommendations of the Legislature's Three Year Technology Plan. The IT Subcommittee also surveyed each legislative office to determine their preference of a desktop computer replacement or a laptop replacement.

Please note that while the Three Year Technology Plan calls for replacement of computers and printers, the IT Subcommittee agreed to forego the costs of printers and monitors in this year's recommendation. Both the Committee and Information Services believes that the current fleet of printers can be supported throughout the next year.

The 2015 legislative equipment request is as follows:

	<u>Quantity</u>	<u>Estimated Cost</u>
Computers (Replacing 2009 Models)	55	\$ 50,215
Laptops (Replacing 2009 models)	45	\$ 69,300
B/W Laser Printers	0	\$ 0
Color Laser Printers (replacements)	0	\$ 0
Total Estimated Cost		\$119,515

The total estimated cost for this year's purchase is comparable with previous year's costs, and the computers and laptops will be purchased through existing State of Alaska contracts.

**MOTION:** I move that Legislative Council approve the solicitation, award and expenditures not to exceed \$120,000 for computer upgrades from Legislative Council capital funds.

# Alaska State Legislature

## Legislative Affairs Agency

### Information Services

Terry Miller Legislative Office Building, Room 110


Mailing Address: State Capitol, Rm. 3, Juneau, Alaska 99801-1182 Phone (907)465-2419 Fax (907)465-8503

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## MEMORANDUM

TO: Senator Gary Stevens, Legislative Council Chair

FROM: Curtis Clothier, Information Services Manager 

DATE: May 21, 2015

SUBJECT: 2016 Microsoft Enterprise Agreement Renewal

The Alaska Legislature, along with the Executive and Judicial Branches, are in the 3<sup>rd</sup> year of a three year agreement with Microsoft for software products that the State of Alaska uses. This year, Software House International (SHI) is the State's provider of these products. These products include the Windows operating systems (Windows 7) and Office software (Word, Excel, Outlook, PowerPoint, etc.).

Other important products also covered under this agreement include the Legislature's network software and Internet systems that provide us with email (Exchange), SQL databases (BASIS), network storage (N Drives), web servers (akleg.gov), and SharePoint and Lync communication services.

This 'Enterprise Agreement' provides the Legislature the benefits of reduced volume pricing, enhanced technical support, free software upgrades and training vouchers for technical staff. Another important benefit is Microsoft's Home Use Program (HUP) which allows legislative employees to purchase select Microsoft products at a much reduced price. This year's agreement also provides the State with licensing for 'Office 365', which includes access to Office applications that are enabled over the Internet, as well as Microsoft's optional 'cloud storage'.

The Legislature's cost of this agreement for FY2016 is \$124,014.37 and requires Legislative Council's approval. This amount is budgeted under the Administrative Services component each year.

### MOTION:

I move that the Legislative Council approve the expenditure of \$124,014.37 to Software House International for the Legislature's portion of the annual Microsoft Enterprise Agreement.

# State of Alaska

## Legislative Affairs Agency

Administrative Services, Supply Section

State Capitol Room 3 ~ Juneau, AK 99801-1182 ~ Phone (907) 465-3853 ~ Fax (907) 465-2918



### MEMORANDUM

**TO:** Pamela A. Varni, Executive Director  
Legislative Affairs Agency

**FROM:** Tina Strong, Procurement Officer *B*  
Legislative Affairs Agency

**DATE:** June 12, 2015

**SUBJ:** Renewal No. 4 of Lease for MatSu Office Space

The original lease between Legislative Affairs Agency and Wasilla Station, LLC for office space occupied by the Legislative Information Office and Legislators' District Offices was for five years beginning August 1, 2007, and terminating July 31, 2012. There were five renewals available under the lease agreement: each for a one year period.

We have exercised three of the five renewals. Renewal No. 3 of Lease agreement expires on July 31, 2015. The occupants would like to proceed with Renewal No. 4 for the period August 1, 2015, through July 31, 2016.

If Legislative Council approves Renewal No. 4, this will leave one more renewal available before we have to go out to bid or do a lease extension.

This lease exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

**MatSu Office Space**

Wasilla Station, LLC

Renewal No. 4 of Lease

August 1, 2015, through July 31, 2016

\$185,322.24 per year

Additional lease information is attached.

Attachment(s)

## **LEASE AGREEMENT INFORMATION**

**LESSOR:** Wasilla Station, LLC

**OCCUPANTS:** Legislative Information Office, Senator Huggins, Senator Dunleavy, Senator Stoltze, Representative Keller, Representative Hughes, Representative Neuman, Representative Gattis, Representative Tilton, Representative Colver

**LOCATION:** 600 East Railroad Avenue, Wasilla, Alaska

**TOTAL SQ. FOOTAGE:** 6,927 sq. ft.

\*\*\*\*\*

### **CURRENT LEASE INFORMATION**

**MONTHLY RENT:** \$15,353.88

**PRICE PER SQ. FOOT:** \$2.22

**LEASE TYPE:** Third, One-Year Renewal

**LEASE TERM:** August 1, 2014 – July 31, 2015

**TOTAL LEASE AMT.:** \$184,246.56

### **NEW LEASE INFORMATION**

**MONTHLY RENT:** \$15,443.52

**PRICE PER SQ. FOOT:** \$2.23

**LEASE TYPE:** Fourth, One-Year Renewal

**LEASE TERM:** August 1, 2015 – July 31, 2016

**TOTAL LEASE AMT.:** \$185,322.24

\*\*\*\*\*

**COMMENTS:** The original lease was for five years beginning August 1, 2007, and terminating July 31, 2012. There were five renewals available under the lease agreement: each for a one year period. We have exercised three of the five renewals. The occupants would like to proceed with Renewal No. 4 for the period August 1, 2015, through July 31, 2016.

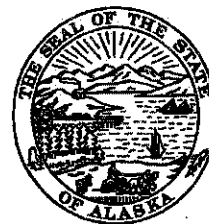
# State of Alaska

## Legislative Affairs Agency

*Administrative Services, Supply Section*

*State Capitol Room 3 ~ Juneau, AK 99801-1182 ~ Phone (907) 465-3853 ~ Fax (907) 465-2918*

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### MEMORANDUM

**TO:** Pamela A. Varni, Executive Director  
Legislative Affairs Agency

**FROM:** Tina Strong, Procurement Officer *T.S.*  
Legislative Affairs Agency

**DATE:** June 16, 2015

**SUBJ:** Anchorage Janitorial Services

In November 2014 the Legislative Affairs Agency (Agency) went out to bid for property management services for the Anchorage LIO. On December 16, 2014, Legislative Council awarded Eklutna Real Estate Services, LLC, a property management services contract. The contract states that Eklutna Real Estate Services, LLC, must go out to bid for janitorial services, and that all subcontracts must be approved by the Agency before Eklutna Real Estate Services, LLC, can sign a subcontract for the Anchorage LIO.

Eklutna Real Estate Services, LLC, issued a bid to request janitorial services for a three-year contract with three, one-year renewals at the Agency's discretion. Three bids were received: Pacific Building Services, JANCO Commercial Cleaning, and Q-1 Corporation.

The bidder with the lowest total bid price is Pacific Building Services with a monthly cost of \$5,165.00. A bid abstract is attached for your reference.

Based on the above, the Agency recommends approval for Eklutna Real Estate Services, LLC, to contract with Pacific Building Services to provide janitorial services for the Anchorage LIO for a three year term, with three, one-year renewals at the Agency's discretion.

Please let me know if you have any questions or need further information.

# **LEGISLATIVE AFFAIRS AGENCY** **BID ABSTRACT**

**SUBJECT: Anchorage Janitorial Services**

BIDDER	ALASKA BIDDER	ALASKA PRODUCT PREFERENCE	TOTAL BID COST
Pacific Building Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	\$5,165.00
JANCO Commercial Cleaning	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	\$6,812.00
Q-1 Corporation	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	\$9,193.00
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Class I 3% <input type="checkbox"/> Class II 5% <input type="checkbox"/> Class III 7%	

# *Alaska State Legislature*

## *Legislative Affairs Agency*




*Office of the Executive Director*

*Terry Miller Legislative Office Building, Room 217*

*Mailing Address: State Capitol, Rm. 3 Juneau, Alaska 99801-1182 Phone (907) 465-3800 Fax (907) 465-3234*

### MEMORANDUM

TO: Senator Gary Stevens, Chair  
Legislative Council

FROM: Pam Varni, Executive Director 

DATE: June 22, 2015

SUBJECT: Anchorage LIO Property Tax Approval

Attached is an email from Pfeffer Development, LLC and copy of the property tax bill for 716 W. 4<sup>th</sup> Avenue LLC.

Per our lease we are to reimburse the landlord for the property taxes. The property taxes for 716 W. 4<sup>th</sup> Avenue LLC are \$262,335.93 for the 2015 tax year.

Legislative Council approval is requested. A motion is provided below.

Enclosure

**MOTION:** I move that Legislative Council approve the reimbursement of \$262,335.93 to Pfeffer Development, LLC for the 2015 property taxes for the Anchorage LIO at 716 W. 4<sup>th</sup> Avenue.



**Pamela Varni**

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**From:** Alana Williams <AWilliams@PfefferDevelopment.com>  
**Sent:** Monday, June 15, 2015 10:53 AM  
**To:** Pamela Varni  
**Subject:** 716 W 4th - 2015 Tax Notice  
**Attachments:** 1001\_001.pdf  
  
**Importance:** High

Good Morning Ms. Varni

Please find attached a copy of the Municipality notice of property taxes due on 716 West Fourth Avenue for 2015. Pursuant to the lease the tenant is to reimburse the lessor for these costs, see page 6 of the lease.

We have paid the 1<sup>st</sup> half tax on time, therefore, I am requesting that the LAA reimburse 716 West Fourth Avenue, LLC at their earliest convenience.

Thank you.

Alana Williams  
Director of Accounting

---

**PFEFFER DEVELOPMENT, LLC**  
425 G Street, Suite 210 | Anchorage, Alaska 99501  
p 907.646.4644 | f 907.646.4655  
d 907.266-2342 | c 907.952.0916  
[awilliams@pfefferdevelopment.com](mailto:awilliams@pfefferdevelopment.com) | [pfefferdevelopment.com](http://pfefferdevelopment.com)

**From:** prCanon@PfefferDevelopment.com [mailto:prCanon@PfefferDevelopment.com]  
**Sent:** Monday, June 15, 2015 10:14 AM  
**To:** Alana Williams  
**Subject:** Attached Image



MUNICIPALITY OF  
**ANCHORAGE**

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**Owner Information**      **DETAILED PROPERTY INFORMATION**      06/15/15 09:55:59  
**Parcel ID**      002 105 69 000 1 8  
**Legal Description**      ANCHORAGE ORIGINAL TOWNSITE  
                                  BLK 40 LT 3A-1  
**Site Address**      716 W 4TH AVE  
**Tax District**      001  
**Account Name**      716 WEST FOURTH AVENUE LLC  
**Mailing Address**      PO BOX 241826  
                                  ANCHORAGE AK 99524 1826

Tax Information	2015 Tax Year	2014 Tax Year
Value before Exemptions	17,845,982	0
Tax before Exemptions	262,335.93	.00
Sr. Citizen/Disabled Veteran Exemption	(.00) (if applicable)	(.00)
Residential Exemption	(.00) (if applicable)	(.00)
Tax Credit	(.00)	(.00)
<b>TAX NET OF EXEMPTIONS/CREDITS</b>	<b>262,335.93</b>	<b>.00</b>
<b>First Half Tax Amount</b>	<b>131,167.96</b>	<b>Due June 15, 2015</b> See status below
<b>Second Half Tax Amount</b>	<b>131,167.97</b>	<b>Due August 15, 2015</b> See status below

**Mortgage Company**  
**Requesting Tax**  
**Information:**

<b>Tax Account Status</b>	<b>Tax</b>	<b>Interest</b>	<b>Penalty</b>	<b>Cost</b>	<b>Total Due</b>
<b>Advance Payment</b>	<b>.00</b>				<b>.00</b>
<b><u>Current Year 2015</u></b> <b><u>Click for details</u></b>	<b>262,335.93</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>262,335.93</b>
<b><u>Prior Year(s)</u></b> <b><u>Click for details</u></b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>Total</b>	<b>262,335.93</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>262,335.93</b>

<b>NEW</b>	<b>BID Account Status</b>	<b>BID</b>	<b>Interest</b>	<b>Penalty</b>	<b>Cost</b>	<b>Total Due</b>
	<b>Advance Payment</b>	<b>.00</b>				<b>.00</b>
	<b><u>Current Year 2014</u></b> <b><u>Click for details</u></b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
	<b><u>Prior Year(s)</u></b> <b><u>Click for details</u></b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
	<b>Total</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

**NOTICE:** The above figures are taken from the most recent postings available. Current year tax is the calendar year 2015.

When payment is applied to an account in delinquent status, it will automatically pay delinquent year(s) first in the following order: cost; penalty; interest; principal.

For detail on prior year(s) taxes owing contact the Tax Section at (907) 343-6650.

Information concerning Tax Deed Property is not available on the website. For more information on Tax Deed Property, contact Real Estate Services at (907) 343-7953 or (907) 343-7986.

632 W. 6th Avenue Suite #330 Anchorage, Alaska 99501  
PO Box 196040 Anchorage, Alaska 99519-6040

# *Alaska State Legislature*

## *Legislative Affairs Agency*




*Office of the Executive Director*

*Terry Miller Legislative Office Building, Room 217*

*Mailing Address: State Capitol, Rm. 3 Juneau, Alaska 99801-1182 Phone (907) 465-3800 Fax (907) 465-3234*

### MEMORANDUM

TO: Legislative Council Members

FROM: Pam Varni, Executive Director 

DATE: June 22, 2015

SUBJECT: Anchorage LIO Security Contract Approval

The Agency issued RFP 610 – Uniformed Armed Security, for our Anchorage LIO building at 716 W. 4<sup>th</sup> Avenue on May 28, 2015. The Agency did not receive any proposals and RFP 610 has been cancelled.

Our temporary contract with Arrowdyne Security LLC dba American Guard Services expires July 30, 2015.

The Agency would like approval for a one year contract with Arrowdyne Security LLC dba American Guard Services starting August 1, 2015 and ending July 31, 2016. This will give the Agency time to assess our security needs, issue another RFP, etc.

Attached is a justification by our Procurement Officer and Council Chair, Senator Gary Stevens per Sec. 040(1)(A)(B) of the Legislative Procurement Procedures.

Legislative Council approval is requested. A motion is provided below.

Enclosure

**MOTION:** I move that Legislative Council approve a contract with Arrowdyne Security LLC dba American Guard Services for uniformed armed security at 716 W. 4<sup>th</sup> Avenue not to exceed \$50,000 along with the attached justification.

EXHIBIT A  
Sec. 040(1)(A)(B)

This Exhibit A constitutes the determination required for an exemption under Sec. 040(1)(A)(B) from the Legislature's Procurement Procedures.

The purpose of the contract between Arrowdyne Security LLC, dba American Guard Services and the Alaska Legislative Council (Council) is to provide uniformed armed security services at the Alaska State Legislature Building located at 716 W. 4<sup>th</sup> Avenue, Anchorage, Alaska.

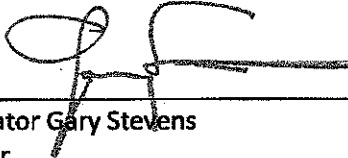
Since 1993, the Alaska State Legislature Building in Anchorage has been staffed by four different security companies with varying degrees of success; the landlord provided nighttime walk through security and had a number of problems with ensuring quality services. Due to increased security concerns, in 2005, the Legislative Affairs Agency contracted with American Guard Services to provide a daytime security presence in the lobby, in addition to the landlord contracting for the night walk through. American Guard Services has provided quality guard services consistently and effectively since 2005. The contract with American Guard is due to expire July 30, 2015.

The Agency issued a Request For Proposals (RFP) 610 on May 28, 2015 for Uniformed Armed Security at 716 W. 4<sup>th</sup> Avenue. The Agency did not receive any proposals to RFP 610 and RFP 610 was cancelled. It is not practicable to award a contract by competitive sealed proposals and it is in the committee's best interest to contract again with Arrowdyne Security LLC, dba American Guard Services.

American Guard Services is already familiar with the lease property and the duties required by the contract.

I am recommending a one year contract with American Guard Services starting August 1, 2015 and ending July 31, 2016. This will give the committee and the Agency time to assess our security needs, issue another RFP for uniformed armed security services, etc.

For the safety and efficiency of our Anchorage LIO building it is necessary for this exemption to have security services provided for our Members and legislative staff in this large facility.

  
\_\_\_\_\_  
Senator Gary Stevens  
Chair

Alaska Legislative Council &  
Procurement Officer

6/23/15

\_\_\_\_\_  
Date

# State of Alaska

## Legislative Affairs Agency

*Administrative Services, Supply Section*

*State Capitol Room 3 ~ Juneau, AK 99801-1182 ~ Phone (907) 465-3853 ~ Fax (907) 465-2918*

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### MEMORANDUM

**TO:** Pamela A. Varni, Executive Director  
Legislative Affairs Agency

**FROM:** Tina Strong, Procurement Officer *TS*  
Legislative Affairs Agency

**DATE:** June 23, 2015

**SUBJ:** RFP 611 – Bethel Office Space

On May 6, 2015, RFP 611 was issued to acquire office space for Senator Lyman Hoffman, Representative Bob Herron, and the Legislative Information Office. The RFP was published on the State's Online Public Notices system.

RFP 611 closed on May 27, 2015. Senator Lyman Hoffman and Representative Bob Herron would like to make a recommendation to Legislative Council. Sec 195 entitled "Disclosure of Proposals" of the Legislative Procurement Code requires that the contents of proposals be held confidential until the notice of intent to award is issued. In compliance with this section, the contents of the proposals received will be discussed in Executive Session.