

State of Alaska
Office of Administrative Hearings
550 West 7th Avenue, Suite 1940
Anchorage, AK 99501
Phone: (907) 269-8170

**WORKERS' COMPENSATION APPEALS COMMISSION CHAIR
APPLICATION FORM**

INSTRUCTIONS

Complete and specific answers will aid in rapid and accurate processing of your application. Please type or print legibly in ink. Forward your completed application to the above address, together with the required letter of interest and writing sample. You may include a resume as well but a resume cannot be substituted for a completed application form. Be sure your answers are accurate and truthful. A willfully false answer may result in your disqualification or removal from office if you are appointed.

Board or Commission and seat for which I am applying: **Workers' Compensation Appeals Commission, Chair**

Please list any other State Boards or Commissions on which you currently serve or previously have served, and include the dates of service.

None

Name: Andrew M. Hemenway

Mailing Address:

City, State and Zip Code: [REDACTED]

Residence Address:

City, State and Zip Code: [REDACTED]

Home or Message Telephone: [REDACTED]

Business Telephone: [REDACTED]

Fax Number: [REDACTED]

Cell Phone: [REDACTED]

Email address: [REDACTED]

VOTER REGISTRATION:

AS 39.05.100 requires that a person appointed to a state board or commission be a registered voter prior to the last general election:

Are you registered to vote in Alaska: YES X NO ____

Were you a registered voter prior to the last general election? YES X NO ____

Voter Registration Number (Optional) 01248049

CRIMINAL HISTORY:

Have you ever been convicted of a felony? YES ____ NO X

Have you ever been convicted of a misdemeanor related to workers' compensation? YES ____ NO X

Have you been convicted of any other misdemeanor within the past five years? YES ____ NO X

If the answer is "YES" as to a non-workers' compensation-related misdemeanor, explain the circumstances on a separate sheet of paper and attach it to this application. A misdemeanor conviction unrelated to workers' compensation is not necessarily grounds for disqualification. The number of convictions, nature, recentness, and relationship to the position applied for will be evaluated and a determination will be made after a review of all relevant facts.

CONFLICTS OF INTEREST:

Certain boards and commissions require full disclosure of personal financial data under AS 39.50.010. If disclosure is required for the board or commission for which you are applying, are you willing to make such disclosures? YES X NO ____

Could you or any member of your family be affected financially by decisions to be made by the board or commission for which you are applying? YES ____ NO X

If "YES", explain:

RESIDENCY:

How long have you been a resident of the State of Alaska immediately preceding this application?
37 years 2 months

PRACTICE OF LAW:

List all states or other jurisdictions in which you currently are or previously have been admitted to practice law. (Include year of admission.)

Alaska (1978)
Washington (1985)

How long have you been engaged in the active practice of law? 33 years 6 months

How long have you been engaged in the active practice of law in Alaska immediately preceding this application? 29 years 2 months

Over what period of time has your practice included workers' compensation experience, and approximately what percentage of your time was devoted to workers' compensation matters?
Experience: 8 years 3 months Percentage workers' compensation 25 %

How much of your experience in workers' compensation law has been Alaska practice?
Experience: 8 years 3 months Percentage workers' compensation 25%

How much of your experience in workers' compensation law has been with appeals before courts or the Workers' Compensation Appeals Commission, or before an analogous tribunal in another state?
Experience: 8 years 3 months Percentage appellate experience 67 %

Has any public sanction been imposed against you as an attorney, hearing officer or judge in response to a complaint, charge or grievance, or as the result of an investigation by a state's or other jurisdiction's licensing authority? YES ____ NO X

If "YES", explain:

EDUCATION:

List the names, dates of attendance, degrees conferred and dates conferred for all colleges and professional schools, including law schools, you have attended. Include any honors you wish to be considered.

Amherst College (B.A. 1970)
University of Houston (J.D. 1976)
University of Washington (LL.M. 1985)

Describe or list (by title/subject and credit hours) the continuing legal education courses you have taken or presented in the last three years.

2011-2013 Ethics (1 hour each year) attended

LEGAL AND OTHER WORK EXPERIENCE:

Beginning with your current employer and working backwards chronologically, describe your legal employment since law school and any other significant employment (whether compensated or volunteer) that has provided you with experience relevant to the non-legal aspects (e.g., managing personnel and a budget) of the position applied for. Provide the dates, names of employer, names of supervisors or others who can verify employment, and addresses; list your reason for leaving; and briefly describe the work. (Insert additional boxes or attach additional pages if necessary.)

Current employer: State of Alaska, Office of Administrative Hearings (Department of Administration)
Supervisor/employment verifier: Kathleen A. Frederick
Address: [REDACTED]
Dates of employment: 2005-Current
Description of work: Administrative Law Judge

Employer: State of Alaska, Office of Tax Appeals
Supervisor/employment verifier: Kathleen A. Frederick
Address: [REDACTED]
Dates of employment: 1997-2005
Description of work: Hearing Officer
Reason for leaving: Transferred to different office

Employer: Self-Employed
Supervisor/employment verifier:
Address:
Dates of employment: 1986-1989, 1991-1997
Description of work: Attorney at Law
Reason for leaving: Accepted other employment

Employer: Alaska Legislature
Supervisor/employment verifier: Rep. Max Gruenberg
Address: [REDACTED]
Dates of employment: 1989-1991
Description of work: Counsel to House Judiciary Committee
Reason for leaving: Returned to private practice of law

Employer: Alaska Supreme Court
Supervisor/employment verifier: Lee Powelson
Address: [REDACTED]
Dates of employment: 1979-1984
Description of work: Staff Attorney
Reason for leaving: Enrolled in LLM program

Employer: Cole, Hartig, Rhodes, Norman & Mahoney
Supervisor/employment verifier: John K. Norman
Address: [REDACTED]
Dates of employment: 1977-1979
Description of work: Associate Attorney
Reason for leaving: Accepted other employment

Employer:
Supervisor/employment verifier:
Address:
Dates of employment:
Description of work:
Reason for leaving:

Employer:
Supervisor/employment verifier:
Address:
Dates of employment:
Description of work:
Reason for leaving:

Employer:
Supervisor/employment verifier:
Address:
Dates of employment:
Description of work:
Reason for leaving:

Have you supervised legal staff, students or other paid or volunteer personnel? YES _____ NO X

If "YES", describe your supervisory role, including whether you were responsible for hiring, performance evaluations and discipline:

Have you managed the budget of a governmental agency, business or organization? YES _____ NO X

If "YES", describe your budget management responsibilities, including the size of the budget and the type of entity.

Have you worked as a member of a collaborative or collegial body? YES X NO _____

If "YES", describe that experience.

I have participated in deciding cases as a pro tempore member of the Alaska Workers' Compensation Appeals Commission. As an administrative law judge, I have worked collaboratively as an advisor, but not a member, with a wide variety of state boards and commissions in deciding cases. I have also been a member (and president) of several non-profit corporate boards.

Do you have caseload or time management experience? YES X NO _____

If "YES", describe that experience.

In my current position I manage my caseload to meet statutory or other deadlines.

Do you have experience drafting regulations or legislation? YES X NO _____

If "YES", describe that experience.

As legislative staff I assisted in drafting legislation, ranging from minor amendments to pending bills to preparation of major legislation for bill submission and making revisions as necessary throughout the committee process. In the course of my employment in the executive and judicial branches, I have assisted in drafting regulations and court rules as requested.

Describe your computer skills.

Proficient in word processing applications; some familiarity with spreadsheet applications.

Describe your research skills, including skills for computer assisted legal research.

I am familiar with and experienced in researching Alaska legislative history both in the legislative reference library and through computerized legislative resources. I routinely use Westlaw and other computerized databases for legal research purposes.

MEMBERSHIPS:

List any legal or professional organizations, including bar associations and sections or committees thereof, of which you are or have been a member or officer, specifically identifying those related to workers' compensation law.

Alaska Bar Association, Administrative Law Section

PUBLIC SERVICE:

List any community service, municipal government, and state positions held, and any awards received. Include both compensated and uncompensated positions (such as president of a service organization or a mayor). Include length of time served.

Alaska Dance Theater (board member 1981-1984)
Juneau Arts and Humanities Council (board member 2006-2010; president 2008-2009)

REFERENCES:

List three professional references who can speak to your professional competence and qualifications for the position as chair of the Workers' Compensation Appeals Commission.

Name: Chris Kennedy

Address: [REDACTED]

Telephone: [REDACTED]

Name: Max Gruenberg

Address: [REDACTED]

Telephone: [REDACTED]

Name: Rebecca Pauli

Address: [REDACTED]

Telephone: [REDACTED]

List two personal references (excluding the professional references above) who can speak to your character and temperament.

Name: Catherine Reardon

Address: [REDACTED]

Telephone: [REDACTED]

Name: Joe Geldhof

Address: [REDACTED]

Telephone: [REDACTED]

List the names and contact information for the attorneys, hearing officers, board members, commission members, or judges in the three most recent workers' compensation matters you adjudicated to a conclusion. Do not include cases that are still pending appeal before the Workers' Compensation Appeals Commission or the courts.

Case name, number and date closed:

Mayflower Contract Services, Inc. v. Redgrave, AWAC No. 09-028 (December 14, 2010)

Attorney #1

Name: Krista M. Schwarting

Address: [REDACTED]

Telephone: [REDACTED]

Attorney #2

Name: Marcie Redgrave, pro se

Address: unknown

Telephone: unknown

Hearing officer/judge

Name:

Address:

Telephone:

Board/commission member

Name: David Richards, Philip Ulmer

Address:

Telephone:

Case name, number and date closed:

Olson v. Federal Express Corporation, AWAC No. 08-036 (March 20, 2009)

Attorney #1

Name: Dana Olson, pro se

Address:

Telephone: unknown

Attorney #2

Name: Joseph M. Cooper

Address:

Telephone:

Hearing officer/judge

Name:

Address:

Telephone:

Board/commission member

Name: Jim Robson, Steve Hagedorn

Address:

Telephone:

Case name, number and date closed:

Sellers v. State, Department of Education and Early Development, AWAC No. 07-007 (May 25, 2007)

Attorney #1

Name: William J. Soule

Address:

Telephone:

Attorney #2

Name: Assistant Attorney General Patricia K. Shake

Address:

Telephone:

Hearing officer/judge

Name:

Address:

Telephone:

Board/commission member

Name: Jim Robison, Philip Ulmer

Address:

Telephone:

WRITING SAMPLE:

Attach one example (no more than 25 pages in length) of a brief, memorandum of law, legal opinion, decision and order or similar example of legal writing prepared solely by you within the last three years. Choose a sample that reflects your ability to perform legal research and analysis.

The Office of the Governor and the State of Alaska have an Affirmative Action Equal Employment Opportunity Program. To assist in the program, you are asked to voluntarily answer the following questions to provide the information necessary for reporting purposes. Under State and Federal law, the information you provide will not be used to illegally discriminate against you.

DATE OF BIRTH: [REDACTED] Sex: FEMALE ___ MALE X

ETHNICITY:

MILITARY SERVICE: (If applicable, give dates): _____

CERTIFICATION AND WAIVER:

I hereby certify that, to the best of my knowledge, the information provided on this application is true and complete; that I am a citizen of the United States; that I am a resident of the State of Alaska and will have been a resident of Alaska for the five years immediately preceding appointment to the position applied for; and that I am licensed, in good standing, to practice law in Alaska and will remain so licensed at the time of appointment.

I waive any privilege of confidentiality I may have with respect to information concerning my qualifications for the position of chair of the Workers' Compensation Appeals Commission that the chief administrative law judge (CALJ) appointed under AS 44.64.010 may desire to obtain. I specifically authorize the CALJ to obtain and examine my personnel files from current and past employers and to obtain information from any law enforcement agency, any bar association, any occupational licensing board, any educational institution, and any disciplinary body. I further authorize these institutions, organizations, and individuals, and any other institutions, organizations and individuals to make available to the CALJ all confidential and non-confidential documents, records and information concerning me that the CALJ may request in connection with this application.

I understand that if I deliberately conceal or enter false information on this form my application may be rejected, I may be removed from a list of eligible candidates, or I may be removed from the position. I agree that the CALJ and the Office of the Governor may contact present or former employers or other persons who know me to obtain any additional information about my skills and abilities. I understand that the information on this application is public information and may be released through a legal request for such information.

Signature Andrew M. Hennaway Date: 12/5/14

Typed or printed name Andrew M. Hennaway

Subscribed and sworn to before me this 5th day of December, 2014

Hien A. Tran
Notary Public, State of Alaska
My Commission expires: 8-16-2016

