

TO: Legislative Council Members

FROM: Senator Peter Micciche, Vice-Chair, Legislative Council

DATE: November 20, 2013

SUBJECT: Report on Legislative Space Remodel Projects

At the July 30, 2013 Legislative Council meeting, members expressed concerns at the number of change orders associated with LAA-managed Legislative projects. Being a member who shares the expectation and a demand for project fiscal efficiency, I offered to review change orders associated with previous Legislative Council space remodel projects and report back to Council.

On October 29, 2013, I met with Don Johnston, Capitol Building Manager, and Pam Varni, Executive Director of the Legislative Affairs Agency, to review in detail the various remodel projects the Agency was charged with administering to one degree or another.

I'll begin by explaining that over a period of the last 28 years, the Legislative Affairs Agency has been tasked with many projects by Legislative Council; projects which Mr. Johnston and Ms. Varni have worked on together to complete.

In addition to the Capitol, LAA has been responsible for three of the four building remodel projects during their tenure; these are the Terry Miller Legislative Office Building, the Thomas B. Stewart Legislative Office Building and the Legislative Finance Building. As you know, Legislative Audit is responsible for the recent Legislative Audit 6th Floor Remodel in the State Office Building.

These four projects were handled two different ways, through either an Invitation to Bid (ITB) for external General Contractors or through a more internal process using the Capitol Building Manager as the General Contractor; a process designed to save on project costs associated with markup and profit.

Legislative Council has also handled procurement for the four LAA projects using two methods. The first procurement method included Council approval for the total amount for the project at the beginning of the project. The second method required Council approval for every item over \$25,000 over the course of project.

Legislative Council has a history of up-front approval of the solicitation, award and expenditure for projects by designating a sum of money intended to cover the entire project. The Terry Miller, Thomas Stewart and Legislative Audit remodels were approved up-front with the exception of required change orders. The Legislative Finance remodel went before Council each time an individual expenditure or change order exceeded \$25,000.

I'll provide a brief summary of each of the projects for you. Back-up material is provided at the rear of the packet and I will certainly be open to completing additional research at the request of Council members:

Legislative Audit Remodel - administered by Kris Curtis

1. Department of Administration - ACC, General Contractor
 - Cost of Remodel: \$389 per sq. ft. totaling \$1,492,618
 - 3 funding change orders totaling \$316,932.97 (approx. 20% total project cost).

Legislative Affairs Agency Remodels - administered by D. Johnston & P. Varni

1. Terry Miller LOB - Don Johnston, General Contractor
 - Cost of Remodel: \$102 per sq. ft. totaling \$3,441,800
 - 25 funding change orders (ten different construction contractors) totaling \$243,484.37 (approx. 7% total project cost)
2. Thomas Stewart LOB - Silver Bow Construction, General Contractor
 - Cost of Remodel: \$359 per sq. ft. totaling \$5,104,143
 - 25 funding change orders totaling \$265,094.69 (approx. 5% total project cost)
3. Legislative Finance LOB - Don Johnston, General Contractor
 - Cost of Remodel: \$254 per sq. ft. totaling \$724,991
 - 6 funding change orders totaling \$70,675 (approx. 9.5% total project cost)*
*2 of the 6 change orders were not required by code and were at the specific request of the Legislative Council Chair for a sprinkler system and a larger water service into the building due to installation of the sprinkler system, which totaled \$24,335.

We are tasked as a Legislature to ensure responsible and transparent spending of the State dollars of which we have been entrusted. Taking the time to understand significant expenditures and change orders is imperative. However, I also believe that the focus should include the realization that the four projects in question are less than typical on buildings that are advanced in age and often behind in modern code compliance. The majority of the change orders are associated with project tasks that would have been difficult to identify in advance.

Taking the above statement into consideration, I personally feel that the Legislative Affairs Agency has strictly followed Legislative Procurement Policies and the direction of Legislative Council during the process of completing the projects outlined above.

Legislative Council is charged with the responsible fiscal management of Legislative projects. Unless we as a Council choose to look at approving project costs up-front or putting additional contingency funds into the contract structure in strict accordance with

procurement procedures, Legislative Council responsibilities will continue to include approving each change order item that exceeds \$25,000 or 10% of the original amount of the construction contract whichever is more, a second set of watchful eyes that I find imperative to a robust and transparent public process.

Enclosures

**LEGISLATIVE AUDIT REMODEL PROJECT
CHANGE ORDER SUMMARY**

1. Lighting upgrades - \$27,467.58
2. Architectural engineering; removal and replacement of ductwork - \$201,578 + a 2% administrative fee of \$4031.56 = \$205,609.56
3. Electrical network; dimming controls for lighting; additional asbestos air monitoring - \$82,211.60 + a 2% administrative fee of \$1,644.23 = \$83,855.83

GRAND TOTAL: \$316,932.97

**LEGISLATIVE FINANCE BUILDING PROJECT
CHANGE ORDER SUMMARY**

1. Install concrete sump in crawl space and drain pipe to exterior, provide shoring under existing east and west footings at center of basement - \$16,647
2. South wall drain pipe, additional concrete work to prevent undermining of existing footings & water infiltration into crawl space, demo framing below grade & provide concrete infill at NW corner - \$22,852
3. Excavate and dispose of contaminated soil - \$4,981
4. Additional cost for labor and materials to install dry type fire sprinkler system for outside exposure coverage on West wall only by Capital Inn. This change order was requested by Council Chair - \$9,040
5. Installation of a 6" water service to provide fire protection and domestic water as a result of the request of the Council Chair for a sprinkler system on the West wall - \$15,295
6. Install an additional 4" conduit across Main Street from the vault @ 4th & Main to the Finance Building. Conduit will terminate in the IT Room of the Finance Building with pull strings installed. This was requested by our IT Manager for installation and ongoing maintenance of fiber optic cables - \$1,860

GRAND TOTAL: \$70,675*

*Two change orders totaling \$24,335 were at the request of the Council Chair and were not required by code.



STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY

CHANGE ORDER

Project (ITB) No.: 541

Project (ITB) Title: Legislative Finance Building Remodel -
Structural Construction

Contractor Name: Carver Construction, LLC

Address: P.O. Box 240475 Douglas, AK 99824

Seal of an Alaskan Professional
Engineer (If Required)



Change Order No.: 3

Change Order Summary:

Extension in Time Request: ☐ Yes ☒ No

New Completion Date: N/A

Total Amount of Initial Contract: \$ 73840.00

Total Cumulative Amount of Previous
Change Orders. \$ 00.00

Amount of this Change Order: \$ 16647.00

Change in Contractor's Responsibility: ☐ Yes ☒ No
(Describe in Change Order Description)

Permission for previously approved subcontractor(s) to perform all or portions of the work described herein is checked ☐ Yes ☐ No ☐ N/A
The following change(s) in the above Contract are hereby made in accordance with the terms of the Contract and under the terms and conditions stated below. Price
adjustments resulting from inaccurate cost and pricing data are subject to the provisions of the ITB. This document shall become an amendment to the Contract and all
provisions of the Contract will be applicable. Change Orders are not considered granted until fully executed by the Agency.

Change Order Description: (If required, attached Description Continuation to this form. May use plain white paper)
(Include Cost and Pricing Data in Description)
**SEE ATTACHED COP #1-EXISTING SUMP-PIT/DRAINAGE SYSTEM & COP #3-EXISTING
FOUNDATION SHORING**

Submitted By: [Signature]
Contractor's Representative

Date: 8/29/11

Change Order for Extension in Time and Contractor's Responsibility only require the Project Director and Executive Director's approval.

Approved By: [Signature]
Don Johnston, Project Director

Date: 8/29/11

Approved By: [Signature]
Pamela A. Varni, Executive Director

Date: 8/29/11

Change Orders for changes to the initial contract amount require the approval of the Legislative Council Chair and the Agency's Executive Director. If the
cumulative value of all change orders for this project exceeds \$25,000, or 10 percent of the original amount of the contract, whichever is more, approval by the
Legislative Council Committee is required.

I certify that sufficient funds are available in an appropriation for this Change Order.

Certified By: [Signature]
Pamela A. Varni, Executive Director

Date: 8/29/11

Approved By: [Signature]
Senator Linda Menard, Chair
Alaska Legislative Council

Date: 9-08-2011

If required, Date of Legislative Committee Meeting: _____



STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY

CHANGE ORDER

Project (ITB) No.: 541

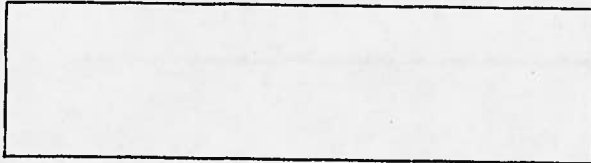
Change Order No.: 4

Project (ITB) Title: Legislative Finance Building Remodel -
Structural Construction

Contractor Name: Carver Construction, LLC

Address: P.O. Box 240475 Douglas, AK 99824

Seal of an Alaskan Professional
Engineer (If Required)



Change Order Summary:

Extension in Time Request: ☒ Yes ☐ No

New Completion Date: 10/11/11

Total Amount of Initial Contract: \$ 73840.00

Total Cumulative Amount of Previous
Change Orders: \$ 16647.00

Amount of this Change Order: \$ 22852.00

Change in Contractor's Responsibility: ☐ Yes ☒ No
(Describe in Change Order Description)

Permission for previously approved subcontractor(s) to perform all or portions of the work described herein is as checked: ☒ Yes ☐ No ☐ N/A

The following change(s) in the above Contract are hereby made in accordance with the terms of the Contract and under the terms and conditions stated below. Price adjustments resulting from inaccurate cost and pricing data are subject to the provisions of the ITB. This document shall become an amendment to the Contract and all provisions of the Contract will be applicable. Change Orders are not considered granted until fully executed by the Agency.

Change Order Description: (If required, attached Description Continuation to this form. May use plain white paper)

(Include Cost and Pricing Data in Description)

**SEE ATTACHED COP #5-SOUTH SIDE FOUNDATION DRAIN PIPE & COP #6-DC/VR - A001
MODIFICATIONS**

Submitted By: [Signature]

Date: 9/23/11

Contractor's Representative

Change Orders for Extension in Time and Contractor's Responsibility only require the Project Director and Executive Director's approval.

Approved By: [Signature]

Don Johnston, Project Director

Date: 9/30/11

Approved By: [Signature]

Pamela A. Varni, Executive Director

Date: 9/30/11

Change Orders for changes to the initial contract amount require the approval of the Legislative Council Chair and the Agency's Executive Director. If the cumulative value of all change orders for this project exceeds \$25,000, or 10 percent of the original amount of the contract, whichever is more, approval by the Legislative Council Committee is required.

I certify that sufficient funds are available in an appropriation for this Change Order.

Certified By: [Signature]

Pamela A. Varni, Executive Director

Date: 9/30/11

Approved By: [Signature]

Senator Linda Menard, Chair
Alaska Legislative Council

Date: 09/29/2011

If required, Date of Legislative Committee Meeting: Sept 29, 2011

Quotation



Po Box 33835 Juneau AK 99803

(907)-988-8080

Fax

Proposal Submitted to Legislative Affairs - attn: Don Johnston		Phone	Date 8/11/20
Street		Job Name Finance building remode	
City, State, Zip Code		Job Location 5th and main	
Architect	Date of Plans	Project Manager Chris Harmon	Job Phone 988 8080

We hereby submit the following quote:

To install 1 additional 4" conduit across main street from the vault @ 4th and main to the finance building. Conduit will terminate in the IT room of the finance building with pull strings installed.

Total cost of this quote \$ 1,6

Payment to be made as follows:
Monthly per Statement

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This estimate may be withdrawn by us if not accepted within 0 days

Acceptance of Estimate - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature:

Date of Acceptance:

Signature



STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY

CHANGE ORDER

Project (ITB) No.: 541

Change Order No.: 5

Project (ITB) Title: Legislative Finance Building Remodel -
Structural Construction

Contractor Name: Carver Construction, LLC

Address: P.O. Box 240475 Douglas, AK 99824

Seal of an Alaskan Professional
Engineer (If Required)



Change Order Summary:

Extension in Time Request: ☐ Yes ☒ No

New Completion Date: 10/11/11

Total Amount of Initial Contract: \$ 73840.00

Total Cumulative Amount of Previous
Change Orders: \$ 39499.00

Amount of this Change Order: \$ 4981.00

Change in Contractor's Responsibility: ☐ Yes ☒ No
(Describe in Change Order Description)

Permission for previously approved subcontractor(s) to perform all or portions of the work described herein is as checked: ☐ Yes ☐ No ☒ N/A

The following change(s) in the above Contract are hereby made in accordance with the terms of the Contract and under the terms and conditions stated below. Price adjustments resulting from inaccurate cost and pricing data are subject to the provisions of the ITB. This document shall become an amendment to the Contract and all provisions of the Contract will be applicable. Change Orders are not considered granted until fully executed by the Agency.

Change Order Description: (If required, attached Description Continuation to this form. May use plain white paper)

(Include Cost and Pricing Data in Description)

SEE ATTACHED COP #7-CONTAMINATED SOIL DISPOSAL

Submitted By: [Signature]
Contractor's Representative

Date: 10/27/11

Change Orders for Extension in Time and Contractor's Responsibility only require the Project Director and Executive Director's approval.

Approved By: [Signature]
Don Johnston, Project Director

Date: 12/7/11

Approved By: [Signature]
Pamela A. Varni, Executive Director

Date: 12/7/11

Change Orders for changes to the initial contract amount require the approval of the Legislative Council Chair and the Agency's Executive Director. If the cumulative value of all change orders for this project exceeds \$25,000, or 10 percent of the original amount of the contract, whichever is more, approval by the Legislative Council Committee is required.

I certify that sufficient funds are available in an appropriation for this Change Order.

Certified By: [Signature]
Pamela A. Varni, Executive Director

Date: 12/7/11

Approved By: [Signature]
Senator Linda Menard, Chair
Alaska Legislative Council

Date: 12/01/2011

If required, Date of Legislative Committee Meeting: Nov. 4, 2011



CHANGE ORDER REQUEST (PROPOSAL)

Project: Legislative Finance Building Remodel - Structural

Change Order Request Number: 7

ITB #541

From (Contractor): Carver Construction LLC

To: Don Johnson: Legislative Affairs Project Manager

Date: 10/5/11

A/E Project Number: 0985

Re: Contaminated Soil Disposal

Contract For: General Construction

This Change Order Request (C.O.R.) contains an itemized quotation for changes in the Contract Sum or Contract Time in response to proposed modifications to the Contract Documents based on Proposal Request No. N/A.

Description of Proposed Change:

Supply materials, equipment and labor necessary to excavate & dispose of the contaminated soil discovered while excavating for the new addition.

Note:

1. Refer to attached cost breakdown

Attached supporting information from:

☐ Subcontractor ☐ Supplier ☐ _____ ☐ _____

Reason For Change:

Per Owner's request

Does Proposed Change involve a change in Contract Sum?

☐ No ☒ Yes [Increase] [Decrease]

\$ 4981.00

Does Proposed Change involve a change in Contract Time?

☒ No ☐ Yes [Increase] [Decrease]

0 days.

Attached pages: ☒ Proposal Worksheet Summary: _____

☐ Proposal Worksheet Detail(s): _____

Signed by: Eric Carver 

Date: 10/5/11

Copies: ☐ Owner

☐ Consultants

☐ _____

☐ _____

☐ _____

☐ _____

☒ File

COP #7 - CONTAMINATED SOIL DISPOSAL - COST
BREAKDOWN

ITM				
#	Scope of Work			
1	Excavate, haul & dispose of contaminated soil			
				\$ -
				\$ -
				\$ -
	Materials:	Qty	U/M	Each
				Total
				\$ -
	Subtotal			\$ -
	Labor:			\$ -
				\$ -
	Administrative Rate	2 hr	\$	60.00
	Carpenter Rate	2 hr	\$	82.00
	Carpenter - OT Rate	4 hr	\$	123.00
				\$ -
	Subtotal			\$ 776.00
	Subcontractor:			\$ -
				\$ -
	Glacier State Contractors:			\$ -
	Excavate & Haul contaminated soil	1 ea	\$	1,800.00
	Disposal @ Bicknell site	1 ea	\$	1,755.00
				\$ -
	Subtotal			\$ 3,555.00
	Equipment:			\$ -
				\$ -
	Subtotal			\$ -
				\$ -
	Hard Cost			\$ 4,331.00
	P/O (15%)			\$ 649.65
				\$ -
	Total Cost			\$ 4,981
				\$ -
				\$ -
				\$ -
NOTES:				
1	Carl Perkins(Carver Employee), was on site for 4 hours of overtime while assisting and mitigating the removal, testing and return of necessary collection equipment(pickle barrel) for the contaminated soil.			\$ -
				\$ -
				\$ -

State of Alaska



Legislative Affairs Agency

Building Manager, Maintenance

State Capitol Room 12~ Juneau, AK 99801-1182~ Phone (907) 465-3708~ Fax (907) 465-3724

MEMORANDUM

TO: Pam Varni
Executive Director

FROM: Don Johnston, Building Manager
Maintenance

DATE: October 28, 2011

SUBJECT: ITB 541 Change Order #5

D

Change Order #5 is for the following:

Additional cost for labor and materials to excavate, remove and dispose of contaminated soil in location of old oil tank. Change Order #1 was a request for an extension in time to complete this work. Costs were unknown at that time and as stated on Change Order #1 would be addressed in a future change order.

JYL feels that the cost of \$4981.00 with 0 days added to the schedule is reasonable.

Total cost for CO #1 is \$4981.00.



STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY

CHANGE ORDER

Project (ITB) No.: ITB-542

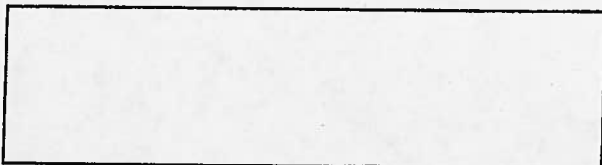
Change Order No.: 1

Project (ITB) Title: Legislative Finance Building Remodel-Mech

Contractor Name: Behrends Mechanical, Inc.

Address: PO Box 020347 Juneau, AK 99802

Seal of an Alaskan Professional
Engineer (If Required)



Change Order Summary:

Extension in Time Request: ☒ Yes ☐ No

New Completion Date: 4.1.2012

Total Amount of Initial Contract: \$111,660.00

Total Cumulative Amount of Previous
Change Orders: \$0-

Amount of this Change Order: \$9,040.00

Change in Contractor's Responsibility: ☒ Yes ☐ No
(Describe in Change Order Description)

Permission for previously approved subcontractor(s) to perform all or portions of the work described herein is as checked: ☐ Yes ☐ No ☐ N/A

The following change(s) in the above Contract are hereby made in accordance with the terms of the Contract and under the terms and conditions stated below. Price adjustments resulting from inaccurate cost and pricing data are subject to the provisions of the ITB. This document shall become an amendment to the Contract and all provisions of the Contract will be applicable. Change Orders are not considered granted until fully executed by the Agency.

Change Order Description: (If required, attached Description Continuation to this form. May use plain white paper)

(Include Cost and Pricing Data in Description)

See attached response for RFP-2 and note the comment about the water supply for the building. This is for the sprinklering of the West wall only.

Submitted By: Richard Behrends Richard Behrends President
Contractor's Representative

Date: 10.23.11

Change Orders for Extension in Time and Contractor's Responsibility only require the Project Director and Executive Director's approval

Approved By: Don Johnston Don Johnston, Project Director

Date: 10/24/11

Approved By: Pamela A. Varni Pamela A. Varni, Executive Director

Date: 10/24/11

Change Orders for changes to the initial contract amount require the approval of the Legislative Council Chair and the Agency's Executive Director. If the cumulative value of all change orders for this project exceeds \$25,000, or 10 percent of the original amount of the contract, whichever is more, approval by the Legislative Council Committee is required.

I certify that sufficient funds are available in an appropriation for this Change Order.

Certified By: Pamela A. Varni Pamela A. Varni, Executive Director

Date: 10/24/11

Approved By: Linda Menard Senator Linda Menard, Chair
Alaska Legislative Council

Date: 10/25/2011

If required, Date of Legislative Committee Meeting: n/a

Quotation



Po Box 33835 Juneau AK 99803
(907)-988-8080

Fax

Proposal Submitted to Legislative Affairs - attn: Don Johnston		Phone	Date 8/11/20
Street		Job Name Finance building remode	
City, State, Zip Code		Job Location 5th and main	
Architect	Date of Plans	Project Manager Chris Harmon	Job Phone 988 8080

We hereby submit the following quote:

To install 1 additional 4" conduit across main street from the vault @ 4th and main to the finance building. Conduit will terminate in the IT room of the finance building with pull strings installed.

Total cost of this quote \$ 1,6

Payment to be made as follows:
Monthly per Statement

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This estimate may be withdrawn by us if not accepted within 0 days

Acceptance of Estimate - The above prices specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance:

Signature



STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY

CHANGE ORDER

Project (ITB) No.: ITB-542

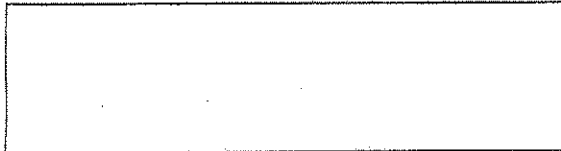
Change Order No.: 4

Project (ITB) Title: Legislative Finance Building Remodel-Mech

Contractor Name: Behrends Mechanical, Inc.

Address: PO Box 020347 Juneau, AK 99802

Seal of an Alaskan Professional
Engineer (If Required)



Change Order Summary:

Extension in Time Request: ☒ Yes ☐ No

New Completion Date: 7.20.12

Total Amount of Initial Contract: \$111,660.00

Total Cumulative Amount of Previous
Change Orders: \$9,040.00

Amount of this Change Order: \$15,295.00

Change in Contractor's Responsibility: ☒ Yes ☐ No
(Describe in Change Order Description)

Permission for previously approved subcontractor(s) to perform all or portions of the work described herein is as checked: ☐ Yes ☐ No ☐ N/A

The following change(s) in the above Contract are hereby made in accordance with the terms of the Contract and under the terms and conditions stated below. Price adjustments resulting from inaccurate cost and pricing data are subject to the provisions of the ITB. This document shall become an amendment to the Contract and all provisions of the Contract will be applicable. Change Orders are not considered granted until fully executed by the Agency.

Change Order Description: (If required, attached Description Continuation to this form. May use plain white paper)

(Include Cost and Pricing Data in Description)

See attached, the installation of a 6" water service to provide for fire protection and domestic water due to the CBJ project not being completed by the occupancy date for this building.

Submitted By: [Signature]
Contractor's Representative

Date: 6.25.12

Approved By: [Signature]
Don Johnston, Project Director

Date: 6/25/12

Approved By: [Signature]
Pamela A. Varni, Executive Director

Date: 6/26/12

Change Orders for changes to the initial contract amount require the approval of the Legislative Council Chair and the Agency's Executive Director. If the cumulative value of all change orders for this project exceeds \$25,000, or 10 percent of the original amount of the contract, whichever is more, approval by the Legislative Council Committee is required.

I certify that sufficient funds are available in an appropriation for this Change Order.

Certified By: [Signature]
Pamela A. Varni, Executive Director

Date: 6/26/12

Approved By: [Signature]
Senator Linda Menard, Chair
Alaska Legislative Council

Date: 06/26/2012

If required, Date of Legislative Committee Meeting: W/A



STATE OF ALASKA
LEGISLATIVE AFFAIRS AGENCY

CHANGE ORDER

Project (ITB) No.: 543
Project (ITB) Title: Leg Affairs Finance Bldg
Remodel
Contractor Name: Alaska Electric
Address: PO Box 33035 Juneau AK
99803
Seal of an Alaskan Professional
Engineer (If Required)

Change Order No.: 1

Change Order Summary:

Extension in Time Request: ☐ Yes ☒ No

New Completion Date:

Total Amount of Initial Contract: \$ 144,600

Total Cumulative Amount of Previous
Change Orders: \$ 0

Amount of this Change Order: \$ 1,800.00

Change in Contractor's Responsibility: ☒ Yes ☒ No
(Describe in Change Order Description)

Permission for previously approved subcontractor(s) to perform all or portions of the work described herein is as checked: ☐ Yes ☐ No ☒ N/A

The following change(s) in the above Contract are hereby made in accordance with the terms of the Contract and under the terms and conditions stated below. Price adjustments resulting from inaccurate cost and pricing data are subject to the provisions of the ITB. This document shall become an amendment to the Contract and all provisions of the Contract will be applicable. Change Orders are not considered granted until fully executed by the Agency.

Change Order Description: (If required, attached Description Continuation to this form. May use plain white paper)
(Include Cost and Pricing Data in Description)

materials, labor, trenching, fill, wire drilling

Please see attached

Submitted By: Chris Harmon
Contractor's Representative

Date: 8/12/11

Approved By: [Signature]
Don Johnston, Project Director

Date: 8/15/11

Approved By: Pamela A. Varni
Pamela A. Varni, Executive Director

Date: 8/18/11

Change Orders for changes to the initial contract amount require the approval of the Legislative Council Chair and the Agency's Executive Director. If the cumulative value of all change orders for this project exceeds \$25,000, or 10 percent of the original amount of the contract, whichever is more, approval by the Legislative Council Committee is required.

I certify that sufficient funds are available in an appropriation for this Change Order.

Certified By: Pamela A. Varni
Pamela A. Varni, Executive Director

Date: 8/18/11

Approved By: _____
Senator Linda Menard, Chair
Alaska Legislative Council

Date: _____

If required, Date of Legislative Committee Meeting: n/a

Quotation



Po Box 33835 Juneau AK 99803

(907)-988-8080

Fax

Proposal Submitted to Legislative Affairs - attn: Don Johnston		Phone	Date 8/11/20
Street		Job Name Finance building remode	
City, State, Zip Code		Job Location 5th and main	
Architect	Date of Plans	Project Manager Chris Harmon	Job Phone 988 8080

We hereby submit the following quote:

To install 1 additional 4" conduit across main street from the vault @ 4th and main to the finance building. Conduit will terminate in the IT room of the finance building with pull strings installed.

Total cost of this quote \$ 1,6

Payment to be made as follows:
Monthly per Statement

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Chris Harmon

Note: This estimate may be withdrawn by us if not accepted within 0 days

Acceptance of Estimate - The above prices specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance:

Signature