

ALASKA STATE LEGISLATURE

HOUSE FINANCE COMMITTEE

Representative Mike Hawker
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State Capitol 505
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State Capitol 515
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HOUSE FINANCE COMMITTEE RULES

TIME:

1:30 p.m. to 3:30 p.m. (longer if necessary)

Please notify the appropriate Co-Chairman if you must be absent from or leave during a meeting:

Rep. Stoltze-legislation/Capital Budget

Rep. Hawker-Operating/Supplemental Budgets

If possible let the Chairmen's offices know where you can be reached in case you are needed for a vote or to establish a quorum. Members must be present to vote on passage of a bill from committee and to sign committee reports.

If you are requesting an excused absence from the Call of the House, both Co-Chairmen must approve the absence from committee. Once approved by the Co-Chairmen, please bring a copy of the excused absence to Capitol 505.

COMMITTEE QUORUM AND VOTING RULES:

A quorum of the majority of the committee membership (six members) is necessary to vote or take any Committee action.

If fewer than eleven members are present, motions to amend may be adopted by a majority of those present, but under no conditions will the number of votes required for adoption of an amendment be less than five.

Members participating via teleconference may be considered for the purposes of establishing quorum.

CONFLICTS OF INTEREST/ABSTENTION FROM VOTING

It is not required to request to abstain from voting to report a bill from committee due to conflict of interest. However, if members would like to declare a conflict of interest and request to abstain from voting, they may.

AMENDMENTS:

When possible, amendments should be drafted by Legislative Legal Services to ensure conformity and legality. This will facilitate the transmittal of amended legislation.

All amendments to legislation **must** be turned into the appropriate Co-Chairman's office **24 hours prior** to a bill hearing in House Finance. This will be strictly enforced this year. We will hold bills over if amendments need to be done but are not submitted 24 hours ahead.

COMMITTEE REPORTS

Members must be present to sign the committee report. Please do not leave the room before signing. Staff is unable to track down members for their signature. A legal memo is attached concerning the signing of committee reports.

DRAFT HFC COMMITTEE SUBSTITUTES

Only the Chairmen and their staff may request draft House Finance Committee Substitutes. Members may request blank committee substitutes or submit their requests as amendments.

TELECONFERENCE PARTICIPATION:

When necessary, members may participate via teleconference. They may vote on amendments and any other committee action. However, they may not vote to move a bill from committee. A member must be physically present to vote on the passage of a bill from committee. Attached is a memo from legal regarding teleconference participation.

NOTICE REQUIREMENTS:

Written notice of the time, place, and subject matter of all House Finance Committee meetings shall be given in accordance with Rule 23 of the Uniform Rules.