

Alaska State Legislature

Legislative Affairs Agency

Administrative Services, Procurement & Supply Section
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MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer

DATE: February 11, 2026

SUBJ: RFQ 692 - Senate and House Finance Committee Rooms and Offices Carpet Purchase Request

The Legislative Affairs Agency issued RFQ 692 to solicit bids from carpet vendors to provide carpet for the Senate and House Finance committee rooms as well as any offices directly accessible from those committee rooms.

RFQ 692 closed yesterday, February 10, 2026, and the Agency needs additional time to evaluate the bids received. The RFQ evaluation is based on the best total price of products that match the specifications of the RFQ; to ensure bidder products meet those specifications, the Agency requested product samples and receipt will take an additional few weeks.

Therefore, the Agency is requesting Legislative Council authorize the Agency to purchase the carpet in an amount not to exceed \$66,000 from a responsive bidder with the lowest bid price that also matches the specifications of the RFQ.

MOTION: I move that Legislative Council authorize the Legislative Affairs Agency to award the purchase of carpet to a vendor responsive to RFQ 692 in an amount not to exceed \$66,000.