

Alaska State Legislature

Legislative Affairs Agency

Administrative Services, Procurement & Supply Section
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MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: JC Kestel, Procurement Officer

DATE: December 11, 2025

SUBJ: Assignment and Renewal No. 1 of the Contract for Capitol Security Screening Services

The current contract with Universal Protection Service, Limited Partnership for security screening services at the Capitol is set to expire on December 31, 2025. Recently Universal Protection Service, Limited Partnership created a new Alaska corporation entity with the same name as their previous Alaska corporation entity through a business reorganization process and, as a result, the contract needs to be assigned to the newly formed corporation.

The Legislative Affairs Agency requests Legislative Council's approval to proceed with Assignment and Renewal No. 1 of the contract. This assignment and renewal would assign the contract to the recently formed corporation and extend the contract for the period of January 1, 2026, through December 31, 2026. If approved, four (4) additional one-year renewal options will remain before a new solicitation is required.

Capitol Security Screening Services Contract

Contractor: Universal Protection Service, Limited Partnership
Renewal No. 1 Period: January 1, 2026 - December 31, 2026
Contract Amount: \$65,000.00

MOTION: I move that the Legislative Council approve Assignment and Renewal No. 1 of the Contract for security screening services to Universal Protection Service, Limited Partnership in an amount not to exceed sixty-five thousand dollars (\$65,000.00).