

**ALASKA STATE LEGISLATURE
LEGISLATIVE COUNCIL**

**NOVEMBER 5, 2025
1:00 PM**

MEMBERS PRESENT

Representative Sara Hannan, Chair
Senator Gary Stevens, Vice Chair
Representative Ashley Carrick
Representative Bryce Edgmon
Representative Chuck Kopp
Representative Mike Prax
Representative Calvin Schrage
Representative Louise Stutes
Senator Matt Claman
Senator Jesse Kiehl

MEMBERS ABSENT

Senator Cathy Giessel
Senator Elvi Gray-Jackson
Senator Lyman Hoffman
Senator Bert Stedman
Representative Donna Mears (alternate)
Senator Löki Tobin (alternate)

OTHER MEMBERS PRESENT

Representative Carolyn Hall

AGENDA

APPROVAL OF AGENDA
APPROVAL OF MINUTES
COMMITTEE BUSINESS
EXECUTIVE SESSION

SPEAKER REGISTER

Jessica Geary, Executive Director, Legislative Affairs Agency (LAA)
JC Kestel, Procurement Officer, LAA
Shay Wilson, Chief Information Officer, LAA
Tim Powers, Chief Technology and Outreach Officer, LAA

I. Call to Order

1:05:13 PM

CHAIR HANNAN called the Legislative Council meeting to order at 1:05pm on November 5, 2025, in the Denali Room of the Anchorage Legislative Office Building.

Present at the call were Representatives Carrick, Edgmon, Kopp, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens.

Nine members present.

Representative Prax joined the meeting at 1:49pm.

II. Approval of the Agenda

1:07:10 PM

VICE CHAIR STEVENS moved and asked unanimous consent that Legislative Council approve the agenda as presented.

The motion passed without objection.

III. Approval of Minutes

a. September 10, 2025, Meeting Minutes

1:07:27 PM

VICE CHAIR STEVENS moved and asked unanimous consent that Legislative Council approve the minutes dated September 10, 2025, as presented.

The minutes were approved without objection.

IV. Committee Business

**a. Assembly Building Property Management Contract
Amendment for Special Session Management Costs**

1:07:58 PM

VICE CHAIR STEVENS moved that Legislative Council approve Amendment No. 1 of the Agency's contract with TNT Realty, LLC dba Juneau Real Estate, to increase the contract amount by \$4,165.00 to a total of \$163,345.00.

CHAIR HANNAN objected for the purpose of discussion and asked Procurement Officer JC Kestel to speak to this item.

JC KESTEL, Procurement Officer, Legislative Affairs Agency (LAA), stated the Agency has a contract with TNT Realty, LLC dba Juneau Real Estate (JRE) for property management services for the Assembly Building Apartments and has had it in place for

almost two years. This amendment request is to increase the contract amount to account for the special session that occurred in August. There is a different billing rate for session months and interim months in this contract. This amendment would bring the Agency whole for the contract period with the contractor.

There was no discussion, and a roll call vote was taken.

1:09:48 PM

YEAS: Representatives Carrick, Edgmon, Kopp, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens

NAYS: none

The motion passed 9-0.

**b. Assembly Building Property Management Contract Renewal
No. 1**

1:10:54 PM

VICE CHAIR STEVENS moved that Legislative Council approve Renewal No. 1 of the contract for property management services of the Assembly Building Apartments with TNT Realty, LLC dba Juneau Real Estate in an amount not to exceed \$172,535.30.

CHAIR HANNAN objected for the purpose of discussion and asked Procurement Officer JC Kestel to speak to this item.

MR. KESTEL stated that the Agency has been working with JRE for property management of the Assembly Building Apartments (ABA) for the past two years. The Agency is satisfied with JRE's performance and is requesting to exercise Renewal No. 1 of five renewals total. If approved, this would renew the contract for the period of December 1, 2025, through November 30, 2027.

CHAIR HANNAN clarified that this renewal would now include special session coverage which the first contract did not.

MR. KESTEL confirmed that and mentioned that the Agency has built some contingency funds into the not to exceed amount to allow for two special sessions in the two-year contract period.

CHAIR HANNAN stated that in case there was confusion, it was made clear on the record that the first amendment was just amending the two-year contract to include special session funds which were not included in the original contract that expires on November 30, 2025. The first renewal of the ongoing contract will now include those contingency funds in case there are special sessions.

REPRESENTATIVE KOPP asked whether the committee had taken the two agenda items out of order and if the motion needed to be restated.

CHAIR HANNAN clarified that restating the motion was not necessary. She explained that the first motion passed pertained to the contract currently in place, which expires on November 30, 2025, and that the only change in that action was an amendment to cover special session costs. She added that the motion now before the committee concerned renewing the contract for an additional two-year period.

Chair Hannan noted that it required reviewing the materials several times to ensure the dates were sequenced correctly and commended staff, stating they had indeed sequenced the dates correctly.

REPRESENTATIVE STUTES stated that she wanted to preface her remarks by noting she is a satisfied tenant and appreciates the service. She then observed that the item before the committee is a two-year contract for \$172,000, which she calculated to be slightly more than \$7,000 per month. She asked what services are provided for that amount.

MR. KESTEL responded that the property management company provides full services for the Assembly Building Apartments, with the Agency assisting only as needed. These services include managing all leasing activity and working with tenants throughout the duration of their leases. The company also oversees contracted services at the facility, such as janitorial work and necessary repairs. In addition, they conduct annual inventories and move-out inventories, ensure compliance with Legislative Council policies, and work with the Agency to reconcile payments for leases and building services. He concluded by noting that LAA Executive Director Geary may be able to provide additional details he may have missed.

REPRESENTATIVE STUTES asked whether the State is charged additional fees when maintenance work is required. She added that, in her view, paying more than \$7,000 per month for property management services seemed somewhat steep.

JESSICA GEARY, Executive Director, LAA, clarified that during the legislative session the property management fee is \$8,715 per month, and during the interim it is \$4,550 per month. She stated she wanted to ensure it was clear that different rates are charged for session and interim periods.

She further explained that Juneau Real Estate has three staff members, and any work that can be performed by them is included in the management fee. However, certain services, such as janitorial work for common areas, move-out cleaning, or maintenance that the property managers cannot perform, are contracted out as needed.

Ms. Geary added that for fiscal year 2025, the Assembly Building Apartments generated \$209,000 in revenue, with expenditures totaling \$200,000, meaning the facility is paying for itself and generating a small surplus.

REPRESENTATIVE STUTES stated that while the building may be paying for itself, she presumed that calculation does not include the cost of the improvements made to the building. She asked, as a point of clarification, whether those expenses had been factored into the numbers Ms. Geary mentioned.

MS. GEARY confirmed that the figures did not include any of the construction costs associated with bringing the building to its current condition.

REPRESENTATIVE STUTES again expressed that she is delighted to live in the building and is satisfied with the services provided. She noted that, having had multiple rental properties herself, the management fee seemed somewhat high to her. She added that she appreciated the opportunity to ask the questions.

With no further discussion, Chair Hannan removed her objection, and a roll call vote was taken.

1:19:27 PM

YEAS: Representatives Carrick, Edgmon, Kopp, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens

NAYS: none

The motion passed 9 to 0.

The original vote was 8 to 1. Representative Stutes requested to change her vote from "nay" to "yea" resulting in a final vote of 9 to 0.

**c. IT 4-Year Technology Plan Update and Gartner Inc.
Professional Services Contract Renewal No. 1**

1:21:08 PM

VICE CHAIR STEVENS moved that Legislative Council approve Renewal No. 1 of the Gartner contract not to exceed \$262,700.

CHAIR HANNAN objected for the purpose of discussion and asked Chief Information Officer Shay Wilson and Chief Technology and Outreach Officer Tim Powers to speak to this item.

SHAY WILSON, Chief Information Officer, LAA, stated that the Four-Year Technology Plan approved by Legislative Council in April 2024 identified five key initiatives: value, reliability and support; cybersecurity risk management; outreach and technological solutions; artificial intelligence; hybrid IT and secure government cloud services. Eighteen months later, each initiative now has at least one attached and substantially completed project.

He reported that the Division of Technology and Information (DTI) implemented a ticketing system, is moving Microsoft security reporting and monitoring to the Cloud, and has made significant progress on the eight projects outlined in the plan. The telephone system replacement is underway, with several offices completing transition, and the Capitol is expected to be completed before session. Infrastructure improvements are about ninety percent complete. The hardware refresh is in its cleanup phase. Capitol audiovisual upgrades were completed last session with additional work scheduled for Anchorage where audiovisual upgrades will begin in January. Access control upgrades in the Capitol are complete with comparable work ongoing in Anchorage. He noted that DTI has begun work on the next four-year technology plan. Mr. Wilson credited his staff for these accomplishments and stated that Gartner's technical expertise and support helped accelerate project development and reduce design time.

Regarding the Gartner renewal, he said the contract includes a step up to \$262,700, although DTI is negotiating to remove the CISO component and remains satisfied with the current service level. Because negotiations are not yet complete, DTI is requesting approval for an amount not to exceed \$262,700, with the expectation that the final cost will be lower.

REPRESENTATIVE CARRICK stated she was not familiar with the initiative and asked what were the five key initiatives that are on schedule for completion. Noting the memo dated October 26 indicated that final contract figures may not be available

before the expiration date, she asked if Mr. Wilson had any estimate of how much the final amount might differ from the figure being considered for approval.

MR. WILSON responded that the Four-Year Technology Plan he referenced is attached to the April 2024 Legislative Council meeting in BASIS and that he could provide it after the meeting. He stated that the plan identified five key initiatives: value, reliability, and support; cybersecurity and information risk management; outreach and technological solutions; artificial intelligence; and hybrid IT and secure government services. The related projects are outlined in the same document.

Regarding the contract amount, he said negotiations with Gartner to remove the step-up are not finalized. He expects to have the final figure before the contract expires, although not in time to return to Council, which is why the requested approval is for the full amount of \$262,700.

REPRESENTATIVE CARRICK followed up noting her recent conversation with Mr. Powers regarding IT upgrades at the Anchorage LIO. Recalling that a separate quote had been provided for potential upgrades at the Fairbanks LIO, she asked whether that quote or effort was connected to the Four-Year Technology Plan or if it was a separate issue.

TIM POWERS, Chief Technology and Outreach Officer, LAA, responded that the two efforts are separate projects. Explaining that the audiovisual upgrade in Anchorage began more than three years ago under a contract with K2 Audio, and that all audiovisual work has occurred outside of the Gartner contract.

VICE CHAIR STEVENS asked whether the goal of the access control upgrades is to allow a single key FOB to work in both Anchorage and Juneau, noting that members are often unsure which FOB operates at which location.

MR. WILSON responded that DTI is working with the contractor to replace the access readers in Anchorage. Once that work is complete, members will only need one FOB. He confirmed that the replacement is not yet finished.

With no further discussion, Chair Hannan removed her objection, and a roll call vote was taken.

1:32:34 PM

YEAS: Representatives Carrick, Edgmon, Kopp, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens

NAYS: none

The motion passed 9 to 0.

d. Representative Hall Travel Expenses

CHAIR HANNAN stated that per Legislative Council policy, if a legislator or legislative employee misses the 60-day deadline for claiming expenses following business travel, the reimbursement claim must come before Legislative Council.

1:34:02 PM

VICE CHAIR STEVENS moved that Legislative Council approve Representative Hall's late travel reimbursement request for travel which took place from August 3 to August 10, 2025, and August 11 to August 13, 2025.

CHAIR HANNAN objected for the purpose of discussion and stated that Representative Hall was online and available for questions.

Seeing no questions or discussion, Chair Hannan removed her objection and a roll call vote was taken.

1:34:44 PM

YEAS: Representatives Carrick, Edgmon, Kopp, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens

NAYS: none

The motion passed 9 to 0.

V. Executive Session

- a. Cybersecurity Briefing**
 - i. Computer Systems Acceptable Use Policy Update**
- b. RFP 685 - Office of Victims' Rights Case Management System**

CHAIR HANNAN stated that Council would now go into Executive Session for a cybersecurity briefing, a computer systems acceptable use policy update, and an RFP for a case management system for the Office of Victims' Rights.

1:36:00 PM

VICE CHAIR STEVENS moved Legislative Council go into Executive Session under Uniform Rule 22(B)(1), discussion of matters, the immediate knowledge of which would adversely affect the finances of a government unit and 22(B)(3), discussion of a matter that may, by law, be required to be confidential. The following people may remain in the room or on-line for the executive session:

Jessica Geary, Santé Lesh, Emily Nauman, Tim Powers, Shay Wilson, JC Kestel, Ernest Daigle, Angela Garay, Linnea Dishner, Diana Kniazewycz, Sabrina Javier, any legislators not on Legislative Council, and any staff of Legislative Council members.

1:36:56 PM

Council went into Executive Session.

2:48:04 PM

Council came out of Executive Session.

2:48:23 PM

Roll was taken to establish a quorum. Present at the call were: Representatives Carrick, Edgmon, Kopp, Prax, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens.

Ten members present.

a. Cybersecurity Briefing

i. Computer Systems Acceptable Use

2:49:50 PM

VICE CHAIR STEVENS moved that Legislative Council approve the updated Legislative Council Computer Systems Acceptable Use Policy as presented, except for the use of artificial intelligence (AI).

CHAIR HANNAN asked Chief Information Officer Shay Wilson to speak to this item.

MR. WILSON explained that the revisions in the Computer Systems Acceptable Use Policy include general language clean up, such as removing unnecessary capitalization of "legislator" and "intranet," replacing archaic references to "electronic mail" with "email," and updating awkward phrasing related to early social media use. The policy also adds a new section requiring mandatory cybersecurity awareness training. This training will be brief, ongoing throughout the year, and paired with a biennial review of the policy as part of additional LAA training.

Mr. Wilson noted that mandatory training was one of four recommendations from the cybersecurity assessment conducted in July. The other recommendations were enabling multifactor authentication on Virtual Private Network (VPN) connections, increasing password complexity, and requiring additional verification for privileged administrative actions.

2:51:56 PM

Council took a brief at ease.

2:52:13 PM

Council returned from a brief at ease.

Seeing no questions or further discussion, Chair Hannan removed her objection, and a roll call vote was taken.

2:52:28 PM

YEAS: Representatives Carrick, Edgmon, Kopp, Prax, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens

NAYS: none

The motion passed 10 to 0.

b. RFP 685 - Office of Victims' Rights Case Management System

2:53:49 PM

VICE CHAIR STEVENS moved that Legislative Council approve award of RFP 685 to Karpel Computer Systems, Inc. with a not to exceed contract value of \$180,000.00.

CHAIR HANNAN objected for the purpose of discussion and asked Procurement Officer JC Kestel to speak to this item.

MR. KESTEL stated that in May of 2025 the Agency issued RFP 685 to solicit proposals for a new case management system for the Office of Victims' Rights. The solicitation was posted on the State's Online Public Notice system and emailed to multiple vendors. The RFP closed in September with twelve proposals received. Six were found non-responsive, and the remaining six were evaluated by a Proposal Evaluation Committee (PEC). The top three proposals advanced to a live demonstration evaluation round. After final scoring, the PEC awarded 888.72 points to Karpel Computer Systems, Inc., and recommended awarding RFP 685 to that vendor.

Seeing no questions or further discussion, Chair Hannan removed her objection, and a roll call vote was taken.

2:55:53 PM

YEAS: Representatives Carrick, Edgmon, Kopp, Prax, Schrage, Stutes, Hannan; Senators Claman, Kiehl, Stevens

NAYS: none

The motion passed 10 to 0.

VI .Adjournment

There being no further business before the committee, the Legislative Council meeting was adjourned at 2:57pm.

2:57:09 PM