

Alaska State Legislature
Select Committee on
Legislative Ethics

1500 West Benson Blvd, Suite 220
Anchorage, AK 99503
Phone: (907) 269-0150
Ethics.Committee@akleg.gov

Mailing Address:
PO Box 90251
Anchorage, AK 99509-0251
Website: <http://ethics.akleg.gov>

Full Committee Meeting
TUESDAY, SEPTEMBER 23, 2025
Noon – 2:30 PM
Denali Room, Anchorage LIO

(Meeting will be teleconferenced
Anchorage Only: 563-9085 Juneau Only: 586-9085
Outside Anchorage or Juneau: 1-844-586-9085)

FULL COMMITTEE: Open Session (+) indicates background material in packet.

1. CALL THE MEETING TO ORDER
2. INTRODUCTION OF NEW STAFF
3. APPROVAL OF AGENDA (+)
4. PUBLIC COMMENT
5. Motion to go into **EXECUTIVE SESSION** *to discuss matters which by law must remain confidential under AS 24.60.160, Uniform Rule 22(b) regarding executive sessions, and Rules of Procedure Section 5: Executive Sessions and discussion of matters, the immediate knowledge of which would adversely affect the finances of a governmental unit, and discussion of subjects that tend to prejudice the reputation and character of a person.*
6. EXECUTIVE SESSION (+)
7. PUBLIC SESSION
8. STATE BENEFIT AND LOAN PROGRAM ANNUAL REVIEW (+)
 - a. Dept of Commerce, Community, and Economic Development - Division of Investments
 - b. Department of Environmental Conservation
 - c. Department of Natural Resources
 - d. Department of Transportation
9. SEALASKA INTERNSHIP REQUEST (+)
10. GRADUATION CERTIFICATE/CONGRATULATORY LETTER UPDATE (+)
11. STAFF REPORT (+)

- a. Budget (+)
 - i. FY 2025 final report (+)
 - ii. FY 2026 authorization/status (+)
 - b. Staff Report of Informal Advice (+)
 - c. COGEL conference update
 - d. Staffing Update Workload
12. SUBCOMMITTEE REPORTS (+)
- a. Travel policy guidelines
 - b. Rules of Procedure
 - c. Ethics legislation
13. OTHER BUSINESS`
14. ADJOURN

Sec. 24.60.050. State programs and loans.

(a) A legislator or legislative employee may, without disclosure to the committee, participate in a state benefit program or receive a loan from the state if the program or loan is generally available to members of the public, is subject to fixed, objective eligibility standards, and requires minimal discretion in determining qualification.

(b) The committee shall review state benefit programs and state loans and annually publish a list of programs and loans, designating which ones do not meet the standards of (a) of this section.

(c) A legislator or legislative employee who participates in a program or receives a loan that is not exempt from disclosure under (a) of this section shall file with the committee by the date required under [AS 24.60.105](#) a disclosure stating the amounts of the loans outstanding or benefits received during the preceding calendar year from nonqualifying programs. If the committee requests additional information necessary to determine the propriety of participating in the program or receiving the loan, it shall be promptly provided. The committee shall maintain the disclosure as a public record and promptly forward the information contained in the disclosure to the presiding officer of each house who shall have it published in the supplemental journals on or before the next regularly scheduled publication of ethics disclosures. If a legislator or legislative employee asks the committee to keep any part of the disclosure confidential and a quorum of the committee determines by vote of a majority of committee members that making the entire disclosure public would cause an unjustifiable invasion of personal privacy, the committee may elect to publish only the fact that a person has participated in the program and the amount of benefit that the unnamed person received. The committee shall maintain the disclosure of the name of the person as confidential and may only use the disclosure in a proceeding under [AS 24.60.170](#). If the disclosure becomes part of the record of a proceeding under [AS 24.60.170](#), the disclosure may be made public as provided in that section.

(d) If loan proceeds or other program benefits are received from nonqualifying programs or loans after the end of a calendar year, the legislator or legislative employee shall file a statement with the committee within 30 days after the beginning of participation in the state program or receipt of proceeds from the state loan or by the date required under [AS 24.60.105](#), whichever is later. If the committee receives the statement while the legislature is in session, it shall promptly forward the statement to the chief clerk of the house or the secretary of the senate, as appropriate, who shall cause it to be published in the supplemental journal. If the committee receives a statement while the legislature is not in session, it shall forward the statement to the chief clerk of the house or the secretary of the senate for publication when the legislature next convenes.

(e) If the committee determines that a legislator or legislative employee received a

state benefit or loan as a result of unfair or improper influence, the committee may initiate a complaint or take other appropriate action. In addition, the committee shall refer the matter to the attorney general for action under other civil or criminal laws.

(f) The committee shall annually recommend to the Legislative Budget and Audit Committee the programs and loans to be audited by the division of legislative audit during the following year, including the scope of the audit. The records of the relevant state agencies shall be made available to the division of legislative audit. The division of legislative audit shall prepare a report to the Legislative Budget and Audit Committee on its findings. The report is confidential until it is released by the Legislative Budget and Audit Committee.

By email only

Subject line: Annual State Benefit and Loan Programs Review under AS 24.60.050

Good morning,

The Select Committee on Legislative Ethics, under AS 24.60.050, is required annually to publish an updated list of State of Alaska Benefit Programs and Loan programs that are not:

- generally available to members of the public
- subject to fixed, objective eligibility standards; and
- minimal discretion in determining qualification.

Please review the enclosed list of programs that currently require disclosure and take one or more of the required actions.

- Need to add a new program or make changes to make to an existing program?**
Complete the Add or Change a State Benefit of Loan Program section of the **2026 Benefit or Loan Review Form** and return it to the Ethics Office by mail or by email.
- Need to remove a program from the list?** Complete the Add or Change a State Benefit or Loan Program section of the **2026 Benefit or Loan Review Form** and return it to the Ethics Office by mail or by email. Provide documentation demonstrating:
 - The standards have changed; or
 - The program no longer exists; or
 - The program has been transferred to another department
- No changes needed?** Email ethics.committee@akleg.gov stating that no changes are needed.

Note that the Ethics Committee will review all change request at their next regularly scheduled meeting. The committee may ask that a department contact be available either in person or remotely to answer questions regarding change requests. You will be notified of the meeting time and location.

Your response by Monday, August 18, 2025, is appreciated. Contact the Ethics Office by reply email or call 907-269-8179 with questions. Thank you for your assistance.

Sincerely,

Jacqueline Yeagle, Administrative Assistant
Select Committee on Legislative Ethics
Phone: (907) 269-8179

Encl: List of 2025 State Benefit and Loan Programs requiring disclosure
2026 Benefit and Loan Review Form
Copy of department response for the 2025 program list

Alaska State Legislature
Select Committee on Legislative Ethics
PO Box 90251, Anchorage, AK 99509-0251
PHONE (907) 269-0150 **FAX** (907) 269-0152
ethics.committee@akleg.gov

2026 BENEFIT AND LOAN REVIEW FORM

AS 24.60.050

Department: _____ Division: _____

Agency: _____

Contact person: _____ Phone: _____

ADD OR CHANGE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: _____

PURPOSE: _____

METHOD FOR APPLICATION TO RECEIVE BENEFIT OR LOAN: _____

ELIGIBILITY REQUIREMENTS: _____

TERMS: (minimum/maximum amounts, interest rates, assumable loan, collateral required, maximum term, fees, etc.) _____

IDENTIFY THE STANDARD OR STANDARDS THE PROGRAM **DOES NOT MEET**. Contact the Ethics Office at 907-269-0150 if you have questions.

- The benefit program or loan is generally available to members of the public
- Is subject to fixed, objective eligibility standards
- Requires minimal discretion in determining qualification

REMOVE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: _____

IF REMOVING A PROGRAM, PLEASE CHECK APPLICABLE REASON:

- The standards have changed. EXPLAIN & PROVIDE DOCUMENTATION: _____, OR
- The program no longer exists, OR
- The program has been transferred to another department/division within the department.

NAME OF NEW DEPT/DIV: _____

NEW CONTACT NAME & PHONE NO.: _____

YOUR NAME _____ TITLE _____ DATE _____

APPENDIX C

2025 Alaska State Benefit and Loan Programs Requiring Disclosure Under AS 24.60.050(c)*

*State of Alaska Benefit Programs and Loan programs that are not:

- generally available to members of the public;
- subject to fixed, objective eligibility standards; and
- minimal discretion in determining qualification.

Department of Commerce, Community and Economic Development Loans

Division of Economic Development:

Commercial Fishing Revolving Loan Fund
Fisheries Enhancement Revolving Loan Fund
Rural Development Initiative Fund
Small Business Economic Development Revolving Loan Fund
Mariculture Loan Fund
Microloan Loan Fund
Alternative Energy Conservation Loan Fund
Commercial Charter Fisheries Loan Fund

Alaska Industrial Development and Export Authority and Alaska Energy Authority:

AIDEA Loans
ASSETS (Alaska Sustainable Strategy for Energy Transmission & Supply) Loan
Program
Development Finance Program
Arctic Infrastructure Development Program
Business and Export Assistance Program
New Markets Tax Credit Assistance Guarantee and Loan Program

Department of Commerce, Community & Economic Development Programs

Alcoholic & Marijuana Control Office:

Liquor License
Marijuana License

Alaska Railroad Corporation:

Real Estate Lease - Negotiated
Sale of Surplus Property - Negotiated
Railroad Permit
Rail Transportation Contract – Negotiated

Division of Banking and Securities:

- Deferred Deposit Advances
- Approval of Articles of Incorporation, Bank Charters, and Certificates of Authority for: State Chartered Banks, Mutual Savings Banks, Savings Associations, and Credit Unions
- License to Engage in the Business of Making Loans
- Premium Finance Company License
- Business Industrial Development Corporation License

Department of Environmental Conservation

- Alaska Clean Water Revolving Loan Fund
- Alaska Drinking Water Revolving Loan Fund

Department of Health

Various Divisions:

- Licensing of Health Care Facilities

Department of Natural Resources Programs

Division of Forestry:

- Timber Sales – Negotiated Personal Use Permits

State Pipeline Coordinator's Office:

- Pipeline Right-of-Way Lease

Division of Oil and Gas:

- In-Kind Royalty Gas or Oil Sale Exploration Incentive Credits

Division of Parks and Outdoor Recreation:

- Free Disabled Veterans State Park Camping Permit

Division of Mining, Land and Water:

- Preference Right Land Sales AS 38.05
- Additional Non-competitive Land Leases - Negotiated
- Approving Easement Vacations in the Unorganized Borough and Certain Other Areas
- Exchange of State Land
- Land Use Permit
- Material Sale - Negotiated
- Upland, Tideland, or Grazing Lease - Negotiated
- Right-of-Way or Easement
- Trapping Cabin Permit

Department of Natural Resources Loans

Division of Agriculture:

Agricultural Revolving Loan Fund

Department of Public Safety

Violent Crimes Compensation Board:

Violent Crimes Compensation (please reference Advisory Opinion 94-07 for explanation of requirements)

Department of Transportation and Public Facilities Programs

Division of Design and Engineering:

Disposal of Excess Right-of-Way Land

Right-of-Way Acquisition

Right-of-Way Permit

Encroachment, Driveway or Airspace Permit

Utility Permit on State Right-of-Way

Right-of-Way Rental

Change Request

Department of Commerce and
Economic Development

Division of Investments

From: Macaulay, Andy E (CED) <andy.macaulay@alaska.gov>
Sent: Tuesday, August 12, 2025 9:01 AM
To: Jacqui Yeagle <Jacqui.Yeagle@akleg.gov>
Cc: Ethics Committee <Ethics.Committee@akleg.gov>; hannah.lager@alaska.gov; Fink, Yvonne M (CED) <yvonne.fink@alaska.gov>
Subject: RE: Annual State Benefit and Loan Programs Review under AS 24.60.050

Good morning,

I wanted to let you know that there are no changes that need to be made to the loan funds under the DCCED Division of Economic Development section. However, the name of the division should be updated to the Division of Investments. Please feel free to contact me if you have any questions.

Thanks...Andy



Andy Macaulay
Acting Director
Division of Investments

andy.macaulay@alaska.gov
Office: 907-465-2687 | Mobile: 907-419-1797
<https://www.commerce.alaska.gov/web/inv>



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Change Request

Department of
Environmental Conservation

**Division of
Spill Prevention and
Response**

2026 BENEFIT AND LOAN REVIEW FORM

AS 24.60.050

Department: Environmental Conservation Division: Spill Prevention and Response

Agency: _____

Contact person: Teresa Melville Phone: 907-376-1881

ADD OR CHANGE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: Firefighting Substances Disposal Reimbursement Program

PURPOSE: Reimbursement of expenses associated with the disposal of firefighting substances that contain PFAS and the equipment that contains them.

METHOD FOR APPLICATION TO RECEIVE BENEFIT OR LOAN: Obtain cost estimate for the packaging, transportation and disposal of the AFFF and equipment; submit online request at <https://dec.alaska.gov/Applications/SPAR/PFASPublic/Home/>

ELIGIBILITY REQUIREMENTS: 1) Live in a community that has a population less than 2,000 people and is off the road system or 2) live in Alaska and have received AFFF from a partially state-funded fire safety project.

TERMS: (minimum/maximum amounts, interest rates, assumable loan, collateral required, maximum term, fees, etc.) No minimum/maximum amounts. Reimbursement for actual expenses related to disposal.

IDENTIFY THE STANDARD OR STANDARDS THE PROGRAM **DOES NOT MEET**. Contact the Ethics Office at 907-269-0150 if you have questions.

- The benefit program or loan is generally available to members of the public
- Is subject to fixed, objective eligibility standards
- Requires minimal discretion in determining qualification

REMOVE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: _____

IF REMOVING A PROGRAM, PLEASE CHECK APPLICABLE REASON:

- The standards have changed. EXPLAIN & PROVIDE DOCUMENTATION: _____, OR
- The program no longer exists, OR
- The program has been transferred to another department/division within the department.

NAME OF NEW DEPT/DIV: _____

NEW CONTACT NAME & PHONE NO.: _____

YOUR NAME TITLE DATE

Change Request

Department of Natural
Resources

**Division of
Oil and Gas**

2026 BENEFIT AND LOAN REVIEW FORM

AS 24.60.050

Department: _____ Division: _____

Agency: _____

Contact person: _____ Phone: _____

ADD OR CHANGE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: _____

PURPOSE: _____

METHOD FOR APPLICATION TO RECEIVE BENEFIT OR LOAN: _____

ELIGIBILITY REQUIREMENTS: _____

TERMS: (minimum/maximum amounts, interest rates, assumable loan, collateral required, maximum term, fees, etc.) _____

IDENTIFY THE STANDARD OR STANDARDS THE PROGRAM **DOES NOT MEET**. Contact the Ethics Office at 907-269-0150 if you have questions.

- The benefit program or loan is generally available to members of the public
- Is subject to fixed, objective eligibility standards
- Requires minimal discretion in determining qualification

REMOVE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: _____

IF REMOVING A PROGRAM, PLEASE CHECK APPLICABLE REASON:

- The standards have changed. EXPLAIN & PROVIDE DOCUMENTATION: _____, OR
- The program no longer exists, OR
- The program has been transferred to another department/division within the department.

NAME OF NEW DEPT/DIV: _____

NEW CONTACT NAME & PHONE NO.: _____

YOUR NAME _____ TITLE _____ DATE _____

Change Request

Department of Natural Resources

**Division of
Mining, Land, and Water**

Alaska State Legislature

Select Committee on Legislative Ethics

PO Box 90251, Anchorage, AK 99509-0251

PHONE (907) 269-0150 FAX (907) 269-0152
ethics.committee@akleg.gov

2022 Change Request
Department of Environmental Natural Resources
Division of Mining, Land, and Water

2022 BENEFIT OR LOAN REVIEW FORM

AS 24.60.050

Department: Natural Resources Division: Mining, Land, and Water

Agency: Office of the Director

Contact person: Martin Parsons Phone: (907)269-8625

ADD OR CHANGE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: _____

PURPOSE: _____

METHOD FOR APPLICATION TO RECEIVE BENEFIT OR LOAN: _____

ELIGIBILITY REQUIREMENTS: _____

TERMS: (minimum/maximum amounts, interest rates, assumable loan, collateral required, maximum term, fees, etc.) _____

IDENTIFY THE STANDARD OR STANDARDS THE PROGRAM **DOES NOT MEET**. Contact the ethics office at 907-269-0150 if you have questions.

- The benefit program or loan is generally available to members of the public
- Is subject to fixed, objective eligibility standard
- Requires minimal discretion in determining qualification

REMOVE A STATE BENEFIT OR LOAN PROGRAM

PROGRAM NAME: Exploration Incentive Credits

IF REMOVING A PROGRAM, PLEASE CHECK APPLICABLE REASON:

The standards have changed. EXPLAIN & PROVIDE DOCUMENTATION: _____

This is generally available to the members of the public, and the qualifications to participate in any of our programs, are fixed, definite qualifications standards and DMLW does not have discretion to determine if the applicant meets the qualification requirements of our programs. _____; OR

The program no longer exists; OR

The program has been transferred to another department.

NAME OF NEW DEPT: _____

Martin W. Parsons	Director of the Division of Mining, Land and Water	08.13.21
NAME	TITLE	DATE

Minutes approved 9/29/2023

**ALASKA STATE LEGISLATURE
SELECT COMMITTEE ON LEGISLATIVE ETHICS**

OCTOBER 13, 2022

9:00 AM

Full Committee Meeting

5. STATE BENEFIT AND LOAN PROGRAM REVIEW

Conner Thomas moved to the next program: Exploration Incentive Credits.

Christy Colles said the department wanted that program removed and directed the committee's attention back to Steve Buckley.

Steve Buckley said that through the Exploration Incentive Credits, the state allows companies or individuals to develop a credit for the amount of exploration work that they have done on a project and then later write that off against the production of a mine. The only qualification is that you are qualified to hold mineral rights in the state of Alaska. There is no discretion involved.

Conner Thomas entertained questions.

Senator David Wilson asked if minimal thresholds are met, the credits are automatic.

Steve Buckley replied that you need to apply and identify the expenditures to make sure they are appropriate. You also need to have done the exploration work prior to mining so the credits need to be approved before you go into production.

Senator David Wilson asked if the program only applied to mining. Steve Buckley replied affirmatively.

Joyce Anderson asked Steve Buckley to explain what "credit" means.

Steve Buckley replied that the credits would be applied to the Department of Revenue against a future royalty or tax.

Lee Holmes asked which department determines the viability of the credit, the Department of Natural Resources or the Department of Revenue.

Minutes approved 9/29/2023

Steve Buckley replied that the determination of whether an activity is a valid activity is made primarily by the Division of Mining, Land, and Water. The division then forwards it to the Department of Revenue.

Joyce Anderson asked if anyone had ever appealed the decision of the division.

Steve Buckley replied that the program is not used often as there are only five operating mines in the state, most of which started in the late 80s, early 90s. There have been no appeals to date.

Joyce Anderson inquired about the process if there was an appeal.

Steve Buckley replied that the decision would be appealable to the commission.

Senator David Wilson asked the average range of the monetary credits and if they would be transferable to a new or re-opened mine.

Steve Buckley said that is addressed in statute. It lays out the process to determine whether the credits can be used again in the event that a mine closes and then re-opens. He said he did not have an exact answer to the question about the credit amount but he believes it to be less than 50% of the production royalty.

Senator David Wilson asked if the credit amount is public information.

Steve Buckley replied the amount was public information.

Lee Holmes moved to remove the Exploration Incentive Credits Program from the list of state benefit and loan programs requiring disclosure.

Conner Thomas entertained objections. There were no objections. By unanimous consent, the committee removed the Exploration Incentive Credits Program from the list of state benefit and loan programs requiring disclosure.

Change Request

Department of
Transportation

Change Request
Department of Transportation

From: Anderson, Ryan (DOT) <ryan.anderson@alaska.gov>

Sent: Saturday, August 16, 2025 4:08 PM

To: Jacqui Yeagle <Jacqui.Yeagle@akleg.gov>; Pannone, Dom M (DOT) <dom.pannone@alaska.gov>

Cc: Ethics Committee <Ethics.Committee@akleg.gov>

Subject: Re: Annual State Benefit and Loan Programs Review under AS 24.60.050

Hi Jacqueline,

We have reviewed the list you provided. We believe the programs under the Department of Transportation and Public Facilities Division of Design and Engineering need to be removed from the list. This includes:

Disposal of Excess Right-of-Way Land

Right-of-Way Acquisition

Right-of-Way Permit

- Encroachment, Driveway or Airspace Permit
- Utility Permit on State Right-of-Way
- Right-of-Way Rental

We do not believe these programs meet the definition of State of Alaska Benefit and Loan programs under AS 24.60.050.

...

Ryan Anderson, P.E.

Commissioner

Alaska DOT&PF

907-419-4111

Ethics Committee Application for New Internship Program Approval

Use this form and follow this process for internships needing Ethics Committee approval.

1. Ask the sponsoring agency/university to complete the top section of the Ethics Committee Application for Internship Program Approval form.
2. When the form is returned to you, have the person in the legislative office who will supervise the intern complete the Legislative Office section of the application.
3. Submit the completed application to the Ethics Office at ethics.committee@akleg.gov.
4. The ethics administrator will contact you if additional information is needed. If no additional information is needed, expect a one-to-two day turnaround for a letter of approval pending final review by the committee.
5. **If the internship program is approved**, the Ethics Administrator will notify the appropriate hiring authority of the Ethics Committee approval.

Sponsoring agency or university Sealaska Corporation

Internship program name Sealaska Legislative Internship

Purpose of the internship program to help high-achieving Sealaska shareholders/descendants gain experience in policy/advocacy work.

Length of the internship program full session

Evaluation method, e.g., report, paper, or presentation that shows how the intern benefited from the program?
presentation (to be shared w/ sealaska Board members) about involvement and experiences, post-session survey + interview.

University/agency contact name and title Charlotte Moore, Internship Program Coordinator

Contact phone number 781-547-9087 Contact email address charlotte.moore@sealaska.com

Legislative Office _____

Describe the intern's duties in the legislative office. _____

What training will the legislative office provide to the intern? _____

How many hours/week will the intern work in your office? _____

Who in the legislative office will supervise the intern? _____

Supervisor's email address _____ Phone number _____

Intern evaluation method or process. _____

Ethics Office Signature of Approval _____ Date _____

Internships – General Information

Pursuant to [AS 24.60.080\(h\)](#), [AS 24.20.060\(8\)](#), [AS 24.20.062\(2\)](#), [Advisory Opinion 94-03](#) and the Ethics Committee's [Rules of Procedure](#), Section 2(f), Administrative Policies, Internship Program Approval.

Frequently Asked Questions

Does the Ethics Committee hire interns?

No. The Ethics Committee approves the internship program. The appointing authority approves the hiring of an intern.

Do all internship programs require Ethics Committee approval?

No, some internship programs are already approved. Those include:

- Ethics Committee pre-approved internship programs – see list of approved internship programs following the FAQ.
- Ted Steven Legislative Internship Program (session only) – approved by Legislative Council
- Workforce Innovation and Opportunity Act (WIOA) internship program – approved by AS 24.60.080(h)

I want to hire an intern participating in an Ethics Committee approved internship program.

What documentation does the Ethics Committee need prior to the start of the internship?

1. Complete the Ethics Committee Approved Internship Program Notification of Intent to Hire an Intern.
2. Ask the intern to complete the Intern Agreement.
3. Submit both documents to the Ethics Office at ethics.committee@akleg.gov.

How do I get approval for an internship program that is not already approved?

1. Ask the sponsoring agency/university to complete the top section of the Ethics Committee Application for Internship Program Approval form.
2. When the form is returned to you, have the person in the legislative office who will supervise the intern complete the Legislative Office section of the application.
3. Submit the completed application to the Ethics Office at ethics.committee@akleg.gov.
4. The ethics administrator will contact you if additional information is needed. If no additional information is needed, expect a one-to-two day turnaround for a letter of approval pending final review by the committee.
5. **If the internship program is approved**, the Ethics Administrator will notify the appropriate hiring authority of the Ethics Committee approval.

When does the Ethics Committee approve internship programs?

- The Ethics Committee approves UA internship programs during interim.
- Legislative Council approves UA program internships during session.
- The Ethics Committee approves internships offered by other institutions/agencies during both session and interim.

What requirements must an internship program meet for approval by the Ethics Committee?

- Sponsoring agency and the legislative office must provide oversight of the intern to include training, supervision, and evaluation
- Internship placement must be of limited duration
- Internship program must be available to any legislative office or legislative agency

Do interns need to take ethics training?

Yes, [AS 24.60.155](#) requires interns who serve 30 or more days to complete ethics training.

AS 24.60.155. Legislative ethics course.

- (a) A person who is a legislator, legislative employee, public member of the committee, legislative intern, or legislative volunteer shall complete a legislative ethics course administered by the committee under [AS 24.60.150\(a\)\(4\)](#) within 10 days of the first day of the first regular session of each legislature or, if the person first takes office or begins service after the 10th day of that session, within 30 days after the person takes office or begins service. The committee may grant a person additional time to complete the course required by this section.
- (b) A legislative intern or legislative volunteer who serves fewer than 30 days in one legislature is not subject to the requirements under (a) of this section.

In addition, [AS 24.60.112](#) requires a legislative intern or legislative volunteer to comply with other sections of the Legislative Ethics Act, [AS 24.60](#).

Sec. 24.60.030. Prohibited conduct and conflicts of interest.

Sec. 24.60.031. Restrictions on fund raising.

Sec. 24.60.033. Restrictions on employee candidacies.

Sec. 24.60.035. Protection of whistle blowers.

Sec. 24.60.037. Open meetings guidelines.

Sec. 24.60.039. Discrimination prohibited.

Sec. 24.60.060. Confidential information.

Sec. 24.60.080. Gifts.

Sec. 24.60.085. Restrictions on earned income and honoraria.

May interns get paid?

Yes. Interns may receive a stipend from the sponsoring agency or university.

I need more information.

Call the Ethics Office at 907-269-0150 or email ethics.committee@akleg.gov.

Ethics Committee Approved Internship Programs

Contact the Ethics Office at 907-269-0150 or
email ethics.committee@akleg.gov for more information.

University of Alaska Internship Programs – Interim Only
University of Alaska Political Science Department Course PS A495 Internship
University of Alaska Career Services
University of Alaska - Master of Social Work Program
University of Alaska PS A322 United States Foreign Policy

Non-University of Alaska Internship Programs – Interim and Session
First Alaskans Institute
SERRC JobX Internship Program
McCombs School of Business
Mercer University, Walter F. George School of Law
DePaul University, Graduate School of Business
Tlingit and Haida Tribal Vocational Rehabilitation (TVR) Program
IDEA (Individuals with Disabilities Education Act) Alaska Close Up Government Internship Program
MASST (Mature Alaskans Seeking Skills Training) Intern Program
Bob Jones University
REACH, Inc.
American Council of Young Political Leaders
Creighton University's School of Law-The Werner Institute
Seattle University School of Law

Senator Ted Stevens Legislative Internship Program

Authorized and administered by the University of Alaska

University legislative internship programs were created by statute. Reference [AS 24.20.060\(8\)](#) and [AS 24.20.062](#). The university legislative internship programs are now known as the **Senator Ted Stevens Legislative Internship Program**. The Senator Ted Stevens Legislative Internship Program - administered by the Legislative Council of the Alaska State Legislature, and representatives from the University of Anchorage (UAA), the University of Alaska Fairbanks (UAF), and the University of Alaska Southeast (UAS) - provides for the assignment of interns to standing committees of each house the legislature during regular sessions of the Alaska Legislature. For more information, visit <https://uas.alaska.edu/internprogram/index.html>.

References

[AS 24.60.112](#). **Applicability to legislative interns, volunteers, consultants, and independent contractors.**

(a) A legislative intern or legislative volunteer shall comply with [AS 24.60.030](#) - [AS 24.60.039](#), [AS 24.60.060](#), [AS 24.60.080](#), [AS 24.60.085](#), and [AS 24.60.155](#), and the committee shall apply [AS 24.60.158](#) - [AS 24.60.170](#), [AS 24.60.176](#), and [AS 24.60.178](#) to a legislative intern or legislative volunteer.

[AS 24.60.080](#). **Gifts.**

(h) A legislator, a legislative committee other than the Select Committee on Legislative Ethics, or a legislative agency may accept a gift of (1) volunteer services for legislative purposes so long as the person making the gift of services is not receiving compensation from another source for the services, or (2) the services of a legislative intern who is participating in an educational program approved by the committee if the services are used for legislative purposes. The committee shall approve training under a program of the University of Alaska and training under 29 U.S.C. 2801 — 2945 (Workforce Investment Act of 1998).

[AS 24.20.060](#). **Powers.**

The legislative council has the power (8) to establish a legislative internship program on a cooperative basis with the University of Alaska that will provide for the assignment of interns to standing committees of each house of the legislature during regular sessions of the legislature.

[AS 24.20.062](#). **Legislative internship program.**

A legislative internship program established by the legislative council under [AS 24.20.060\(8\)](#) shall provide that (1) the University of Alaska provide academic support and credit to the program; (2) students enrolled and in good standing at any accredited postsecondary educational institution who have successfully completed at least two years of study are eligible to participate in the program; (3) interns will be selected by a committee composed of members of the legislature appointed by the legislative council and representatives of the university appointed by the university; (4) interns will be selected on the basis of their experience and interest in subjects which the legislative council feels are likely to be considered during a legislative session; (5) legislative interns are entitled to receive academic credit and payment of \$30 for each day of participation in the program during the legislative session.

[Ethics Committee's Rules of Procedure](#), **Section 2(f)**

On June 26, 2009, the committee granted authority to the Administrator to approve educational and government agency internship programs under [AS 24.60.080\(h\)](#). The Administrator will review all documentation provided and consult with the Chair prior to approving the internship program. Committee members will be notified of all internship programs approved. Backup materials will be available upon request. Educational and government agency internship programs will be evaluated based on the requirements set out in [AS 24.20.062\(2\)](#) and/or [Advisory Opinion 94-03](#). Interns will be notified of the requirement to attend ethics training.

Alaska Legislative Ethics Office

PO Box 90251

Anchorage AK 99509-0251

907-269-0150

Email address: ethics.committee@akleg.gov

2024 -2025 Graduation Certificate/Letter Orders

Office	Date	Quantity	2024	2025
Rep Allard	5/9/25	600		
Rep Allard	5/12/25	1		
Rep Allard	5/14/25	390		991
Rep Carpenter	5/7/24	487	487	
Rep Carrick	4/10/25	691		691
Rep Coulombe	3/25/25	574		574
Rep Cronk	4/19/24	91	91	
Rep Foster	5/7/24	10	10	
Rep Rauscher	4/9/24	45		
Rep Rauscher	4/22/24	49		
Rep Rauscher	4/30/24	4		
Rep Rauscher	5/6/24	1		
Rep Rauscher	5/7/24	1	100	
Rep Rauscher	4/17/25	52		
Rep Rauscher	4/21/25	38		
Rep Rauscher	4/22/25	74		164
Rep Ruffridge	4/23/24	30	30	
Rep Schrage	4/18/24	536	536	
Rep Schrage	4/2/25	321		321
Rep Schwanke	4/30/25	10		
Rep Schwanke	5/2/25	165		
Rep Schwanke	5/5/25	246		
Rep Schwanke	5/6/25	109		530
Rep Stutes	4/22/25	250		250
Rep Underwood	4/16/25	1250		
Rep Underwood	4/30/25	1052		2302
Sen Bishop	4/29/24	714	714	
Sen Bjorkman	4/24/24	31		
Sen Bjorkman	4/24/24	297		
Sen Bjorkman	4/24/24	438	766	
Sen Dunbar	4/30/24	742		
Sen Dunbar	5/7/24	45		
Sen Dunbar	5/7/24	285		
Sen Dunbar	5/13/24	541	1613	
Sen Dunbar	5/8/25	75		
Sen Dunbar	5/13/25	15		
Sen Dunbar	5/14/25	213		303
Sen Hughes	5/11/25	128		128
Sen Kaufman	4/24/24	562		
Sen Kaufman	4/24/24	562	1124	
Sen Kaufman	4/3/25	1272		1272
Sen Kawasaki	4/24/24	172		
Sen Kawasaki	4/24/24	250		
Sen Kawasaki	4/25/24	175		

Sen Kawasaki	4/30/24	136			
Sen Kawasaki	5/6/24	77	810		
Sen Kawasaki	3/29/25	1528			
Sen Kawasaki	5/2/25	1550			3078
Sen Kiehl	5/3/24	422	422		
Sen Kiehl	4/24/25	390			390
Sen Merrick	5/24/24	181	181		
Sen Merrick	5/28/25	395			395
Sen Olson	4/16/24	223			
Sen Olson	4/18/24	382			
Sen Olson	4/23/24	15	620		
Sen Olson	4/11/25	292			
Sen Olson	4/22/25	241			
Sen Olson	4/23/25	3			
Sen Olson	4/29/25	1			537
Sen Tobin	4/15/24	606			
Sen Tobin	4/16/24	65			
Sen Tobin	5/1/24	240			
Sen Tobin	5/9/24	516	1427		
Sen Tobin	4/10/25	400			
Sen Tobin	4/11/25	1200			
Sen Tobin	4/15/25	173			
Sen Tobin	4/17/25	987			
Sen Tobin	4/30/25	48			2808
Sen Wielechowski	4/17/24	77			
Sen Wielechowski	4/22/24	84			
Sen Wielechowski	4/24/24	32			
Sen Wielechowski	4/25/24	338			
Sen Wielechowski	4/26/24	26			
Sen Wielechowski	4/29/24	66			
Sen Wielechowski	5/6/24	41			
Sen Wielechowski	5/14/24	2	666		
Sen Wielechowski	4/23/25	72			
Sen Wielechowski	4/24/25	61			
Sen Wielechowski	4/25/25	135			
Sen Wielechowski	4/28/25	67			
Sen Wielechowski	4/29/25	312			
Sen Wielechowski	5/1/25	40			687
Sen Wilson	4/15/24	1306	1306		
			10873		15421



ALASKA STATE LEGISLATURE

May 5, 2025

Dear Graduate,

On behalf of the 34th Alaska State Legislature, I congratulate you on your recent graduation from [REDACTED]. I hope your educational journey has been productive, exciting and enjoyable.

It is time now to begin making decisions about the next steps you will take in life. I share two pieces of advice that will be helpful in making decisions about your future. One, apply the lessons you learned from your teachers, mentors and peers to the decisions you make in life. Secondly, truly reflect on and use your achievements to strategize ways you can continue to do your very best. I am certain that your continued hard work and dedication will pay off as you take the next steps into a bright future. Whether you are planning to go to college, attend a trade school, join an apprenticeship program or head directly into the workforce, the world is yours for the taking!

As the [REDACTED], I am working hard to expand all educational opportunities for our youth. I believe that education should be a top legislative priority. I am a huge supporter of expanding Pre-K and Head Start opportunities so that our youngest children develop a strong foundation. As a legislator I am focused on increasing the breadth of programs available to students and on increased funding for our K-12 schools, expanding vocational training and providing for homeschools and online learning academies. [REDACTED] is the flagship institution that is close to home and a great bargain among collegiate institutions. I also support keeping student tuition affordable and expanding opportunities for low-cost student loans for Alaskan students wherever you choose to attend college.

As an adult you have privileges and you have responsibilities. Among other responsibilities, you now have the rights and responsibilities to vote. You and your classmates are the foundation of a strong democracy. To keep our democracy strong our citizens should stay informed and vote. To that end I have included an absentee ballot. You can also register to vote at voterregistration.alaska.gov and you can check your voter registration status at www.myvoterinformation.alaska.gov. You may submit your application within 90 days of your 18th birthday.

Once again, congratulations on your graduation from high school. I wish you the best of luck in your future endeavors. Please feel free to contact me anytime I can be of service to you in the future.

Working Hard for Alaskan Families,

In Humble Service to the [REDACTED],

[REDACTED]

[REDACTED]



ALASKA STATE LEGISLATURE

May 5, 2025

Dear Graduate,

On behalf of the 34th Alaska State Legislature, we congratulate you on your recent graduation from high school. We hope your educational journey has been productive, exciting and enjoyable.

It is time now to begin making decisions about the next steps you will take in life. We wanted to share two pieces of advice that we think will be helpful in making decisions about your future. One, apply the lessons you learned from your teachers, mentors and peers to the decisions you make in life. Secondly, truly reflect on and use your achievements to strategize ways you can continue to do your very best. We are certain that your continued hard work and dedication will pay off as you take the next steps into a bright future. Whether you are planning to go to college, attend a trade school, join an apprenticeship program or head directly into the workforce, the world is yours for the taking!

As the [REDACTED], we are working hard to expand educational opportunities for our youth. We both believe that education should be a top legislative priority. Both of us are supporters of Pre-K and Head Start opportunities so that our youngest children develop a strong foundation. As legislators we are focused on increasing the breadth of programs available to students and on funding for our K-12 schools, vocational training and apprenticeships opportunities and advocating for [REDACTED] as a flagship institution that will continue to offer academic and training programs that provide degrees and certificates to help young people like you obtain excellent high paying jobs. We also will continue to support keeping student tuition affordable and expanding opportunities for low-cost student loans.

As an adult you have privileges and you have responsibilities. Among other responsibilities, you now have the rights and responsibilities to vote. You and your classmates are the foundation of a strong democracy. To keep our democracy strong our citizens should stay informed and vote. To that end we have included an absentee ballot request form. You can also register to vote at voterregistration.alaska.gov and you can check your voter registration status at myvoterinformation.alaska.gov. You may submit your application within 90 days of your 18th birthday.

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Working Hard for Alaskan Families,





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As the [REDACTED], we are working hard to expand educational opportunities for our youth. We both believe that education should be a top legislative priority. Both of us are huge supporters of expanding Pre-K and Head Start opportunities so that our youngest children develop a strong foundation. As legislators we are focused on increasing the breadth of programs available to students and on increased funding for our K-12 schools, expanding vocational training and apprenticeships opportunities and advocating for [REDACTED] as a flagship institution that will continue to offer academic and training programs that provide degrees and certificates to help young people like you obtain excellent high paying jobs. We also will continue to support keeping student tuition affordable and expanding opportunities for low-cost student loans.

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Once again, congratulations on your graduation from high school. We wish you the best of luck in your future endeavors. Please feel free to contact us anytime we can be of service to you in the future.

Working Hard for Alaskan Families,

In Humble Service to [REDACTED],

[REDACTED]

[REDACTED]



ALASKA STATE LEGISLATURE

May 6, 2025

Dear Parent,

It is an honor and pleasure to send your child a certificate of congratulations for their graduation on behalf of the Alaska State Legislature. Your child's hard work and effort will serve them well as they continue their education to high school and beyond.

We would like to congratulate you on a job well done. It is an important and pivotal time in the development of a young person. Study after study shows that school success directly correlates with parental involvement, and we would like to commend you for the job you have done. I know parenting is not easy. As an engaged parent we urge you to take pride in the success of your child and in the hard work and dedication you've committed to helping them achieve success.

As [REDACTED], we are working hard to expand educational opportunities for our [REDACTED] youth. We believe that education should be a top legislative priority. We are huge supporters of expanding Pre-K and Head Start opportunities so that our youngest children develop a strong foundation. As legislators, we are focused on increasing the breadth of programs available to students and on increased funding for all of our K-12 schools, homeschools, virtual academies, public charter schools and private schools. Finally, we support expanding training in STEAM (science, technology, engineering, arts and math) especially for students in primary school.

We hope that your child's educational experience, including the relationships they build with their teachers, helps them expand their understanding of the world so that when they navigate the grades to come, they will have built the confidence and courage to pursue and achieve their goals.

As you continue the academic journey with your child, please consider our legislative offices in [REDACTED] and in [REDACTED] as resources. Further, please feel free to reach out to us with your ideas, suggestions, and concerns regarding the education system in our state and any opportunities that you would like to see developed or expanded.

Working Hard for Alaskan Families,

In Humble Service [REDACTED],



ALASKA STATE LEGISLATURE

Dear Parent,

It is an honor and pleasure to send your child a certificate of congratulations for their graduation on behalf of the Alaska State Legislature. Your child's hard work and effort will serve them well as they continue their education to high school and beyond.

We would like to congratulate you on a job well done. It is an important and pivotal time in the development of a young person. Study after study shows that success in school directly correlates with parental involvement and we would like to commend you for the job you have done. We know parenting is not easy. As an engaged parent we urge you to take pride in the success of your child and in the hard work and dedication you've committed to helping them achieve success.

As [REDACTED], we are working hard to expand educational opportunities for our [REDACTED] youth. We both believe that education should be a top legislative priority. Both of us are huge supporters of expanding Pre-K and Head Start opportunities so that our youngest children develop a strong foundation. As legislators we are focused on increasing the breadth of programs available to students and on increased funding for our K-12 schools. Finally, we both support expanding training in STEM (science, technology, engineering and math) especially for students in primary school.

We hope that your child's educational experience, including the relationships they build with their teachers, helps them expand their understanding of the world so that when they navigate middle school and eventually high school, they will have built the confidence and courage to pursue and achieve their goals in middle school and beyond.

As you continue the academic journey with your child, please consider our legislative offices in [REDACTED] and [REDACTED] as resources. Further, please feel free to reach out to us with your ideas, suggestions, and concerns regarding the education system in our state and any opportunities that you would like to see developed or expanded.

Working Hard for [REDACTED]

In Humble Service [REDACTED],

[REDACTED]

[REDACTED]



ALASKA STATE LEGISLATURE

Dear Parent,

It is an honor and pleasure to send your child a certificate of congratulations for their graduation on behalf of the Alaska State Legislature. Your child's hard work and effort will serve them well as they continue their education to high school and beyond.

We would like to congratulate you on a job well done. It is an important and pivotal time in the development of a young person. Study after study shows that success in school directly correlates with parental involvement and we would like to commend you for the job you have done. We know parenting is not easy. As an engaged parent we urge you to take pride in the success of your child and in the hard work and dedication you've committed to helping them achieve success.

As the [REDACTED], we are working hard to expand educational opportunities for our [REDACTED] youth. We both believe that education should be a top legislative priority. Both of us are supporters of Pre-K and Head Start opportunities so that our youngest children develop a strong foundation. As legislators we are focused on increasing the breadth of programs available to students and funding for our K-12 schools. Finally, we both support training in STEM (science, technology, engineering and math) especially for students in primary school.

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As you continue the academic journey with your child, please consider our legislative offices in [REDACTED] and in [REDACTED] as resources. Further, please feel free to reach out to us with your ideas, suggestions, and concerns regarding the education system in our state and any opportunities that you would like to see developed or expanded.

Working Hard for [REDACTED] Families,

[REDACTED]

[REDACTED]

September 23, 2025 Full Committee Meeting

FY 2025 Final Budget summary

Object Type Code	Object Type Name	Expend Current Budget	Budgetary Expenditures	Available Expenditure Budget	Administrator's comments
1000	Personal Services	280,300.00	225,372.82	54, 927.18	Surplus resulting from Administrator vacancy.
2000	Travel	25,000.00	24,022.24	977.76	Travel reimbursement was not received for Jerry McBeath's travel for the November 2024 committee meeting.
3000	Services	30,800.00	22,510.55	8289.45	\$4250.23 of the \$20,000 obligated for outside counsel was not utilized. A balance of \$8289.45 was returned.
4000	Commodities	1,800.00	2556.60	-756.60	Intentionally overspent for durable supplies.
	Sum:	337,900.00	274,446.21	63,437.79	Unspent funding resulted from Administrator vacancy and unused "outside legal set aside."

September 23, 2025 Full Committee Meeting

FY 2026 Budget Expenditures/balance

through 9/5/25 pay period

Object Type Code	Object Type Name	Expend Current Budget	Budgetary Expenditures	Available Expenditure Budget	Administrator's comments
1000	Personal Services	\$382,700	\$39,439.53	\$343,260.47	\$32,400 increase for: Step adjustment and 5% COLA Increase Health insurance/PERS/Salary increase Increase for 40 hour/week for Jacqui's position \$70,000 Leg Council authorization for nonpermanent position
2000	Travel	\$25,000	\$1080.60	\$23,919.40	Unchanged. Travel expenses for the July committee meeting.
3000	Services	\$30,800	\$20,486.50	\$10,313.50	Unchanged. Spent \$486.50 for membership and postage. \$20,000 obligated for outside legal contract; \$0 spent.
4000	Commodities	\$1,800	\$171.61	\$1628.39	Unchanged. Food and supplies.
	Sum:	\$440,300	\$61,178.24	\$379,121.76	

SELECT COMMITTEE ON LEGISLATIVE ETHICS STAFF REPORT January 23, 2025, through May 15, 2025

Staff provides informal advice, under AS 24.60.158. Those requesting advice are told the advice, while given in good faith, is not binding on the committee unless the advice has been issued through the formal advisory opinion process. Requesters are told they may seek formal, binding advice by submitting a written request. The committee is asked to review the advice given and notify staff if any committee member has questions or disagrees with the advice. This report includes advice the committee may not have reviewed in the past; it does not represent all the inquires.

***** Note:** *The number of anonymous or requests for informal guidance that callers will not provide details regarding the situation in question continues to increase. In those instances, the covered employee requesting the informal guidance is being politely informed that specific details are required for the staff to provide advice. This matter is being raised to alert the elected official of the issue in the event that they receive questions or complaints that the staff is not forthcoming with informal advice.*

Administrative Hearings AS 24.60.030(i)

Benefit and Loans AS 24.60.050(c)

Boards and Commissions AS 24.60.030(f)

Campaign Related AS 24.60.030 and .031

Close Economic Association AS 24.60.070

Constituent Services AS 24.60.030(e) AO 05-01 and AO 08-03

- 1. A staff member called on behalf of their legislator regarding a request for assistance with a constituent's displeasure with a matter that had been dismissed by the committee.**
Informed the staff member that the committee has strict confidentiality requirements for complaints that have not be made public, and that staff could not provide that confidential information to the legislator. Referred the staff member to the Ethics page to view "adjudicated complaints." Followed up with the legislator regarding whether the issue was resolved and was informed that it was not. No further inquiries have been received regarding the matter.

Contracts/Leases AS 24.60.040

Disclosures AS 24.60.105, .115, and .260

1. **A staff member inquired if a legislator needed to disclose task force and “outside committees” during session.**
Informed the inquirer that if the appointment to such task forces and committees were journaled that a disclosure would not be required.

Gifts AS 24.60.075 and .080

1. **A covered employee asked if they could accept a dinner on a cruise line vessel. The inquirer informed that all members of their caucus were invited to the dinner.**
Confirmed from the covered employee that the hospitality was not being offered by a lobbyist, and that the invitation was extended to the full caucus. Informed the inquirer that if the value of the hospitality (meal, etc.) was \$250 or more that a gift required a legislative purpose and a disclosure of travel/hospitality.
2. **A staff member called for clarification as a conference organizer that was concerned about the ethics committee issues and the acceptability if the organizer gifted a \$900 fee to attend an event of legislative concern.**
Informed the staff member that Gifts of Travel/Hospitality are acceptable for matters of legislative concern. Gifts of Travel/Hospitality valued at \$250 and above require a disclosure.
3. **A staff member called to seek guidance on determining “fair market value” of a demonstration flight of an aircraft. The staff member had the operating expense per hour, the number of attendees, and the duration of the flight. That information allowed the staffer to determine that the value of a 45-minute flight would be ~\$233.**
Informed the staff member that the methodology used to determine the “fair market value” appeared reasonable. Further recommended that a gift log should be maintained to ensure that gifts from a donor do not reach/exceed \$250 per year and that they are of a legislative concern.

Fund Raising

Government

Interns/Volunteers AS 24.60.080(h) and .112

Legal Fees Gift AS 24.60.080(c)(8)

Legislative Communications AS 24.60.030

Lobbyist Related (all calls referred to APOC for consideration, if needed)

Miscellaneous

- 1. A staff member inquired about the acceptance of a “referral bonus” (\$150 per referral) from an academy that they attended as part of their duties.**
The cost of the academy was waived for the inquirer due to their status as a public employee. The academy would pay the employee \$150 for each student that they referred and attended their training. The matter was discussed with the Chair. The situation raises questions pertaining to AS 24.60.030(a)(1) and receiving a benefit other than official compensation for the performance of public duties. The inquirer was informed that accepting the “referral bonus” would not be acceptable.
- 2. A legislator asked, “I attended a legislative reception at a conference, and the reception host offered a raffle drawing. I submitted my business card in the raffle drawing, and I won one of the prizes: a decorative belt buckle. What are the reporting requirements associated with raffle drawings?”**
After verifying that the raffle was open to all of the attendees, receipt of the raffled item would not be considered a gift a gift to you that would require a disclosure. Each attendee had an equal chance of winning the items.
- 3. A legislator called to inquire about using “leadership funds” to conduct polling outside of their district to influence other legislator’s vote on a matter.**
After consultation with committee chairs, the chairs approved the use of the “leadership funds” with the following requirements:

 - Reference to a specific Senator or Representative(s) must not be included in the poll.
 - The language used in the poll must be consistent with the text provided for review:
"The Alaska Legislature recently passed an education bill that restores classroom funding and includes policy reforms such as targets for smaller class sizes and support for charter schools. The legislature voted 46-14 to override the Governor's veto of this bill, which contained many policies he requested.
Do you support or oppose the legislature’s decision to pass the bill and to override a veto?"
- 4. A staff member asked if it was an acceptable use of the office account allowance to sponsor Anchorage Neighborhood Health Center (ANHC) and attend an event at the \$500 level.**
Informed the staff member that they would need to consult with Accounting for guidance. Accounting would be able to determine whether this is an acceptable use of the office account funds.

Open Meetings AS 24.60.037

Press Inquiries

Training AS 24.60.150 and .155

Travel/Hospitality AS 24.60.080(c)(4)

LEGISLATIVE CHANGE, RULES of PROCEDURE REVIEW, AND TRAVEL POLICY SUBCOMMITTEES UPDATE

1. Legislative Change Subcommittee (Chair Joyce Anderson)- Conner and Joyce continue to work with the Senator Tobin's office (Louie Flora) to refine the work that had been initiated by the Senator's office. Due to availability issues, the subcommittee (Joyce, Conner, Senator Yundt, and Representative Galvin) have not had an opportunity to meet and review the body of work assembled to date.
2. Rules of Procedure Review Subcommittee (Chair Joyce Anderson)- Joyce and the staff meet multiple times to identify area needing update or clarification. The subcommittee (Joyce, Skip, Representative McCabe, Jacqui, Jamie and Kevin) met and worked through the proposed changes for the first 13 sections of the RoP. The remained of the RoP will be reviewed at a date to be determined. The subcommittee's recommendations will be distributed for review and the discussion at a later committee meeting.
3. Travel Policy Subcommittee (Chair Deb Fancher)- The subcommittee (Deb, Skip, Carl, Jacqui and Kevin) met to discuss the content needed for inclusion in the policy. The subcommittee directed the Administrator to research other commissions/committee that have public members and to inquire if they have travel policies or what is used for travel policy. The Administrator contacted multiple committees/commissions but could not find an example of a travel policy. The topics and contents identified for inclusion in the policy are being drafted from scratch as the staff's schedule allows.