

Alaska State Legislature

Legislative Affairs Agency

Division of Technology and Information

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MEMORANDUM

TO: Representative Sara Hannan, Chair
Legislative Council

FROM: Shay Wilson, Chief Information Officer *BSW*

DATE: June 10, 2025

SUBJECT: FY2026 Microsoft Enterprise Software Agreement – Renewal No. 2

In 2024, the State of Alaska, on behalf of the Legislative, Executive and Judicial branches, signed a five-year agreement with Software House International (SHI), which provides Microsoft products, including Windows 11, Windows server operating systems, and the Office software suite (Word, Excel, Outlook, PowerPoint, Teams, OneNote, Publisher, and Access database). The agreement must be renewed each fiscal year.

This agreement also provides licensing to operate critical infrastructure and systems including Windows 11 PCs, Windows Server, SQL databases including BASIS, network storage (N drives), SharePoint and web servers such as www.akleg.gov. Part of this contract includes secure email storage (up to 100GB per mailbox), Teams collaboration software, unlimited archiving and protected OneDrive file sharing, software licensing, and collaboration for mobile devices. It also provides antivirus, data usage auditing, and security features for legislative data stored with Microsoft. Finally, it provides software assurance which safeguards the applications, operating systems, and databases by providing current security updates and software versioning.

Renewal No. 2 of the five-year agreement, for the period of July 1, 2025, to June 30, 2026, provides the benefits of reduced-volume pricing, enhanced technical support, regular software upgrades, and training for technical and non-technical staff.

The Legislature's portion of the agreement for FY2026 is \$313,077 which is budgeted under the Division of Information and Technology component and requires Legislative Council approval.

MOTION: I move that Legislative Council approve the expenditure of three hundred thirteen thousand and seventy-seven dollars (\$313,077) for the second of five annual installments to Software House International (SHI) that licenses the Legislature to use Microsoft's software.