

If tuition and fees are paid for the semester by credit card, the credit card will be refunded (up to the amount paid). Any remaining credit balances will be refunded by check or direct deposit.

If tuition was paid through external sources such as financial aid, federal loans, scholarships or grants, refunds will be received as a check sent to the mailing address of record or direct deposited in the student's bank account.

Once processed by the Bursar's Office, direct deposit takes three to five business days to disburse to a bank account. Check refunds will take at least 10 business days to be received in the mail.

Refunds are subject to federal regulations. Refunds due to dropped classes or a total withdrawal may disqualify a student from receiving scholarships or financial aid. In that case, the funds may be returned to the lender or grantor pursuant to all applicable rules and regulations.

If paid by cash or check, a refund check will be sent to the mailing address of record or direct deposited in the student's bank account. If the Bursar's Office is notified that a check is not received due to an incorrect address, **a fee of \$18.50 will be charged for all checks reissued due to a stop-pay request by the student.** Please be sure UAOnline reflects the current mailing address.

If tuition and fees were paid by check, refund processing will begin after all checks have cleared the bank.

**Any balance owed to the university will be deducted from the student's refund.**

Students who drop during the 100% refund period and want to maintain health insurance coverage should contact the Student Health and Counseling Center at 907-474-7043.

## Direct Deposit of Refunds

Enrolling in direct deposit allows refunds to be electronically deposited into the student's bank account. It's simple, safe and convenient. Enrollment is available through our secure self-service website. Sign up for direct deposit through UAOnline (<https://uaonline.alaska.edu/>) by following these steps:

- At the "Student Services & Accounting Information" menu select the "Direct Deposit Enrollment" link
- Select "1st time setup of direct deposit"
- Select the account type
- Enter the bank routing code
- Enter account number
- Re-enter account number
- Select "Submit"

## Exception to Policy: Appeal for Refund of Tuition

Appeals for a refund of tuition are exceptions to policy and are only approved in events that are unanticipated and unavoidable. Approval is not automatic, and documented evidence needs to be provided to support requests (physician's note, letters of support from instructors, etc.). Acceptable unanticipated and unavoidable reasons may include:

- death in the immediate family;
- serious illness or injury of the student or immediate family member; and
- factors outside of the student's control (e.g., fire, flood).

Work-related issues, personal hardships, changing one's mind about college, poor academic performance, disciplinary withdrawal, not receiving expected financial assistance or failure to read UAF's published documents are

considered to be the result of personal choices and actions and will not be considered.

Appeals for refund of tuition must be submitted within 30 class days after the beginning of the next regular semester. Forms for an appeal for refund of tuition are available online (<https://www.uaf.edu/bursar/forms/>), through the Bursar's Office in Signers' Hall on the Fairbanks campus or at CTC. Once received, the appeal will be evaluated by a campuswide committee which will return a decision to the student. The decision of the committee is final, and a student who files a written appeal under these procedures shall be expected to abide by the final disposition of the review, as provided, and may not seek further appeal of the matter under any other procedure within the university. Submission of appeals and appropriate documentation after published deadlines will not be considered. Contact the Bursar's Office for more information.

## Housing

Students who move off campus or withdraw from the university will receive room refunds according to the schedule on their housing agreement.

Any refund of room charges will be based upon the housing agreement.

## Meals

Please refer to the meal plan agreement for specific information about meal plan refunds.

## Tuition Waivers

**Note:** Tuition waivers do not cover tuition surcharges.

### Senior Citizen Tuition Waiver

UA Board of Regents policy waives regular tuition for Alaska residents at the age of eligibility for full Social Security retirement benefits. A student is eligible to use the senior citizen tuition waiver and enroll in UAF courses if:

- the student is a permanent resident of Alaska;
- the student is age-eligible to receive full Social Security retirement benefits; and
- there is space (i.e., no waitlist) in the class or classes desired.

If using a senior tuition waiver, a student may not register until the first day of instruction of the semester. Both age and residency requirements must be met by one of the following dates to be eligible for the corresponding semester: Sept. 1 for fall; Jan. 1 for spring; May 1 for summer. Reimbursements will not be made to senior citizens who pay for a course and then request a waiver.

### Employee Tuition Waiver

Employee tuition waivers pay only for tuition. Tuition waiver forms must be turned in by the fee payment deadline. The employee is responsible for all other fees. Employees who pay for a course and later become eligible for a waiver will not be reimbursed. Late fees and payment deadlines apply. More information is available at the Bursar's Office website (<https://www.uaf.edu/bursar/>).

## Basic Student Fees

### Basic Student Fees

(per semester unless otherwise indicated)

#### Fairbanks Campus and Rural Campus

#### Consolidated Fees

UAF, Rural College, CTC, Juneau Fisheries and eCampus	\$56 per credit
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CIS Campuses (Bristol Bay, Interior Alaska, Kuskokwim, Northwest, Chukchi)	\$22 per credit
UA Infrastructure Fee	\$19 per credit
UAF Bookstore Bundle Fee	\$20 per credit (opt-out available)
UAF Matriculation Fee	\$225
<b>Parking Permit</b>	
Semester Permit 8 credits or fewer	\$61
Semester Permit 9 or more credits	\$106
Annual permit	\$184
<b>Course Fees</b>	varies

Note: All fees are subject to change.

## Consolidated Fee

**Cost:** \$56 per credit for UAF, Rural College, CTC, Juneau Fisheries and eCampus

The non-refundable consolidated fee provides students access to various services that enhance their educational experience beyond the classroom and ensures the continuation and expansion of critical universitywide services for all students. The consolidated fee paid by each student supports these specific services: student government, student health and counseling center, student recreation center, support for online and distance learning, student sustainability, student activities and services, libraries and digital resources, technology, and transportation and related infrastructure. **The consolidated fee is mandatory and cannot be negotiated, waived or reduced.**

**Cost:** \$22 per credit for CIS campuses (Bristol Bay, Interior Alaska, Kuskokwim, Northwest, Chukchi)

The non-refundable consolidated fee provides students access to various services that enhance their educational experience beyond the classroom and ensures the continuation and expansion of critical universitywide services for all students. CIS campus students are assessed a reduced fee due to their distance from the Fairbanks campus, but they do receive access to UAF services through online or other methods. The consolidated fee paid by each student supports these specific services: telehealth and counseling, virtual recreation classes, streaming of sporting events, libraries and digital resources, and technology. **The consolidated fee is mandatory and cannot be negotiated, waived or reduced.**

## Detailed list of services provided by the consolidated fee: Academic Tutoring and Peer Academic Coaching

The academic tutoring fee provides students with unlimited access to academic tutoring sessions across various subjects as well as unlimited, personalized academic support from trained peer coaches. These services are available throughout the year, in-person and online, to help students achieve their educational goals and excel in their studies.

## ASUAF

The Associated Students of the University of Alaska Fairbanks represent student views and concerns to the university administration, University of Alaska Board of Regents and Alaska Legislature. ASUAF also partially funds the publication of the UAF student online newspaper, the Polaris News; the student-managed ASUAF Concert Board; KSUA, the student radio station; and other media. Other services provided through ASUAF include a free half-hour attorney

consultation, academic travel funding, subsidized student club activities, regular free coffee service and much more. Contact ASUAF at 907-474-7355 or visit the ASUAF website (<https://www.uaf.edu/asuaf/>).

## Athletics

Provides admission to all home athletic competitions and live-streaming of Nanook sporting events. Admission will only be guaranteed until the start of each event. The fee does not include postseason competition. For further details regarding event and ticket policies, visit the Alaska Nanooks website (<https://www.alaskananooks.com/>).

## Libraries and Digital Resources

Provides library services such as research assistance and instruction, online and digital resources, subscriptions for databases and journals, and improvements to library materials and spaces (physical and virtual) used by students.

## Recreation

Provides membership to the Student Recreation Center (SRC), Patty ice arena, Patty pool, Outdoor Adventures and virtual recreation classes. The SRC is a comprehensive fitness facility with equipment, courts, track, group fitness, intramurals and a climbing wall. The Patty ice rink provides recreational ice skating sessions. The Patty pool provides lap swim sessions. Outdoor Adventures has discounted equipment rentals, trips and an outdoor rock/ice wall. Some extra programs have additional fees associated; consult Nanook Recreation staff for details. Anyone under the age of 18 using the SRC and its facilities must be accompanied by a parent or guardian whose minimum age is 21 unless they are a full-time UAF student. Call 907-474-5886 for more information.

## Student Activities and Services

Supports Nanook traditions such as Starvation Gulch, Winter Carnival and SpringFest as well as student activities and student life programs that enhance the out-of-class experience of students, and will provide ongoing operational and capital funding for programs.

## Student Arts and Production Access

The arts fee provides free student admission to all Music Department concerts, Theatre & Film Department productions and film screenings, and Art Department gallery openings. In addition to free admission for students, fee revenue supports safety compliance, equipment/technology towards a modern student experience and the safe operation of the specialized spaces within the Fine Arts Complex. UAF students have free admission to approximately 50 events each academic year.

## Student Health and Counseling Center

Provides basic medical and counseling services, including telehealth and counseling, at the Student Health and Counseling Center on the Fairbanks campus. See the Student Health and Counseling Center website (<https://www.uaf.edu/chc/>) for more information or contact the Student Health and Counseling Center at 907-474-7043.

## Student Sustainability

Invests in energy-efficiency programs and renewable energy projects at UAF.

## Summer Activity

Supports student activities.

**eCampus**

Funds go toward academic and advising support, online student resources, exam proctoring services, technology upgrades, and enhancements to course delivery.

**Technology**

Supports technology initiatives including implementation of and access to UAF's wireless network, delivering university-licensed software to all students, increasing the number of technology-enabled classrooms and computing spaces, and expanding and improving online and self-service environments.

**Transportation and Related Infrastructure**

Covers a portion of the costs of operating shuttle buses that provide transportation throughout campus and to various university facilities off campus, street and lot maintenance, snow removal, lighting and plug-ins.

**UA Infrastructure Fee**

**Cost:** \$19 per credit

**Who pays:** All students, including those enrolled in online or distance education courses

**What's covered:** The UA infrastructure fee is assessed to all students to address the capital investment for university facilities and infrastructure. This includes, but is not limited to, academic equipment, capital refresh, and support. It also covers rapidly rising costs in the maintenance and enhancement of university-wide technology infrastructure. The infrastructure supports physical and virtual operations, maintenance, and construction that modernize university facilities, student living and learning spaces, and technology systems that enhance the university-wide academic experience.

**UAF Bookstore Bundle Fee**

**Cost:** \$20 per credit

**Who pays:** All students, including those enrolled in online or distance education courses

**What's covered:** UAF Bookstore Bundle is a course materials fulfillment program that ensures students have their required course materials on the first day of class. Administered by Barnes & Noble College in partnership with UAF, the program provides all required textbooks, lab manuals, access codes, and digital textbook versions to students.

Each semester, students will pay a flat rate of \$20 per credit to cover the total cost of all REQUIRED materials for all of their classes for the semester. The program provides the delivery of required texts on or before the first day of class. Textbooks are issued on a rental basis, and must either be returned or purchased outright at the end of the term. (E-book subscriptions will automatically expire. No return is needed.) The charge does NOT cover "recommended" texts or consumable class supplies (goggles, kits, calculators etc.).

**NOTE:** By default, ALL registered students are opted-in to the program each new semester. Students may opt out of the program for the semester at their discretion and purchase their materials a la carte through the UAF Bookstore or on the open market.

For more information, please contact the UAF Bookstore at sm8514@BNCollege.com or visit the Bookstore's website (<https://www.uaf.edu/books/>).

**UAF Matriculation Fee**

**Cost:** \$225

**Who pays:** Newly admitted degree-seeking students

**What's covered:** The Matriculation Fee is a one-time fee charged to newly admitted students upon enrollment. This one-time assessment was developed to reduce the number of enrollment and graduation-related fees charged to a student. The fees are also used to support academic programming for orientation and other transformative experiences.

**Course Fees**

**Cost:** Varies

**Who pays:** Students enrolled in courses with special fees. See the class schedule for individual classes.

**What's covered:** Some courses require special equipment, supplies, or services and charge a materials fee in addition to tuition.

**Health Insurance**

Student health insurance is not mandatory at UAF except for international students studying in F-1 or J-1 immigration statuses. The university does not provide a student health insurance program except for international students and students who are contracted with the Graduate School as teaching or research assistants on stipends or who are receiving graduate fellowships. Students without insurance who would like to obtain a plan may visit the Student Health and Counseling Center website (<https://www.uaf.edu/chc/>) for more information on shopping for a policy.

International students in F-1 or J-1 status are required to enroll in either the UAF-sponsored insurance plan or in a plan of their choice that meets regulatory compliance rules. Students must provide documentation of enrollment to International Programs and Initiatives before the fee payment deadline each semester. Students who do not enroll in an insurance plan approved by International Programs and Initiatives by the appropriate semester deadline will be dropped from classes at UAF.

Contracted teaching and research assistants on stipends and those receiving graduate fellowships are automatically enrolled in the UAF-sponsored plan as part of their benefits package. More information on this plan can be found at the Graduate School's website (<https://www.uaf.edu/gradsch/>).

The UAF-sponsored international student plan meets the Department of State insurance requirements for exchange visitors in J-1 status. However, this plan is not compliant with the federal Affordable Care Act (ACA). Contact International Programs and Initiatives with any questions. The graduate insurance plan is ACA-compliant but does not meet the Department of State insurance requirements for exchange visitors in J-1 status.

**Student Parking Permit**

**Semester Permit Cost:** \$61 for Part-time students (eight or fewer credits; student workers do not qualify); \$106 for nine or more credits

**Annual Permit Cost:** \$184 annual permit.

Costs are based on the combined total credit hour enrollment at UAF, Community and Technical College, eCampus, or any class held at a UAF location where credit is given through another location.

**Who pays:** All Students parking a vehicle on UAF property, including off-campus sites

**What's covered:** Parking in permit-required and general-use lots and spaces at any on- or off-campus UA, UAF, or Community and Technical College location in Fairbanks

**How to get a permit:** Request a permit through UAF's online parking system (<https://uaf.edu/bursar/parkingservices/>). Select the type of parking permit(s) needed, the delivery option and the payment method. A two-week temporary permit can immediately be printed to use until the permit arrives in the mail or is picked up. Permits can also be purchased and picked up at the Bursar's Office in Signers' Hall. Please bring a current vehicle registration to ensure the correct information for the file. Debit and credit card payments will no longer be accepted in person or over the phone at the Bursar's Office. In-person, please pay with either cash or check, or have the charge added to the student's Banner account.

**How to pay:** Complete the permit purchase at UAF's online parking system (<https://uaf.edu/bursar/parkingservices/>). Payment options are all major credit cards or "student account," if parking has been added to the student account.

It is the responsibility of all students parking a vehicle on any UAF property (on or off campus) to know UAF parking regulations (<https://uaf.edu/bursar/parkingservices/>). For more information, call 907-774-7384 or email [uaf-bursar@alaska.edu](mailto:uaf-bursar@alaska.edu).

## Other Fees

### Other Fees

(per use unless otherwise indicated)

#### Application for Admission

Certificate or associate degree	\$40
Baccalaureate	\$50 (\$25 late fee)
Graduate	\$75 (\$25 late fee)

#### Campus Housing

Residence halls (per semester)	\$2,800-\$4,515 <sup>1</sup>
Fairbanks campus employees, family, and graduate housing	\$1,060-\$1,990 per month <sup>2</sup>
Kuskokwim Campus housing	Contact campus

#### Campus Mail Box

Semester	\$75
Summer Only	\$30

**Credit by Examination** \$40/credit

**Credit Card Transaction** 2.95% (\$3 minimum)

**Credit for Prior Learning** \$50 plus \$10/credit

**Graduate Student Reinstatement** \$50

**Late Add/Late Registration** \$50

**Late Payment Fees** \$50; \$125, \$175

**Late Placement Test or Guidance Test** \$5

**Meal Plans** (per semester) \$900-\$3,195

**Payment Plan** \$65

**Records Duplication** \$0.25/page

**Reinstatement Fee** \$100

**Residence Life Programming Fee** \$25

**Returned Check Fee** \$30

**Textbooks** (approximate) \$250-\$1,100/semester

#### Transcripts

Electronic, \$12; paper, \$15	\$12-\$15
Expedited paper	\$30
Unofficial	\$5

**UAF CBSM Tuition Surcharge** 25% of tuition (\$72-\$135/credit)<sup>3</sup>

**UAF CEM Tuition Surcharge** 20% of tuition (\$58-\$108)

<sup>1</sup> Plus one-time application fee of \$40

<sup>2</sup> Plus one-time application fee of \$75 and a refundable \$600 damage deposit

<sup>3</sup> Only applies to upper-division (F300-F499) and graduate-level courses

**Note:** All fees are subject to change.

## Application for Admission

**Cost:** \$40-\$75 (add \$25 if late)

**Who pays:** Applicants to certificate and associate degree programs are charged \$40; applicants to baccalaureate programs \$50; applicants to graduate programs, \$75. There is a \$25 late fee charged for all baccalaureate and graduate program applications submitted after the published deadlines.

**What's covered:** Assessment and processing of prospective student applications