

Alaska State Legislature

Legislative Affairs Agency

Office of the Executive Director

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TO: Rep. David Guttenberg
Chair, Legislative Council

FROM: Jessica Geary *Jess Geary*
Executive Director

DATE: September 12, 2018

SUBJECT: Amendment to Haight & Associates Contract

On June 26, 2015, Legislative Council approved Representative Bob Herron, Chair of the Security Subcommittee, to contract with Haight & Associates Incorporated (HAI) to design and prepare contract bidding documents for the Capitol security camera system and to provide construction administration in the amount of \$54,280.

On November 1, 2016, Legislative Council approved a contract with Alcan Electrical and Engineering, Inc. (Alcan) to provide and install a security camera system for the Legislature. During the project, unanticipated issues arose requiring HAI to spend additional time responding to Alcan's questions and management of the project, resulting in an amendment to the HAI contract of \$5,015 approved by Legislative Council on May 13, 2017. At that time, the project had an estimated completion date of August 31, 2017.

Between May 18, 2017, and November 21, 2017, Alcan's access to the Capitol was severely limited due to Special Sessions, followed by regular Session between January and May 2018. In addition to Session delays, the final phases of the project revealed technical problems that impacted security system access, image quality and forensic review capabilities. The project fully resumed in June 2018 and was completed July 30, 2018.

HAI continued to coordinate site visits and weekly project meetings, reconciling discrepancies between the system installer, software company, camera and hardware manufacturers. Even with the allocated hours depleted, HAI continued their work to ensure the best interest of the Legislature was met for each design deliverable.

Existing Capitol Security System funds are available for this amendment. I recommend Legislative Council approve the amendment to HAI's contract in the amount of \$23,064.67 to close out this project.