

State of Alaska

Legislative Affairs Agency

Administrative Services, Supply Section

State Capitol Room 3 ~ Juneau, AK 99801-1182 ~ Phone (907) 465-3853 ~ Fax (907) 465-2918



MEMORANDUM

TO: Representative David Guttenberg
Chair, Legislative Council

FROM: Tina Strong, Procurement Officer
Legislative Affairs Agency

TS

DATE: September 11, 2018

SUBJ: Renewal No. 4 of Lease for Homer Office Space

The original lease agreement between the Legislative Affairs Agency and Clayton L. and Joan E. Ellington for office space in Homer, Alaska, was for a three-year term that began November 1, 2012, and terminated October 31, 2015. There were five additional renewals of lease available under the lease agreement: each for a one-year period. We have exercised three of the renewal options.

Renewal No. 3 of lease expires on October 31, 2018. We would like approval to proceed with Renewal No. 4 for the period November 1, 2018, through October 31, 2019.

If Legislative Council approves Renewal No. 4, this will leave one more renewal of lease available before we must issue a bid or do a lease extension.

This lease exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

Homer Office Space

Clayton L. and Joan E. Ellington

Renewal No. 4 of Lease

November 1, 2018, through October 31, 2019

\$59,889.84

Additional lease information is attached.

**MOTION: I MOVE THAT LEGISLATIVE COUNCIL APPROVE RENEWAL
NO. 4 OF LEASE FOR HOMER OFFICE SPACE IN AN AMOUNT
OF \$59,889.84.**

LEASE AGREEMENT INFORMATION

LESSOR: Clayton L. and Joan E. Ellington
OCCUPANTS: LIO, Senator Gary Stevens, Representative Paul Seaton
LOCATION: 270 West Pioneer Ave, Ste B, Homer, Alaska
TOTAL SQ. FOOTAGE: 2,936

CURRENT LEASE INFORMATION

MONTHLY RENT: \$4,982.01
PRICE PER SQ. FOOT: \$1.696
LEASE TYPE: Renewal No. 3 of Lease
LEASE TERM: November 1, 2017 – October 31, 2018
TOTAL LEASE AMT.: \$59,784.12

NEW LEASE INFORMATION

MONTHLY RENT: \$4,990.82
PRICE PER SQ. FOOT: \$1.699
LEASE TYPE: Renewal No. 4 of Lease
LEASE TERM: November 1, 2018 – October 31, 2019
TOTAL LEASE AMT.: \$59,889.84

COMMENTS: