

State of Alaska

Legislative Affairs Agency

Administrative Services, Supply Section

State Capitol Room 3 ~ Juneau, AK 99801-1182 ~ Phone (907) 465-3853 ~ Fax (907) 465-2918



MEMORANDUM

TO: Representative Sam Kito, Chairman
Legislative Council

FROM: Tina Strong, Procurement Officer 
Legislative Affairs Agency

DATE: January 24, 2018

SUBJ: Renewal No. 1 of Lease for Bethel Office Space

The original lease agreement between the Legislative Affairs Agency and Tunista, Inc. for office space in Bethel, Alaska, was for a three-year term that began July 1, 2015, and will terminate June 30, 2018. There are three additional renewals of lease available under the lease agreement: each for a one-year period.

The lease expires June 30, 2018. We would like approval to proceed with Renewal No. 1 for the period July 1, 2018, through June 30, 2019.

If Legislative Council approves Renewal No. 1, this will leave two more renewals of lease available before we must issue a bid or do a lease extension.

This lease exceeds \$35,000 in one fiscal year; therefore, Legislative Council's approval is required.

Bethel Office Space

Tunista, Inc.

Renewal No. 1 of Lease

July 1, 2018, through June 30, 2019

\$79,593.60

Additional lease information is attached.

**MOTION: I MOVE THAT LEGISLATIVE COUNCIL APPROVE RENEWAL NO. 1 OF
LEASE FOR BETHEL OFFICE SPACE IN AN AMOUNT OF \$79,593.60.**

LEASE AGREEMENT INFORMATION

LESSOR: Tunista Properties, Inc.
OCCUPANTS: LIO, Senator Hoffman, Representative Fansler
LOCATION: 301 Willow Street, Bethel, Alaska
TOTAL SQ. FOOTAGE: 2,070

CURRENT LEASE INFORMATION

MONTHLY RENT: \$6,621.71
PRICE PER SQ. FOOT: \$3.198
LEASE TYPE: Lease
LEASE TERM: July 1, 2015 – June 30, 2018
TOTAL LEASE AMT.: \$79,460.52

NEW LEASE INFORMATION

MONTHLY RENT: \$6,632.80
PRICE PER SQ. FOOT: \$3.204
LEASE TYPE: Renewal No. 1 of Lease
LEASE TERM: July 1, 2018 – June 30, 2019
TOTAL LEASE AMT.: \$79,593.60

COMMENTS: