

Best Practices for Facilitating Service Member and Veteran Credentialing

Action		Academic Institutions	National Certification Agencies	State Licensing Agencies
Maximize Credit for Military Training and Experience	Consider/accept American Council on Education (ACE) and Community College of the Air Force (CCAF) credit recommendations/awards	✓	✓	✓
	Recognize 3rd party program accreditation	✓	✓	✓
	Use formal documentation of Service Member's training and experience to provide maximum credit	✓	✓	✓
	Develop and/or recognize bridge training programs for military-trained applicants	✓	✓	✓
	Explicitly recognize military training and/or experience in eligibility requirements	✓	✓	✓
	Provide multiple pathways for candidates to meet credential eligibility requirements, particularly when a credential requires degree attainment		✓	✓
	Allow use of military training for continuing education credits to maintain credential		✓	✓
Assess Equivalency of Military Training	Review military training materials to assess equivalency and explicitly recognize military training	✓	✓	✓
	Use available Service documentation to assess individual Service members' and Veterans' unique qualifications	✓	✓	✓
Accommodate Military's Unique Needs	Recognize national certification or other national exams for state licensure			✓
	Consider waiving residency requirements			✓
	Make accommodations for deployments		✓	✓
	Ensure exams are widely available		✓	
Provide Aids to Assess Gaps	Make credential exam domains readily available		✓	✓
	Offer pre-credentialing assessment tools for Service members to assess gaps prior to taking credential exam	✓	✓	✓
	Offer post-credentialing diagnostic tools to show areas of strength and weaknesses	✓	✓	✓

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Ensure Quality/Value	Attain 3 rd party accreditation	✓	✓	
	Provide evidence of value of credential	✓	✓	
Facilitate Payment	Obtain GI approval for payment of credential exam fees or courses	✓	✓	✓
	Accept pre-paid vouchers from military		✓	
Provide Clear Information	Make clear linkages between credential and specific civilian jobs	✓	✓	✓
	Have military-specific sections of website	✓	✓	✓
	Make exam preparation resources readily available	✓	✓	✓
Convey Equivalency to Stakeholders	Promote to membership/ industry/ employers the quality and transferability of military education, training, and experience	✓	✓	✓