



Alaska State Legislature

Sexual and Other Workplace Harassment Subcommittee

DRAFT WORK PLAN

Proposed January 30, 2018

Meeting 1: **DATE:** Thursday, February 1 **TIME:** 5:00 pm

- A. Mandatory Reporting, Informal Reporting, and Informational Database**
- B. Time to Report: 1 Year, 18 Months, 2 Years**
- C. Mandatory Use of Outside Investigator: Legislator, Staff, Non-Employees**

Meeting 2: **DATE:** _____ **TIME:** _____

- A. Reporting to Designated Staff**
 - What is the appropriate number of designated staff?
 - Who should be designated staff?
- B. Appeals**
- C. False Complaints**

Meeting 3: **DATE:** _____ **TIME:** _____

- A. Sanctions**
- B. Sanction Process**
- C. Preventing Retaliation**

Meeting 4: **DATE:** _____ **TIME:** _____

- A. Workplace Behavior Policy: Conduct That Is Unprofessional, But Not Illegal**
 - What is the distinction between legal claims and workplace-only issues?
- B. Workplace Behavior Policy Procedure**
- C. Corrective & Disciplinary Steps**

Meeting 5: **DATE:** _____ **TIME:** _____

Finalize Draft Policy & Procedure for Outside Review and Legislative Comments

Meeting 6: **DATE:** _____ **TIME:** _____

Review Comments; Recommend Policy for Full Council Approval