

Crystal Koeneman

From: Tina Strong
Sent: Tuesday, August 22, 2017 2:33 PM
To: Sen. Gary Stevens; Rep. Paul Seaton; LIO Homer
Cc: Katrina Matheny; Jenny Martin; Taneeka Hansen; Tim Powers; Pamela Varni; Crystal Koeneman
Subject: Homer Office Space

Good Afternoon.

Our current Renewal No. 2 of Lease agreement for Homer office space is due to expire on October 31, 2017. We have three, one-year renewal options available under the lease. Do you wish to renew the lease for the period November 1, 2017, through October 31, 2018?

Rent is \$4,982.01 per month; \$59,784.12 yearly. If we wish to renew, the amount exceeds our threshold of \$35,000 in one fiscal year; therefore, Legislative Council would need to approve at their next meeting. If we wish not to renew, we would need to issue a Request for Proposal (RFP) to look for new space.

Please let me know if you have any questions or need additional information.

Thank you.

Tina Strong, Procurement Officer
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