



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Military and  
Veterans Affairs

Office of the Commissioner

P.O. Box 5308  
JBER, AK 99505  
Main: 907.428.6003  
Fax: 907.428.6019

March 7, 2024

The Honorable Kelly Merrick  
Chair, Senate Finance Committee  
Capitol Building, Room 510  
Juneau, AK 99801

**SUBJECT:** Answers to Questions Relating to the FY25 DMVA Budget from Senate Finance Subcommittee

Chair Merrick,

During the Senate Finance Subcommittee meeting on February 29, 2024, the DMVA received the following questions from committee members needing written follow-up responses:

In response to the question received regarding Alaska Military Youth Academy (AMYA) staff to student ratios, currently, AMYA has 69 full-time permanent staff members. Ratios for student to program staff are determined by the class graduation target of 125 cadets per cycle.

- Case Managers is 1:40 (125 x 2.5/40) – AMYA currently has three case manager positions and is requesting a fourth in the FY25 Governor’s Budget to meet current requirements
- Classroom instructors is 1:30 (125/30) – AMYA currently has five classroom instructors
- Cadre Team Leaders is 1:25 (125x5.5/25) – AMYA currently has 25 Cadre Team Leaders
- Counselors are one counselor for each platoon. AMYA has three Platoons (one female and two male platoons) and currently has two counselors. A request for a third counselor position is in the FY25 Governor’s Budget to meet current requirements

In addition to regular full-time permanent staff members, AMYA has on-call staff to fill in where needed when there are vacancies within other areas of the program.

Additionally, Senator Tobin requested program guideline information for AMYA, cites are below for reference:

- Chief of the National Guard Bureau Manual (CNGBM) 9350.01 which is the guiding document for the program
- Title 32 United States Code (U.S.C.), Section 509, 13 August 2018, “National Guard Youth Challenge Program of Opportunities for Civilian Youth”
- Title 5 U.S.C., Subpart G, Chapter 81, 28 January 2008, “Compensation for Work Injuries”
- Title 5 U.S.C., Section 5332, 01 January 2020, “The General Schedule”
- 2 Code of Federal Regulations (CFR) Part 225, 01 January 2013, “Cost Principles for State, Local, and Indian Tribal Governments”
- 31 CFR 205.31, 01 July 2011, “Rules and Procedures for Efficient Federal-State Funds Transfers”
- Title 10 U.S.C., Chapter 18236, 2000 Edition, Supplement 3, “Contributions to States; Other Use Permitted by States,” Current as of 01 January 2018
- Title 32 United States Code, Section 708, “United States Property and Fiscal Officers”
- 32 CFR “National Defense,” Part 33, 01 July 2016, “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (OMB Circular A-87)”

Finally, regarding tuition assistance programs eligible for reimbursement, AS 26.05.296 provides that the adjutant general "may authorize the payment of up to 100 percent of the cost of tuition and required fees" for National Guard and Naval Militia members to attend "an educational, vocational, or technical training school in this state." The statute does not define educational school, vocational school, or technical training school, nor does it include any qualifying terms, such as public or state-run before or after "educational, vocational, or technical training school in this state."

If you have any additional questions or concerns, please contact the Department Legislative Liaison, Angela Laflamme, at 907-782-6141 or via email at [angela.laflamme@alaska.gov](mailto:angela.laflamme@alaska.gov)

Thank you,

Bob Ernisse  
Administrative Services Director