



THE STATE
of **ALASKA**

GOVERNOR MICHAEL J. DUNLEAVY

Department of Law

ADMINISTRATIVE SERVICES DIVISION

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March 4, 2024

The Honorable DeLena Johnson
Co-Chair, House Finance Committee
Alaska State Capitol, Room 518
Juneau, AK 99801

The Honorable Neal Foster
Co-Chair, House Finance Committee
Alaska State Capitol, Room 511
Juneau, AK 99801

The Honorable Bryce Edgmon
Co-Chair, House Finance Committee
Alaska State Capitol, Room 505
Juneau, AK 99801

Dear Co-Chairs Johnson, Foster, and Edgmon,

Thank you for inviting the Department of Law to present a department budget overview of the Governor's FY2025 budget to the House Finance Committee on February 29, 2024. During that presentation a request was made to provide a detailed breakdown of costs included in the Governor's FY2025 budget for internships/externships. The presentation provided an example of internship costs for one location, however, the FY2025 request includes salary and benefits, airfare, housing, and commodities for multiple locations throughout the state. Please see attached details of the varied costs by location and difference between internships and externships.

Sincerely,

Amber LeBlanc

Amber LeBlanc
Administrative Services Director

cc: Cori Mills, Deputy Attorney General, Civil Division, Department of Law
John Skidmore, Deputy Attorney General, Criminal Division, Department of Law
Dayna Mackey, Budget Manager, Department of Law
Rob Carpenter, Deputy Director, Legislative Finance Division
Emy Ribao, Budget Analyst, Office of Management and Budget

Intern Costs for FY2025

Criminal Division Interns

															Total Cost per Intern (Salary/Benefits for # months, Airfare, Housing, Commodities x # of Interns)
PCN	Position Title	Range	Step	Bargaining Unit	Location	Salary for 1 month	Benefits for 1 month	Number of Months (1/2 May-1/2 August)	Total Salary/Benefits for 1 intern x # months	Number of Interns per Location	Total Salary/Benefits x # of interns x # months	Airfare per Intern	Housing per Intern	Commodities per Intern	
New	Graduate Intern 2	16	A	EX	Anchorage	\$ 4,570	\$ 467	3	\$ 15,111	6	\$ 90,666	\$ 750	\$ 3,000	\$ 2,500	\$ 128,166
New	Graduate Intern 2	16	A	EX	Fairbanks	\$ 4,706	\$ 502	3	\$ 15,624	4	\$ 62,496	\$ 750	\$ 3,000	\$ 2,500	\$ 87,496
New	Graduate Intern 2	16	A	EX	Palmer	\$ 4,570	\$ 467	3	\$ 15,111	3	\$ 45,333	\$ 750	\$ 3,000	\$ 2,500	\$ 64,083
New	Graduate Intern 2	16	A	EX	Juneau	\$ 4,799	\$ 512	3	\$ 15,933	3	\$ 47,799	\$ 750	\$ 3,000	\$ 2,500	\$ 66,549
New	Graduate Intern 2	16	A	EX	Kenai	\$ 4,570	\$ 467	3	\$ 15,111	2	\$ 30,222	\$ 750	\$ 3,000	\$ 2,500	\$ 42,722
New	Graduate Intern 2	16	A	EX	Bethel	\$ 6,854	\$ 676	3	\$ 22,591	2	\$ 45,182	\$ 750	\$ 3,000	\$ 2,500	\$ 57,682
New	Graduate Intern 2	16	A	EX	Others	\$ 6,854	\$ 676	3	\$ 22,591	3	\$ 67,772	\$ 750	\$ 3,000	\$ 2,500	\$ 86,522
FY2025 Total Criminal Division Intern Costs:										23	\$ 389,470				\$ 533,220

Civil Division Interns/Externs

															Total Cost per Intern (Salary/Benefits for # months, Airfare, Housing, Commodities x # of Interns)
PCN	Position Title	Range	Step	Bargaining Unit	Location	Salary for 1 month	Benefits for 1 month	Number of Months (1/2 May-1/2 August)	Total Salary/Benefits for 1 intern x # months	Number of Interns per Location	Total Salary/Benefits x # of interns x # months	Airfare per Intern	Housing per Intern	Commodities per Intern	
New	Graduate Intern 2	16	A	EX	Anchorage	\$ 4,570	\$ 467	3	\$ 15,111	16	\$ 241,776	\$ 750	\$ 3,000	\$ 2,500	\$ 341,776
New	Graduate Intern 2	16	A	EX	Fairbanks	\$ 4,706	\$ 502	3	\$ 15,624	2	\$ 31,248	\$ 750	\$ 3,000	\$ 2,500	\$ 43,748
New	Graduate Intern 2	16	A	EX	Juneau	\$ 4,799	\$ 512	3	\$ 15,933	3	\$ 47,799	\$ 750	\$ 3,000	\$ 2,500	\$ 66,549
New	Fall Extern			EX	Anchorage			3	\$ -	5	\$ -	\$ 750	\$ 3,000	\$ 2,500	\$ 31,250
New	Fall Extern			EX	Juneau			3	\$ -	2	\$ -	\$ 750	\$ 3,000	\$ 2,500	\$ 12,500
New	Spring Extern			EX	Anchorage			3	\$ -	5	\$ -	\$ 750	\$ 3,000	\$ 2,500	\$ 31,250
New	Spring Extern			EX	Juneau			3	\$ -	2	\$ -	\$ 750	\$ 3,000	\$ 2,500	\$ 12,500
FY2025 Total Civil Division Intern/Extern Costs:										35	\$ 320,823				\$ 539,573

Notes:

Commodities includes laptop, licenses for software, books (statute book/rule book), etc. These should be annual costs.

Others: Using Bethel geo diff and include offices in Kodiak, Sitka, Ketchikan, Nome, Kotz, and Utqiagvik.

Benefits: 1.45% Medicare, 8.76% short term non perm (SBS+Risk+1.6%)