

State of Alaska Department of Administration

FY2025 Governor Amend Budget Overview
Presentation to House Finance Committee
Legislative Liaison, Leslie Isaacs
February 27, 2024



Department of Administration FY2025 Governor Amend Operating Budget: [Mission and Organization](#)

Mission: Provide consistent and efficient support services to state agencies so that they may better serve Alaskans.

Services to State Agencies

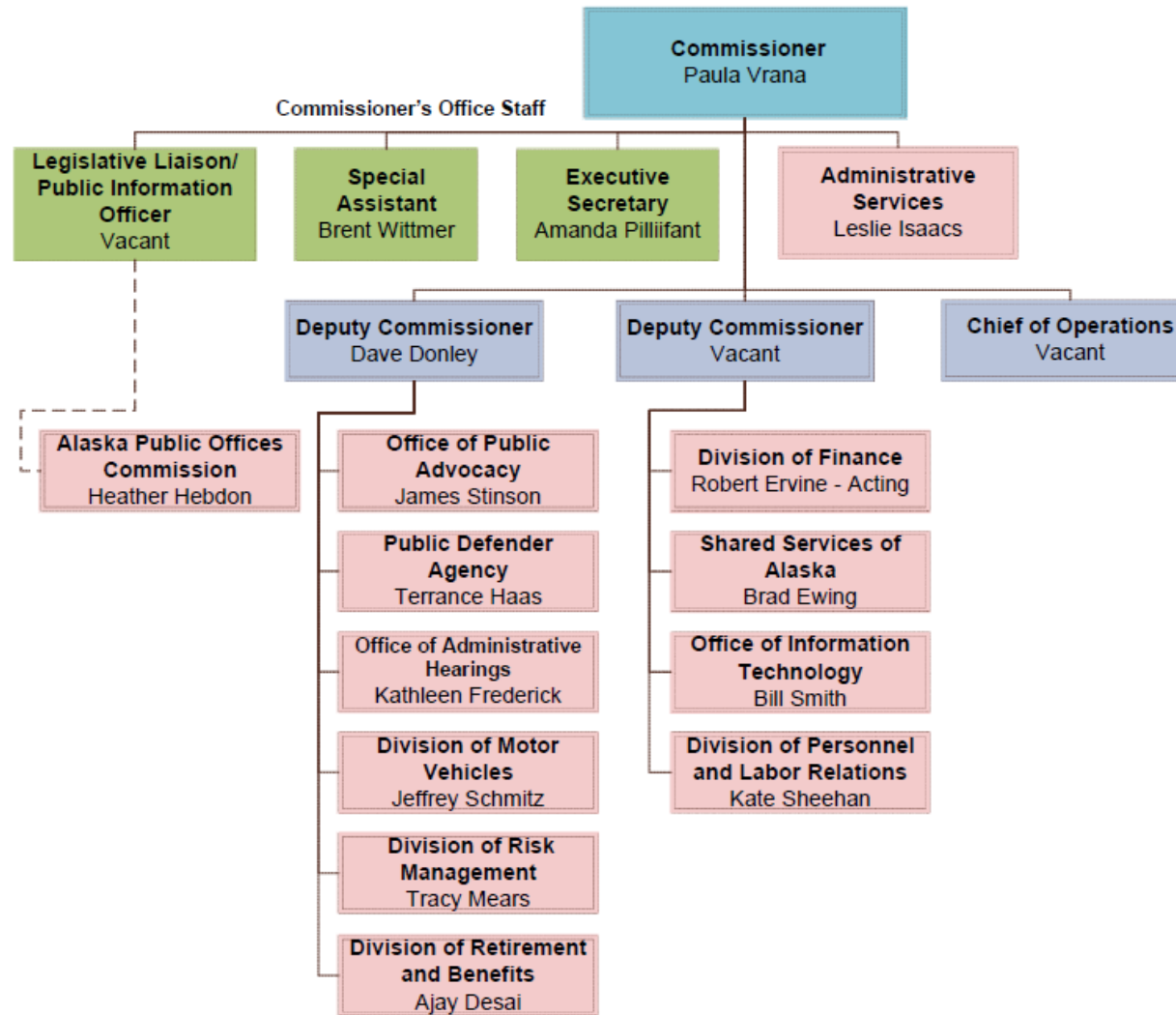
Office of Admin. Hearings	Admin. Services	Finance
Personnel and Labor Relations	Shared Services of Alaska	Office of Information Technology
Procurement and Property Management	Risk Management	Retirement and Benefits

Services to the Public

Retirement and Benefits	Office of Public Advocacy	Public Defender Agency
Alaska Public Offices Commission	Public Communications Services	Motor Vehicles

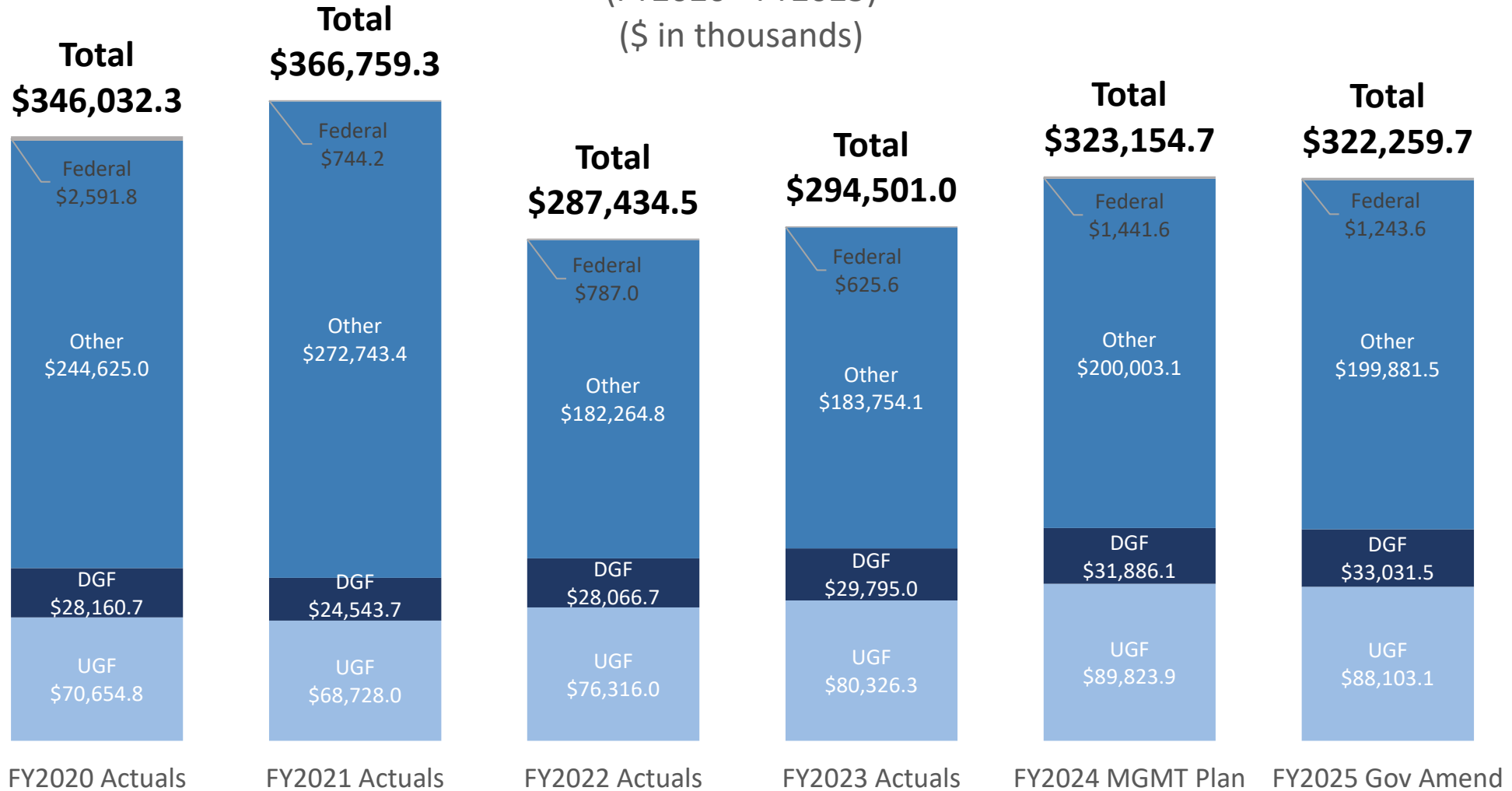


Department of Administration FY2025 Governor Amend Operating Budget: [Leadership Organization](#)



Dept. of Administration: Historical Budget Comparison

(FY2020 - FY2025)
(\$ in thousands)



Department of Administration FY2025 Governor Amend Operating Budget: [Funding Sources](#)

(\$ in thousands)

- DOA Budget: 27% UGF, 10% DGF, 62% Other Funds, 0.4% Federal
- DOA Fund Sources: 44% duplicated fund sources

DOA Operating	UGF	DGF	GF Subtotal	Other	Federal	Total	PFT
Formula							
Non-Formula	88,103.1	33,031.5	121,134.6	199,881.5	1,243.6	322,259.7	1,181
*Duplicated				(142,331.0)		(142,331.0)	
Non-Duplicated Total	88,103.1	33,031.5	121,134.6	57,550.5	1,243.6	179,928.7	1,181

Fund Type	Funding Source	FY25 Gov. Amd
UGF	1003: G/F Match	250.0
	1004: General Fund	84,408.6
	1037: General Fund / Mental Health	3,444.5
DGF	1005: General Fund / Program Receipts	33,031.5
Federal	1002: Federal Receipts	584.2
	1033: Surplus Property	659.4

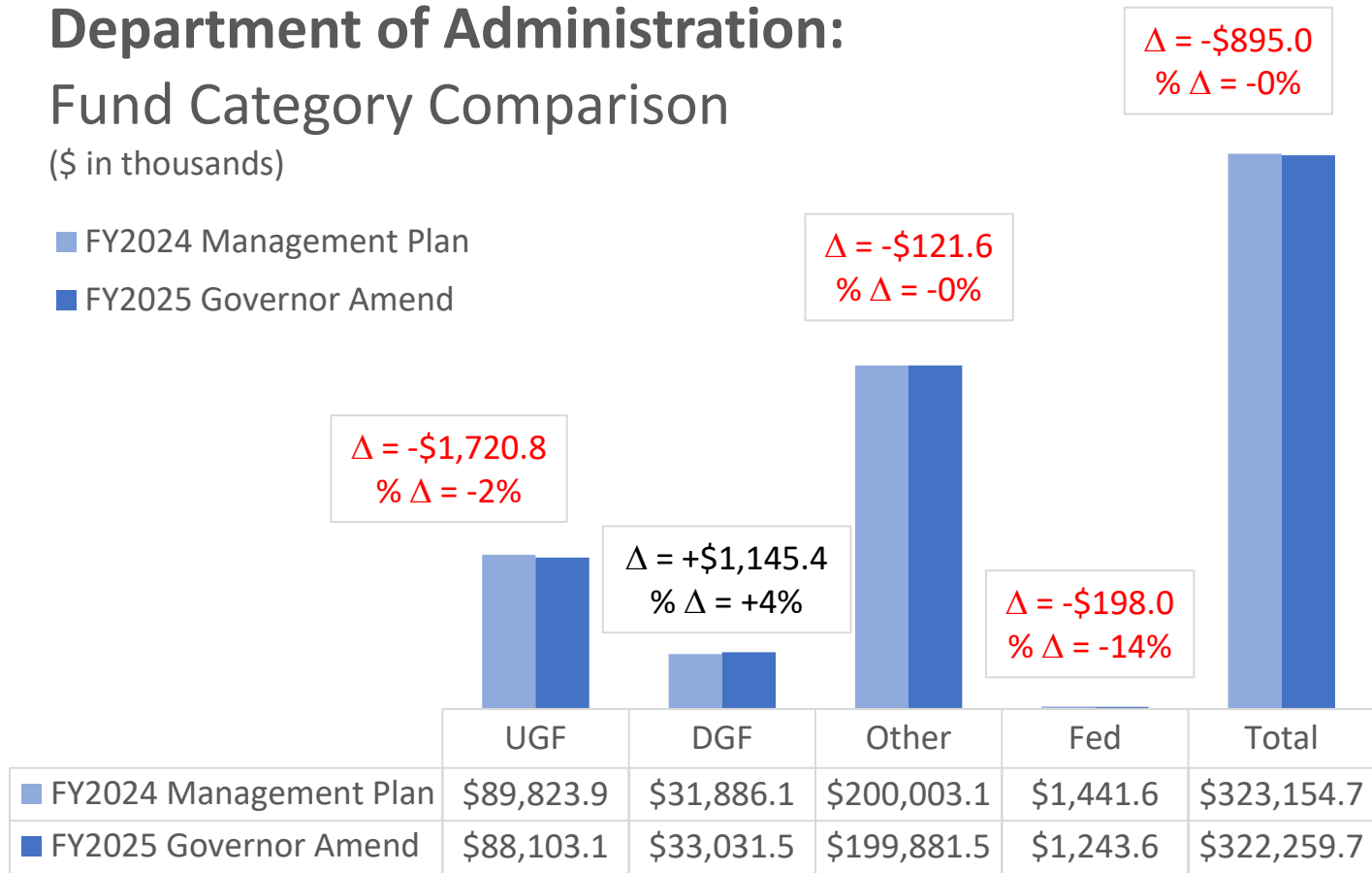
Fund Type	Funding Source	FY25 Gov. Amd
Other	1007: Interagency Receipts (duplicated)	79,810.9
	1017: Benefit System Receipts	42,750.9
	1023 FICA Acct	216.6
	1029 P/E Retire	9,964.2
	1034 Teach Ret	3,833.3
	1042: Judicial Retirement System	122.9
	1045: National Guard & Naval Militia Retirement System	291.0
	1081: Information Services Fund (duplicated)	62,520.1
	1092: Mental Health Trust Authority Authorized Receipts	371.6



Department of Administration: Fund Category Comparison

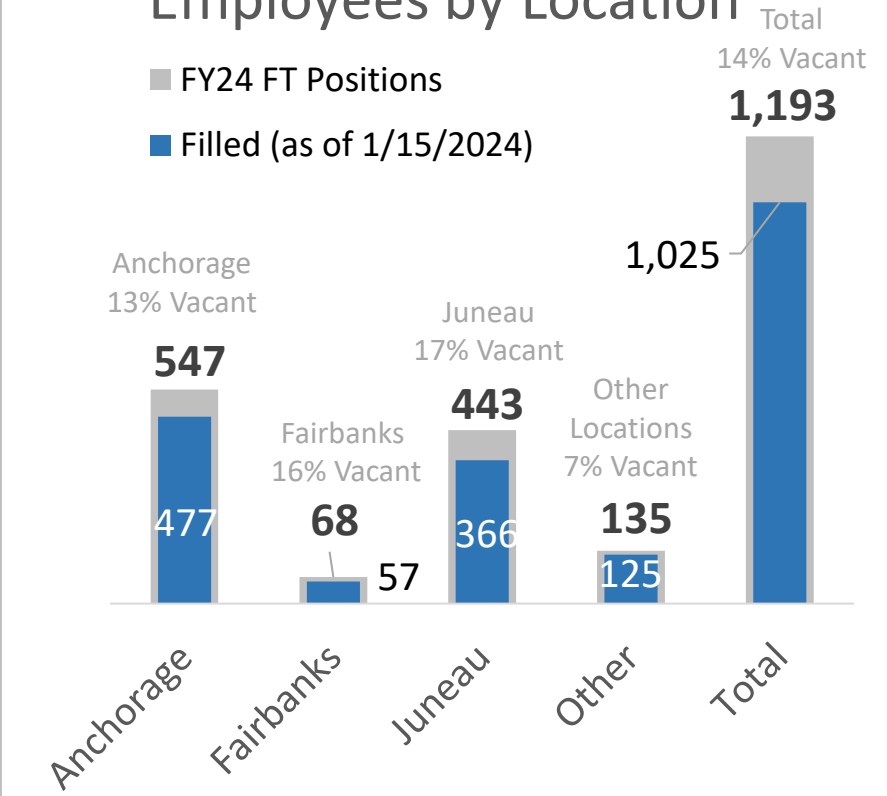
(\$ in thousands)

- FY2024 Management Plan
- FY2025 Governor Amend

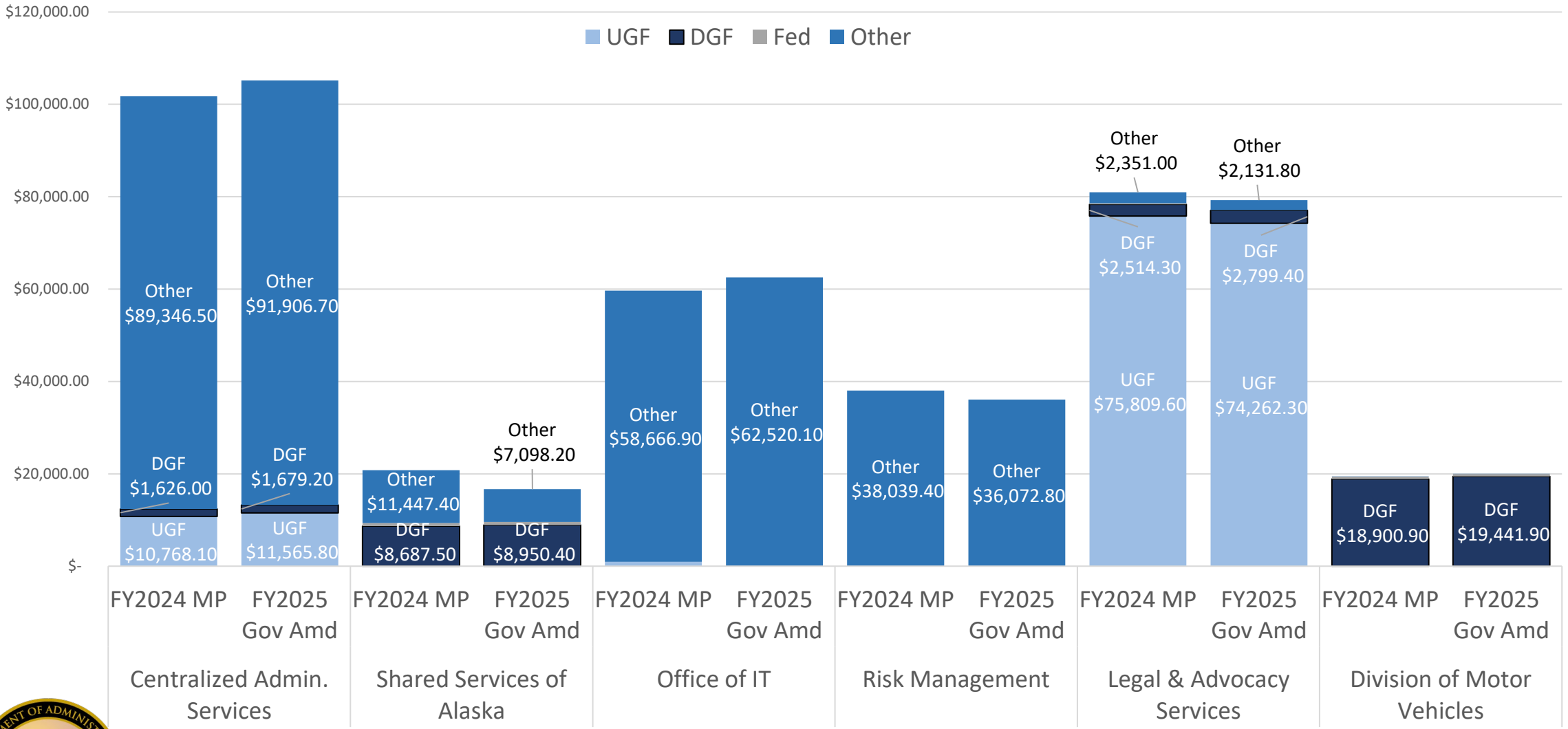


Position Count and Employees by Location

- FY24 FT Positions
- Filled (as of 1/15/2024)



Department of Administration FY2025 Governor Amend Operating Budget: Results Delivery Units - Overview



Significant Proposed Changes in FY2025 Governor Amend Budget

(\$ in thousands)

Component	Items in FY2025 Gov Amend	Description	Budget	Fund Source Type	Positions
Budget					
Administrative Hearings		Replace Unavailable Interagency Receipts with General Funds	\$525.0	IA into UGF	
Finance		Recruitment and Retention Incentives for Payroll Services	\$650.0	IA	
Finance		Add three Full-Time Positions to Support IRIS and ALDER	\$413.0	IA	+3 FT
Finance	<i>Gov Amend</i>	Maintain Statewide Accounting and Human Resource Systems	\$217.6	IA	
Finance	<i>Gov Amend</i>	Move Payroll Services into the State Office Building (One Time Increment)	\$180.0	GF (OTI)	
Procurement and Property Management		Delete Interagency Receipt Authority No Longer Needed	-\$4,556.6	IA	
Licensing, Infrastructure, & Servers		Continue Microsoft Licensing for End Users	\$1,030.0	ISF	
Licensing, Infrastructure, & Servers		Increase Bandwidth Available to State of Alaska Agencies	\$163.0	ISF	
Licensing, Infrastructure, & Servers	<i>Gov Amend</i>	Maintain Microsoft Security Licensing to Protect State of Alaska Servers	\$526.0	ISF	
IT Strategic Support	<i>Gov Amend</i>	Maintain Information Technology Security Monitoring, Logging, and Threat Intelligence	\$710.0	ISF	
IT Strategic Support	<i>Gov Amend</i>	Transition Existing Servers to the Cloud	\$575.0	ISF	
Office of Public Advocacy		Replace Unavailable Federal Receipts to Support Existing Programs	\$214.0	Fed into UGF	
Office of Public Advocacy		Align Authority with Anticipated Interagency and Prgm Receipt Revenue Levels	\$113.1	IA into DGF	
Public Defender Agency		Align Authority with Anticipated Interagency and Prgm Receipt Revenue Levels	\$172.0	IA into DGF	
Capital					
Finance		Expand and Complete Digitization of Payroll Services and Recruitment	\$2,050.0	UGF	
Information Technology		Statewide Public Service Digital Assistant - Requirements, Definition, and Road Mapping	\$300.0	UGF	
Information Technology	<i>Gov Amend</i>	Replace Aging Infrastructure	\$1,000.0	UGF	



Department of Administration FY2025 Governor Amend Operating Budget: [Centralized Admin. Services](#)

Significant FY2025 Budget Changes

- +\$650.0 IA - Payroll Services Retention Incentives
- +3 FTE, \$413.0 IA - Support IRIS and ALDER programming
- \$217.6 IA – Maintain Statewide Accounting and Human Resources Systems (Gov Amend)
- \$180.0 GF [OTI] – Move Payroll Services into State Office Building (Gov Amend)
- \$525.0 Fund Change - IA to UGF to Replace Uncollectible Revenues in Office of Admin. Hearings
- **Capital:** \$2,050.0 UGF - Complete Digitization of Payroll Services

Services Provided:

- Administrative Hearing Services
- Statewide Accounting Services
- Statewide Human Resource Services
- Labor Union Negotiation, Arbitration, and Conflict Resolution
- Retirement and Benefits and Health Plan Administration Services

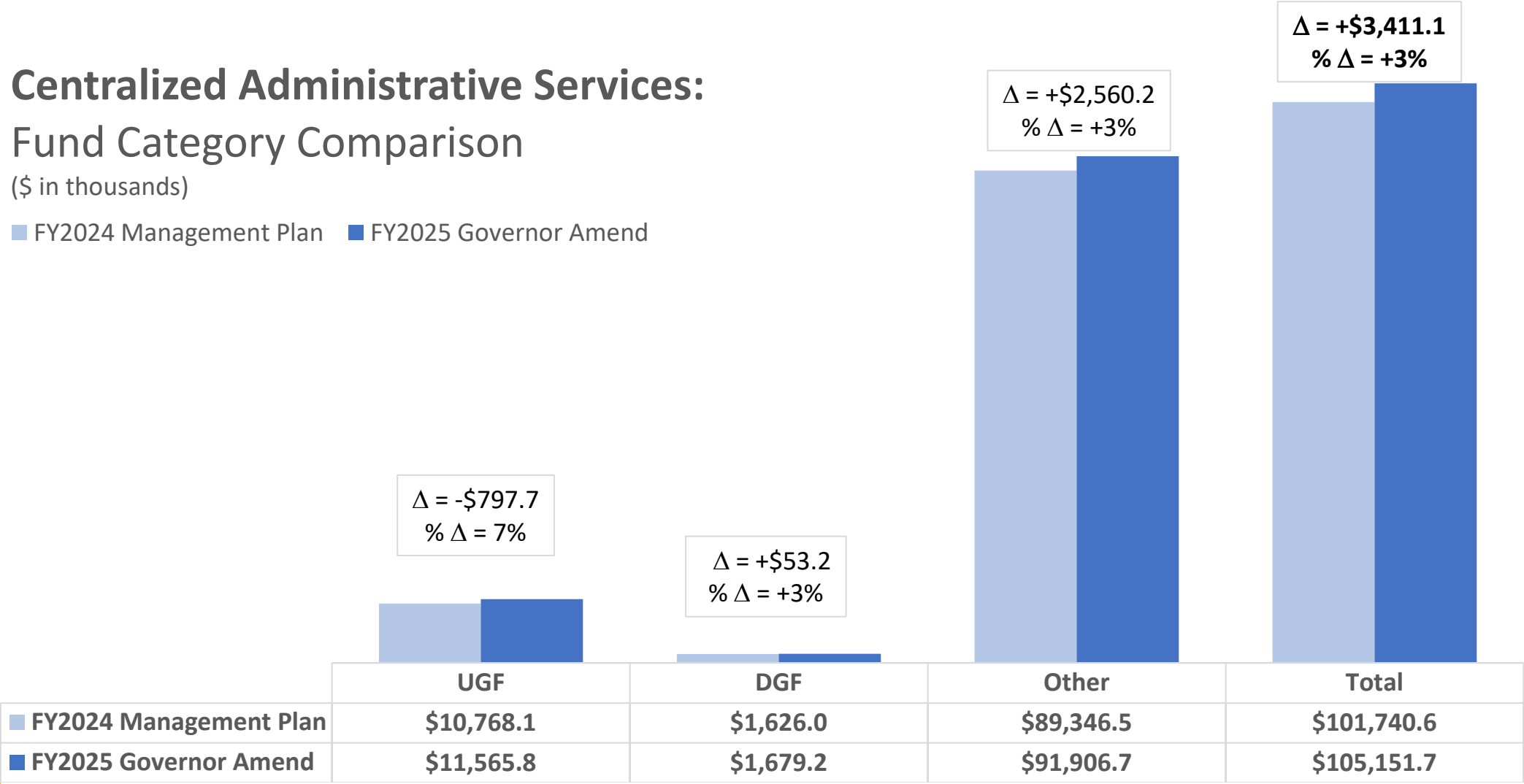
Centralized Administrative Services Personal Services Info (as of 1/15/24)	
Total PFT Positions	358
Vacant PFT Positions	62
Percent PFT Vacant	17.3%
FY2024 Mgmt Plan PS Budget	\$45,335.2
FY2023 Actual PS Expenditures	\$40,263.5
Primary Difficulty	Recruitment and Retention difficulties



Centralized Administrative Services: Fund Category Comparison

(\$ in thousands)

■ FY2024 Management Plan ■ FY2025 Governor Amend



Services Provided:

- Financial Transaction Processing
- Central Mail Services
- Procurement Services
- Federal Surplus Property Program

Significant FY2025 Budget Changes

- -\$4,556.6 IA – Reduce Interagency Authority No Longer Needed

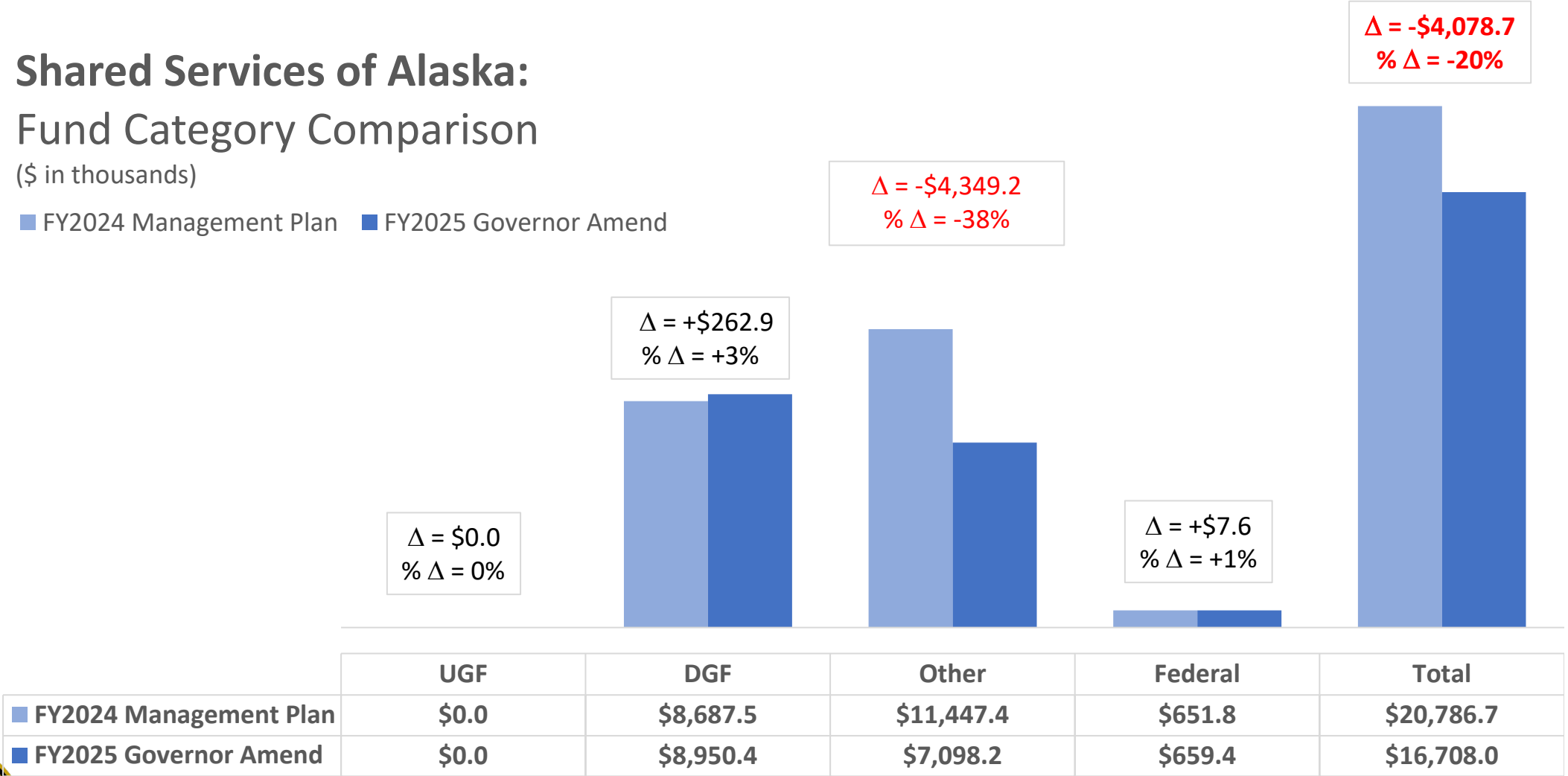
Shared Services of Alaska	
Personal Services Info (as of 1/15/24)	
Total PFT Positions	109
Vacant PFT Positions	6
Percent PFT Vacant	5.5%
FY2024 Mgmt Plan PS Budget	\$11,717.4
FY2023 Actual PS Expenditures	\$11,351.3
Primary Difficulty	Maintain consistent processing times and service delivery as workloads fluctuate throughout the year.



Shared Services of Alaska: Fund Category Comparison

(\$ in thousands)

■ FY2024 Management Plan ■ FY2025 Governor Amend



Significant FY2025 Budget Changes

- +\$1,030.0 ISF – Continue Microsoft End User Licensing
- +\$163.0 ISF – Increase Bandwidth for State Agencies
- +\$526.0 ISF – Maintain Microsoft Security Licensing to Protect SOA Servers (Gov Amend)
- +\$710.0 ISF – Maintain IT Security Monitoring, Logging, and Threat Intelligence (Gov Amend)
- +\$575.0 ISF – Transition Existing Servers to the Cloud (Gov Amend)
- **Capital:** \$300.0 UGF - Scope for Public Service Digital Assistant
- **Capital:** \$1,000.0 UGF – Replace Aging Infrastructure (Gov Amend)

Services Provided:

- Compliance and security
- Governance and policy
- Statewide IT controls and review
- Manage statewide demand and utilization
- Enterprise and shared IT services

Office of Information Technology Personal Services Info (as of 1/15/24)

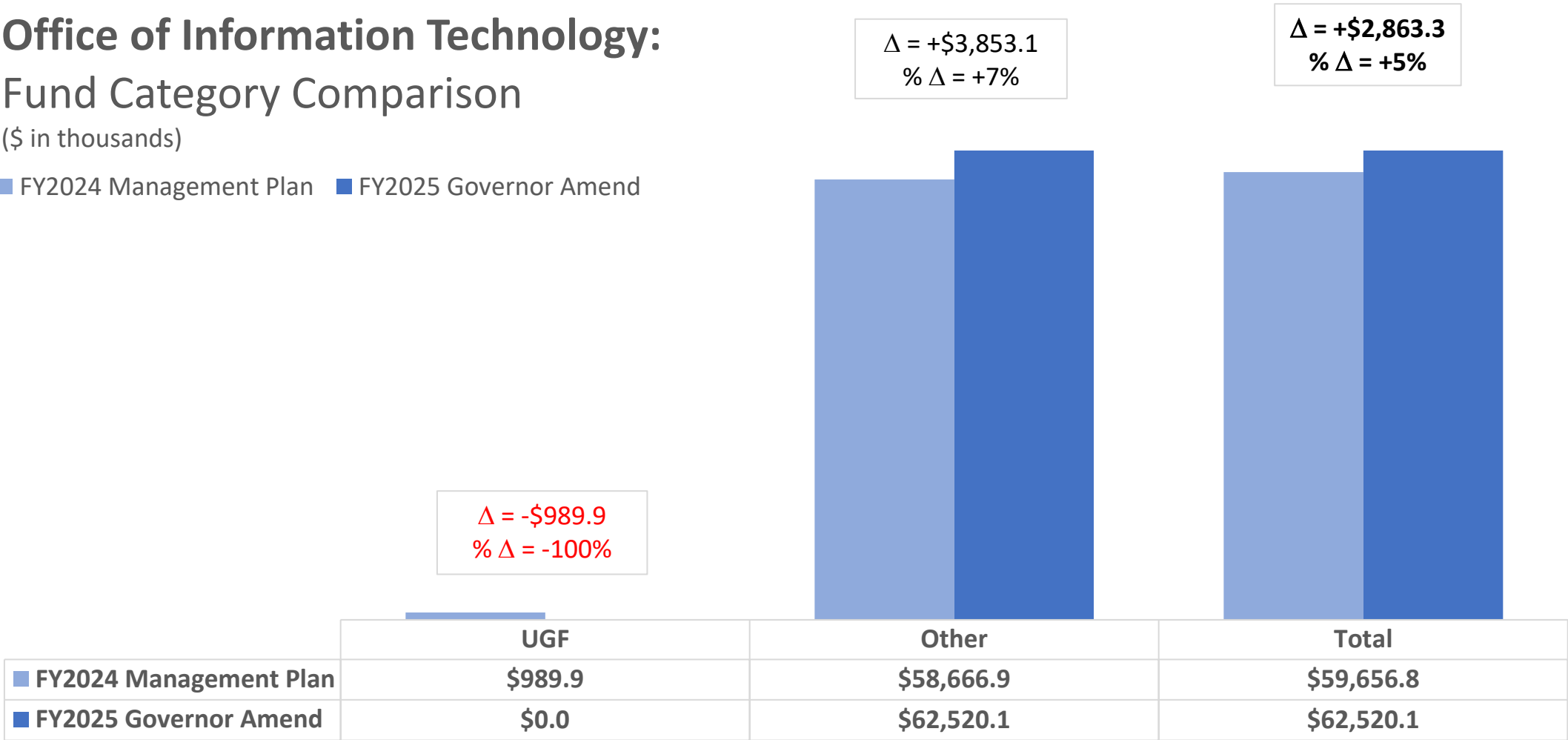
Total PFT Positions	161
Vacant PFT Positions	36
Percent PFT Vacant	22.4%
FY2024 Mgmt Plan PS Budget	\$22,188.3
FY2023 Actual PS Expenditures	\$29,804.7
Primary Difficulty	Recruitment and Retention difficulties



Office of Information Technology: Fund Category Comparison

(\$ in thousands)

■ FY2024 Management Plan ■ FY2025 Governor Amend



Services Provided:

- Claims Processing
- Litigation Management
- Contract Review
- Insurance Administration
- Insurance Consulting

Significant FY2025 Budget Changes

- -\$2,000.0 IA – Reduce State Insurance Catastrophe Reserve Account for Fiscal Note SLA 2022 HB 102

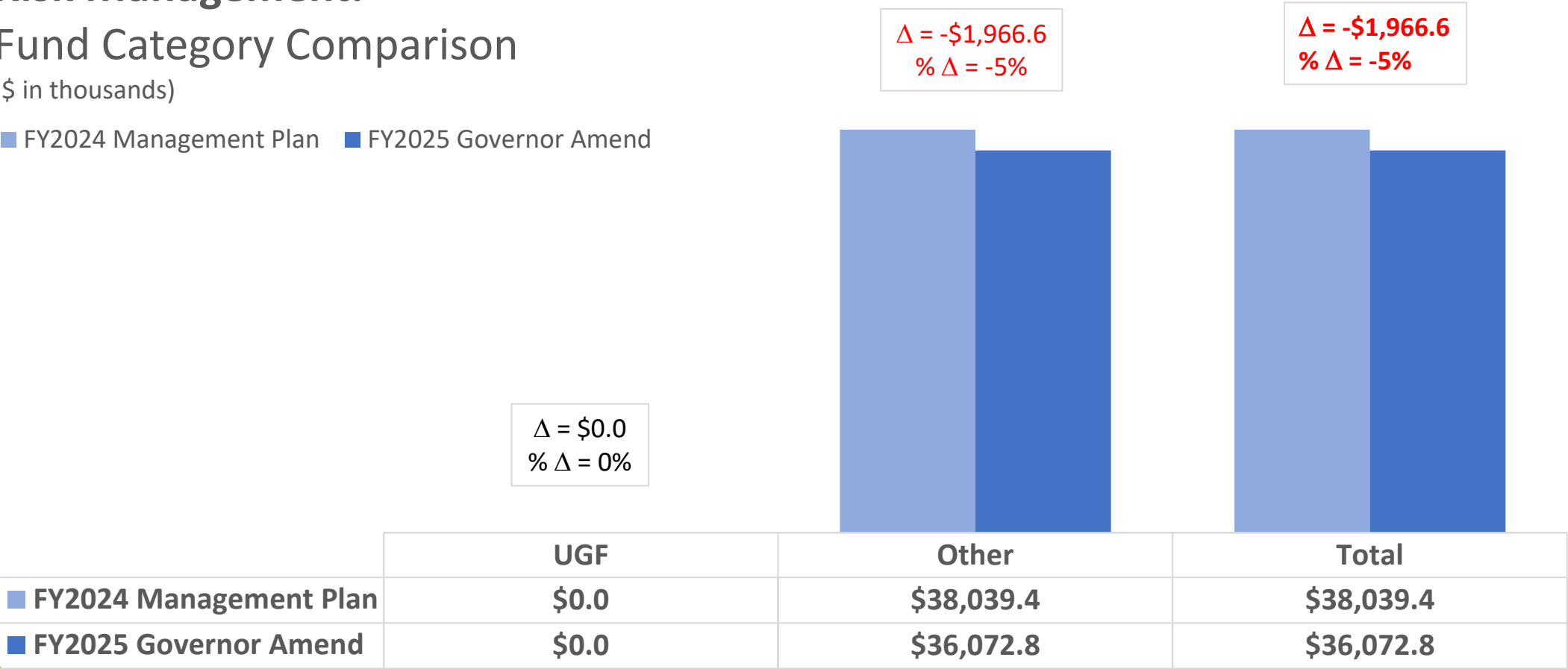
Risk Management	
Personal Services Info (as of 1/15/24)	
Total PFT Positions	6
Vacant PFT Positions	0
Percent PFT Vacant	0%
FY2024 Mgmt Plan PS Budget	\$857.9
FY2023 Actual PS Expenditures	\$623.0
Primary Difficulty	Variable annual spending based on number of claims.



Risk Management:
Fund Category Comparison

(\$ in thousands)

FY2024 Management Plan FY2025 Governor Amend



Department of Administration FY2025 Governor Amend Operating Budget: [Legal and Advocacy Services](#)

Services Provided:

- Public Guardians
- Elder Fraud
- Guardian ad litem (Representation for Children in Need)
- Court Appointed Special Advocates
- Child in Need of Aid (CINA) Parent and Child Representation
- Public Defender & Public Advocacy for:
 - Misdemeanors and Felonies
 - Juvenile Delinquency
 - 5th Amendment appointments
 - Commitments
 - Appeals & Post Conviction Relief
 - Petitions to Revoke Probation and Parole

Significant FY2025 Budget Changes

- Fund Source Changes
 - OPA \$214.0 Fed to GF
 - OPA \$113.1 IA to DGF
 - PDA \$172.0 IA to DGF
- **FY2024 Supplemental:** +4 Non-Permanent Positions, \$411.0 UGF - Support Public Guardian Program.

Legal and Advocacy Services	
Personal Services Info (as of 1/15/24)	
Total PFT Positions	392
Vacant PFT Positions	37
Percent PFT Vacant	9.4%
FY2024 Mgmt Plan PS Budget	\$59,323.7
FY2023 Actual PS Expenditures	\$52,837.7
Primary Difficulty	Training and long-term retention of newly recruited employees.



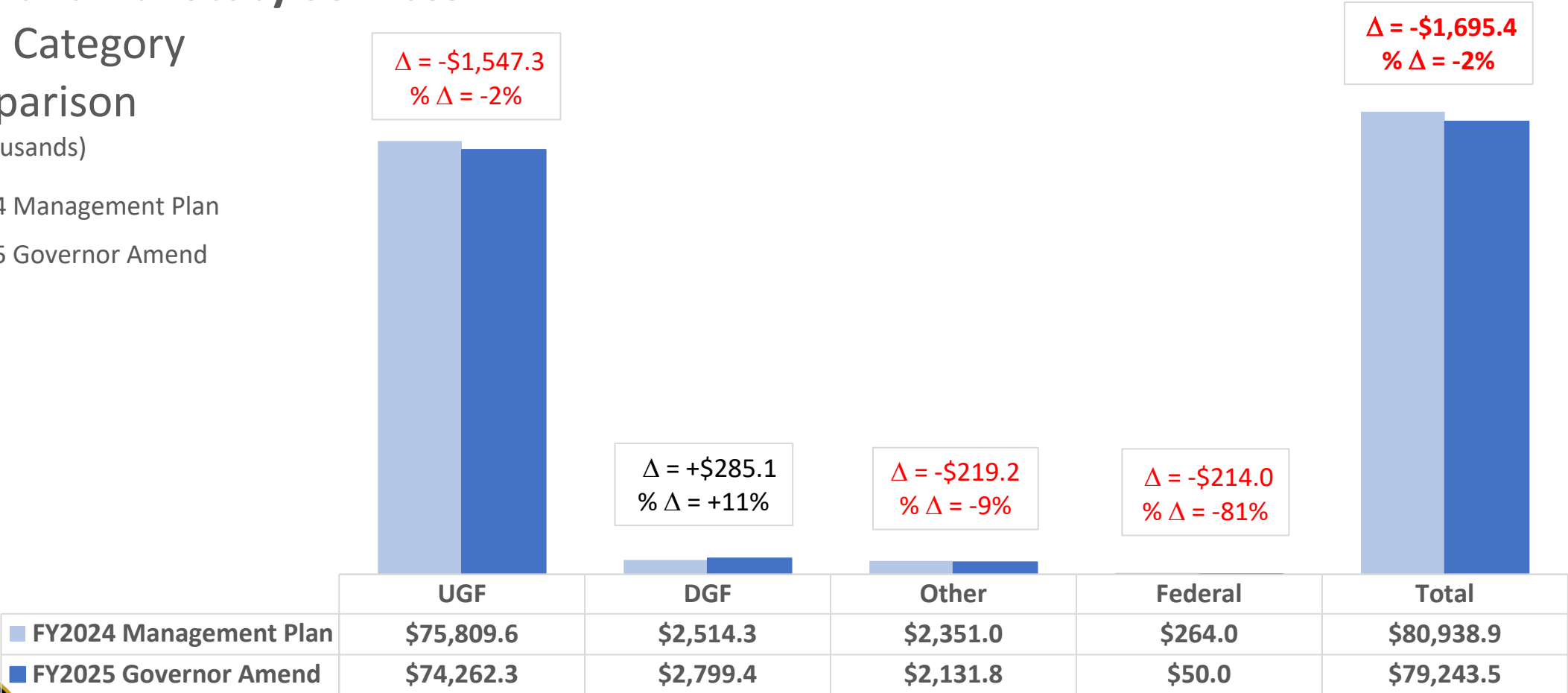
* These agencies are required to meet ethical and constitutional obligations to court appointed indigent Alaskans

Legal and Advocacy Services:

Fund Category Comparison

(\$ in thousands)

- FY2024 Management Plan
- FY2025 Governor Amend



Services Provided:

- Provide Licensing, Registration, and Titling services to Alaskans
- Commercial Drivers Licensing
- Driver Training Resources
- Crash Data Repository
- Remove Driving Privileges from Unsafe and Uninsured Drivers
- Issue Federal REAL IDs
- Screening for Fraudulent ID Activity

Significant FY2025 Budget Changes

- No Significant FY2025 Budget Changes

Motor Vehicles	
Personal Services Info (as of 1/15/24)	
Total PFT Positions	143
Vacant PFT Positions	12
Percent PFT Vacant	8.4%
FY2024 Mgmt Plan PS Budget	\$12,534.3
FY2023 Actual PS Expenditures	\$10,772.4
Primary Difficulty	High turnover in entry level positions.



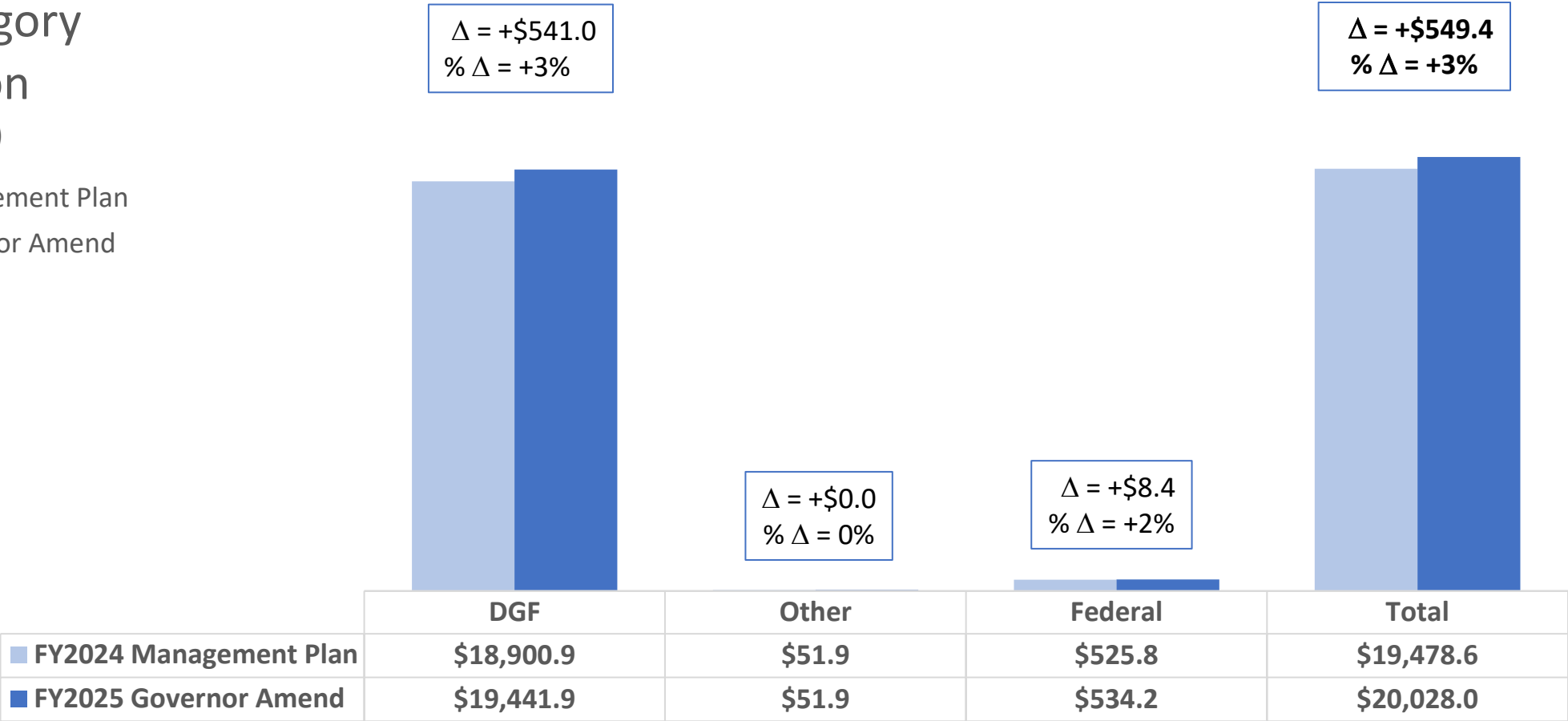
Division of Motor Vehicles:

Fund Category

Comparison

(\$ in thousands)

- FY2024 Management Plan
- FY2025 Governor Amend



Questions?

Contact Information

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