

Legislative Council Moving and Travel Policy Amendments FAQ

Why do we need to make this change?

LAA moved household goods for a legislator that included items meeting the federal definition of "Hazardous Materials" and therefore were prohibited by federal law from being shipped as air cargo. LAA was cited and fined for the violation and, as part of the negotiated settlement, must amend its Moving and Travel Policy to specifically exempt moving hazardous materials and to require visual inspection by trained LAA personnel of *all* items to be shipped under the Legislative Affairs Agency shipper number. If the policy is not amended by August 10, 2014, LAA will be subject to greater monetary penalties.

What effect will this new policy have on a legislator's move to/from Juneau?

Items that have not been inspected by LAA Personnel will not be able to use LAA's known shipper number. However, in order to minimize disruption to the moving process, LAA will work with moving companies to ensure that the company will use its own shipper number, or list the individual legislator as the shipper, then bill LAA directly for shipping costs.

Does this mean LAA personnel will have to inspect all of my household goods I move to/from Juneau?

If you are not using LAA's known shipper account number or listing LAA as the shipper, the items will not be subject to inspection by LAA Personnel. Only goods that are shipped using LAA's known shipper account or that list LAA as the shipper will need to be inspected, including boxes shipped by Information Services or Supply during the convening and adjourning moves.

The following items would not be subject to inspection:

- Items shipped by a moving company using the salmon or blue colored moving authorization forms and paid directly by LAA.
- Items packed in a vehicle that is shipped via the Alaska Marine Highway paid for by LAA.
- Items shipped by a legislator (or moving company under the direction of the legislator) at the legislator's expense, where reimbursement is subsequently requested.
- Items packed by a legislator and shipped through the US Postal Service or a courier service (Fed Ex, WPX, etc) at the legislator's expense, where reimbursement is subsequently requested.
- Items packed by a legislator and brought as baggage on a commercial airline flight, whether the airline ticket was paid for by LAA in advance or the legislator is seeking reimbursement.