

# Legislative Council Subcommittee

## Anchorage LIO Furniture Cost Containment

At Mat-Su LIO  
June 30, 2014

# Timeline

•RFP 603 Issued	4/14/2014
•28 <sup>th</sup> Legislature Sine Die	4/25/2014
•RFP 603 Closed	5/27/2014
•Next Legislative Council	7/9/2014
•90 days from close of RFP	8/25/2014
•Building Final Completion and Tenant Occupancy	12/31/2014
•29 <sup>th</sup> Legislature Convenes	1/20/2015
•90 <sup>th</sup> Legislative Day	4/19/2015



716 W 4TH AVE | ANCHORAGE, AK | pd pfeffer | kpb architects  
04.08.2014

**“1.33 Firm Offer:** For the purpose of award, proposals made in accordance with this Request for Proposals shall be good and firm for a period of (90) days from the date of closing for receipt of proposals in response to the RFP.” – p.9, RFP 603

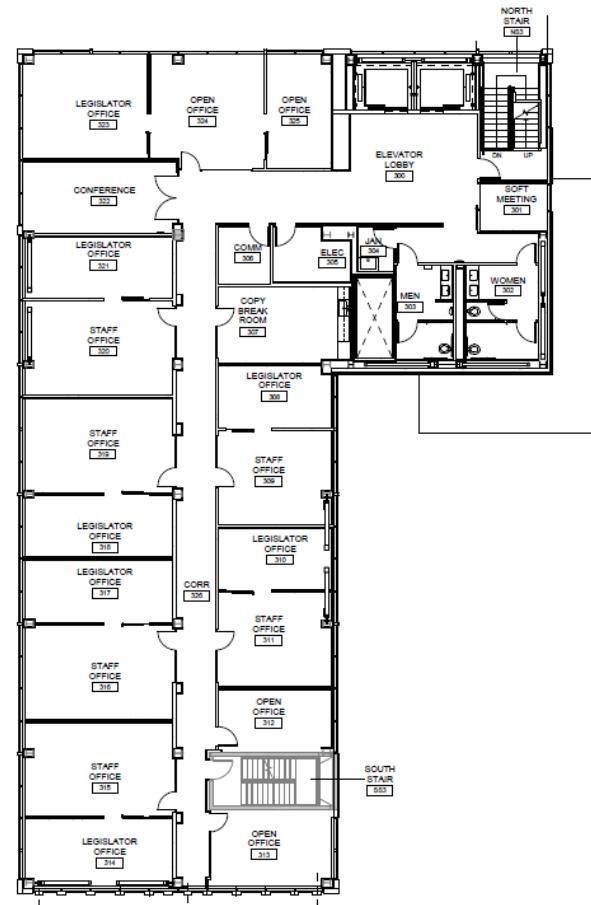
# RFP No. 603

“FURNITURE PURCHASE AND INSTALLATION SERVICES FOR THE ANCHORAGE LEGISLATIVE INFORMATION OFFICE AND LEGISLATORS’ DISTRICT OFFICES AT ANCHORAGE ALASKA.”

- ▶ Solicited proposals for installation of new commercial-grade business furniture between December 1–30, 2014.
- ▶ Contract term is from signing of contract through 12/30/2014.
- ▶ “The Agency will conduct a process to grade their existing furniture and determine what will be reused for the building. Until that effort is complete, the quantities for some furniture items cannot be determined for this bid... After the contract is awarded, the quantities will be determined. The resulting contract will include an option to purchase and install additional furniture. The option, if exercised, must be exercised within five (5) months after the initial installation is complete.” - p.12, *RFP 603*

# Renovated Anchorage LIO Offices

- ▶ There will be 24 “legislator & staff” office suites
- ▶ There will also be 16 single offices
- ▶ This *does not* include office suites for:  
**Information Services, Ethics, and the LIO**
- ▶ There will likely be ~21 legislators with primary offices in the Anchorage LIO
- ▶ Non dedicated legislator offices would be used for: Visiting Legislators, Press/Webmasters, interim committee staff, Finance staff, etc.



# Renovated Anchorage LIO

## Will contain the following meeting rooms:

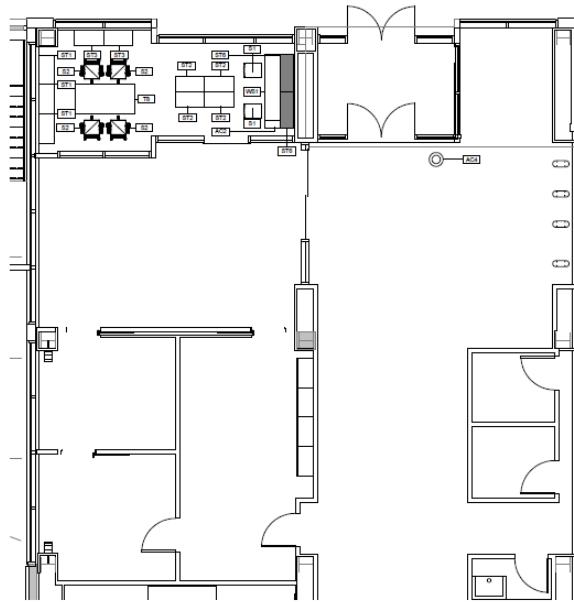
- ▶ First floor: One large auditorium, with architectural drawings showing seating for 116
- ▶ First floor: One small auditorium—can be divided into 3 small conference rooms. Drawings show this room seating 68
- ▶ Second floor: Two medium conference rooms—shown seating 26 and 18
- ▶ Third through sixth floors: Four small conference rooms—shown as seating 9
- ▶ Third through sixth floors: Four very small “soft meeting” rooms
- ▶ Basement: Conference and training room

# Renovated Anchorage LIO

The priority public use areas could be reasonably defined as:

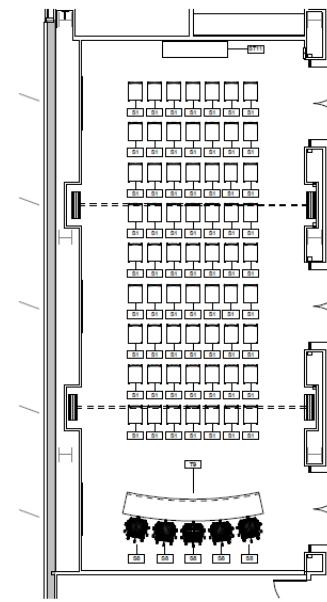
- ▶ Large Auditorium
- ▶ Small Auditorium
- ▶ LIO Reference Library
- ▶ Second Floor Medium Conference Rooms
- ▶ 3<sup>rd</sup> – 6<sup>th</sup> Floor Small Conference Rooms

## LIO & Library

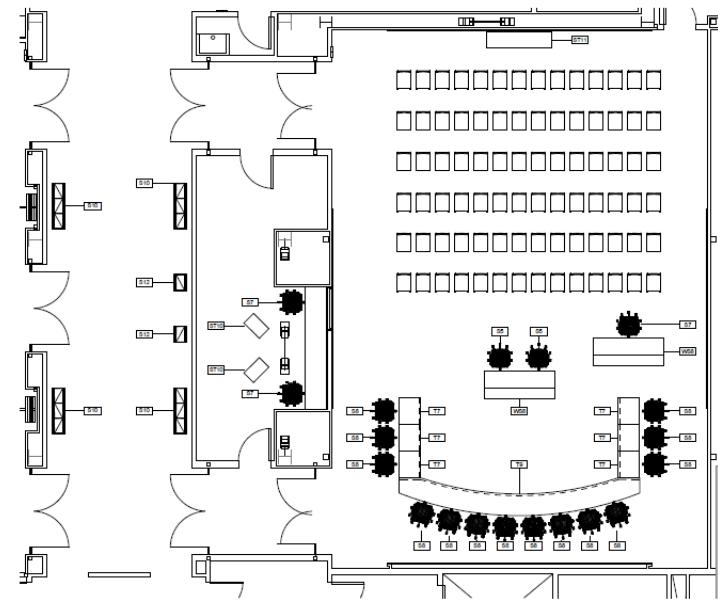


1 ENLARGED FURNITURE PLAN - LIO  
1/2" = 1'-0"

## 1<sup>st</sup> Floor Large and Small Auditoriums

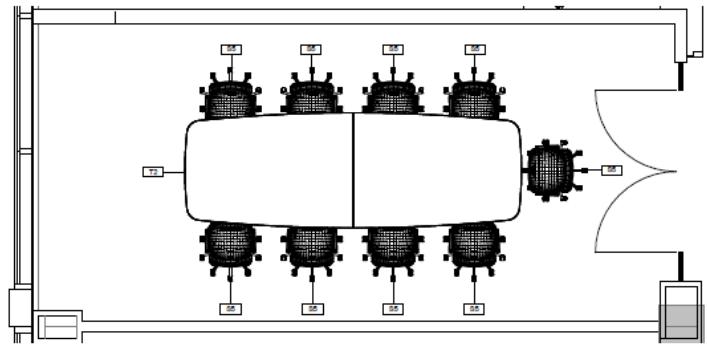


2 ENLARGED FURNITURE PLAN - LARGE MEETING SPACE  
1/2" = 1'-0"



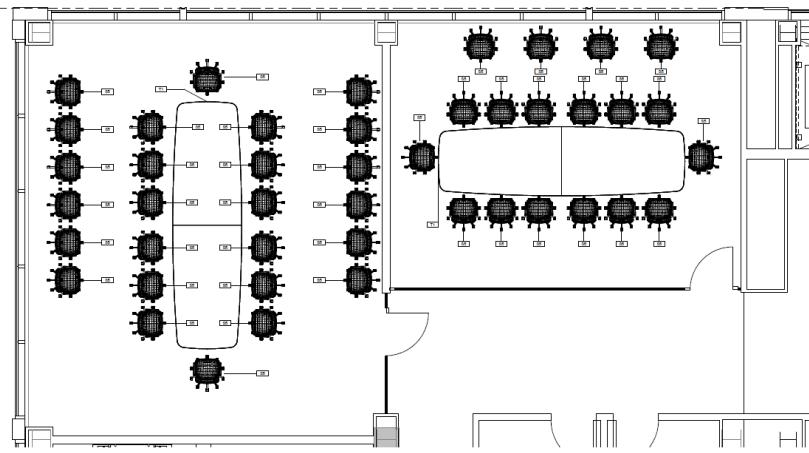
1 ENLARGED FURNITURE PLAN - AUDITORIUM  
LAYOUT 1  
1/2" = 1'-0"

## 3<sup>rd</sup>–6<sup>th</sup> Floor Small Conference Rooms



2 ENLARGED FURNITURE PLAN - TYPICAL  
CONFERENCE ROOM  
1/2" = 1'-0"

## 2<sup>nd</sup> Floor Conference Rooms



1 ENLARGED FURNITURE PLAN - CONFERENCE  
ROOMS LEVEL 2  
1/2" = 1'-0"

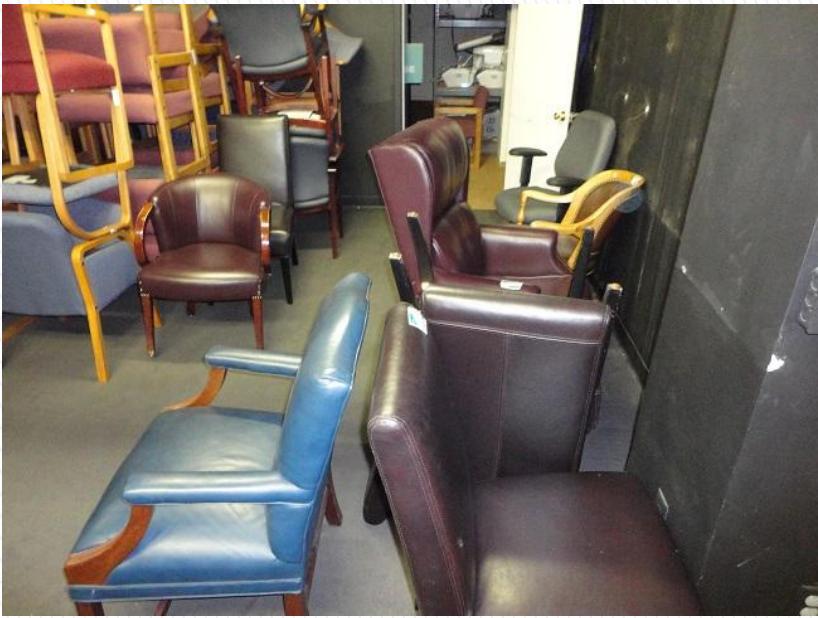
# Furniture Inventory

- ▶ **LAA inventory in Anchorage and Juneau**
  - Inventory lists current as of  
Anchorage – 4/23/2014  
Juneau – 6/12/2014
- ▶ **DOA-Division of General Services**
  - Inventory available at no cost to LAA under reutilization agreement
  - Can create a hold/wish list for items
- ▶ **Temporary LIO offices are operating in Anchorage now**

# LAA Inventory in Anchorage

- As of the most recent Anchorage inventory, there were 824 pieces of furniture. While some items are outdated or not in matching sets, the majority are functional office furniture. (Ex. >100 file cabinets)
- They have been graded by the LAA property manager according to remaining useful life, and the following is the case:
- Of these 824 pieces, **742 (or 90%) have an estimated useful life remaining of 5 years or more.**
- **642 (or 78%) of the pieces have an estimated useful life remaining of 10 years or more.**
- **478 (or 58%) of the pieces have an estimated useful life remaining of 15 years or more.**
- **342 (or 41%) of the pieces have an estimated useful life remaining of 20 years or more.**

## Currently in Anchorage LAA storage





# LAA Inventory in Juneau

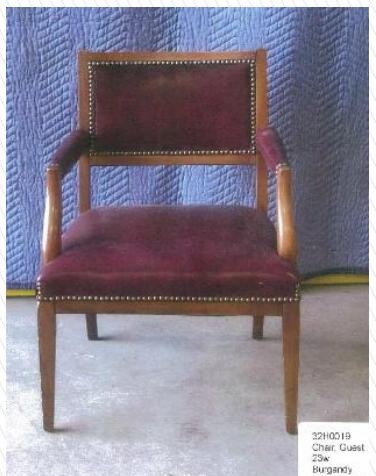
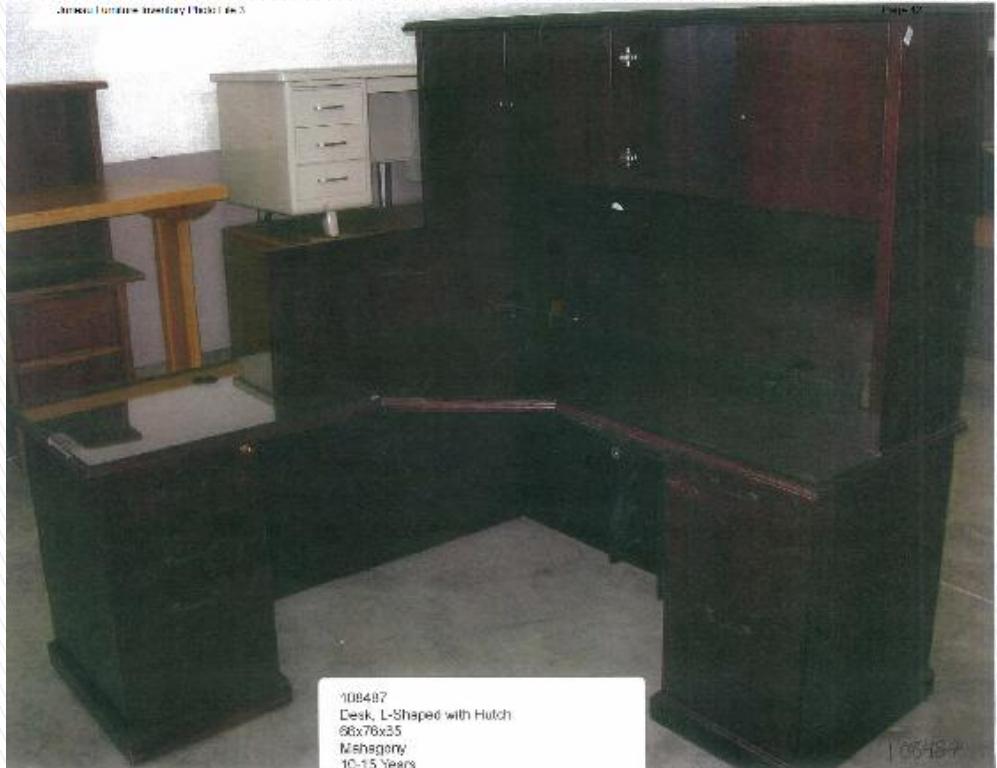
As of the most recent Juneau inventory, there were 126 pieces of furniture (Ex. 35 file cabinets)

- ▶ **116 (92%) have an estimated useful life of 5 years or more**
- ▶ **102 (81%) have an estimated useful life of 10 years or more**
- ▶ **53 (42%) have an estimated useful life of 15 years or more**
- ▶ **28 (22%) have an estimated useful life of 20 years or more**
- ▶ **Can it be transported?**

# Juneau Items Available:



Juneau Furniture Inventory Photo 1 of 3



# DOA-DGS Surplus (Anchorage)

2400 Viking Drive, Anchorage, AK 99501



**Questions?**

**Scheduled to be on-line:**  
Pam Varni, Executive Director, LAA  
Tina Strong, Procurement Officer, LAA

**Additional State Staff Who Contributed:**

- JC Kestel, State Property Manager, LAA
- Christopher Brooks, State Property Manager, DOA-DGS