

JN KENDALL

FUNCTIONAL SUMMARY

Health services administrator with experience managing non-profit programs.
Experience coordinating programs and providing client services.
Licensed at the master's Level in the State of Nevada.
Licensed at the master's Level in the state of Alaska.

SUMMARY OF QUALIFICATIONS

MANAGEMENT

Managed the operations of a county Vital Records Department.
Supervised seven (7) clerks in the retrieval, production, and delivery of Vital Records.
Processed weekly payroll for fourteen (14) staff.
Responsible for all areas of operations including inventory, supplies, equipment maintenance and repair.
Performed twice daily cash count and accounting reconciliation.
Planned for the development of a citywide substance abuse access system.
Provided clinical supervision to nine (9) case managers in an urban emergency shelter.
Monitored clinician billing to ensure achievement of fiscal goals.
Drafted Requests for Proposals for substance abuse services.
Participated in the implementation of new Department policies and procedures.

EVALUATION

Established protocols in the development of a wait list management system.
Evaluated data management procedures to ensure adequate services to clients with medical and/or psychiatric issues.
Developed, implemented, and evaluated substance abuse prevention strategies.
Initiated and maintained system for compliance between diversion program and licensing authority.

CLINICAL

Assessed and investigated reports of child abuse and neglect.
Prepared court reports on state custody petitions.
Provided individual and group counseling to residents of a recovery house.
Monitored milieu in a locked psychiatric unit.
Provided clinical supervision to four (4) staff in a substance abuse intervention project.
Provided support services to incarcerated clients.

PROFESSIONAL EXPERIENCE

AK Child and Family

Anchorage, Alaska
Director, Residential Services
November 2025 – Present
Provide administrative and operational support to four residential programs.

Federal Public Defender

Anchorage, Alaska
Social Worker
April 2024 – November 2025
Collaborated with attorneys and investigators to provide support services to clients at all stages of their case. Managed records requests from attorneys, maintained familiarity with programs within the Bureau of Prisons and built relationships with local detention facilities, pretrial services, probation, and treatment providers. Assessed and compiled psychosocial histories for care in detention, release, treatment options, conditions of probation, sentencing and post-sentencing options. Connected clients to community-based support systems.

Providence Alaska Medical Center

Anchorage, Alaska
Social Worker
March 2023 – April 2024
Participated as part of an inter-disciplinary team in discharge planning.

University Medical Center of Southern Nevada

Las Vegas, Nevada
Per Diem Medical Social Worker
June 2021 – February 2023
Participated in discharge planning as part of an interdisciplinary team.

City and County of San Francisco, Department of Public Health
San Francisco, California
2593 Health Program Coordinator III
November 1999 – September 2016

Coordinated Operations schedules and meetings to ensure strong, positive team communication and information flow; coordinated communications for special projects, including moves, changes, and relocations; supervised the primary purchasing activities to ensure normal operations of CBHS facilities; served as team leader for special facility needs; assisted with inventory and maintenance tracking of City vehicle fleet; participated in disaster and emergency response and building evacuation; inventoried and issued mobile wireless equipment; inventoried CBHS property and lease agreements.

Managed the operations of a county Vital Records department. Supervised seven (7) clerks in the retrieval, production, and delivery of vital records. Processed weekly payroll for fourteen (14) staff. Responsible for all areas of operations including inventory, supplies, equipment maintenance and repair. Performed twice daily cash count and accounting reconciliation.

Episcopal Community Services, North of Market Shelter
San Francisco, California
Social Services Manager
September 1998 – November 1999

Supervised nine (9) case managers in the provision of crisis social services in an urban emergency shelter. Established protocols in the development of a wait list management system. Evaluated data management procedures to ensure adequate services to clients with medical and/or psychiatric issues.

Temporary Assignments
San Francisco, California
1997 – 1998

Harbor Point Community Task Force, Inc.
Boston, Massachusetts
Director, Point of Change
1994 – 1996

Provided clinical supervision to four (4) peer case managers in a Housing and Urban Development funded community substance abuse intervention project.

Massachusetts Medical Society
Waltham, Massachusetts
Coordinator, Committee on Physician Health
1990 – 1992

Initiated and maintained a system for compliance between diversion program and licensing authority.

Commonwealth of Massachusetts, Department of Social Services
Boston, Massachusetts
Social Worker
1987 – 1990

Assessed and investigated reports of child abuse and neglect. Prepared court reports on state custody petitions.

Cambridge and Somerville Program for Alcohol Rehabilitation
Cambridge, Massachusetts
Counselor
1985 – 1986

Provided individual and group counseling to residents of a recovery house.

Human Resource Institute
Brookline, Massachusetts
Milieu Therapist
1985 – 1988

Monitored milieu in a locked psychiatric unit.

EDUCATION

University of Massachusetts, Boston, Massachusetts, Bachelor of Arts, Psychology
Boston University, Boston, Massachusetts, Master of Social Work
Suffolk University School of Law, Boston, Massachusetts, Twenty-nine semester hours

Nevada State Board of Examiners for Social Workers
Licensed: 4/20/2021 License Number: 9275-S
Alaska State Board of Social Work Examiners
Licensed: 1/22/2024 License Number: 207568

Elise Ell Buchholz

Associate Broker, Trainer, CRS, GRI, ABR, C2EX

Contact Details

██████████
Wasilla, AK 99687

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www.elise.ell@jackwhite.com
www.BuySellWithEliseEll.Realtor

Description

Licensed Instructor #572 by State of Alaska
Licensed Realtor #104544
University of Southeastern Louisiana
Certified Residential Specialist
Action Selling Certified

Awards, Fellowships, Grants Teaching

Experience

President for Alaska REALTORS®, 2025
Director for Valley Board of REALTORS®, 18/19
President of Valley Board of Director, 2020
Director, SerToMa (Service to Mankind) 2019
Secretary, SerToMa (Service to Mankind) 2018
Heart Award, Anchorage Board of REALTORS®
White House Delegate on Small Business
Workforce Development Board, Bus. Development.
Presidential Appointment-SBA Regulatory Fairness

Jack White Real Estate-2012-Pres.
REALTOR®, Associate Broker, 2015-Pres
Director of Business Development, 2012-
2015
CE & DCE Licensed Instructor, Since 2005
Teach Ethics Monthly, Valley Board
Teach Ethics Monthly, Anchorage Board
Evaluations have been top rated

Other Experience

2004-2012 Territory Manager, HSA

1993-2004 CEO/President

Staffing Solution, LLC

1983-1992 Executive Recruiter/Manager

Robert Half & ROMAC International

1995-2004 Chairperson for Region #6 of USA

First appointed by President Clinton

Then re-appointed by President Bush

Accomplishments

Rookie of the year 2016

Top Producer 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025

REALTOR® of the Year 2021

Customer Service Award 2022

Published in CareerPreneurs by Moore Butler

Created and Congress approved 4 small business laws for the State of Louisiana

Published in Real Producers Magazine, Icon Industry award, 2024

University of New Orleans

Entrepreneurship Program

1997-2003-Instructor

*Prepare materials for lessons conducted
in class on Marketing and Management*

Judged Business Plan for seed money

Dr. Lacho, Professor and I spoke at

Educational Conference on Entrepreneurship

General Information

Board/Commission and seat you are seeking:
Board of Massage Therapists, Member of the public

State Boards/Commissions on which you have served:
AK

| | | |
|----------------------------------|-----------------------|------------------------------------|
| First Name Carone | Middle Name Leslie | Last Name Cobden |
| Mailing Address [REDACTED] | City Fairbanks | State & Zip AK 99709 |
| Home/Message Phone [REDACTED] | Business Phone | Cell Phone [REDACTED] |
| | | Are you a registered voter? Yes |
| Date of Birth | Gender Female | Ethnicity [REDACTED] |
| Military Service [REDACTED] | | |

Conflict of Interest

Full disclosure of personal financial data under AS 39.50.010 is required for certain boards and commissions. Are you willing to provide this information if required for the board or commission which you are applying?
Yes

Service in a public office is a public trust. The Ethics Act (AS 39.52.110) prohibits substantial and material conflicts of interest. Is it possible that you or any member of your family will benefit financially by decisions to be made by the board or commission for which you are applying? If you answer 'yes' to this question you MUST explain the potential financial benefit.
Yes

Please explain the potential financial benefit

Yes|Yes. My daughter recently completed her training at the Alaska Institute of Massage in Fairbanks, along with six other students; however some graduates across the state cannot begin their practices or become employed because the Massage Board currently lacks a quorum to approve those new licenses. I discovered I could apply as a member of the public, and after pursuing this, I was encouraged to do so.

I have an extensive background in the wellness and health care fields: I served as Executive Manager at Fairbanks Orthopedics for more than 15 years, gaining executive leadership experience and a strong understanding of compliance and health care standards. I have also seen firsthand how skilled massage therapy contributes to recovery and overall health.

Because my daughter would directly benefit financially once licensed, I acknowledge a potential conflict of interest. To avoid any appearance of impropriety, I am willing to recuse myself and abstain from review, discussion, and voting on her individual application. I would, however, participate in all other Board matters and help restore quorum so the Board can resume approving graduates from the Institute and address the clear, unmet need for qualified massage therapists statewide. Filling this member seat promptly will allow the Board to resume essential licensing functions and help newly trained therapists begin serving the community. I respectfully request that you consider my application so I can assist immediately in restoring the Board's ability to act.

Employment History

Employment work history including paid, unpaid, or voluntary.
Please see above.

Education, Training, Experience & Qualifications

List both formal and informal education and training experiences:
For over 15 years I worked in the wellness field as Executive Manager at Fairbanks Orthopaedics, where I gained extensive leadership and compliance experience and explored emerging treatments in collaboration with world-class researchers and physicians, including Dr. Francis H. Glorieux, Professor of Surgery, Pediatrics, and Human Genetics at McGill University. Dr. Glorieux sought me out as we investigated therapies for children with osteogenesis imperfecta; I participated in the Discovery Health documentary "Children of Glass" (available on YouTube), which highlights the work of internationally renowned OI experts. I also have significant public-sector experience — Director, Center for Distance Education and Independent Learning, University of Alaska Fairbanks, and earlier Head of the University of Alaska Help Desk — and private-sector experience as an owner/manager in the restaurant, tourism, and web-development industries.

List any professional licenses, certifications, or registrations and dates obtained that may be used as qualifying criteria:
None

List any community service, municipal government, and state positions held, and any awards received. Community service included leading the board of the Northland Youth Choir (no longer involved). I have held no municipal government or state positions.

Conviction Record

Have you ever been convicted of a misdemeanor within the past five years or a felony within the past ten years?
No

Conviction Circumstances

Certification of Accuracy & Completeness

By submitting this online application, I swear the information I have entered on this form is true to the best of my knowledge. I understand that if I deliberately conceal or enter false information on the form my application may be rejected, I may be removed from the list of eligible candidates, or I may be removed from the position. I agree that the Office of the Governor may contact present or former employees or other persons who know me to obtain an additional information about my skills and abilities. I understand that the information on this application is public information and may be released through a legal request for such information.

Type "I certify"
"I certify"

Resume Addendum:
Available upon request

Press Release Wording

