

# Alaska State Legislature

## Legislative Affairs Agency

Administrative Services, Procurement & Supply Section  
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### MEMORANDUM

**TO:** Representative Sara Hannan, Chair  
Legislative Council

**FROM:** JC Kestel, Procurement Officer

**DATE:** April 7, 2026

**SUBJ:** Bethel Office Space - Lease Renewal No. 1

The original lease agreement between Bethel Native Corporation and the Legislative Affairs Agency (LAA) for office space in Bethel was for a five-year term, beginning July 1, 2021, and includes five one-year renewal options.

The initial five-year term expires June 30, 2026. LAA is seeking approval to proceed with Renewal No. 1 for the period July 1, 2026, through June 30, 2027.

If Legislative Council approves Renewal No. 1, four one-year renewal options will remain before LAA must issue an RFP or pursue a lease extension.

This lease renewal exceeds \$50,000 in one fiscal year; therefore, Legislative Council's approval is required.

#### **Bethel Office Space**

Bethel Native Corporation  
Renewal No. 1 of Lease  
July 1, 2026, through June 30, 2027  
\$70,200.00 for Renewal No. 1

Additional lease information is attached.

**MOTION:** I move that Legislative Council approve Renewal No. 1 of the lease for Bethel office space in an amount of \$70,200.00.

**LEASE AGREEMENT INFORMATION**

**LESSOR:** Bethel Native Corporation  
**OCCUPANTS:** Senator Hoffman, Representative Jimmie, LIO Staff  
**LOCATION:** 460 Ridgecrest Drive, Suites 214 & 215, Bethel, Alaska  
**TOTAL SQ. FOOTAGE:** 2,570

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**CURRENT LEASE INFORMATION**

**MONTHLY RENT:** \$5,850.00  
**PRICE PER SQ. FOOT:** \$2.276  
**LEASE TYPE:** Original Lease  
**LEASE TERM:** July 1, 2021 – June 30, 2026  
**TOTAL LEASE AMT.:** \$70,200.00 per year

**NEW LEASE INFORMATION**

**MONTHLY RENT:** \$5,850.00  
**PRICE PER SQ. FOOT:** \$2.276  
**LEASE TYPE:** Renewal No. 1 of Lease  
**LEASE TERM:** July 1, 2026 – June 30, 2027  
**TOTAL LEASE AMT.:** \$70,200.00

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