

From: [Rieger, Steve](#)
To: [Poag, Christopher](#); [Mahoney, Lucinda](#); [Richards, Craig](#); [Brown, Chad](#); [Rodell, Angela](#)
Subject: Consultant for Executive Director Performance Evaluation
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In preparation for the Executive Director performance review which will take place in conjunction with our December Board meeting, I have asked Chad Brown to assist in coming up with some names of outside consultants who can facilitate gathering feedback from Trustees and staff prior to the meeting, and Chad has solicited and received three proposals.

My thought on the process is that the consultant will circulate a feedback form for executive staff to fill out and the consultant will directly receive and aggregate the responses on a confidential basis. Similarly, the consultant will circulate a feedback form for Trustees to fill out and again the consultant will aggregate the results on a confidential basis. The consultant would confer with each of the individual members of the Governance Committee on the design of the Trustee feedback form, or both forms.

Attorney-Client Privilege
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