

Jasmin Martin

From: Howell, Kelly A (DPS) <kelly.howell@alaska.gov>
Sent: Thursday, March 17, 2022 1:19 PM
To: Jasmin Martin
Cc: Carpenter, Heather R (HSS)
Subject: RE: DPS Question RE SB 124

Hi Jasmine,

My apologies for not getting this to you sooner, or in an official letterhead response (which I can follow up with).

How long does it normally take to notify a guardian of a juvenile when a juvenile is in custody?

- While we strive to make notification as soon as possible, it depends on several factors, as each situation is unique unto itself and very, very dynamic:
 - If the juvenile (J) is cooperative and willing to speak with us. Sometimes they are uncooperative and/or refuse to talk to the officer.
 - If the parent / guardian (p/g) is home or present at the location of the investigation.
 - If the officer is within cell range to make investigative / follow up phone calls.
 - If the investigation is taking place in a rural area (i.e., fish camp, out on a boat in the ocean, logging camp, etc., etc.), sometimes you have to wait until you get back to an area that has cell phone coverage or a hub community to reach out to resources.

How does public safety identify a juveniles guardian?

- We ask the juvenile (J) who their parent / guardian (p/g) is
- Where does the p/g work at
- What is the p/g telephone numbers – work and cell
- What is the home address of the p/g
- Ask the J if they are aware of any court order stating who the p/g is
- We look in our records management system to see if there are any court orders showing who the p/g is
- We call the court and ask if there are court orders on file regarding p/g designation
- We call OCS (office of children's services to see if they know who the p/g is
- We look in APSIN our records management system for case history & person involvement history
- Contact DMV to see who signed a waiver for a juvenile to drive
- We ask neighbors of the J to see if they happen to know
- Sometimes we can do searches for those living at the same residence but that starts getting kind of difficult with our records management system where records can be incomplete (people don't tell us when they move).
- By asking the Division of Juvenile Justice to help with finding out who the p/g is

Can you just provide the general process surrounding the guardian notification responsibilities of the department?

- This is addressed in several sections under DPS' [Operating Procedures Manual](#) (OPM):
 - 211.320
 - Handling Runaway Minors
 - 212
 - Domestic Violence
 - 222.340
 - Custodial Interviews with Juveniles
 - 223.330
 - Notification to parents of juveniles cited
 - 228.320

- Child Protection Notification
 - 235
 - Child Abuse
- We document it as follows
 - In our trooper notebooks
 - In our records management system reports:
 - General reports
 - Supplemental reports
 - Supplemental attachments
 - Through a fax or email to OCS (office of children's services)
 - By contacting Division of Juvenile justice if the J was arrested

Kelly Howell

Special Assistant to the Commissioner

[Department of Public Safety](#)

[\(907\) 269-5618](#) – Desk

From: Jasmin Martin <Jasmin.Martin@akleg.gov>
Sent: Thursday, March 17, 2022 12:40 PM
To: Howell, Kelly A (DPS) <kelly.howell@alaska.gov>
Cc: Carpenter, Heather R (HSS) <heather.carpenter@alaska.gov>
Subject: RE: DPS Question RE SB 124

Hello Kelly –

I just wanted to circle around to this question. Will the department be able to provide some insight on these questions?

Jasmin Martin

Office of Senator David Wilson
 Senate Health and Social Services Committee
 Alaska State Capitol, Room 121
 Juneau, Alaska 99801
 Direct: 907-465-8165
Jasmin.Martin@akleg.gov

From: Howell, Kelly A (DPS) <kelly.howell@alaska.gov>
Sent: Tuesday, March 15, 2022 5:25 PM
To: Jasmin Martin <Jasmin.Martin@akleg.gov>
Cc: Carpenter, Heather R (HSS) <heather.carpenter@alaska.gov>
Subject: RE: DPS Question RE SB 124

Hi Jasmine,

Thank you for summarizing the questions for me. We will have responses to you before Thursday's hearing.

Kelly Howell

Special Assistant to the Commissioner

[Department of Public Safety](#)

[\(907\) 269-5618](#) – Desk

From: Jasmin Martin <Jasmin.Martin@akleg.gov>
Sent: Tuesday, March 15, 2022 3:45 PM
To: Howell, Kelly A (DPS) <kelly.howell@alaska.gov>
Cc: Carpenter, Heather R (HSS) <heather.carpenter@alaska.gov>
Subject: DPS Question RE SB 124

CAUTION: This email originated from outside the State of Alaska mail system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ilo Kelly –

There was one question that came up for DPS during todays hearing on SB 124.

It was regarding the process for notifying a minors parent when a minor is picked up by a peace officer.

How long does it normally take to notify a guardian of a juvenile when a juvenile is in custody? How does public safety identify a juveniles guardian?

Can you just provide the general process surrounding the guardian notification responsibilities of the department?

It would be really helpful if we could have an answer by Thursday committee time.

I have include Heather Carpenter on the email in case she would like to provide further detail or context to the question. I believe she is in committee for the rest of the afternoon.

Thank you -

Jasmin Martin

Office of Senator David Wilson
Senate Health and Social Services Committee
Alaska State Capitol, Room 121
Juneau, Alaska 99801
Direct: 907-465-8165
Jasmin.Martin@akleg.gov