* To date ASD has not established the level of onsite services provided by principal/counselor to ensure access for stakeholders, parents, teachers, and students. We have no administrative plan that outlines the functions or schedules of the added administrators in which to share with families, therapists, and resident school districts. This is needed to provide communication and understanding of processes within the program.
* North Star would employ a Principal or administrator who would be onsite daily with office hours and a schedule to accommodate parents, guardians, students and stakeholders. Phone number and email address would be readily available for the stakeholders, parents and teachers for ease of access.
* North Star will employ a counselor/transition specialist that will work with resident school districts to ensure students are in the correct classes to move toward graduation with the student’s school and work directly with student’s teachers to develop a clear transition plan for the student back to their school.
* We are still struggling to clearly identify if student’s transcripts are being aligned with students home school districts.
* This alignment is important to the student being able to matriculate toward graduation with his/her like peers.
* We are continuing to wait on all students having course schedules.
* A clear course schedule is important to ensure all classes are congruent with resident schools.
* Placing students in courses they do not need or not required for graduation becomes a source of frustration for the student and family and can lead to added stress and often not having the credits to graduate with peers. North Star would alleviate this issue by;
* Within 24 hours students are placed in their appropriate courses with a complete course schedule. This is facilitated by calling the sending school district and retrieving prior transcripts/grades and talking to counselor in the first 24 hours of admission.
* Each student would receive an educational case manager that would be the liaison with resident schools, teachers, parents, and treatment team members and would develop the educational plan for the student.
* Currently only 1/3 of high school and middle school students have full student registration to the APEX course system
* North Star will utilize this online resource as not only an academic class for grade level but as a source for credit recovery that is so often needed by the population we serve. All students would be enrolled in the APEX course system upon review of transcripts in the first 48 hours. This would be accomplished by the full time registrar position that North Star would provide. This review of transcripts would ensure students are in the appropriate classes to matriculate with their like peers in public school programs.
* The district developed an Individual Learning Plan, or ILP, that was to be implemented for each student upon admission and it is not being utilized. This ILP would benefit parents and sending schools upon a child’s transition back to the resident school.
* North will ensure completion of each student’s ILP as students would receive an initial interview with the counselor/teacher to initiate the ILP within the first 72 hours of admission.
* This ILP would then be placed in the students file and the student would be assigned an educational case manager. This case manager would be responsible to facilitate all educational communication, transitions with sending schools, ILP and manage educational discharge plan in conjunction with the therapeutic treatment team.
* ASD has not developed a technology assessment and plan. To sustain the online APEX curriculum further technology assessment and a plan would be necessary.
* North would develop a strategic IT plan after a complete assessment of the current structure. In conjunction with the educational administrator the IT department will produce a plan for IT needs for the 2016-17 and 2017-18 school year. IT needs are ever evolving as new programs are introduced to the curriculum so creating the plan for future years is important to the students having access to their education.
* To date we are unsure how or if educational outcomes are tracked and recorded. The use of outcomes linked with curriculum design are important to the success of the educational program as they allow administrators and teachers to identify the areas of growth and those needing added structure and alignment. North would immediately identify Outcome Measures and provide them to key stakeholders.
* Using the Best in Class structure North Star will identify key indicator areas for outcomes. Those outcomes would be tracked, and compiled on a quarterly basis with a yearly report for stakeholders available. Some of the outcomes that would be tracked include:
* Course completion
* Attendance
* Core subject pass rate
* Graduation rate
* Reading comprehension and fluency/grade level
* Math proficiency/ grade level
* ASD is lacking a clear curriculum assessment and plan for this population and program. Assessing the curriculum and developing a curriculum plan are standard operating procedures for schools. These assessment tools allow evaluation of academic programs so schools can meet the expectations of accrediting educational agencies, and state and local stakeholders. North Star would develop a curriculum assessment and plan;
* Using the Alaska State content standards for each grade level and state approved courses North Star would offer a wide range of courses for individual students. These courses would be aligned to their current transcript allowing them to matriculate with their like peers.
* The assessment plan would be comprehensive and would include :

1. **Objectives/Student Learning Outcomes**  
   These would be specific, measurable, student-oriented, and related to the curriculum’s mission.
2. **Methods**  
    The assessment plan will include a variety of measures, including both qualitative and quantitative assessments. These measures should be well aligned with the objectives of the curriculum and it should be clear what type of performance would indicate that students are meeting the stated objectives.
3. **Results**  
   Any results would be clearly described and related to the objectives and stated criteria for success.

* ASD struggles to enroll students in a timely manner and often under reports the number of students in the facilities due to this lag of enrollment. This lack of enrolling each student promptly creates stress on high school students as they fall further behind in their education as each day passes. North Star would streamline the Enrollment process;
* Upon admission the intake personal will assist families to fill out the enrollment packet. This packet will be entered into the enrollment system the first school day after admission. The registrar putting the enrollments in the system will be an FTE dedicated to this population of children. This will allow for ease of admission and enrollment of student in a timely manner.
* The process for transitioning students back to their home school districts is not defined by ASD. These transitions allow students to be successful in their return to the resident school and community. North Star would ensure the successful transition of each child by;
* Starting transition when a child is admitted. The educational case manager will work with teachers, families, therapists and a doctor to develop the ILP thoroughly and utilize it as a working document during the child’s stay in the facility. The student’s school of residency will be a partner in the educational transition as well as the development of the ILP. The involvement of the resident school will eliminate the placing of students in courses not aligned with their transcript.
* Currently ASD is not AIMS web testing like it does in other programs throughout the district. This elementary measurement of achievement is needed to assess areas of strength and need in the elementary school population.
* North Star would utilize AIMS web testing in the Fall, Winter and Spring of each year to identify the learning needs of each individual student in the core academic areas. These key indicators will used to guide the instruction with progress monitoring built in as each child progresses in academic skills. This testing will be sent to the receiving schools at discharge to help them build the best program for the child upon return to their program.

North Star has presented ASD with a contract that would address each of the areas above but has not heard from them regarding the contract.