

Professional experience

Public information officer

Alaska Department of Education & Early Development, Juneau, Alaska

August 2005 to present

- Compile weekly information exchange for Alaska's educators.
- Write department news releases and media packets.
- Write documents -- such as memos, white papers, opinion pieces, speeches and talking points -- as needed by the commissioner's office and the governor's office.
- Write and manage the publication of informational documents.
- Answer inquiries from the media and the public.
- Edit department documents as needed.
- Help prepare packets for meetings of the State Board of Education & Early Development.

Reporter, city editor, layout editor

The Juneau Empire, Juneau, Alaska

April 1998 to August 2005

- Seven years regularly writing news stories, including five years of specializing in education.
- Three years filling in as a layout editor as needed, designing newspaper pages on a computer.
- Three years filling in as city editor as needed, responsible for assigning and editing news stories and managing a staff of six reporters and two photographers.

Editor and reporter

The Seward Phoenix Log, Seward, Alaska

August 1994 to April 1998

- Four years writing news stories and preparing special sections.
- Three years editing the newspaper and managing a staff of four.
- Representing the newspaper at public functions.

Editor and reporter

The Bristol Bay Times, Dillingham, Alaska

October 1993 to August 1994

- Nearly a year editing and reporting, and managing a staff of three.
- Representing the newspaper at public functions.

Reporter, production worker

The Alaska Journal of Commerce
October 1990 to October 1993

- Three years writing business news stories.
- One year periodically laying out the newspaper on a computer.
- Writing and designing special sections on commercial fishing.

Education

Fordham University, New York, N.Y. Bachelor of arts in art history, summa cum laude.