

## Bernice “Berni” Troglio

• Anchorage, [REDACTED]  
[REDACTED]

**Objective: Retain my seat on the Alaska Police Standards Council**

### SUMMARY OF QUALIFICATIONS

- Over 17 years of experience with substance abuse in program coordination and case management (13 years working with the sex offender criminal population and 5 years working with the Mental Health population)
- Strong organizational and case management skills with an attention to detail and the ability to master and apply new knowledge.
- Skilled in providing a confidential, safe, supportive, and non-judgmental environment while ensuring adherence to Local, State, and Federal policy guidelines.

### TECHNICAL SKILLS & ABILITIES

Working knowledge of program coordination/case management procedures to include:

- Interviewing techniques
- Individual/Group Counseling
- Understanding & Analyzing Individual/Group Human Behaviors
- Developing, implementing, and maintaining objectives for short and long-range plans with measurable indicators for improving statewide sex offender supervision.

Ability to:

- Meet and interview individuals.
- Interpret patterns among clientele in order to evaluate and analyze data in developing a therapeutic course in treatment or identification of social services if appropriate.
- Communicate effectively with clients and families in a manner that promotes respect and confidence.
- Analyze diverse situations and take prompt, effective action.
- Communicate verbally and in writing to a culturally diverse population.
- Analyze problem areas with regard to sex offender supervision, submit recommendations to the Director of Probation & Parole, and implement corrective action planning.

### EMPLOYMENT HISTORY

#### Probation/Parole Officer III

5/12 to current

- Assist with the implementation, coordination and management of two statewide programs; Sex Offender Management Programs.
- Coordinates with Institutional Probation Officers, Field Probation Officers and contracted treatment providers to facilitate entry into institutional, residential and community programming for sex offenders
- Responsible for maintaining the data for both institutional sex offender programs.
- Responsible for coordinating with the Director of Probation/Parole and the Director of Institutions along with the Chief Probation Officers in maintenance and updating Sex Offender Management Policy and Procedures.
- Technical expert and statewide trainer for sex offender risk assessment tools that the Department of Corrections utilizes for evaluating the risk of sexual and violent recidivism among adult male sexual offenders.

- Assist in program development in line with research based best practices, law, and policy and procedures for sex offender and domestic batterers programs
- Serve as backup representative to the Criminal Justice Planner on any inter-agency work groups that address the management of sexual offenders and domestic batterers.

### **Probation/Parole Officer IV**

4/09 to 5/12

Sex Offender/Mental Health Program Manager

State of Alaska, Department of Corrections (DOC)

- Responsible for developing policies and procedures for staff working with both mentally ill offenders and with sex offenders, including protocols for assessing risk, creating case plans, use of the polygraph, coordination with treatment providers and other procedures.
- Responsible for sex offender treatment and polygraph provider budgets and contracts.
- Assisting in the development of budget requests by analyzing current and projected staff.
- Direct and manage data collection on issues related to the programs, ensuring that state and federal guidelines are met, that emerging trends are identified and addressed, and that accurate statistical information is provided.
- Identify educational needs of correctional staff, community members and other agencies that are impacted by offenders supervised by the DOC.

### **Probation/Parole Officer II-III**

1/99 – 4/09

State of Alaska, Department of Corrections

- Responsible for monitoring, instructing and demonstrating appropriate policy and procedures for Probation Officer II's and Community Counselors in the Mental Health and Sex Offender Units.
- Oversee case management of sex offenders by auditing probation officer's caseloads throughout the state for compliance with standard operating procedures and participating in weekly case reviews of sex offender probation cases.
- Supervise Adult Probation Officer II's with specialized caseloads of convicted sex offenders from various regions. Support and manage line officers as a trainer and mentor providing the latest information and best practices in the field of supervising sex offenders.
- Provide technical assistance to sex offender team members, Interstate Compact staff, victims of sexual assault, community groups, and others throughout the State.
- Maintain training records for employees, monitor performance of staff, and observe work product to insure compliance with Department of Corrections Policy and Procedure.
- Develop, plan, coordinate, and schedule regular meetings to provide for consistent and accurate dissemination of information for the division and the department.
- Enforce policies and procedures, recommend disciplinary action, counsel staff on violation of Policy and Procedure, and write procedural memos to assure understanding of duties.
- Assist in the development of a model forensic polygraph program in Alaska to incorporate into the current supervision and treatment of sex offenders the development of the Containment Model.
- Research, organize, maintain, and disseminate a directory of approved polygraph examiners with specialized sex offender specific polygraph designations.
- Provide recommendations on contract awards, program development, practices and procedural development, and staff development.
- Respond to police inquiries and assist police officers and other probation officers with arrests, remands, and coordination of inquiry.
- Address grievances and questions from individuals or organizations while following guidelines established by standard operating procedures and current contractual agreements.

- Develop and implement practices to improve statewide sex offender supervision, mental health services, and volunteer programming in Community Corrections.
- Monitor national literature and ensure that the Division is apprised of the most current trends in risk-management strategies for sex offenders.

### **Primary Counselor II**

SALVATION ARMY CLITHEROE CENTER

4/96 – 1/99

Anchorage, AK

- Managed cases at the 6<sup>th</sup> Avenue and Highland Mountain Correctional Centers.
- Provided educational and intervention services to incarcerated substance abusers.
- Prepared written case documentation and reports on a daily, monthly, quarterly, and annual basis.
- Performed therapeutic counseling, social work, and case management to residents in the chemical dependency unit.
- Coordinated individual client treatment plans to achieve individual and department rehabilitation goals.
- Participated in individual and group counseling sessions, educational classes, family counseling, didactic presentation, recreational therapy, and unit meetings.
- Determined, suggested, and participated in departmental in-service training.
- Compiled daily client data for funding requirements and maintained accurate treatment record.

### **EDUCATION**

B.A., Psychology; Cum Laude – Alaska Pacific University (Anchorage, AK), 1994

A.A.S., Chemical Dependency Counseling; Deans List, Magna Cum Laude – Rio Salado Community College (Phoenix, AZ), 1992

### **PROFESSIONAL TRAINING**

#### 2013

- Static-2002R Train the Trainer (Alaska Department of Corrections)
- Association for the Treatment of Sex Offenders (ATSA) Annual Research and Treatment Conference

#### 2012

- A Symposium on Violence against Children and Other Vulnerable People (Alaska Division of Public Health)
- Investigation and Prosecution of Technology-Facilitated Child Sexual Exploitation (National District Attorneys Association's National Center for Prosecution of Child Abuse)
- Domestic Violence and Sexual Assault (National Institute of Crime Prevention)
- Responsible Online Use for Criminal Justice Professionals (National Criminal Justice Training Center/Bureau of Justice Assistance)
- Alaska Child Maltreatment Conference 2012; "Respect and Protect" (Alaska Children's Alliance)

#### 2011

- Association for the Treatment of Sex Offenders (ATSA) Annual Research and Treatment Conference

#### 2010

- U.S. Department of Justice; National Institute of Corrections Correctional Leadership Development
- Offender Treatment in Rural Alaska (Alaska Department of Corrections)

#### 2009

- Association for the Treatment of Sex Offenders (ATSA) Annual Research and Treatment Conference
- Special Topics in the Assessment and Treatment of Sexual Offenders (University of Alaska Anchorage Behavioral Health Research & Services)
- Serving Adult Offenders with Cognitively Impairments (Center for Human Development/UAA)
- Victim-Offender Interventions and Family Reunification (Alaska Department of Corrections)

#### 2008

- Association for the Treatment of Sex Offenders (ATSA) Annual Research and Treatment Conference

#### 2007

- Association for the Treatment of Sex Offenders (ATSA) Annual Research and Treatment Conference
- Managing Sex Offender Computer Use (Alaska Department of Corrections)

#### 2006

- Sex Offender Containment Programming (Div. Probation & Parole)
- Serving Adult Offenders with Cognitively Impairments (Mental Health Trust Justice Initiative)
- Association for the Treatment of Sex Offenders (ATSA) Annual Research and Treatment Conference

#### 2005

- Effective Management of Sex Offenders (United States Department of Justice)
- Annual Training Institute-New York (America Probation Parole Association)
- Change Management, Team Building, Leadership Challenge Facilitation (Department of Administration (DOA)/Division of Personnel (DOP))
- CITRIX Computer, Courtroom Testimony 1, Interstate Compact Review, Legal Issues Clarification, Mental Health-Offender Supervision, Policy and Procedures/Case Management, Victim Issues, P and Procedures/ Search & Seizure, Searches/Home Visits, Sex Offender Supervision, Sex Offender Risk Assessment, (Department of Corrections (DOC))
- Director's Report, Supervisor Committee Reports, Public Safety Grants Development, Statewide Issues Discussion for Supervisors, Weekly Observation Report Planning (DOC-DPP)
- Legal Issues for POs (Department of Law)
- Meth Lab Drug Training (Alaska State Troopers)
- FASD Southcentral Alaska Summit (State of Alaska Office of FAS)

#### 2004

- DPP Supervisors Training (DOC/DPP)
- Interview Techniques-Organizational Learning, Valuing Diversity, Academy for New Supervisors, Organization Learning-Problem Solving Model, Performance Coaching, Discipline Process (DOA/DOP)

#### 2003

- Crisis Intervention Team Training (Anchorage Police Department)
- 22 Keys to Creating a Meaningful (State of Alaska (SOA) Labor Management Committee)
- Sex Offender Risk Assessment (DOC/DPP)
- Spirit of Change: Bringing Sexual Offender Assessment, Treatment, and Management Into the New Millennium (Dr. Roger Graves)
- Probation/Parole Officer Scenario Training, NIE Advanced Field Training Officer School, Weapons Retention (DOC)
- Joining Forces: Forming A Coordinated Community Approach to Domestic Violence (Dept Of Health and Human Services)

### **PROFESSIONAL MEMBERSHIP**

- A member of the Sex Offender Treatment Provider committee since July 2010
- A member of the Internet Crimes Against Children (ICAC) Task Force since January 2008
- A member of the Alaska Police Standards Council since November 2008
- A member of the Child Safety Team – Formerly Multi-Disciplinary Team since March 2007

## **CERTIFICATIONS**

Probation/Parole Officer Certification #1583-P

*Issued through the Alaska Police Standards Council on Police Standards and Training*

Crisis Intervention Team Certification 1999

*Issued through the Alaska Police Standards Council and the Anchorage Police Department*

## **REFERENCES**

Upon Request