

FISCAL NOTE

STATE OF ALASKA
2012 LEGISLATIVE SESSION

Bill Version **HB311**
Fiscal Note Number _____
() Publish Date _____

Identifier (file name) HB311-DOA-APOC-2-3-12
Title Reports to APOC
Sponsor Rules
Requester House State Affairs
Dept. Affected Administration
Appropriation Alaska Public Offices Commission
Allocation Alaska Public Offices Commission
OMB Component Number 70

Expenditures/Revenues (Thousands of Dollars)

Note: Amounts do not include inflation unless otherwise noted below.

	FY13 Appropriation Requested	Included in Governor's FY13 Request	Out-Year Cost Estimates				
OPERATING EXPENDITURES	FY13	FY13	FY14	FY15	FY16	FY17	FY18
Personal Services	62.8		62.8	62.8	62.8	62.8	62.8
Travel							
Services							
Commodities							
Capital Outlay							
Grants, Benefits							
Miscellaneous							
TOTAL OPERATING	62.8	0.0	62.8	62.8	62.8	62.8	62.8

FUND SOURCE (Thousands of Dollars)							
1002	Federal Receipts						
1003	GF Match						
1004	GF	62.8	62.8	62.8	62.8	62.8	62.8
1005	GF/Prgm (DGF)						
1037	GF/MH (UGF)						
1178	temp code (UGF)						
TOTAL		62.8	0.0	62.8	62.8	62.8	62.8

POSITIONS							
Full-time	1		1	1	1	1	1
Part-time							
Temporary							

CHANGE IN REVENUES							
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Estimated SUPPLEMENTAL (FY12) operating costs _____ (separate supplemental appropriation required)
(discuss reasons and fund source(s) in analysis section)

Estimated CAPITAL (FY13) costs _____ (separate capital appropriation required)
(discuss reasons and fund source(s) in analysis section)

Why this fiscal note differs from previous version (if initial version, please note as such)

Not applicable, initial version

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BILL NO. HB311

Analysis

HB 311 requires that APOC continue to accept reports filed via paper indefinitely and to a larger population. This is a departure from the previously required transition to all electronic filing. As worded, HB 311 expands the ability of all state and municipal filers to file on paper by extending the current municipal exemption for municipalities under 15,000 to all municipal and state-wide candidates. This creates additional work for APOC staff by requiring scanning and manual transcription of reports, sometimes hand written, to an electronic form for all state-wide and municipal candidates from areas with populations over 15,000. This would add 600 to 1200 reports received annually by APOC in other than web format. Additionally, there will be more personally executed transactions as the public will have only limited access to information that was previously accessible electronically. This bill may require revision of newly enacted regulations.

Assumptions

More staff time will be required to perform the data entry operations of scanning and manual typing as well as providing more face-to-face transactions with the public.

Program Summary

Positions: 1 full time Law Office Assistant I, pay grade 11A, salary and employer costs per pay period \$2,620.62. This position will engage in the activities required by this bill; namely scanning, manual data input, and direct customer service.

The need for a full time position:

1) APOC's candidate reporting requirements are for multiple elections which require multiple reporting dates. Seasonal or temporary employees are not suitable for this work as it is on-going in nature throughout the year:

- February-- State candidate and group year start reports
 - Anchorage municipal election candidate and group year start report
- March-- Anchorage municipal election candidate and group 30 day reports
 - POFD/LFD filing deadline, not all POFD's are submitted electronically
 - Anchorage municipal election candidate and group 7 day reports
- July-- Anchorage municipal election candidate and group 105 day reports
 - State candidate and group 30 day reports (primary)
- August-- State candidate and group 24 hour reporting period begins (primary)
 - State candidate and group 7 day report (primary)
- Sept-- State municipal election 30 day report
 - State municipal election 24 hour reports
 - State municipal election 7 day reports
- Oct-- State general election 30 day reports
 - State general election 7 day reports
 - State general election 24 hour reports
- Nov-- End of municipal candidates' ability to accept contributions
- Other-- 105 day reports come in from unsuccessful candidates and successful candidates at varying times after each election.
 - Ballot initiative groups file a report each quarter until certified.
 - Groups may file final reports (end of existence) when purpose is fulfilled.