

Side-By-Side Comparison of the Public Process to Include what some Municipalities are already doing.

AS 29.25.020	CS for Senate Bill 129	Fairbanks Code Adoption Process	City & Bor. of Juneau Code Adoption Process	Ketchikan code Adoption Process	Municipality of Anchorage Code Adoption Process
1	1	1	1	1	1
2	2	2	2	2	2
3	3	3	3	3	3
4	4	4	4	4	4

All these meetings are public and notices of these meetings are posted on line, in news paper, at City Hall. Plus word of mouth.

Code Officials work together and review propose changes and formulate final draft.

Proposed changes are presented to the Code Commission. Code Commission is made up of two Structural Engineers, two architects, one electrical engineer, one mechanical engineer, three general construction contractors and two alternates with experience in construction and design.

Code Commission holds several meetings to discuss and review proposed changes and amendments. Commission seeks input from concern citizens.

Final draft of the code changes are put together and put into an proposed ordinance Ordinance is given to the council members and brought up for first reading

Professional architects, engineers and contractors applications are reviewed by the Assembly Human Resources Committee and they form a recommendation to the Assembly in open public session for appointment to the Code Review Advisory Board.

The appointments to the Code Advisory Review Board (CARB) are confirmed by vote of the Assembly

The CARB meets periodically over a 2 1/2 year period to review, line by line, all the latest editions of the model codes (International Building, Mechanical, Fire, Residential, etc. codes), the modifications to the model codes affected by the State Fire Marshal Office and local code modifications. These meetings are open to the public and each is advertised before the meeting takes place. Testimony from the public is welcomed and the minutes of the meetings are available to the public.

The CARB presents its recommendations to the Assembly Public Works Committee. The Assembly Public Works Committee consists of Assembly Members elected by the citizens of the community to represent them. These meetings are advertised and are open to the public. Public testimony is welcomed and minutes of the meetings are available to the public. The Public Works Committee may modify or delete any of the recommendations.

We have several meetings with the effected city department heads to discuss potential changes to the codes and their effects on the city of Ketchikan, and accept input from these areas of expertise.(Engineering, Water, Sewer, Power, Roads, etc., etc., Departments)

We offer a Public hearing to discuss changes and this meeting is advertised for as per requirements. We also offer to provide a meeting with the local builders, architects, and engineers for further discussions. This is in addition to the previously mentioned public hearing. We meld relevant considerations into the draft for further discussions.

The review process consist of an comparison of the current code to the proposed code, further examination of the proposed code, a review of the past local amendments as well as the State of Alaska's amendments, and a call for proposed local amendments. The building official's guiding principle for the formation of local amendments has typically been for geographical and climatic reasons.

All proposed local amendments are submitted to the committee for recording and subsequent voting before they are compiled and submitted to the building official for proper formatting. This step may take 3-4 months to complete.

The municipal attorney's office receives the formatted title 23 proposal for review in the second step. This step may take 2-3 months to complete.

The code review portion starts with the formation of committees which are chaired by a member of the building board. Currently there are seven committees reviewing the various codes up for adoption. The Building Official sends out a mass email with over 600 contacts requesting interested parties to respond. The committees are made up of anyone who responds to the call for committee, within reason and consist typically of 10-15 members. The committees have representatives of the private sector and the public sector. Once the committees are formed they meet to determine their schedule.

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	<p>5 At Second reading...concern citizens can again comment to the council on the proposed changes</p>	<p>5 The Assembly Public Works Committee presents its recommendations for code adoption and modifications to the full Assembly. A minimum of two meetings, one month apart are held. The first is for introduction of the Ordinance. The second is open to public input and debate as well as modification of the recommendations. Both meetings are advertised.</p>	<p>5 A 30 day comment period is given for suggested changes and further discussions on matters of interest from the input gathered from these meetings.</p>	<p>5 After this review the proposed title 23 is submitted to the Assembly as an ordinance.</p>
<p>5</p>	<p>6 Council then takes action (votes up or down).</p>	<p>6 The Assembly votes on the recommendations of the Public Works Committee in open session.</p>	<p>6 Initial presentation to the Ketchikan City council of staff recommendations, which is followed by an additional 30 day public comment period.</p>	<p>6 Before the ordinance can be approved it shall be subjected to public comment. The ordinance has a public comment period and when it is put on the assembly agenda it can received public testimony before it is voted on by the assembly.</p>
	<p>7</p>	<p>7 The adopted code provisions become effective 30 days following the vote.</p>	<p>7 Second presentation to the Ketchikan City council for a final decision on the codes and or amendments.</p>	<p>7 This final step will take a minimum of 30 days to complete. We estimate the 2009 codes will be in place and ready to be enforced starting January, 2011.</p>
			<p>8 A 30 day window is then in effect prior to the adopted codes begin taking effect.</p>	
			<p>The City of Ketchikan Building Officials Office follows a procedure that is generally in line with the above mentioned layout for code adoptions.</p>	