

**Edward A. Hall**  
**Physician Assistant-Certified**  
**13601 Windward Circle**  
**Anchorage, AK 99516**  
**(907) 345-9365**

### **Work History**

August 2001-Present: Beacon Occupational Health and Safety Services, Anchorage, Alaska

-Provide family practice and occupational health care to private patients and contract clientele. These include all aspects of family practice healthcare, including travel medicine, pre-hire physicals, post offer/pre-hire assessments and work comp follow-ups. Also serve as Clinic Manager.

June 1994-August 2001: Primary Care & Associates, Anchorage, Alaska

-Provided family practice health care as well as occupational physical assessments and work comp follow ups. Care included all aspect of family practice medicine.

January 1990-June 1994: Kaiser Permanente, San Diego, California

-Health Appraisal Clinic-provided complete review of systems, physical assessments and appropriate referral for follow-up evaluations of health care members.

### **Education**

- Emory University- Atlanta, Georgia- PA and Master of Medical Science Degree, 1990: 8 monthly required clinical rotations with 5 one month elective rotations, which included general surgery, orthopedics and trauma surgery rotations
- California State University Sacramento: BS-Biology-1979

### **Certifications/Licenses**

- Alaska State PA License-AK 329
- National Commission Certification of Physician Assistants (NCCPA) since 1990
- Member Alaska Academy of Physician Assistants
- Breath Alcohol Technician Certified (BAT)
- Certified in Drug Collection
- DEA License MHO337964

### **Affiliations**

- PA Member Alaska State Medical Board since 3//05
- Work Comp Review Committee for State of Alaska

### **Social**

Married, four children ages 17,19,21,23

References available upon request.

**WILLIAM H. HOGAN**  
**P.O. Box 3896 Palmer, Alaska**

**William.Hogan@alaska.gov**

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## **EDUCATION**

1991 Virginia Commonwealth University, Richmond, VA  
*Doctoral Work – Sociological Theory*  
1979 – 1980 West Virginia University, Morgantown, WV  
*Graduate – Master of Science in Social Work (MSW)*  
1976 – 1979 Syracuse University, Syracuse, NY  
*Graduate Course Work*  
1967- 1971 State University of New York at Buffalo, Buffalo, NY  
*Undergraduate – Bachelor of Arts in Sociology (B.A. Soc.)*

## **PROFESSIONAL EXPERIENCE**

### **2008-Current Alaska Department of Health and Social Services; Anchorage, Alaska – Commissioner –**

Has authority and responsibility for all aspects of the department including policy development, planning, program and service delivery, finance and budgeting, information technology and statutory and regulatory compliance. The department is considered a “super agency” comprised of the Divisions of Public Health, Behavioral Health, Juvenile Justice, Public Assistance and Senior and Disabilities Services as well as the Office of Children’s Services and the Alaska Pioneer Homes. In addition the department provides oversight and financing (Medicaid and state grants and contracts) of all health facilities through its Division of Health Care Services.

The department currently employs over 3600 staff and has a budget of \$2.1 billion.

### **2005-2008 Alaska Department of Health and Social Services; Anchorage, Alaska – Deputy Commissioner, Family, Community and Integrated Services –**

Had oversight responsibility for the Divisions of Public Assistance, Behavioral Health, Juvenile Justice, Senior and Disability Services, Office of Children’s Services (Child Welfare) and the Alaska Pioneer Homes (Long Term Care). In addition was the primary liaison with the Alaska Mental Health Board, Advisory Board on Alcoholism and Drug Abuse, Alaska Commission on Aging, Governor’s Council on Special Education and Disabilities, Suicide Prevention Council and the Council on Domestic Violence and Sexual Assault. Also provided supervision to the Office of Faith Based and Community Initiatives.

In conjunction with directors, ensured each entity or agency met or exceeded performance goals while maintaining alignment with overall department vision, mission and values.

**2003-2005 Alaska Department of Health & Social Services, Division of Behavioral Health; Juneau, Alaska - Director**

Was responsible for directing, planning, organizing and managing statewide programs for mental health and substance abuse (behavioral health). Formulated policy for community mental health services, the state psychiatric center and community programs for those experiencing substance abuse problems. Monitored program performance, reviewed and evaluated existing policies, procedures, statutes, regulations and recommended changes as appropriate. Oversaw all Division program and policy functions, coordinated administrative and financial activities with other components of the Department and designed and implemented the Division's performance management program. Oversaw the integration of the mental health and substance abuse service delivery system (behavioral health) as well as the development and implementation of the "Bring the Kids Home" Initiative. This initiative, designed to bring Alaskan kids with a serious emotional disturbance back to the state from out of state Residential Psychiatric Treatment Centers – and to keep kids in Alaska - by building a comprehensive system of care and proactively managing care – is considered a model program. Developed the conceptual framework for the creation of Regional Behavioral Health Authorities designed to manage care for all behavioral health services provided to Seriously Emotionally Disturbed (SED) Children and Seriously and Persistently Mentally Ill (SPMI) adults. The Division of Behavioral Health has 320 staff with a budget of \$275 million.

**1998-2003 Life Quest, Wasilla, Alaska – Chief Executive Officer** – Was responsible for designing, developing, implementing and managing all prevention, treatment and rehabilitation services in a private not for profit community mental health center. The organization served over 1200 individuals annually in a geographic area comparable to the size of the state of West Virginia. The agency employed 150 staff with a budget of \$6.5 Million.

**1997-1998 National Association of Social Workers, New York State Chapter, Albany, NY – Executive Director** – Served as chief executive and was responsible for planning, organizing, directing, and implementing all chapter programs and activities. Had management responsibility for all administrative, financial, human resource, marketing, and educational functions. The New York Chapter was the largest of all NASW Chapters with approximately 12,500 members.

**1993-1997 Southwest Mississippi Mental Health (SWMMH) Complex, McComb, MS – Executive Director** – Responsible for directing, planning, coordinating, operating, and monitoring all mental health, developmental disabilities services and substance abuse programs within ten counties of Mississippi. Served as Chief Executive Officer of the SWMMH Commission and President of the SWMMH Foundation. Was administratively responsible for the supervision of 200 staff members and consultants, and a \$6.5 million annual budget. Was instrumental in preparing Mississippi mental health providers for Medicaid Managed Care through the creation of a community mental health provider network.

**1986-1993 Colonial Community Services Board, Williamsburg, VA – Coordinator** – Planned and coordinated mental health and substance abuse prevention, treatment, and rehabilitation services in York County and the City of Poquoson, Virginia. Supervised 12 staff members and consultants. Maintained a caseload of 50 clients.

**1987-1993 Systemetrics – Medical Record Reviewer/Analyst** – Responsible for reviewing both care coordination and mental health records in outpatient, residential and acute inpatient settings in the first mental health managed care program undertaken by the Dept. of Defense.

**1990-1993 Catholic Charities of Hampton Roads, Virginia Beach, VA – Private Practitioner** – Provided individual, couple, and family therapy in a managed care environment. Member of managed care provider panel. Experienced obtaining preauthorization for services and complying with all managed care requirements.

**1990-1993 Virginia Commonwealth University, Richmond, VA – Adjunct Faculty Member** – Supervised graduate-level students.

**1984-1986 Essex County Community Services Board, Elizabethtown, NY – Director** – Planned, coordinated, and served as chief executive of mental health and substance abuse prevention, treatment, and rehabilitation programming in Essex County, N.Y. Supervised 28 staff members.

**1982-1984 Appalachian Mental Health Center, Developmental Disabilities Program, Elkins, WV – Director** – Developed, directed, and coordinated services for developmentally disabled children and adults in four counties in West Virginia. Supervised a staff of 26.

**1980-1981 Appalachian Mental Health Center, Barbour County, Philippi, WV – Director** – Coordinated and ensured the delivery of mental health and substance abuse services to county residents. Maintained a caseload of 35 clients and supervised a staff of 12.

**1979 West Virginia University Center for Extension and Continuing Education, Morgantown, WV – Graduate Social Work Intern** – Facilitated the planning and implementation of the Cooperative Extension Leadership Development Program, which included program-evaluation mechanisms, project planning, and grant writing

**1979 Summit Center for Human Development, Clarksburg, WV – Graduate Intern and Staff Member** – Developed and implemented a primary prevention project in a small mining community. Involved grant writing, developing and conducting needs-assessment surveys, organizing community education programs, and revitalizing the Harrison County Mental Health Association.

**1975-1978 Oswego County Community Mental Health Center, Oswego, NY – Social Work Assistant** – Developed community support programs for long-term psychiatric

clients. Acted as the liaison to state hospitals and provided case-management services to 50 clients.

## **PUBLICATONS AND PRESENTATIONS**

*Mental Health in Rural Alaska-What's Different. Party Lines*, a publication of the National Association for Rural Mental Health, Summer 1999 edition.

*Collaborative Services and Professional Roles for Non-Psychiatrists*. Presented at the 1997 Primary Care/Behavioral Healthcare Summit, The Leadership Forum on Integrating Behavioral Healthcare and the General Medical Sector in Chicago, Illinois.

*Grief and Death Issues: Working with Families Having Medically Fragile and Terminally Ill Children*. Presented at the 1995 Mississippi Department of Human Services Regional Conference in McComb, Mississippi.

*Successful Mental Health Program Development for Children in a Small Community*. Presented at the 1987 Virginia State Social Work Conference in Williamsburg, Virginia and the 1988 National Council of Community Mental Health Centers Annual Meeting in Boston Massachusetts.

*Protecting and At-Risk Disabled Adult in the Community*. Presented at the 1983 Behavioral Health Conference at West Virginia University in Morgantown, West Virginia.

*The Development of a Good-Neighbor Program: Using Local Resources as Federal Funds Disappear*. Presented at the 1982 Behavioral Health Conference at West Virginia University in Morgantown, West Virginia.

*Rural Psychiatric Rehabilitation: Effective Techniques in Selecting, Monitoring, and Evaluation the Progress of State Mental Health Clients in the Community*. Presented at the 1979 National Council of Community Mental Health Center Annual Meeting in Washington, D.C.

*Development of a Rural Psychiatric Aftercare Group*, in the Psychosocial Rehabilitation Journal, Volume 2, Number 1, 1978.

## **References**

Mr. Jeff Jessee, Chief Executive Officer, Alaska Mental Health Trust Authority;  
Anchorage, Alaska. 907-269-7963. jeff.jessee@alaska.gov

Mr. Joel Gilbertson, Vice President, Providence Health Systems; Anchorage, Alaska.  
907-743-2784. Joel.Gilbertson@providence.org

Mr. Rod Betit, Chief Executive Officer, Alaska State Hospital and Nursing Home  
Association; Juneau, Alaska. 907-586-3881. rodbetit@msn.com

# CURRICULUM VITAE

DAVID A. MILLER, MD, FACS

OFFICE ADDRESS: Alaska Minimally Invasive Surgery Center  
3268 Hospital Drive, Suite C  
Juneau, AK 99801 (907) 586-4126

## PERSONAL:

EDUCATION: Leavenworth High School 1981  
Leavenworth, Kansas

B.S. Chemistry 1985  
University of Kansas  
Lawrence, KS

M.D. Allopathic Medicine 1989  
University of Kansas School of Medicine  
Kansas City, KS

POST-GRADUATE Internship - General Surgery 1989-1990  
Keesler Medical Center  
Keesler AFB  
Biloxi, MS

Residency - General Surgery 1990-1994  
Keesler Medical Center  
Keesler AFB  
Biloxi, MS

BOARD QUALIFICATIONS: Board Certified and Diplomate of 1995-present  
The American Board of Surgery

LICENSURE: State of Alaska #4283 Exp. 12/31/08

PROFESSIONAL AFFILIATIONS: American College of Surgeons 1996-present  
Society of Laparoendoscopic Surgeons 2000-present  
Society of Air Force Clinical Surgeons 1994-2001  
38<sup>th</sup> Parallel Medical Society 1994-2001

PUBLICATIONS: H-Type Tracheoesophageal Fistula Repair,  
41<sup>st</sup> Annual Symposium, Society of Air Force  
Clinical Surgeons, San Antonio, TX 1994

TEACHING  
APPOINTMENTS

Instructor, Advanced Laparoscopic Workshop  
38<sup>th</sup> Parallel Medical Society  
Seoul, Korea 1994

Instructor, Advanced Laparoscopic Procedures  
National Hospital  
Columbo, Sri Lanka 1999

## MILITARY SERVICE:

Air Force ROTC Scholarship  
University of Kansas, Lawrence, KS 1981

Air Force Health Profession Scholarship  
University of Kansas, Kansas City, KS 1985

Surgical Resident  
Keesler AFB, Biloxi, MS 1989-1994

General Surgeon  
51<sup>st</sup> Medical Group, Osan, Korea 1994-1995

General Surgeon  
3<sup>rd</sup> Medical Group, Elmendorf AFB  
Anchorage, AK 1995-2001

## HONORS AND AWARDS:

Eagle Scout 1976

National Honor Society 1980

Kansas Honor Student 1981

Vocal Scholarship, University of Kansas 1981

Tuba Scholarship, University of Kansas 1981

Air Force ROTC/Health Profession Scholarship 1981-1989

Dean's Honor Roll 1981

Sons of the American Revolution Award 1982

Vice Commandant's Award 1983

General Dynamics Award 1984

Honors Research in Chemistry 1985

## COMMUNITY SERVICE:

Assistant Scout Master,  
Boy Scouts of America 1981-1988

Surgical Orderly, Cushing Memorial Hospital  
Leavenworth, KS 1980-1983

Host Family  
Special Olympics World Winter Games 2001



## PERFORMING ARTS:

<i>Bass Soloist with Symphony</i>	Leavenworth, KS	1981-1987
<i>Orchestra and Chorus:</i>	Lawrence, KS	1981-1985
	Biloxi, MS	1989-1994
	Anchorage, AK	1996-2000
	Juneau, AK	2008
 <i>Operatic Roles:</i>		
	Figaro, <i>The Barber of Seville</i>	2005
	Leporello, <i>Don Giovanni</i>	2006
	Papageno, <i>The Magic Flute</i>	2007
	Gaston, <i>Beauty and the Beast</i>	2007
	Scarpia and Angelotti, <i>Tosca</i>	2007
	Morales, <i>Carmen</i>	2008
	Talpa, <i>Il Tabarro</i>	2008
	Simone, <i>Gianni Schicchi</i>	2008

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## **CURRICULUM VITAE**

**DAVID J. POWERS, M.D.**  
**P.O. BOX 324**  
**DILLINGHAM, AK 99576**  
**(907) 842-5201 EXT. 6218 (HOSPITAL)**  
**(907) 842-1028 (HOME)**

### **EDUCATION:**

College: 1974-1978, Northwest Nazarene College, Nampa, Idaho  
Degree: BA Biology, Minor in Chemistry  
Honors: Freshman Chemistry Student Award  
Senior Biology Student Award  
Salutatorian of 1978 graduating class  
Received academic scholarship Sophomore, Junior, Senior years

Medical School: 1979-1983, Oral Roberts University School of Medicine  
Degree: M.D.  
Honors: Graduated upper 1/3 of 1983 graduating class

PGY I: July 1983 – July 1984, Family Practice Internship at A.H. Gould, Family Practice Residency Program, University of Colorado Affiliated, Grand Junction, Colorado

PGY II & III: July 1987 – July 1989, Family Practice Residency of Idaho, Boise, Idaho

Certification: Board Certified, American Board of Family Practice  
2003-2010

### **OCCUPATIONAL EXPERIENCE:**

1994- Present Kananak Hospital, P.O. Box 130 Dillingham, AK 99576, Staff Physician. Currently Clinical Director

1992 – 1994 Emergency Room Physician, Boise, Idaho

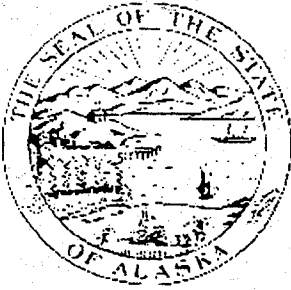
1990 – 1992 Kananak Hospital, P.O. Box 130, Dillingham, AK 99576, Staff Physician.

1989 – 1990 Locum Tenens and Emergency Room work

1987 – 1989 Completed Residency Training, Family Practice Residency of Idaho, Inc., Boise, ID

1986 – 1987 Indian Health Service, Juneau, AK, General Practice

1984 – 1986 Alaska Native Medical Center, Anchorage, AK, General Medical Officer, Orthopaedics



STATE OF ALASKA  
OFFICE OF THE GOVERNOR  
P.O. Box 110001, Juneau, AK 99811-0001  
Phone: (907) 465-3500 Fax: (907) 465-3532

# BOARDS AND COMMISSIONS APPLICATION FORM

## INSTRUCTIONS

A separate application is required for each position for which you apply. Complete and specific answers will aid in rapid and accurate processing of your resume. Please type or print legibly in ink. Forward to the above address. Be sure your answers are true. A willfully false answer may result in your disqualification or removal from office if you are appointed.

Board or Commission and seat for which I am applying: Medical Board, public seat  
(For example, Board of Agriculture, public seat)

Please list any other State Boards or Commissions on which you currently or previously have served:

Name: Casey (Kathleen) M. Millar  
Mailing Address: 15801 Windsong Dr.  
Residence Address: " "  
City, State and Zip Code: Anchorage, AK 99516  
Home or Message Telephone: 907-522-2251 Business Telephone: \_\_\_\_\_  
Fax Number: 2 Cell Phone: \_\_\_\_\_  
Email address: millar@gci.net

AS 39-05-100 requires that a person appointed to a state board or commission be a registered voter prior to the last general election:

Are you a registered voter: YES X NO \_\_\_\_\_ Voter Registration Number (Optional): \_\_\_\_\_

Social Security Number (Optional, required if appointed for travel, reimbursement etc.) \_\_\_\_\_

Have you ever been convicted of a misdemeanor within the past five years or a felony within the past ten years?

YES \_\_\_\_\_ NO X if "YES", explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification. The number of convictions, nature, recentness, and relationship to the board position applied for, will be evaluated and a determination will be made after a review of all relevant facts.

CONFLICTS OF INTEREST: Certain boards and commissions require full disclosure of personal financial data under AS 39.50.010. If required for the board or commission for which you are applying, are you willing to do so?

YES X NO \_\_\_\_\_

Could you or any member of your family be affected financially by decisions to be made by the board or commission for which you have applied? YES \_\_\_\_\_ NO X

If "YES", explain:

TRAINING AND EXPERIENCE: (If resume attached, it is not necessary to complete items A-D)

- A. List any professional licenses, certifications, or registrations and dates obtained that may be used as qualifying criteria:

*See attached*

- B. List both formal and informal education and training experiences: (Use additional paper if necessary).

*1-6-07*

- C. List any community service, municipal government, and state positions held, and any awards received. Include both compensated and uncompensated positions (such as president of a service organization or a mayor). Include length of time serviced.

*Volunteer server @ the Anchorage Rescue Mission  
Volunteer hosting weekly staff meetings for  
YoungLife - Alaska*

- D. Employment work history - paid, unpaid or voluntary: (Use additional paper of necessary).

*See attached*

The Office of the Governor and the State of Alaska have an Affirmative Action Equal Employment Opportunity Program. To assist in the program, you are asked to voluntarily answer the following questions to provide the information necessary for reporting purposes. Under State and Federal law, the information you provide will not be used to illegally discriminate against you.

DATE OF BIRTH: \_\_\_\_\_ SEX: FEMALE ☒ MALE \_\_\_\_\_

ETHNICITY:  
Alaska Native \_\_\_\_\_ American Indian \_\_\_\_\_ Asian or Pacific Islander \_\_\_\_\_ Black \_\_\_\_\_ Hispanic \_\_\_\_\_ White ☒

MILITARY SERVICE (if applicable, give dates): \_\_\_\_\_

CERTIFICATION: I swear the information I have entered on this form is true to the best of my knowledge. I understand that if I deliberately conceal or enter false information on the form my application may be rejected, I may be removed from the list of eligible candidates, or I may be removed from the position. I agree that the Office of the Governor may contact present or former employees or other persons who know me to obtain an additional information about my skills and abilities. I understand that the information on this application is public information and may be released through a legal request for such information.

Signature (in ink): Casey (Kathleen) Miller Date: 11-25-08

Please attach a current resume with your application.



STATE OF ALASKA  
OFFICE OF THE GOVERNOR

BOARDS AND COMMISSIONS

Name: Cady (Kathleen) Miller

Date: 11-25-08

(Indicate top three boards/commissions of interest by number with #1 as your preference)

Accounting Board
Aerospace Development Corporation
Aging Commission
Agriculture & Conservation
Alaska Juvenile Justice Advisory Committee
Alaska Retirement Management Board
Alaska Statehood Celebration Commission
Alaska-Alberta Bilateral Council
Alcohol/Drug Abuse
Alcoholic Beverage Control
Architects/Engineers/ Land Surveyors
Arts Council
Assessment Review Board
Aviation Advisory Board
Bald Eagle Preserve
Bar Association
Barbers & Hairdressers
Bering Sea Fishery Advisory Board
Big Game Commercial Services
Boating Safety Council
Broadcasting Commission
Children's Trust Board
Chiropractic Examiners
Clemency Advisory Committee
Commemorative Coin Commission
Commercial Fisheries Entry
Commercial Fishing/ Agriculture Bank
Community Service Commission
Denali Access System Advisory Committee
Dental Examiners
Disabilities/Special Education
Domestic Violence/Sexual Assault
Education & Early Development
Education Commission/States
Emergency Medical Services
Emergency Response Commission
Employment of People with Disabilities
Exxon Valdez Oil Spill Trustee
Faith-Based & Community Initiatives Council
Fire Standards Council
Fisheries

Fisherman's Fund Advisory & Appeals
Forestry
Game
Health Council
Historical Commission
Historical Records Advisory
Homeless Council
Housing Finance Corporation
Human Rights
Humanities Forum
Independent Living Council
Industrial Development/Export Authority
Interstate Oil & Gas Compact
Judicial Conduct
Judicial Council
Knik Arm Bridge
Labor Relations Agency
Libraries Advisory
Local Boundary Commission
Marine Pilots
Marine Transportation Advisory Board
Marital & Family Therapy
Medical Board #1
Mental Health Board
Mental Health Trust Authority
Midwives
Minerals Commission
Municipal Bond Bank
Natural Gas Authority
Natural Gas Pipeline Corporation
Natural Resources Conservation Dev
North Pacific Anadromous Fish
North Pacific Fisheries Management Council
North Pacific Research Board
Nursing
Occupational Safety
Oil & Gas Conservation Commission
Optometry
Pacific Marine Fisheries Commission
Pacific Salmon Commission-Commissioners
Pacific Salmon Commission- Northern Panel

Pacific Salmon Commission-Transboundary Panel
Parole Board
Permanent Fund
Pharmacy Board
Physical/Occupational Therapy
Pioneer's Home Advisory
Police Standards Council
Postsecondary Education
Professional Counselors
Professional Teaching Practices
Psychologist/ Psychological assoc.
Public Offices Commission
PWS Oil Spill Recovery Institute
Railroad Corporation
Real Estate Appraisers
Real Estate Commission
Regents
Regulatory Commission (RCA)
Royalty Oil & Gas Development
Safety Advisory Council
Seafood Marketing Institute
Seismic Hazards Safety Commission
Social Work Examiners
Student Loan Corporation
Subsistence Resource Commissions
Suicide Prevention Council
Telecommunications
Uniform State Laws
Veterans Advisory Council
Veterinary Examiners
Violent Crimes Compensation
Water and Wastewater Works
Western Interstate Comm/Higher Educ
Wood-Tikchik State Park
Worker's compensation
Worker's Compensation Appeals Commission
Workforce Investment Board
Yukon River Panel

If appointed, a press release will be issued announcing your appointment pending the completion of the appointment process with the Governor's office. Please supply our office with the following information that will be included in the press release.

(Name): Casey Miller (Age): 51 of (Hometown): Anchorage  
is (Job title/Place of employment): ASD / Student Nutrition  
(Name) holds (Listing of earned degrees like bachelor's, master's,  
ect.): \_\_\_\_\_

(Or list relevant experience to the position you are being appointed to)

Examples:

John A. Doe, 38 of Soldotna, is Director of T-Shirts & Co. Doe holds a bachelor's degree in business administration from X University and a master's degree in communications from X University.

John A. Doe, 38 of Palmer, is the owner and operator of Doe and Associates, Inc. Doe previously served as division manager at X, Inc. Doe is a certified personnel consultant.

Lifelong Alaskan resident. Currently employed with the Anchorage School District, Student Nutrition. Previous small business owner. Married to Stuart Millar and mother of five grown children. Previously served nine years on a Private School Board. Interests include cooking, travel and catering small gatherings.

15801 Wind Song Drive  
Anchorage, AK 99516

(907)522-2251 Home

## Kathleen (Casey) Millar

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### Experience

August 2006 - Present      Anchorage School District      Anchorage, AK

#### **Cafeteria Manager I**

- Prepare and serve meals for 180 students a day; accounting of daily receipts; and prepare purchase orders for meals at Bowman Elementary and Huffman Elementary;

1996 - 2007      Steamers Espresso      Anchorage, AK

#### **Owner/Operator**

- Owned and operated a successful drive-thru coffee kiosk.

1996-2005      Heritage Christian School      Anchorage, AK

#### **School Board Member**

- Worked on budget, policy, procedure manuals, accreditation, and overall governance and compliance issues for elementary and secondary private school.

1979 - 1982      Municipality of Anchorage      Anchorage, AK

#### **Purchasing Department/ Construction Bid Clerk**

#### **Administrative Secretary for the Division of Public Works Director**

### Education

1977-1978      Mesa Community College      Mesa, AZ

- General Studies

1978-1981      University of Alaska, Anchorage

- General Studies
- Certificate for Slingerland Studies

### Other Certificates:

Food Safety Certificate.