
Department of Commerce, Community, and Economic Development

DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

[SOA](#) / [DCCED](#) / [CBPL](#) / Professional Licensing / Military Licensing

PROFESSIONAL LICENSING

Military Licensing

On January 1, 2014, the Division of Corporations, Business and Professional Licensing and its corresponding boards and commissions will begin examining the credentials of related military experience of those who submit documentation of military training, skills, and experience along with an application for temporary licensure. Upon determination of equivalency, relevant military experience will be credited for licensing requirements and educational credit will be granted for appropriate training. Military personnel who wish to apply using this program may submit [Form #08-4633](#) and accompanying credentials with their license application.

Alaska law also allows licensed members of the military who are deployed to combat zones, danger pay posts, or hazardous duty areas to defer licensing requirements. Military personnel who meet this requirement may use [Form #08-4581](#) to request this exemption.

In addition to offering these programs for service members, spouses of active duty military personnel with Alaska orders may request that their temporary or courtesy licensing applications be expedited by attaching [Form #08-4580](#) to their license application.

Before submitting one of the forms below, please read the authorizing statutes of these programs and for the profession in which you plan to work to ensure familiarity with Alaska law.

Forms

- [Request for Temporary Professional Licensure for Military Personnel](#), #08-4633, Revised 12/23/13.
- [Request for Expedited Application Process for Spouses of Active-Duty Military](#), #08-4580, Revised 09/26/13.
- [Request for Exemption from Professional Licensing Requirements for Military Personnel](#), #08-4581, Revised 09/26/13.

Statutes and Regulations

Alaska Statutes are passed by the legislature. Regulations (also called the Alaska Administrative Code) are rules adopted by the department to implement, interpret, and make specific the


State of Alaska

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 Division of Corporations, Business and Professional Licensing
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For Department Use Only

REQUEST FOR EXPEDITED APPLICATION PROCESS FOR SPOUSES OF ACTIVE-DUTY MILITARY

Spouses of active duty military personnel with Alaska orders may request that their temporary or courtesy licensing applications be expedited according to AS 08.01.063. Please complete the form below and submit with all forms, documentation, and fees required for the type of license for which you are applying. **Be sure this request form is the first page of your license application packet so staff can easily identify the request for expedited action.**

PROFESSION: _____

Initial application for temporary license Request for renewal of temporary license under 08.01.063(c)

Name: _____
 Last _____ First _____ Middle _____

Mailing Address: _____
 Street/PO Box _____

City _____ State _____ Zip Code _____

Email Address: _____ Phone: _____

Check box if currently married to and living with a member of the armed forces of the United States who is on active duty and assigned to a duty station in Alaska.

Please ensure the following information is attached to this form:

- Complete temporary or courtesy license application, including all required documentation, forms, and fees (Some programs also allow application of full licensure at the time of application for temporary licensure.)
- Copy of your military dependent ID card
- Copy of your spouse's military orders

I swear and affirm that the information contained in this application is true and correct to the best of my knowledge. I understand that any false information may result in failure to obtain a license in Alaska or subsequent revocation of my license.

SIGN HERE 

 Applicant Signature

 Date

SUBSCRIBED AND SWORN to before me, a Notary Public, in and for the State of _____

this _____ day of _____, 20 _____.

NOTARY 

 Notary Public Signature

My Commission Expires: _____

Notary Seal

Instructions for REQUEST FOR EXPEDITED APPLICATION PROCESS FOR SPOUSES OF ACTIVE-DUTY MILITARY (Form 08-4580)

The intent of this program is to expedite licenses for spouses of members of the military so they can go to work in the state as soon as possible. Qualified applicants may complete this form, attach it to the temporary or courtesy license application they wish to submit, and expect their application to receive expedited processing. The greatest obstacle to an efficient licensing process is the absence of a complete application. Please be sure to complete all requirements of the license for which you are applying and ensure any additional information to be sent by a third party is ordered and received by the Division in a timely manner.

Applicants must meet the requirements of the temporary or courtesy license and apply for the license in the manner prescribed by the department or board. This includes submitting all applications, forms, documentation, and fees for the license desired. This information can be found by accessing that profession's licensing information from our Division home page (<http://commerce.alaska.gov/occ/>). Some programs allow application for a full license at the time of application for a temporary license. That application may also be attached to this form.

In addition to this form, applicants must prove they are married to and living with an active-duty member of the armed forces who is stationed in Alaska or is assigned by orders to become stationed in Alaska. That documentation must accompany the application.

The law allows application for a 180-day license with an option to extend another 180 days on application of the licensee. An application must be filed with each request.

Be sure this request form is the first page of your license application packet, so staff can easily identify the request for expedited action.

Sec. 08.01.063. Military courtesy licenses. (a) Except as provided in (d) of this section, and notwithstanding another provision of law, the department or appropriate board may issue a temporary courtesy license to the spouse of an active duty member of the armed forces of the United States if the spouse applies to the department or appropriate board in the manner prescribed by the department or appropriate board. An application must include evidence satisfactory to the department or appropriate board that the applicant

(1) is married to and living with a member of the armed forces of the United States who is on active duty and assigned to a duty station in this state under official active duty military orders;

(2) holds a current license or certificate in another state, district, or territory of the United States with requirements that the department or appropriate board determines are equivalent to those established under this title for that occupation;

(3) if required by the department or appropriate board for obtaining a license in the applicant's profession, has been fingerprinted and has provided the fees required by the Department of Public Safety under AS 12.62.160 for criminal justice information and a national criminal history record check; the fingerprints and fees shall be forwarded to the Department of Public Safety to obtain a report of criminal justice information under AS 12.62 and a national criminal history record check under AS 12.62.400;

(4) has not committed an act in any jurisdiction that would have constituted grounds for the refusal, suspension, or revocation of a license or certificate to practice that occupation under this title at the time the act was committed;

(5) has not been disciplined by a licensing or credentialing entity in another jurisdiction and is not the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing or credentialing entity in another jurisdiction; and

(6) pays any fees required under this title.

(b) The department or appropriate board shall expedite the procedure for issuance of a license under (a) of this section.

(c) A temporary courtesy license issued under this section is valid for 180 days and may be extended at the discretion of the department or appropriate board for one additional 180-day period, on application of the holder of the temporary courtesy license.

(d) This section does not apply to the practice of law or the regulation of attorneys under AS 08.08.