



30th Alaska State Legislature

House Finance Budget Subcommittee

Department of Education and Early Development

FY19 Operating Budget

Chair:

Rep. Dan Ortiz
Capitol Room 513
465-3824

Members:

Rep. Harriett Drummond
Capitol Room 108
465-3875

Rep. Justin Parish
Capitol Room 24
465-3744

Rep. Zach Fansler
Capitol Room 416
465-4942

Rep. Ivy Spohnholz
Capitol Room 421
465-4940

Rep. Steve Thompson
Capitol Room 500
465-3004

Rep. Jennifer Johnston
Capitol Room 430
465-4949

Rep. Chuck Kopp
Capitol Room 13
465-4993

Rep. Dave Talerico
Capitol Room 10
465-4527

Alternate: Rep. Geran Tarr
Capitol Room 126
465-3424

Committee Aide:

Mary Hakala
465-3642

MEMORANDUM

DATE: February 1, 2018

TO: DEED Budget Subcommittee Members

FROM: Representative Dan Ortiz, Chair

RE: FY19 Subcommittee Close-Out Process

The purpose of this memo is to outline the close-out process we will use this year. As we draw towards the end of the budget subcommittee process I'd like to reiterate my appreciation for the thoughtful questions and thorough presentations we've received.

On Monday, February 5, we will complete our review of the DEED Budget. My staff will continue to track questions posed to the Department and will provide any outstanding responses to Members as soon as they are received.

The close out schedule is as follows:

Monday, February 5: The Subcommittee will cover Alaska State Council on the Arts, and Professional Teaching Practices Commission budget sections. We will also review DEED responses to legislative intent and discuss the budget close out process.

Wednesday, February 14: Governor's Budget Amendments are due to the Legislature. A list of any that impact the Department will be distributed to members as quickly as the information is available, and if necessary, a Subcommittee meeting will be scheduled for their review.

Thursday, February 15, by 3 PM: Subcommittee Budget Amendments are due my office, to be emailed electronically to staff, mary.hakala@akleg.gov. Please use the Legislative Finance House Finance Operating Budget Subcommittee Amendment Form which can be found on the Legislative Finance website under the "operating" tab. All amendments will be posted on BASIS. If there is any issue with this, contact Mary for assistance.

By the end of the day, February 15, and no later than Wednesday morning, February 16, a list of the proposed amendments will be distributed to Subcommittee Members and to DEED. The Department will be invited to comment on the amendments, in writing and/or verbally during Subcommittee deliberations on Monday, Feb. 19.

Friday, February 16: If FY19 proposed Governor budget amendments warrant, the Subcommittee will meet briefly to review proposed amendments.

Monday, February 19, 8 – 10 AM: Proposed amendments will be discussed and voted on by Subcommittee Members. The Department will have the opportunity to comment on each amendment. Amendments that are adopted will be presented to the full Finance Committee by the Subcommittee Chair in the form of recommended amendments. In addition, the Chair will prepare a final narrative report describing the Subcommittee process including any statutory change recommendations that will be referred to the Education Standing Committee.

Subcommittee amendments that do not pass will be available online on BASIS for other members and the public to review. If a subcommittee member would like to re-submit a budget amendment to the full House Finance Committee that was not adopted at the Subcommittee level, the amendment will need to be drafted through Legislative Finance Division's online amendment system by a House Finance member and proposed to the full House Finance Committee.

Amendments can also be offered by members on the House Floor.

Wednesday, February 21, 8-9 AM: On Wednesday, Feb. 21, the draft Subcommittee narrative report will be adopted, for transmittal to House Finance.

Detailed Instructions & Background on Budget Amendment Proposals

Any amendment proposing legislative intent must be reviewed by Legislative Finance prior to consideration. These should be forwarded to Alexei Painter, DEED analyst, at Alexei.Painter@akleg.gov, or 465-5434, prior to submission to Rep. Ortiz's office on February 13. House Finance Co-Chair Seaton has set guidelines for amendments. These are outlined in a Memorandum of January 11, 2018, included in the DEED Subcommittee Binder under tab #1, "DEED Subcommittee Process". Per Co-Chair Seaton's directives, amendments will be ruled of order that:

- 1) Impose across-the-board reductions
- 2) Impose an unallocated reduction, or
- 3) Modify a language section item (for DEED this includes Foundation Program, Pupil Transportation, and Supplemental Budget Appropriations)

Please contact me or my office if you have any concerns or questions regarding the Subcommittee close out process.